



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

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1559

SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette: Legal Supplement Part B*—

Certificate of Environmental Clearance (Designated Activities) Order, 2007—(Legal Notice No. 164 of 2007).

Appointment of the Commissioner of Police and Deputy Commissioner of Police (Qualification and Selection Criteria) Order, 2007—(Legal Notice No. 165 of 2007).

Commissioner of Police and Deputy Commissioner of Police (Selection Process) Order, 2007—(Legal Notice No. 166 of 2007).

Unit Trust First Unit Scheme (Amendment) Regulations, 2007—(Legal Notice No. 167 of 2007).

1560

APPOINTMENT TO ACT AS MINISTER OF PLANNING AND DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that His Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed MRS. CHRISTINE SAHADEO, a Senator, to act in the Office of the Honourable CAMILLE ROBINSON-REGIS, Minister of Planning and Development, with effect from 21st August, 2007 and continuing during the period of illness of the said the Honourable Camille Robinson-Regis, M.P., in addition to the discharge of her normal duties.

H. HEMNATH
*Secretary to His Excellency
the President*

22nd August, 2007.

1561

APPOINTMENT TO ACT AS PRESIDENT OF THE INDUSTRIAL COURT

IT IS HEREBY NOTIFIED for general information that His Excellency the President, in exercise of the power vested in him by subsection (4) of section 4 of the Industrial Relations Act, Chap. 88:01, has designated HIS HONOUR MR. GREGORY BAKER, Vice-President of the Industrial Court of Trinidad and Tobago, to act as President of the Industrial Court of Trinidad and Tobago, with effect from 26th August, 2007 and continuing during the absence from the country of His Honour Major CECIL BERNARD, President of the Industrial Court of Trinidad and Tobago.

H. HEMNATH
*Secretary to His Excellency
the President*

21st August, 2007.

1562

REVOCATION OF APPOINTMENT TO ACT TEMPORARILY AS A MEMBER OF THE SENATE

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 44 of the Constitution of the Republic of Trinidad and Tobago and all other powers thereto him enabling, His Excellency the President, acting in accordance with the advice of the Leader of the Opposition, has revoked with effect from 23rd August, 2007 the appointment of Dr. STEVE SMITH to be temporarily a Member of the Senate made by Instrument dated 20th August, 2007.

H. HEMNATH
*Secretary to His Excellency
the President*

23rd August, 2007.



THE 2007 UPDATED PUBLIC STATEMENT OF THE NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED IN COMPLIANCE WITH SECTIONS 7, 8 and 9 OF THE FREEDOM OF INFORMATION ACT 1999

Under the Freedom of Information Act 1999 ("FOIA"), The National Energy Corporation of Trinidad and Tobago Limited (NEC) is required by Section 7, 8 and 9 of the FOIA to publish the following statements which list the documents and information generally available to the public. This includes the structure and functions of NEC and a list of categories of documents held by NEC. The FOIA also identifies those documents which are eligible for public access under it and sets out how to obtain same. The following information satisfies the legislative requirements of the FOIA. This is a Updated Public Statement.

The FOIA gives members of the public:

1. A legal right for each person to access information held by a Public Authority;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA in accordance with sections 7 (1) (b) and 9 (2) (b) of the FOIA.

The National Energy Corporation of Trinidad and Tobago Limited publishes the following information as approved by the Minister of Energy and Energy Industries in accordance with sections 7 (1) (b) and 9 (2) (b):

STATEMENTS UNDER SECTION 7 OF THE ACT

Section 7 (1) (a) (i)

NEC is a wholly-owned subsidiary of the National Gas Company of Trinidad and Tobago Limited. NEC was incorporated as a company under the Companies Ordinance Chapter 31 on the 7th September, 1979 and continued under the Companies Act 1995 on 7th July, 1998. NEC also holds shareholding or equity interests in the following entities:

SUBSIDIARIES	NEC's SHAREHOLDING/EQUITY INTEREST
Alutrint Limited	60%
Alutech Limited	60%

THE SCOPE OF BUSINESS OF NEC AND ITS AFFILIATED COMPANIES IS:-

- Provision of industrial sites and marine infrastructure that meet the needs of new gas-based industries located in the country.
- Management of the harbour and specialised ports and marine facilities at Port Point Lisas and the Port of Brighton.
- Transformation of Union Estate at La Brea into a world-class industrial parkland for the siting of large-scale energy plants and complexes and the promotion of associated downstream industries.
- Management and development of, on behalf of the National Gas Company of Trinidad and Tobago Limited, the La Brea Industrial Estate and attendant port and marine facilities at the Port of Brighton.
- Promotion and development of an aluminium smelter and its associated down stream industries

CORPORATE INFORMATION

The NEC's registered office is located at Corner of Rivulet and Factory Roads, Brechin Castle, Couva.

The Company is governed by a Board of Directors appointed by the Government of the Republic of Trinidad and Tobago. One (1) Board sub-committee assists in formulating and guiding the business and policies of the Company, namely:-

- The Tenders Committee

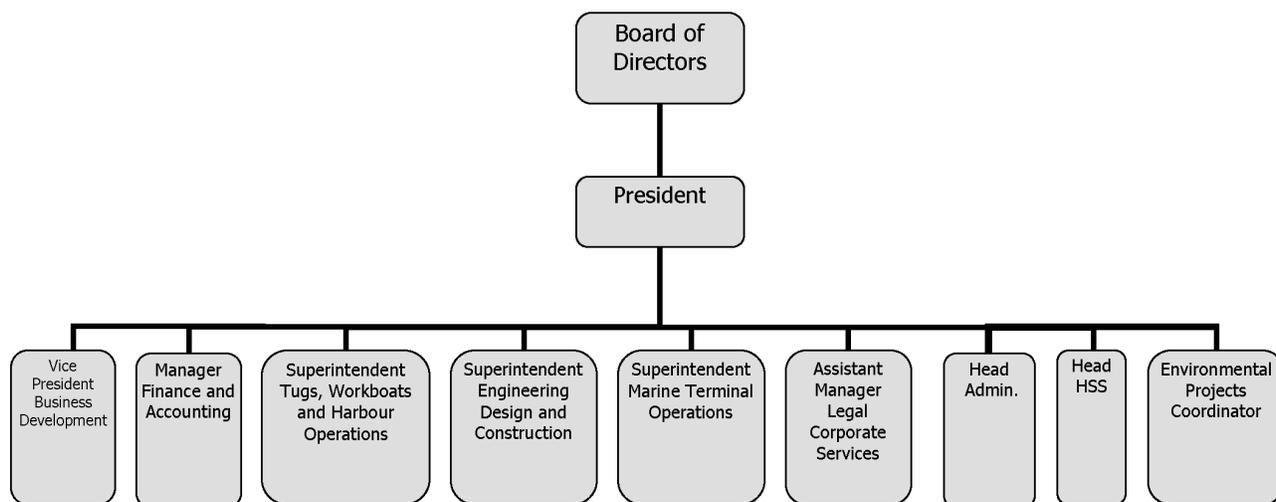
The Company's executive management team comprises of the President, one (1) Vice President, one (1) Manager and several Superintendents and Heads of Departments.

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THE NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED

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COMPANY STRUCTURE

There are nine (9) operating divisions within the NEC. They are:-

Business Development carries out the functions related to NEC's role as facilitator of gas-based industrial development. These include strategic planning and research for the gas industry in Trinidad and Tobago, promotion and development of gas-based investments, and commercial services related to energy-intensive investment projects.

Marine and Terminal Operations ensures that all NEC owned marine terminals are properly maintained and remain available to Users on a continuous basis, and that all international safety, operating and environmental policies and standards are observed and enforced in order to facilitate the safe, secure and efficient loading and discharging of hazardous cargo.

Engineering Design and Construction carries out engineering designs and construction supervision for new industrial estates and port facilities.

Towage and Harbour Operations performs the task of managing the operation, maintenance and co-ordination of the company's fleet of tugs and other ancillary crafts that provide towage services to visiting ships, rigs and other marine vessels. The department is also responsible for the management and maintenance of the Point Lisas Harbour and its navigational aids.

Legal and Corporate Services provides legal and corporate secretariat services.

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Finance and Accounting provides finance/treasury management and financial operations services.

Administration provides human resources, administrative and information technology services.

HSS provides health safety and security services.

Environmental Projects provides project environmental services.

EFFECT OF SCOPE OF BUSINESS ON MEMBERS OF THE PUBLIC

The framework for the scope of business of NEC and its affiliates is two-fold:

- 1) To maximize value from the Company's business transactions for the benefit of the people of Trinidad and Tobago by leveraging its competencies and unleashing its entrepreneurial spirit;
- 2) To attract investment in the gas sector, and promote and develop gas-based projects in conjunction with the Natural Gas Export Task Force as well as provide gas based industrial sites, port and marine infrastructure hence establishing Trinidad and Tobago as a major player in the global energy business.

In its course of business, the NEC does not normally deal directly with members of the general public.

STATEMENTS UNDER SECTION 7 OF THE ACT

Section 7 (1) (a) (ii)

CATEGORIES OF DOCUMENTS IN THE POSSESSION OF NEC

The NEC maintains records that relate to its administrative functions, support services and its technical operations (related to its core business activities). These records are generally categorized as follows:

- 1) General Administration And Support Services
 - a) Records related to property management and office services.
- 2) Intra-Governmental Correspondence
 - a) Correspondence with Ministries, Cabinet and other public authorities.
 - b) Reports to the Central Statistical Office and other governmental financial management institutions.
- 3) Committees Deliberations
 - a) Minutes and reports of Committees and of other internal bodies.
- 4) Legal Activities
 - a) Records of decisions, legislation, policies and procedures, contracts and agreements, litigation and other legal proceedings, tender procedure and process.
- 5) Business Activities
 - a) Cabinet notes and minutes
 - b) Business plans, proposals, reviews, reports
 - c) Records related to development, planning and general management of projects
 - d) Records of programmes and relations with communities adjacent to proposed industrial sites
 - e) Information resource management facilities, services and technology
 - f) Marketing and business promotions
 - g) Performance and audit assessments and analyses
 - h) Consultancy, technical, valuation, assessment and various reports which support business decisions
 - i) Policies, procedures and manuals e.g. safety manual, evacuation procedures
 - j) Speeches and presentations to public forums, conferences
 - k) Records related to the management of corporate events

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- 6) Financial And Accounting Operations
 - a) Records related to budgeting, capital investments, financial planning and reporting, taxation, cash management etc.
 - b) Reports to government, audited financial accounts laid in Parliament and other public financial entities
 - c) Accounting records
 - d) Annual financial reports
- 7) Technical Operations
 - a) Records related to the management and maintenance of marine resources, building and physical infrastructure, including port and marine operations of the NEC and estate management operations of LABIDCO

Section 7 (1) (a) (iii)**DOCUMENTS PREPARED FOR PUBLICATION AND INSPECTION**

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 9:30 a.m. and 3:00 p.m. on normal working days at:-

The National Energy Corporation of Trinidad and Tobago Limited
 Corner Rivulet and Factory Roads
 Brechin Castle
 Couva

Phone: (868) 636-8471
 Fax: (868) 636-0164

- Various pamphlets on natural gas and the natural gas industry
- Annual Financial Report
- Speeches and presentations to public forums, conferences
- Tenders procedure

If distribution copies of these publications are out of stock, requestors would be required to pay for photocopying or duplication.

- All general information is also available on the Company's parent company's website, www.nec.co.tt

Section 7 (1) (a) (iv)**DOCUMENTS AVAILABLE BY WAY OF SUBSCRIPTION**

The NEC does not currently publish any documents that are available by way of subscription.

Section 7 (1) (a) (v)**PROCEDURE FOR ACCESSING OFFICIAL DOCUMENTS UNDER FOIA****How to Request Information**

- 1) Requests and public services under the FOIA will be entertained between the hours of 9:00am and 12:00pm daily.
- 2) All requests for access to documents that are not readily available in the public domain are to be made on the *Request for Access to Official Document(s) Form* that is available from the Designated Officer or from the FOIA Unit.

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THE NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED

FREEDOM OF INFORMATION ACT, 1999

- 3) Queries for amendments to documents containing personal information about the applicant are to be directed to the Designated Officer in the form of a letter.
- 4) To ensure prompt handling of requests, please address it to the Designated Officer of the National Energy Corporation of Trinidad and Tobago Limited.
- 5) Requests will be acknowledged as official when made on the prescribed form.
- 6) Applicants must provide sufficient information to enable the Designated Officer to identify the document(s) being requested. If insufficient information is provided clarification would be sought from the applicant.
- 7) The general policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to the applicant by the FOIA (for example the right to challenge a decision if the request for information is refused), the applicant must make the request in writing.
- 8) If the applicant is not sure how to write his/her request or what details to include, communicate with our designated officer.
- 9) A request under the FOIA will not be processed to the extent that it asks for information which is readily available to the public, either from this public authority or from another public authority, for example, brochures, pamphlets, reports etc.

Time Allowed

1. Applicants will be notified within thirty (30) calendar days or before whether or not the request is approved.
2. Applicants whose requests are incomplete or unclear will be informed of same by the Designated Officer who will make arrangements to meet with the applicant for consultation with a view to clarifying the request.
3. The time limit of thirty (30) days will be suspended while consultation with the applicant is being undertaken, and resumes on the day the applicant confirms or alters the request.
4. If the thirty(30) day deadline is not met, the FOIA gives the applicant the right to proceed as though his/her request has been denied.
5. If it appears that processing the applicant's requests may take longer than the statutory limit we will acknowledge the request and advise the applicant of the status.
6. Since there is a possibility that requests may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that we have received the request and to ascertain its status.
7. Applicants whose requests for documents are refused, will be notified by the Designated Officer in writing of the reasons for refusal. The Officer will consult with the applicant about alternative recourses that are open to him/her.

Fees and Charges

1. Details of charges for photocopies or purchase of documents will be determined based upon individual requests by applicants.
2. Applicants will be required to complete an official company invoice before funds are paid to the Cashier.

Section 7 (1) (a) (vi)**Officers in the NEC responsible for**

- 1) The initial receipt of and action upon notices under section 10;
- 2) Requests for access to documents under section 13; and
- 3) Application for correction of personal information under section 36 of the FOIA

The *Designated Officer* is:

CAMILLE BLACKMAN
 The National Energy Corporation of Trinidad and Tobago Limited
 Corners Rivulet and Factory Roads
 Brechin Castle
 COUVA

Phone: (868) 636-8471 ext 206
 Fax: (868) 636-0164
 Email: camille_blackman@ngc.co.tt

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The *Alternate Officer* is:

MARIA BRIDGEMOHAN
The National Energy Corporation of Trinidad and Tobago Limited
Corner Rivulet and Factory Roads
Brechin Castle
COUVA

Phone: (868) 636-8471 ext 208
Fax: (868) 636-0164
Email: MariaB@ngc.co.tt

Section 7 (1) (a) (vii)

ADVISORY BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES (WHERE MEETINGS/MINUTES ARE OPEN TO THE PUBLIC)

At this time, there are no bodies that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)

LIBRARY/READING ROOM FACILITIES

The NEC does not maintain such facilities falling within the meaning of this section of the FOIA, however there is a designated area committed for such purposes.

Alternatively, information in the public domain can be accessed through our parent company's website at www.ngc.co.tt. General Information enquiries can be made to the Legal and Corporate Services Department, at (868) 636-8471, ext. 206.

A person is not entitled to obtain, in accordance with the procedure provided for in this Part, access to:

1. A document which contains information that is open to public access, as part of a public register or otherwise, in accordance with another written law, where that access is subject to a fee or other charge.
2. A document which contains information that is available for purchase by the public in accordance with arrangements made by a public authority.
3. A document that is available for public inspection in a registry maintained by the Registrar General or other public authority.
4. A document which is stored for preservation or safe custody, being a document which is a duplicate of a document of a public authority

For the purposes of FOIA reference, documents may be viewed between 9:30 a.m. and 3:00 p.m. in the designated reading area located at the

National Energy Corporation of Trinidad and Tobago Limited
Corner Rivulet and Factory Roads
Brechin Castle
Couva

The public is required to adhere to the rules and regulations outlined for use of the designated area.

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STATEMENTS UNDER SECTION 8 OF THE ACT**Section 8(1) (a) (i)**

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law.

At this time, we have no such documents.

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or procedures.

The following in-house documents can be made available for inspection only upon request.

- Safety policy and procedures
- Tenders procedure
- Visitors security policy

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

At this time, we have no such documents.

STATEMENTS UNDER SECTION 9 OF THE ACT**Section 9 (1) (a)**

A report, or statement containing the advice or recommendations, of a body or entity established within The National Energy Corporation of Trinidad and Tobago Limited.

At this time, we have no such reports or statements.

Section 9 (1) (b)

A report, or statement containing the advice or recommendations, (1) of a body or entity established outside The National Energy Corporation of Trinidad and Tobago Limited by or under written law, (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the National Energy Corporation of Trinidad and Tobago Limited or to the responsible Minister.

At this time, we have no such reports or statements.

Section 9 (1) (c)

A report, or statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of The National Energy Corporation of Trinidad and Tobago Limited.

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THE NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED

FREEDOM OF INFORMATION ACT, 1999

At this time, we have no such reports or statements.

Section 9 (1) (d)

A report, or statement containing the advice or recommendations, of a committee established within The National Energy Corporation of Trinidad and Tobago Limited to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of the National Energy Corporation of Trinidad and Tobago Limited who is not a member of the committee.

At this time, we have no such reports or statements.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the National Energy Corporation of Trinidad and Tobago Limited by a scientific or technical expert, whether employed within the National Energy Corporation of Trinidad and Tobago Limited or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no such reports.

Section 9 (1) (f)

A report prepared for The National Energy Corporation of Trinidad and Tobago Limited by a consultant who was paid for preparing the report.

At this time, we have no such reports.

Section 9 (1) (g)

A report prepared within the National Energy Corporation of Trinidad and Tobago Limited and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

At this time, we have no such reports.

Section 9 (1) (h)

A report on the performance or efficiency of the National Energy Corporation of Trinidad and Tobago Limited, or of an office, division or branch of the National Energy Corporation of Trinidad and Tobago Limited, whether the report is of a general nature or concerns a particular policy, programme or project administered by the National Energy Corporation of Trinidad and Tobago Limited.

At this time, we have no such reports.

Section 9 (1) (i)

A report containing (1) final plans or proposals for the re-organization of the functions of the National Energy Corporation of Trinidad and Tobago Limited, (2) the establishment of a new policy, programme or project to be administered by the public authority, (3) the alteration of an existing policy programme or project administered by the National Energy Corporation of Trinidad and Tobago Limited, whether or not the plans or proposals are subject to approval by an officer of the National Energy Corporation of Trinidad and Tobago Limited, another public authority, the responsible Minister or Cabinet.

At this time, we have no such reports.

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THE NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED

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Section 9 (1) (j)

A statement prepared within the National Energy Corporation of Trinidad and Tobago Limited and containing policy directions for the drafting of legislation.

At this time, we have no such statements.

Section 9 (1) (k)

A report of a test carried out within the National Energy Corporation of Trinidad and Tobago Limited on a product for the purpose of purchasing equipment.

At this time, we have no such reports.

Section 9 (1) (l)

An environmental impact statement prepared within the National Energy Corporation of Trinidad and Tobago Limited.

At this time, we have no such statements.

Section 9 (1) (m)

A valuation report prepared for the National Energy Corporation of Trinidad and Tobago Limited by a valuator, whether or not the valuator is an officer of the National Energy Corporation of Trinidad and Tobago Limited.

At this time, we have no such reports.

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OFFICE OF THE PRIME MINISTER

SEPARATION

IN ACCORDANCE with the Director of Personnel Administration's Circular Memorandum No. E 26/06, dated 25th August, 2006, the undermentioned resignation is notified for general information.

Resignation

Name	Rank of Officer	Ministry/Department	Date of Separation	Reason
John, David	Temporary Messenger I	Office of the Prime Minister ...	28th August, 2007	Resignation

1565

TENDER FOR THE DESIGN AND CONSTRUCTION OF A PRE-FABRICATED OFFICE BUILDING FOR THE
MINISTRY OF LOCAL GOVERNMENT

TENDERS are invited for the design and construction of a pre-fabricated office building for the Ministry of Local Government.

Tender documents may be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Any further technical information may be obtained during normal working hours from Mr. Jameel Mohammed, Technical Officer, Ministry of Local Government. Telephone Number 622-1921.

Tenderers are required to pay a tender deposit of Five Hundred Dollars (\$500.00) payable by cash or certified cheque to the Director of Contracts and attach the original receipt to their tender.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue; and
- (b) valid Certificate of Compliance issued in accordance with the National Insurance Act.

A pre-tender meeting which includes a site visit is scheduled for Wednesday 29th August, 2007, at 10.00 a.m. at the Ministry of Local Government, Kent House, Maraval.

Sealed tenders, one (1) original and one (1) copy will be received up to 1.00 p.m. on Thursday 6th September, 2007. Envelopes must be addressed to the Chairman, Central Tenders Board and marked on the outside: "Tender for the Design and Construction of a Pre-fabricated Office Building for the Ministry of Local Government", and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers are asked to note that the dimensions of the slot in the Tenders Box are 37.5 cm x 5.5 cm. Tenders should therefore be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Tender Notices may also be viewed at <http://www.finance.gov.tt/tenders>.

16th August, 2007.

J. JONES
Chairman,
Central Tenders Board

1566

TENDER FOR THE PROVISION OF SECURITY SERVICES FOR THE MINISTRY OF WORKS AND
TRANSPORT COMPOUND—BEETHAM STOCKPILE

TENDERS are invited for the provision of Security Services for a period of one (1) year to the Beetham Stockpile, Ministry of Works and Transport.

Tender documents may be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-4330 Fax No.: 625-1809.

Any further technical information may be obtained from Mr. Derrick Bosland, Civil Engineer I at Telephone Numbers 675-3919 or 668-2686 during normal working hours.

Prospective tenderers will be required to attend a pre-tender meeting at the office of the Ministry of Works and Transport, No. 157 El Socorro Road, San Juan on Monday 3rd September, 2007 at 10.00 a.m. A site visit will follow thereafter.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender; and
- (b) valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and three (3) copies of the tender must be placed in a sealed envelope, addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and clearly marked on the outside: "Tender for the Provision of Security Services for the Ministry of Works and Transport Compound—Beetham Stockpile".

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TENDER FOR THE PROVISION OF SECURITY SERVICES FOR THE MINISTRY OF WORKS AND
TRANSPORT COMPOUND—BEETHAM STOCKPILE—CONTINUED

Envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board's Office no later than 1.00 p.m. on Thursday 13th September, 2007.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers are asked to note that the dimensions of the slot in the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Tender Notices can also be viewed at <http://www.finance.gov.tt/tenders>.

J. JONES
Chairman,
Central Tenders Board

16th August, 2007.

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TENDER FOR PROPOSALS FOR CONSULTANCY SERVICES FOR THE CONDUCT OF A SECTOR EVALUATION OF
SELECTED YOUTH TRAINING PROGRAMMES, MINISTRY OF SOCIAL DEVELOPMENT

PROPOSALS are invited from eligible firms for the provision of consultancy services to conduct a Sector Evaluation of selected Youth Training Programmes, for the Ministry of Social Development.

Contract documents can be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain.

Further information may be obtained during normal working hours from Mrs. Jacinta Bailey-Sobers, Deputy Permanent Secretary, Ministry of Social Development at Telephone Number 625-8241 or Mr. Vijay Gangapersad, Programme Officer II, Ministry of Social Development at Telephone Number 625-9221 Ext. 3446.

Proposals must be accompanied by valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the request for proposal. In addition, a valid Certificate of Compliance issued in accordance with the National Insurance Act must be submitted.

One (1) original and three (3) copies each of the Technical and Financial Proposals should be placed in separately sealed envelopes and clearly marked:

Envelope No. 1—Technical Proposal for the Conduct of a Sector Evaluation of Selected Youth Training Programmes, Ministry of Social Development

Envelope No. 2—Financial Proposal for the Conduct of a Sector Evaluation of Selected Youth Training Programmes, Ministry of Social Development

and addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain.

The Firm's name must be included on the Envelopes of the Financial Proposal.

Proposals must be deposited in the Brown Tenders Box located in the lobby of the Board's Office on or before 1.00 p.m on Thursday 13th September, 2007.

Proposals should be packaged to fit the slot in the Tenders Box, the dimension of which is 37.5 cm x 5.5 cm.

Technical proposals will be opened shortly thereafter. A representative from the firm may attend the opening.

Late proposals will not be accepted in any circumstances.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially without defraying any cost incurred by firms submitting proposals.

The Board does not bind itself to accept any proposal.

Prospective consultants are advised that they can visit the following website address: <http://www.finance.gov.tt/tenders> for all published Tender Notices.

J. JONES
Chairman,
Central Tenders Board

20th August, 2007.