

LEGAL NOTICE NO. 291

REPUBLIC OF TRINIDAD AND TOBAGO

THE MINIMUM WAGES ACT, CHAP. 88:04

ORDER

MADE BY THE MINISTER UNDER SECTION 3 OF THE MINIMUM WAGES
ACT AND SUBJECT TO NEGATIVE RESOLUTION OF PARLIAMENT

THE MINIMUM WAGES ORDER, 2010

PART I

NATIONAL MINIMUM WAGE

1. This Order may be cited as the Minimum Wages Order, Citation 2010.

2. (1) Subject to clause 8, on the coming into force of this Order, the national minimum wage for workers in Trinidad and Tobago, shall be at the rate of twelve dollars and fifty cents per hour exclusive of gratuities, service charges and commissions.

(2) A worker who completes a normal working day, normal working week or a normal working month shall be paid no less than the amounts set out in the First Schedule.

First
Schedule

(3) An output or piece worker who works at the employer's premises or whose hours are otherwise recorded and whose hours are controlled by the employer shall receive no less than the rate of twelve dollars and fifty cents per hour.

(4) Where the hours of an output or piece worker are not controlled by the employer and those hours are not otherwise recorded, the worker shall be paid according to a written agreement between the worker and the employer which should state—

- (a) a fair estimate of the average number of hours the worker is likely to perform on a normal working day; and
- (b) an agreed output or piece rate.

(5) The written agreement referred to in subclause (4), shall be maintained by the employer as part of the worker's pay record and the rate agreed shall not be less than the equivalent of the national minimum wage.

Normal
working
hours

3. (1) The normal working day shall not exceed eight hours, exclusive of meal and rest breaks.

(2) The normal working week shall not exceed forty hours, exclusive of meals and rest breaks.

(3) The normal working month shall not exceed one hundred and seventy-three and three, three, three, four over ten thousand hours, exclusive of meals and rest breaks.

(4) Notwithstanding subclause (1), the normal working day for businesses which schedule workers to work only four days in the week shall not exceed ten hours, exclusive of meal and rest breaks.

(5) Where a worker continues to work for two hours after his normal working day, he shall be entitled to a paid break of no less than fifteen minutes and to a further paid break of no less than twenty minutes for every additional two-hour period.

Meal and rest
breaks

4. (1) A worker is entitled to a meal break of not less than three-quarters of an hour after no more than four and one-half consecutive hours, calculated from the scheduled time of commencement of duty and an additional rest break of no less than one quarter of an hour after a subsequent period of no more than three hours.

(2) A worker on continuous or non-continuous shift work is entitled to a paid break of no less than twenty minutes after no more than four and one-half consecutive hours calculated from the scheduled time of commencement of duty and an additional paid break of no less than ten minutes after a subsequent period of no more than three hours.

Overtime
rates

5. (1) Subject to subclause (2) and clause 6, a worker who works overtime—

(a) on his normal working day or on off-days, Sundays or public holidays; or

(b) for each additional hour or part thereof beyond forty hours in any one week exclusive of meal and rest break,

shall be paid at the rates set out in the Second Schedule.

Second
Schedule

(2) A worker, whose work schedule requires him to work in continuous or non-continuous shifts in a normal working week, in which every day of the week including Sunday is a normal working day, shall be paid the overtime rates set out in the Second Schedule for work performed beyond eight hours on a working day, on off-days and on public holidays.

PART II

SAVINGS AND EXCEPTIONS

6. The national minimum wage and provisions relating to overtime in this Order shall be applicable to petrol filling station employees, catering industry employees, shop assistants, security industry employees and household assistants, except that the other terms and conditions established in the following orders shall remain in force: Saving of terms and conditions in certain orders
- (a) Petrol Filling Station Employees Order, 1982;
 - (b) Minimum Wages (Catering Industry) Order, 1991;
 - (c) Minimum Wages (Shop Assistants) Order, 1991;
 - (d) Minimum Wages (Security Industry Employees) Order, 1995; and
 - (e) Minimum Wages (Household Assistants) Order, 1991.
7. The terms and conditions of work including overtime rates set out in this Order shall apply only to workers receiving an hourly rate of one and one half times the national minimum wage or less. Application of Order
8. This Order does not apply to— Non-application of Order
- (a) trainees in training schools approved by appropriate government agencies such as the—
 - (i) Youth Training and Employment Partnership Programme (YTEPP); or
 - (ii) National Energy Skills Centre;
 - (b) schemes developed from time to time by other government ministries, departments or agencies;
 - (c) other schemes submitted to and approved by the Minister to whom responsibility for labour is assigned;
 - (d) registered apprentices;
 - (e) students on vacation jobs; and
 - (f) persons who volunteer services to registered charitable organizations and social service agencies registered with the Ministries with the responsibility for social services, youth, sports, community development or gender affairs.
9. This Order shall not be construed as authorizing— No authority to alter wages, terms and conditions
- (a) the reduction of wages paid to those employees who already receive wages in excess of the national minimum wage; and
 - (b) changes in the existing terms and conditions of any worker to effect a lowering of such terms and conditions.
10. The Minimum Wages Order, 2005 is revoked. L.N. Nos. 63 and 88 of 2005 revoked
11. This Order comes into effect on the 1st January, 2011. Commencement

FIRST SCHEDULE

(Clause 2)

MINIMUM WAGES FOR ALL WORKERS

<i>Daily Rated</i> (8 hour day)	<i>Weekly Rated</i> (40 hour week)	<i>Monthly Rated</i> (40 hour week) x 52 weeks ÷ 12 months = 173.3334 hours
\$100.00	\$500.00	\$2166.66

SECOND SCHEDULE

(Clause 5)

OVERTIME WAGES FOR ALL WORKERS

1. For overtime worked beyond eight hours on a working day—

First four hours	one and one half times hourly rate
Second four hours	two times hourly rate
Thereafter	three times hourly rate
2. For overtime worked beyond ten hours on a working day of a four-day shift week—

First four hours	one and one half times hourly rate
Second four hours	two times hourly rate
Thereafter	three times hourly rate
3. For time worked on an off-day—

First eight hours	two times hourly rate (40-hour week)
Thereafter	three times hourly rate
4. For overtime worked on a Sunday where Sunday is a normal working day—

First four hours	one and one half times hourly rate
Second four hours	two times hourly rate
Thereafter	three times hourly rate
5. For time worked on a Sunday where Sunday is not a normal working day and on a public holiday—

First eight hours	two times hourly rate
Thereafter	three times hourly rate
6. For time worked beyond the forty-hour working week—

First four hours	one and one half times hourly rate
Second four hours	two times hourly rate
Thereafter	three times hourly rate

Dated this 10th day of December, 2010.

E. MC LEOD
*Minister of Labour and Small and
Micro Enterprise Development*