



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 48

Port-of-Spain, Trinidad, Friday 13th February, 2009—Price \$1.00

No. 21

264

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Notification—(Legal Notice No. 32 of 2009).

Notification—(Legal Notice No. 33 of 2009).

265

HINDU MARRIAGE OFFICER'S LICENCE GRANTED

A LICENCE dated 6th January, 2009 has been granted to the undermentioned Minister of Religion to be a Marriage Officer for the purposes of the Hindu Marriage Act, Chap. 45:03.

By Command

P. TAYLOR
Minister of Legal Affairs

<i>Religious Denomination</i>	<i>Name</i>	<i>Where Residing</i>	<i>Place of Worship in which Officiating</i>
Chinmaya Mission of Trinidad and Tobago Inc.	Premnath Ramsawak	... No. 101 Southern Main Road Couva	Chinmaya Mission of Trinidad and Tobago Inc. No. 1 Swami Chinmayananda Drive, Calcutta No. 1, Mc Bean Couva

253

DETERMINATION OF COMPENSATION TO DEPENDANTS OF DECEASED EMPLOYEE

Re-Death of

KENRICK JOHN, late of Corner Trotman Street and Eastern Main Road, Laventille
a workman lately employed with Coosal's Construction Co. Ltd.

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Kenrick John are hereby required to appear before the Commissioner on THURSDAY THE 19TH DAY OF FEBRUARY, 2009, at 9.30 a.m. in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 19th day of February, 2009.

Dated this 9th day of January, 2009.

(3 ins.)

J. RODRIGUEZ
*Assistant Registrar,
Supreme Court of Judicature*



**PUBLIC STATEMENT
OF
THE SERVICE COMMISSIONS DEPARTMENT**

**IN COMPLIANCE WITH SECTIONS 7, 8, AND 9
OF THE FREEDOM OF INFORMATION ACT 1999 (FOIA)**

In accordance with Sections 7, 8, and 9 of the Freedom of Information Act, 1999 (FOIA) the Service Commissions Department is required by law to publish the following statement which lists the documents and information generally available to the public.

The Act gives members of the public:

- A legal right for each person to access information held by the Service Commissions Department
- A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.
- A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
- A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

FUNCTIONS OF THE SERVICE COMMISSIONS DEPARTMENT

- The Service Commissions are constitutional bodies established under the constitution Chapter 1:01
- The Public Service Commission – The Civil, Fire and Prison Services (Sections 120 and 121)
- The Police Service Commission – The Police Service Sections 122 and 123)
- The Teaching Service Commission – The Teaching Service (Sections 124 and 125)
- The Judicial and Legal Service – The Judicial and Legal Service Commission other than the office of a Judge (Sections 110 and 111)

The powers of the Commissions are as follows:

- To Appoint;
- To Promote;
- To Transfer;
- To Confirm
- To Remove; and
- To exercise Disciplinary Control

The Members of the Commissions are appointed by the President after consultation with the Prime Minister and the Leader of the Opposition. They are appointed for a fixed term of not less than three (3) years and not more than five (5) years.

**Section 7(1) (1) (1)
FUNCTION AND STRUCTURE OF THE
SERVICE COMMISSIONS DEPARTMENT**

The functions of the Commissions are discharged with the assistance of the staff of the Service Commissions Department who conducts research, provides information and advice and liaises with clients on their behalf to enable them to carry out their constitutional responsibilities.

Mission Statement:

To be the premier HR organization delivering timely, quality, professional HR services to the satisfaction of the Service Commissions, Public Officers and the General Public.

The primary function of the Service Commissions Department is to provide supporting services to enable the Service Commissions to discharge their constitutional responsibilities of staffing and exercising disciplinary control over the Public Service.

The Service Commissions Department is located at Cipriani Plaza, 52-58 Woodford Street, Port of Spain

**Section 7(1) (a) (ii)
CATEGORIES OF DOCUMENTS HELD BY
THE SERVICE COMMISSIONS
DEPARTMENT**

1. Confidential Personnel files for each officer in the Service (birth certificates, qualifications, personal data, staff reports, medical reports).
2. Notes and Commissions' Minutes of meetings (record of discussions by Commissioners at meeting and Commission's decisions).
3. **Documents required for decision-making in the various functional areas: -**
 - a) Appointments (application forms, academic certificates, birth certificates, examination results, Character references, evaluation forms, advertisements of

vacancies, job specifications, security vetting reports, interview results).

- b) Confirmation of appointments (progress reports, recommendations).
- c) Promotions (staff reports, recommendations, merit lists, examination results, evaluation forms).
- d) Transfers (notices of transfer, representations).
- e) Discipline (investigating officers' reports, disciplinary tribunal reports, record of evidence before tribunals, recommendations).
- f) Retirements/Resignations (staff reports, medical reports, recommendations)

These documents pertain to:

- The operations of the Commissions with respect to the services under its administration.
 - The administration of the Service Commissions Department.
4. Documents relating to the administration of the Service Commissions Department.
- Files dealing with administrative support and general administrative documents for the operations of the Service Commissions Department.
 - Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation etc.
 - Files dealing with the accounting and financial management function of the Service Commissions Department.
 - Financial Records (cheques, vouchers, receipts, journals etc.)
 - Files dealing with matters relating to the procurement of supplies, services and equipment.
 - Internal and external correspondence files.
 - Legislation and legal instruments.
 - Files dealing with circulars, memoranda, notices, bulletins etc.
5. Policy Documents on functions areas:
- Annual Commission reports
 - Procedure manuals and handbooks for staff.
 - Strategic plans
 - Re-structuring proposals.
 - Working papers.

- 6. Legal Documents (legal opinions, instructions for amendments to regulations and delegation orders, court matters involving the Commissions, Public Service Appeal Board proceedings, laws, legal notices, judgment, law reports, legal text, working papers).
- 7. Official Publications (Regulations, Delegation Orders, circulars, brochures, periodicals, training materials including videos).
- 8. Reference Materials (texts, periodicals, newspapers, research materials).

DOCUMENTS AVAILABLE FOR INSPECTION

Official Publications (Regulations, Delegation Orders, Circulars, Brochures).
Reference Materials (Newspapers, Research Materials, Texts). Policy Documents (Handbook for Staff, Annual Commission Reports).

Documents available for inspection upon request

1.) Documents required for decision-making in the various functional areas:-

- a) Appointments (application forms, Academic certificates, birth certificates, examination results, character references, evaluation forms, advertisements of vacancies, job specifications.
- b) Confirmation of appointments (progress reports, recommendations).
- c) Promotions (staff reports, recommendations evaluation forms).
- d) Transfers (notices of transfer, representations).
- e) Retirements/Resignations (staff reports, medical reports, recommendations).
- f) Seniority List.
- g) Establishments Records.
- h) Job Specifications.
- i) Examination Scripts.

However the Judicial and Legal Service Commission is exempted from the Act.

DOCUMENTS EXEMPT FROM INSPECTION

- Internal working documents
- Documents subject to legal privilege
- Documents affecting personal privacy

- Documents containing material obtained in confidence
- Documents to which secrecy provisions apply

PROCEDURE TO ACCESS DOCUMENTS

The Service Commissions Department is willing to answer all requests both oral and written for information. However, applicants must make their request in writing by completing the "Request for Information" form available in the Reception area of the Service Commissions Department. These forms must only be completed for information that is not readily available in the public domain or from another public authority.

ADDRESSING REQUESTS

To facilitate the prompt handling of requests, please address them to the Designated Officer of the Service Commissions Department.

DETAILS IN THE REQUEST

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

REQUESTS NOT HANDLED UNDER FOIA

A request under the FOIA will not be processed to the extent that it asks for information, which is currently available in the public domain, either from the Service Commissions Department or from another public authority, for example brochures and pamphlets etc.

RESPONDING TO YOUR REQUEST RETRIEVING DOCUMENTS:

The Service Commissions Department is required to furnish copies of documents only when they are in its possession or where it can be retrieved from storage. Information stored in the National Archives or another storage center, will be retrieved in order to process your request.

Note: Prior to the commencement of the Freedom of Information Act, 1999 old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed. For example, the Exchequer and Audit Act, Chap. 69:01.

FURNISHING DOCUMENTS

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a

document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality.

PLEASE NOTE WE ARE NOT COMPELLED TO DO THE FOLLOWING:

- ◆ Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- ◆ Perform research for you.

TIME LIMITS

GENERAL

The FOIA sets certain time limits for us to decide whether to disclose the documents you have requested. If we fail to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied. We will try diligently to comply with the time limits, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request.

TIME ALLOWED

We will determine whether to grant your request for access to information as soon as practicable but no longer than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents or be provided with copies, if you so request.

THE DESIGNATED OFFICER IS:

Ms. Anastasius Creed
Service Commissions Department
Cipriani Plaza
52-58 Woodford Street
Port of Spain
Tel: 623-2744/623-2991-6 Ext, 132

The Alternate Officer is:

Miss Ingrid Scerattan
Service Commissions Department
Cipriani Plaza
52-58 Woodford Street
Port of Spain
Tel: 623-8274/623-2991-6 Ext, 153

Mrs. Gloria Edwards-Joseph
Director of Personnel Administration
Service Commissions Department
Cipriani Plaza
52-58 Woodford Street
Port of Spain

**GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
FREEDOM OF INFORMATION ACT (FOIA) 1999**

**UPDATED PUBLIC STATEMENT OF THE MINISTRY OF PUBLIC UTILITIES
2008**

**In compliance with sections 7, 8, and 9 of the Freedom of Information Act (FOIA)
1999**

In accordance with Sections 7, 8, and 9 of the Freedom of Information Act (FOIA) 1999, the Ministry of Public Utilities is required to publish a statement setting out certain information for the benefit of the public.

The Act gives members of the public:

1. A legal right for each person to access information held by the Ministry of Public Utilities;
2. A legal right for each person to have official information relating to him/her amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7 (1) (a) (i)

Function and structure of the Ministry of Public Utilities

Mission statement

The mission of the Ministry of Public Utilities is to facilitate the delivery of affordable and high quality services in public utilities through a committed, properly resourced team of professionals working in close collaboration with all partners.

The Ministry of Public Utilities has a staff of 93 persons and is headed by the Minister of Public Utilities, who has responsibility for policy matters as well as the general direction and oversight of the Ministry. The Permanent Secretary is the financial and administrative head of the Ministry. The Ministry of Public Utilities has seven (7) responsibility centres.

Details of Responsibility Centres;

i General Administration Division

The functions which are carried out under this Division are human resource management, finance and accounts, administrative support services, corporate communication services and business services. This Division also has administrative responsibility for the Meteorological Services and Electrical Services Divisions.

ii Economic Research and Policy Planning Division

This Division is responsible for undertaking economic research and the development of policy to facilitate the provision of effective and efficient services in the utilities sector. In addition, the Division facilitates the work of the Ministry through the utility agencies/entities which fall under the Ministry's ambit, namely, the Water and Sewerage Authority (WASA), the Trinidad and Tobago Electricity Commission (T&TEC), the Electrical Inspectorate Division, Telecommunications Services of Trinidad and Tobago (TSTT), and the Regulated Industries Commission (RIC).

iii Units Implementing Ministry Generated Programmes

The designation of these Units and their functions are as follows;

- *Postal Sector Reform Unit.* This Unit has responsibility for managing the Postal Sector Reform Project, which aims at transforming and modernizing the postal sector through the operation of a State company, TTPost.
- *National Social Development Programme (NSDP) Unit.* This Unit manages the National Social Development Programme which is a Government-funded social programme designed to deliver water, street lights and electricity to less developed communities and residences in the country.
- *Project Management Unit.* This Unit oversees the implementation of Ministry specific programmes and projects which are funded under the Government's Public Sector Investment programme (PSIP). Also, the Unit provides assistance to agencies and Divisions of the Ministry in the area of project cycle management.
- *Business Services Unit.* This Unit has responsibility for customer service, matters pertaining to the administration of the Freedom of Information Act 1999, processing of standby generator licences, Parliamentary matters, and implementation of the Hardship Relief Programme.

267—Continued

iv Legal Services Unit

The functions of this Unit include providing legal advice to the Ministry, liaising with other legal counsels in the public and private sector with respect to the Ministry's legal business, drafting of contracts, providing instructions to the Chief Parliamentary Counsel (CPC) for the drafting of legislation relevant to the Ministry's work, and providing instructions to the Chief State Solicitor and the Solicitor General on court matters pertaining to the Ministry.

v Information Technology (IT) Department

The IT Department is responsible for the management and support of the Ministry's IT infrastructure, the Voice Over Internet Protocol (VOIP) telephone system of the Ministry, and electronic connectivity to the Government Backbone system, which is designed to provide real time transfer of data and information in the Public Service. The Department also provides IT support for work leading to the hosting of the Ministry's website.

vi Internal Audit

This Department is responsible for ensuring that the system of accounting as prescribed by the Ministry of Finance is established, implemented and maintained in the Ministry. The Department also has to ensure that that all financial records of the Ministry are complete and accurate, and the assets of the Ministry are safeguarded and can be properly accounted for.

Effect of Functions on Members of the Public

All the services provided by the Ministry of Public Utilities, namely, water, electricity, wastewater, solid waste, postal and telecommunications, positively impact the lives of all persons in the country as well as all sectors of the economy, since these services contribute to the basic infrastructure upon which all human and economic development is based, measured and sustained. At present, Trinidad and Tobago is on a growth path towards developed country status by the year 2020, and developments in the utility services are pivotal to attaining this Vision.

Section 7 (1) (a) (ii)

Categories of Documents in the Possession of the Ministry of Public Utilities:

Files:

Administrative, human resource management, financial, procurement, legal, conferences/seminars, programmes, projects, Cabinet, boards, committees, meetings, technical assistance, local/regional/international organizations, and utilities.

Financial Records:

Financial and accounting statements and operational documents.

267—Continued

Documents:

Copies of legislation, laws, legal notices, Bills, regulations, orders, Gazettes, reports from Government agencies.

Digital media

Photographs, CDs, DVDs, diskettes, videos and tapes pertaining to the Ministry's work.

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

This section is not applicable.

Section 7 (1) (a) (iv)

Literature available by subscription

This section is not applicable.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from the Ministry of Public Utilities

How to Request Information:

General Procedure

Our policy is to answer all requests for information, both oral and written. However, in order to exercise your rights under the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. You must, therefore, complete the appropriate form (*Request for Access to Official Documents*) available at the Ministry's Library and the Business Services Unit, for information that is not readily available to the public.

Addressing Requests:

To facilitate prompt handling of your request, please address it to the Designated Officer of the Ministry (**see Section 7 (1) (a) (vi)**).

Details in the Request

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

Requests not handled under the FOIA

A request under the FOIA will not be processed to the extent that it asks for information which is readily available to the public, either from this Ministry or from another public authority, e.g. brochures, pamphlets, reports etc.

Responding to your Request

Retrieving Documents

The Ministry of Public Utilities is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage. Information stored in the National Archives or other storage centre will be retrieved in order to process your request.

Furnishing Documents

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

Time Limits

General

The FOIA sets a time limit of thirty (30) calendar days for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be incorrectly addressed or misdirected, you may wish to call or write to confirm that we have received the request and to ascertain its status.

Time Allowed

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies.

267—Continued

Section 7 (1) (a) (vi)

Officers in the Ministry of Public Utilities responsible for:

- The initial receipt of and action upon notices under Section 10,
- Requests for access to documents under Section 13 and
- Applications for correction of personal information under Section 36 of the FOIA, are:

The Designated Officer:

Mrs. Sarah Briggs
Manager Business Services Unit
Sacred Heart Building
16-18 Sackville Street
Port-of-Spain
Phone: 627-5915
Fax: 625-7003
Email: sbriggs@mpu.gov.tt

The Alternate Officer:

Ms. Nievia Ramsundar
Head, Legal Services Division
Sacred Heart Building
16-18 Sackville Street
Port-of-Spain
Phone: 627-5915
Fax: 625-7003
Email: nramsundar@mpu.gov.tt

Section 7 (1) (a)(vii)

Advisory Boards, Councils, Committees, and other bodies (Where meetings/minutes are open to the public)

Nil

Section 7 (1) (a) (viii)

Library/Reading Room Facilities

The Reading Room in the Ministry is located on Fifth Floor, Sacred Heart Building, 16-18 Sackville Street, Port-of-Spain. It is open to the public from Mondays to Fridays between the hours of 8:30 am to 3.30 pm.

267—Continued

Policy of the Ministry of Public Utilities for the provision of copies of documents which are readily available to the public

Members of the public may;

- i. Indicate the form in which the copies are to be made available e.g. soft or hard copies, and must take into consideration, the possibility that the copies may not be available in the form required.
- ii. Be required to supply copying paper for hard copies in instances where requests require large amounts of paper. This is to be determined at the discretion of the Ministry of Public Utilities.

Section 8 Statements

The following documents are used to guide officers of the Ministry of Public Utilities and they are available to members of the public for perusal. Some of these documents can be purchased from the Government Printery, and others can be access on-line via www.ttparliament.org.tt or www.ttconnect.gov.tt

- Copies of legislation, laws, regulations and orders
- Copies of Trinidad and Tobago Gazette
- Hansard Reports relating to Debates in the Senate and House of Representatives
- Circular Memoranda from the Ministry of Finance, Comptroller of Accounts, Chief Personnel Officer, the Director of Public Administration and the Cabinet Secretariat`
- Reports of Government Agencies
- Public Sector Investment Programme
- Policies of agencies within the purview of the Ministry
- Estimates of Expenditure, Recurrent and Development Programme
- Procurement Policies and guidelines
- Financial Regulations and Instructions.

Section 9 Statements

Section 9

Reports which are available in the Ministry of Public Utilities

Reports are available at the Ministry's Library located on the Fifth Floor, Sacred Heart Building, 16-18 Sackville Street, Port of Spain.

268

LOSS OF GUARDIAN LIFE OF THE CARIBBEAN
LIMITED POLICIES

SWORN declaration having been made that Policy Number 8000027836 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of CHARMAINE ROSE-CLAIRE PARRIS has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

269

SWORN declaration having been made that Policy Number 8000188236 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of MICHELLE SHARON BENNETT has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

270

SWORN declaration having been made that Policy Number 1000093085 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of RONALD BOTULPH AQUI has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

271

SWORN declaration having been made that Policy Number 8000454106 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of LOKIENATH VINUSH BADAL has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

272

SWORN declaration having been made that Policy Number 8000216027 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of ALLIELEBY KRISON SOOKDEO has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

273

SWORN declaration having been made that Policy Number 8000254832 issued by GUARDIAN LIFE OF THE CARIBBEAN LIMITED on the life of MIGUEL COLIN FERNANDES has been lost, and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the undermentioned date, the duplicate policy requested will be issued.

GUARDIAN LIFE OF THE CARIBBEAN
LIMITED

No. 1 Guardian Drive
Westmoorings South-East.
9th February, 2009.

274

LOSS OF AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED
POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

<i>Name</i>	<i>Policy Number</i>
MARLDON WILLIAMS	3373387
PRADEEP SOOKHOO	3409225
KIMRAJH SOOKNANAN	4725766

AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED

91-93, St. Vincent Street
Port-of-Spain.

275

LOSS OF MEGA INSURANCE COMPANY LIMITED LIFE
POLICY

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to KYRN TRAVIS LEWIS a replacement Policy, Number GEM000027044 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street
Port-of-Spain.