



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 51

Port-of-Spain, Trinidad, Wednesday 3rd October, 2012—Price \$1.00

No. 157

1857

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Compulsory Standards (No. 3) Order, 2012—(Legal Notice No. 356 of 2012).

Notification of Pensionable Office—(Legal Notice No. 357 of 2012).

1858

APPOINTMENT TO ACT AS MINISTER OF FOREIGN AFFAIRS

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed DR. ROODAL MOONILAL, a Member of the House of Representatives who is a Minister, to act in the Office of the Honourable WINSTON CHANDARBHAN DOOKERAN, Minister of Foreign Affairs, with effect from 22nd September, 2012 and continuing during the absence from Trinidad and Tobago of the said the Honourable Winston Chandarbhan Dookeran, M.P., in addition to the discharge of his normal duties.

E. DANIEL-LIVERPOOL
*Secretary to His Excellency
the Acting President*

21st September, 2012.

1859

APPOINTMENT TO ACT AS MINISTER OF GENDER, YOUTH AND CHILD DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed GLENN RAMADHARSINGH, a Member of the House of Representatives who is a Minister, to act in the Office of the Honourable MARLENE COUDRAY, Minister of Gender, Youth and Child Development, with effect from 26th September, 2012 and continuing during the absence from Trinidad and Tobago of the said the Honourable Marlene Coudray, M.P., in addition to the discharge of his normal duties.

E. DANIEL-LIVERPOOL
*Secretary to His Excellency
the Acting President*

21st September, 2012.

1860

REVOCATION OF APPOINTMENT OF COMMISSIONER OF AFFIDAVITS

UNDER the provision of section 3 of the Commissioner of Affidavits Act, Chap. 6:52, His Excellency the President, on the advice of the Honourable Attorney General, has revoked the appointment of Mr. JAMES ROBLEY from the Office of Commissioner of Affidavits for the District of Arima, with effect from the 10th day of September, 2012.

Dated this 10th day of September, 2012.

A. STEPHENS
*for Permanent Secretary
Ministry of Attorney the General*

1861

JUDICIAL AND LEGAL SERVICE

ADVERTISEMENT OF THE OFFICE OF REGISTRAR, EQUAL OPPORTUNITY TRIBUNAL (GROUP J5), MINISTRY OF THE ATTORNEY GENERAL

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Registrar, Equal Opportunity Tribunal (Group J5), Ministry of the Attorney General. Particulars relating to the office are given hereunder:

Required Qualifications, Experience and Skills

Minimum qualifications: LLB and a LEC—Legal Education Certificate.

Admission to practise Law in Trinidad and Tobago.

Minimum experience: Evidence of at least five (5) years legal experience as a practising Attorney-at-law including administrative experience and training.

Evidence of at least one (1) year working experience in the Registry of a Superior Court of Record.

Extensive knowledge of the Laws of Trinidad and Tobago.

Extensive knowledge of the Trinidad and Tobago Equal Opportunity Act as amended by Act No. 5 of 2001 and the Rules of Practice and Procedures of the Equal Opportunity Tribunal.

Extensive knowledge of the practices and principles of public administration.

Extensive knowledge of the techniques and methods of office management.

Extensive knowledge of rules, regulations and procedures pertaining to financial and personnel operations.

Excellent interpersonal skills.

Excellent management and supervisory skills.

Excellent mediation skills.

Excellent negotiation skills.

Excellent problem solving skills.

Major Duties and Responsibilities

Administrative (30%)

1. Organizes, plans, directs and controls the activities of the support services of the Tribunal, including personnel of the General Administration, Research and Communication Units.
2. Prepares strategic plans for the Tribunal/Court in collaboration with the Chairman, Equal Opportunity Tribunal.
3. Keeps and maintains registers of all proceedings before the Tribunal/Court, including incoming complaints register, disposition register, interlocutory register and other registers related to mediation matters.
4. Keeps the official seal of the Tribunal and affixes it to documents as required by law or as may be directed by the Tribunal/Court and ensures the safe keeping of all records and documents belonging to or appertaining to the Tribunal and acts as custodian of all such records.
5. Reviews the annual budget of the Tribunal and defends it before the Ministry of Finance.
6. Formulates, monitors and supervises the execution and implementation of development projects in the Tribunal/Court such as the upgrade of the Tribunal's/Court's records management system.
7. Signs and certifies vote book, pay sheets, vouchers, cheques and other documents in the capacity of Accounting Officer and Revenue Officer of the Tribunal/Court as appointed by the Minister of Finance and Planning.
8. Prepares Notes for Cabinet and Status Reports on various issues.
9. Serves as the Accounting Officer of the Tribunal/Court ensuring adherence to the provisions of the Exchequer and Audit Act.

Judicial/Legal (70%)

1. Scrutinizes documentation of complaints to determine whether same is in conformity with the related rules of practice and procedures of the Tribunal/Court and informs complainants in circumstance of non-compliance or where there is compliance, assigns a file number to the documents and despatches a copy bearing the seal of the Tribunal/Court to the related respondents.
2. Draws up orders of the Tribunal/Court and ensures the preparation of all proceedings for hearing and the publication and dissemination of judgments and relevant announcements/decisions of the Tribunal/Court.
3. Signs, seals and issues notices, summonses and subpoenas and prepares Tribunal/Court lists.
4. Provides clarification to Attorneys-at-law and members of the public in respect of the interpretation of the Equal Opportunity Act, related rules of practice and procedures of the Tribunal and appeals against judgements and other similar and related matters.

1861—Continued

JUDICIAL AND LEGAL SERVICE

ADVERTISEMENT OF THE OFFICE OF REGISTRAR, EQUAL OPPORTUNITY TRIBUNAL (GROUP J5), MINISTRY OF THE ATTORNEY GENERAL—CONTINUED

5. Presides over proceedings relating to taxing of bills of cost and signs such allocaturs which are thereafter enforceable.
6. Adjourns and fixes new dates of hearing on behalf of the Chairman of the Equal Opportunity Tribunal when necessary.
7. Mediates between parties who have indicated a desire to settle before trial when such matters are referred by the Chairman.

Salary

Group J5: \$19,100–\$19,800 per month.

A copy of the Job Specification can be obtained from the Service Commissions Department.

Interested officers should apply on the prescribed application for promotion forms and must submit their applications through their Permanent Secretaries/Heads of Department to reach the Director of Personnel Administration, Cipriani Plaza, Nos. 52–58 Woodford Street, Port-of-Spain or Wilson Road, Scarborough, Tobago, not later than 30th June, 2011.

G. E. JOSEPH

Director of Personnel Administration

1862

TENDER FOR THE CONSTRUCTION OF A STEEL PORTAL FRAME WORKSHOP/GARAGE BUILDING AT TURURE FOR THE SANGRE GRANDE REGIONAL CORPORATION, MINISTRY OF LOCAL GOVERNMENT

TENDERS are invited for the Construction of a Steel Portal Frame Workshop/Garage Building at Turure for the Sangre Grande Regional Corporation, Ministry of Local Government.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-4330, Fax Number 625-1809.

Any further technical information can be obtained during normal working hours from Mr. Rakesh Ramnath, Engineering and Survey Officer, Sangre Grande Regional Corporation at Telephone Number 668-2488, Ext. 289, Fax Number 668-2942.

Tenderers are required to pay a tender deposit of \$500.00 payable by cash or certified cheque to the Director of Contracts. Central Tenders Board from Monday to Friday between the hours of 9.00 a.m. to 12.00 noon and 1.00 p.m. to 3.00 p.m. The original receipt must be attached to the tender.

A pre-tender meeting followed by a site visit is carded for Friday 3rd August, 2012 at 9.30 a.m. at the Sangre Grande Regional Corporation, Ramdass Street, Sangre Grande.

Tenders must be accompanied by the following—

- (i) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender;
- (ii) valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original tender and five (5) copies must be deposited in the Brown Tenders Box, located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 16th August, 2012.

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and clearly marked on the outside: "Tender for the Construction of a Steel Portal Frame Workshop/Garage Building at Turure for the Sangre Grande Regional Corporation, Ministry of Local Government".

Tenders will be opened publicly shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm, in submitting their tender.

Prospective tenderers are advised that they can visit the following website at <http://www.finance.gov.tt> for all published Tender Notices.

I. RAMPERSAD

*Chairman,
Central Tenders Board*

26th July, 2012.

1863

LOSS OF AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED
POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

Name	Policy Number
DEENATH RAMEDO	4160814
AVION JAMIE MARIA GAY	3431606
DILIP RAMPERSAD	3348703
ZINA RAMLAL	3383424
ZINA RAMLAL	4708999
ADMARINE SAWH.	3442409
JANINE GOOLCHARAN	3420548
JUSTIN GOOLCHARAN	3420552
JAMIE GOOLCHARAN	3420550
KERRY ANN THOMPSON	3426851
IAN BASIL PIERRE	3374335
IAN BASIL PIERRE	3375329
ANUJH MAHARAJH	3366200
BRIAN MARSHALL	3400706
ALLISON EDMUND-SMITH	3329939
WINSTON MALCHAN	3394322
ANTHONY HENRY	3407007
ANTHONY HENRY	3414996
ANNETTE KUMAR	4051446
BERNARD MACKENZIE	3403902
AMRICA SEEPERSAD	3440621
KEMRAJIE RAMJASS	3413592
BELINDA BENN	3451198
RAMSAHAI SOHAN	4712305

AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED

91-93, St. Vincent Street
Port-of-Spain.

1864

LOSS OF SAGICOR LIFE INC. POLICY

MICHELLE THOMPSON-YOUNG having made sworn deposition that Policy Number S06604569 issued by SAGICOR LIFE INC. on the life of MICHELLE THOMPSON-YOUNG has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

1865

LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED
POLICIES

SCOTIABANK OF TRINIDAD AND TOBAGO LIMITED having made sworn declaration that Policy Number 354026 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of MAYANTI BEHARRY (deceased), has been lost and having made application to the Company for the death benefit of the policy, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefit due will be paid.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

1866

GRACE SAMUEL having made sworn declaration that Policy Number 76434 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of JOHN SAMUEL (deceased), has been lost and having made application to the Company for the death benefit of the policy, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefit due will be paid.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

1867

TRISHA TANG CHOON having made sworn declaration that Policies Numbers 232197 and 239821 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of KEVIN TANG CHOON (deceased), have been lost and having made application to the Company for the death benefit of the policies, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefits due will be paid.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

1868

LOSS OF BRITISH AMERICAN INSURANCE COMPANY
(T'DAD) LIMITED POLICIES

NOTICE is hereby given that Policy Number 101420405 issued by BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED in the name of KRYSTOPHER SAMPATH has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY
(T'DAD) LIMITED

1869

NOTICE is hereby given that Policy Number 101411240 issued by BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED in the name of JOYCELINE HENRY has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY
(T'DAD) LIMITED