



TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

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No. 61

THE FOLLOWING HAVE BEEN ISSUED:

HOUSE OF REPRESENTATIVES PAPER No. 1 OF 2006—Second Report (2005/2006 Session) of the Finance Committee of the House of Representatives of the Republic of Trinidad and Tobago on the Proposals for the Variation of the 2005 Appropriation.

ACT No. 6 OF 2006—The Constitution (Amendment) Act, 2006—(\$1.20).

ACT No. 7 OF 2006—The Police Service Act, 2006—(\$4.40).

ACT No. 8 OF 2006—The Police Complaints Authority Act, 2006—(\$2.60).

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SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part A—

Act No. 6 of 2006—The Constitution (Amendment) Act, 2006.

Act No. 7 of 2006—The Police Service Act, 2006.

Act No. 8 of 2006—The Police Complaints Authority Act, 2006.

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ASSENT TO ACTS

THE UNDERMENTIONED ACTS enacted by His Excellency the President with the advice and consent of the Senate and House of Representatives have been assented to by His Excellency and are published as Supplements to this *Trinidad and Tobago Gazette*:

<i>Number of Act</i>	<i>Short Title of Act</i>	<i>Date of Assent</i>
6 of 2006 ...	The Constitution (Amendment) Act, 2006 ...	13th April, 2006
7 of 2006 ...	The Police Service Act, 2006 ...	13th April, 2006
8 of 2006 ...	The Police Complaints Authority Act, 2006 ...	13th April, 2006

13th April, 2006.

J. SAMPSON
Clerk of the House

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APPOINTMENT OF MEMBERS OF THE TRINIDAD AND TOBAGO RACING AUTHORITY

PURSUANT to section 7 of the Trinidad and Tobago Racing Authority Act, Chap. 21:50, of the Laws of Trinidad and Tobago, notice is hereby given that the following persons were appointed members of the Trinidad and Tobago Racing Authority for a term of two (2) years with effect from 8th February, 2006:

MR. JOE HADEED—*Chairman*

DR. DAVID KANGALOO—*Vice-Chairman*

MR. RICHARD FREEMAN—*Member*

MR. TYRONE KOWLESSAR—*Member*

MR. SELWYN RAYMOND—*Member*

MR. ROBERT BERNARD—*Member*

MR. RONALD MATHIEU—*Member*

MRS. VALERIE ROMANO—*Member*

MR. GLEN BILLOUIN—*Member*

5th April, 2006.

E. LEACOCK
*Permanent Secretary,
Ministry of Trade and Industry*

FREEDOM OF INFORMATION ACT (FOIA) 1999
**PUBLIC STATEMENT OF THE NURSING COUNCIL OF
TRINIDAD AND TOBAGO (NCTT)**
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM
OF INFORMATION ACT, No. 26 of 1999

Under the Freedom of Information Act, No. 26 of 1999 each Public Authority is required to publish an annual Statement of Affairs. This Statement describes the structure and functions of the Nursing Council of Trinidad and Tobago (herein after called the Council) and lists categories of documents held by the Council which are available for public scrutiny. The Act gives the public a general right of access (with exemptions) to official documents held by the Council.

Section 7 – STATEMENTS

(i) Statement on the organization and functions of the Council.

The Nursing Council of Trinidad and Tobago (NCTT), is located at 25/26 Victoria Square West, Port of Spain. It is the Regulatory Body incorporated by an Act of Parliament for the regulation of the nursing and midwifery professions and the protection of the public.

The Nursing Council of Trinidad and Tobago (NCTT) was established in June 1950 by the Nurses and Midwives Registration Ordinance (since repealed) and continued under the Nurses and Midwives Registration Act No. 33 of 1960 now Chapter 29:53 This Act provides for the “Registration of Nurses, Midwives and Nursing Assistants, and for other matters connected therewith.”

The Mission of the Council

The Mission of the Council is to safeguard the public interest by regulating the professions of Nursing and Midwifery through its legal obligations for registration, enrolment and disciplining of nursing personnel trained locally and abroad; establishing and monitoring standards of nursing and midwifery education; and maintaining the integrity of the professions.

The Vision

To strengthen our position as a performance-driven, customer-centric organization which is sensitive to the needs of our stakeholders, ensures professional standards and promotes best practices and excellence in nursing within the context of environmental dynamics and change.

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Composition of the Council

The Council is comprised of *twenty-two* persons.

The Chief Medical Officer and the Chief Nursing Officer - *ex-officio* members

Five persons appointed by the Minister of Health who have special interest and experience in matters pertaining to nursing

Two persons appointed by the Medical Board

Eleven persons of whom no more than two shall be medical practitioners, elected by persons who are registered as nurses under the Act at the date of the election

One person elected from among their own number by the persons who are registered as midwives under the Act at the date of the election; and

One person elected from among their own number by the persons who are registered as mental nurses under the Act at the date of the election.

Members, other than the *ex-officio* members, hold office for three years but are eligible for re-election or re-appointment.

The Ordinary Meeting of the Council is held once per month

Executive Members

The President, Vice-President and the Treasurer are elected officers who form part of the Executive.

Functions of the Council

The Council assists and advises the Minister of Health on matters pertaining to nursing care for the sick and midwifery services in Trinidad and Tobago, and in particular on the establishment of a recruitment and training programme for the provision and maintenance of the care and of the services.

The core functions of the Council are conducted by Committees namely:

Finance and Administration ; Education ; Registration and Midwifery Committees.

The Disciplinary Committee is an ad hoc committee which is convened in response to complaints brought against nurses, midwives and nursing assistants.

A Specialty Committee examines specialty areas in nursing for which accreditation is considered.

Standards: The Council sets standards for nursing and midwifery education and nursing practice. It also sets the codes of conduct for nursing and midwifery.

Education: Conducts examinations at all levels of training in General and Mental Nursing

Reviews transcripts of applicants seeking registration

Interviews applicants (whose first language is not English) seeking registration in Trinidad and Tobago

Approves nursing curricula and sets syllabi for nursing, midwifery and the training of nursing assistants

Attends to matters pertaining to nursing students in accordance with the Nurses and Midwives Registration Act.

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- Midwifery: Conducts examinations in Midwifery
Reviews transcripts of applicants for the practice of midwifery
Revises midwifery curricula
Attends to matters related to pupil midwives in accordance with the Nurses and Midwives Registration Act
- Registration: Registers General Nurses, Mental Nurses and Midwives and enrolls Nursing Assistants
- Discipline: Investigates allegations of misconduct and unfitness to practice
Takes disciplinary action where there is evidence in support of the allegation.
Cancels or suspends the registration of the nurse, midwife or nursing assistant as deemed fit
Reinstates a nurse, midwife or nursing assistant where applicable
- Accreditation: Inspects and Approves/Accredits places of training and affiliate places of training for student nurses and nursing assistants.
- Advocacy: Advocates for patients and the public in matters relating to health care.

Effects of the functions on the Public

- *The composition of the membership on the Council* is representative of persons or bodies with special interest and experience reflective of the varying publics. These persons are part of the decision-making process
- *Functions such as the formulation of Nursing Standards, Codes of Conduct and Certification of practitioners* direct the level and quality of care that ought to be provided to the public at institutions, both public and private.
- *Accreditation of places* to be designated as approved and/or affiliate places of training for nursing students ensures the suitability and adequacy of the facilities to provide nursing care at the required standard and assures quality and the safety of the patient/clients.
- *The advisory and advocacy roles* impact directly on the response by the Council to the needs/demands of patients.

(ii) Statement on categories of documents held by the Council

The Nurses and Midwives Registration Act (may be purchased at the Government Printery)
Registers of Nurses, Midwives and Nursing Assistants
Annual Reports
Minutes of Meetings
Personnel Files which detail advertisement for vacancies and appointments
Policy Manual
Correspondence Files
Circulars, Memos and Notices, Periodicals, Journals and Newsletters of local and international agencies that are health related
International Council of Nurses policy statements
Nursing and Midwifery Council (formerly UKCC) policy statements/guidelines
Forms and other general administrative documents

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(iii) Statement of materials prepared by the Council for inspection under Part 11 of the FOIA are referred to in Section 8 and 9 of this document.

The public may inspect and /or obtain copies of materials listed between 9.00a.m. and 3.00p.m.on normal working days at the following venue:

**The Nursing Council of Trinidad and Tobago
Dolly-Hargreaves House
25/26 Victoria Square West
Port-of-Spain**

(iv) Statement listing literature available by prescription. N/A

(v) Statement of procedure to be followed in requesting access to documents ad responding to requests.

Our policy is to answer all written requests for information.

To access a copy of a document from the Council that is not in the public domain, the applicant must make the request on the prescribed form (Request for Access to official documents) available at the office.

The request should provide enough information to enable the officer who is designated to deal with the request to identify and locate the records the client wished to acquire. If insufficient information is provided, the Council will seek clarification from the applicant.

Should the applicant be uncertain as to the details to be included the designated officer will assist with details which must be included.

The client will be notified in writing as to the status of the request as soon as possible within thirty days.

Initially, the document will be made available for viewing.

Should a copy of the document be required by the client, the Council will make the copy available for a fee to cover administrative costs.

The Council is required to furnish only one copy of a document in its possession, custody or power. If the copy of the document is not legible, Council will not attempt to reconstruct it but furnish the best possible copy and note its quality in our reply.

The document can then be collected from the Council at the given address within seven days upon receipt of payment. Council will try diligently to comply with the time limits. If it appears however, that processing your request may take longer than the statutory limit, Council will acknowledge you request and advise you accordingly of the status.

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(vi) **Statement specifying officers responsible for the process of request to access documents.**

The Designated Officer for the Council is
Mrs. G. Marina Corbin-Thomas (Secretary of the Council) located at the office of
The Nursing Council of Trinidad and Tobago, Dolly-Hargreaves House,
25/26 Victoria Square West. Port-of-Spain.
Tel: 625 1272; Fax: 627 8730; e:mail: 33of1960@tstt.net.tt

The Alternate Officer is:
Mrs. Marva O'Brien
Address: As above.

In respect of specific documents that require approval by the Council, the
Decision Maker is Ms. Jean Kirton, President, at the same address.

(vii) **Statement of Boards, Council and Bodies constituted by two or more persons.**

Council does not have other bodies that function within the meaning of this
section of the FOIA.

(viii) **Statement of the Council's Standard Information Centre.**

The Reading Room may be accessed by appointment only. An applicant must
liaise with the designated officer to schedule an appointment.

Section 8: STATEMENTS

List of documents containing written laws provided by the Council for the use or
guidance of its officers:

- Nurses and Midwives Registration Act: Chapter 29:53
- Medical Board Act: Chapter 29: 50
- Freedom of Information Act, 26 of 1999
- Industrial Relations Act Chapter 88:01
- Value Added Tax Act (Finance Act 37 of 1989)
- Pharmacy Board Act: Chapter 29: 52

Section 9: STATEMENTS

At this time there are no such documents

Prepared by the Nursing Council of Trinidad and Tobago

Dated the October 10, 2005

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TENDER FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF TECHNOLOGY EDUCATION
MOBILE LABORATORY SYSTEMS FOR FIFTY EXISTING PUBLIC AND ASSISTED SECONDARY SCHOOLS—
MINISTRY OF EDUCATION IDB/SEMP LOAN 1180/OC-TT

THE GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT) through its Ministry of Education (MOE) has accessed loan funding from the Inter-American Development Bank (IDB) for a Secondary Education Modernization Programme (SEMP) in the form of IDB/SEMP Loan 1180/OC-TT. The major goal of the programme being so funded is modernization of the education sector in Trinidad and Tobago.

In order to achieve the aims of reform of the curricula and advancement of the teaching and learning processes, there is the need for sourcing modern facilities.

In this regard, tenders are invited for the supply, delivery, installation and commissioning of technology education mobile laboratory systems for fifty (50) existing public and assisted secondary schools in Trinidad and Tobago as follows:

Lot No. 1—Biological Technology Equipment and Supplies.

Lot No. 2—Communication Technology Equipment and Supplies.

Lot No. 3—Energy, Power and Transportation Technology.

Lot No. 4—Production Technology.

Lots shall be evaluated as a single entity in that one contract will be awarded for the supply, delivery, installation and commissioning of all listed items.

Tender documents may be obtained at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain during normal working hours. Any further information may be obtained during normal working hours from:

Mr. Arnott West
Programme Consultant
Secondary Education Modernization Programme Co-ordinating Unit
MTS Plaza
Aranguez Main Road
San Juan
Telephone: (868) 675-9739/9741/9744/9746
Fax: (868) 675-7788
E-mail: sempcu@tstt.net.tt

Prospective tenderers will be required to attend a pre-tender meeting at the Ministry of Education, Secondary Education Modernization Programme Co-ordinating Unit, (SEMPCU) MTS Plaza, Aranguez Main Road, San Juan at 10.00 a.m. (Local time) on Tuesday, 9th May, 2006.

Tenders must be accompanied by the following:

- (i) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue; and
- (ii) valid Certificate of Compliance issued in accordance with the National Insurance Act.

Tenderers are also required to provide a bid security of TT \$75,000.00 or US equivalent with their tender.

One original and four (4) copies of the tender should be placed in sealed envelopes, clearly marked: "Tender for the supply, delivery, installation and commissioning of Technology Education Mobile Laboratory Systems for fifty (50) Existing Public and Assisted Secondary Schools—Ministry of Education" and addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain, Trinidad. The envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board's Office no later than 1.00 p.m. (Local time) on Thursday 1st June, 2006.

Tenderers are asked to note that the demensions of the slot in the Tenders Box are 37.5 cm x 5.5 cm.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

S. BABOOLAL
*Acting Chairman,
Central Tenders Board*

20th March, 2006.

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LOSS OF MEGA INSURANCE COMPANY LIMITED LIFE POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to record that KELLY ANN ROSA LEGENDRE Policy Number GEM 000026376 was declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

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PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to NORMA LEWIS-PHILLIP a replacement Policy Number T:029387 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

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LOSS OF BRITISH AMERICAN INSURANCE COMPANY (TRINIDAD) LIMITED POLICY

NOTICE is hereby given that Policy Number 101419956 issued by BRITISH AMERICAN INSURANCE COMPANY (TRINIDAD) LIMITED on the life of SHERMA DUNCAN has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY
(TRINIDAD) LIMITED

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LOSS OF SAGICOR LIFE INC. POLICIES

SANKAR MAHABIRSINGH having made sworn deposition that Policy Number 0016004 issued or assumed by LIFE OF BARBADOS LIMITED, prior to its amalgamation with SAGICOR LIFE INC., on the life of SANKAR MAHABIRSINGH has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

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SUNITA JAGROOP having made sworn deposition that Policy Number 06766241 issued by SAGICOR LIFE INC. on the life of SUNITA JAGROOP has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

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LOSS OF AMERICAN LIFE AND GENERAL INSURANCE COMPANY (TRINIDAD AND TOBAGO) LIMITED POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies numbers stated below which have been declared lost/destroyed:

Name

Policy Number

MANNIRAM RAMBISSOON	540273
CLAIRE GEORGE	3399194
ANGELA FELIX	3304267
HARRILAL RAMLOCHAN	3342021

AMERICAN LIFE AND GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED

91-93, St. Vincent Street,
Port-of-Spain.

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SPECIAL LICENSING SESSIONS
(Liquor Licences Act, Chap. 84:10)

CHAGUANAS

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Caroni, Chaguanas Area, has appointed THURSDAY THE 4TH DAY OF MAY, 2006 at 9.00 o'clock in the forenoon at the Chaguanas Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Mala of Cemetery Street, Warner Village, Charlieville for a Certificate authorising her to carry on the business of Spirit Retailer in respect of premise situate at Cemetery Street, Warner Village, Charlieville.

Dated this 11th day of April, 2006 at the Chaguanas Magistrate's Court.

V. K-RANCHARAN
Secretary, Licensing Committee,
Caroni

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SAN FERNANDO

NOTICE is hereby given that by lawful authority under the provisions of section 18(3) of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Victoria (West), San Fernando Area, has appointed THURSDAY THE 27TH DAY OF APRIL, 2006 at the hour of 9.00 o'clock in the forenoon at the San Fernando Magistrates' Court as the day, hour and place at which a Special Session will be held to consider the application of Bhago Ragbirsingh, for a Certificate authorising him to obtain a Spirit Retailer's Licence in respect of premises situate at 136, Palmyra Village, Naparima-Mayaro Road, San Fernando.

Dated this 7th day of April, 2006 at the San Fernando Magistrates' Court.

A. SOOKRAM
Secretary, Licensing Committee,
Victoria (West)

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TRANSFER OF LICENCE
(Liquor Licences Act, Chap. 84:10)

ST. PATRICK (EAST)

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of the County of St. Patrick (East), Siparia/Erin Area, by Ramnath Hadai and Sarah Hadai, that it is their intention to apply to the Licensing Committee at the Siparia Magistrate's Court on WEDNESDAY THE 3RD DAY OF MAY, 2006, for a transfer to them of the Licence to carry on the trade of a Spirit Retailer now held by Ramnath Hadai, Sarah Hadai and Kishore Jhagroo in respect of premises situate at Gowers Well Road, Fyzabad in the said District.

Dated this 4th day of April, 2006 at the Siparia Magistrate's Court.

R. GOPAUL
Secretary, Licensing Committee,
Siparia / Erin