



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 44

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No. 198

2136

Government of the Republic of Trinidad and Tobago
Public Statement of the
Trinidad and Tobago Fire Service
In Compliance with Section 7, 8 and 9 of
The Freedom of Information Act (FOIA) 1999

In accordance with Section 7, 8 and 9 of the Freedom of Information Act, 1999 (FOIA) the Trinidad and Tobago Fire Service is required by law to publish the following statements which list the documents and information generally available to the public.

The following information is published by the TRINIDAD AND TOBAGO FIRE SERVICE as approved by the Ministry of National Security.

The Act gives members of the public:

- (1) A legal right for each person to access information held by the Trinidad and Tobago Fire Service;
- (2) A legal right for each person to have official information relating to Him/herself amended where it is incomplete, incorrect or misleading;
- (3) A legal right to obtain reasons for adverse decisions made regarding an Applicant's request for information under the FOIA;
- (4) A legal right to complain to the Ombudsman and to apply to the High Court For Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7 (1) (a) (i):

Function and Structure of the Trinidad and Tobago Fire Service

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MISSION STATEMENT:

The mission of the Trinidad and Tobago Fire Service is:

"To provide Efficient and Effective Public Fire Protection and Emergency Services to the Republic of Trinidad and Tobago."

MOTTO:

'In the Service of the People'

VISION:

- (1) To forge a new identity for the Trinidad and Tobago Fire Service as the primary organization of motivated professionals, responsible for fire and civil defense; and to expand our roles as first responders in all related activities by the acquisition and utilization of modern technology and equipment. .
- (2) To strive for the establishment of an adequate legal framework to promote our functions in a changing society.
- (3) To develop an internationally recognized Fire Service training institution.

The Trinidad and Tobago Fire Service came into being as a separate entity from the Trinidad and Tobago Police Service on January 1, 1951 and is a department under the auspices of the Ministry of National Security. The Trinidad and Tobago Fire Service was established in accordance with an Act of Parliament, Chapter 35:50 in the Revised Laws of the Republic of Trinidad and Tobago. Its Administrative Headquarters is located at Wrightson Road, Port of Spain. It comprises a staff of 1,575 professional, inclusive of 89 females plus 759 auxiliary personnel and is headed by Chief Fire Officer Lennox K. Alfred, BSc., MBA, MIFireE.

The Trinidad and Tobago Fire Service consist of two (2) Divisions, namely the First Division and Second Division. Based on its ranking system, the department possesses a pyramidal organization structure. This document is available for viewing.

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The First Division includes offices specified in the Second Schedule and such offices as the President may, by Order prescribe.

SECOND SCHEDULE

Officers in the First Division of the Fire Service

Chief Fire Officer

Deputy Chief Fire Officer

Assistant Chief Fire Officer

Divisional Fire Officer

Assistant Divisional Fire Officer

The Second Division includes the offices specified in the Third Schedule and such offices as the President may, by Order, prescribe.

THIRD SCHEDULE

Officers in the Second Division of the Fire Service

Fire Station Officer

Fire Sub Station Officer

Fire Sub Officer

Firefighter

Apprentices

In accordance with Cabinet Minute No 192 of December, 1995 the geographical divisional boundaries of the Fire Service were changed.

The Northern Division consists of eleven (11) stations under the operation and administrative command of an Assistant Chief Fire Officer. The divisional boundaries encompass the entire East/West Corridor from Chaguaramas in the west to Toco in the east - this is the largest division in the Fire Service.

The Central Division consists of three (3) stations under the operational and administrative command of an Assistant Chief Fire Officers. Its boundaries encompass the entire central plains.

The Tobago Division consists of three (3) stations under the operational and administrative command of an Assistant Chief Fire Officer.

The Southern Division consists of six (6) stations under the operational and administrative command of an Assistant Chief Fire Officer. The divisional boundaries encompass the entire southern area.

Effects of Functions on Members of the Public

The primary responsibility of the Trinidad and Tobago Fire Service is outlined in Section 35 of the Fire Service Act Chapter 35:50 and its related amendment No. 10 of 1997 Section 53A. The objectives of the Trinidad and Tobago Fire Service are:

- a) To save and protect life or property from damage or destruction by fire or other hazards, whether fire related or not;
- b) To provide and advise upon, preventative measures against the occurrence of such damage or destruction;
- c) To render humanitarian services where required; and
- d) To conduct investigations in order to ascertain the cause or origin of a fire, or other hazards requiring the services of the Fire Service.

Section 7 (a) (ii):

Categories of Documents in the possession of the Trinidad and Tobago Fire Service.

- Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirement, leave, vacation, etc.
- Files dealing with the accounting and financial management function of the Trinidad and Tobago Fire Service.
- Financial Records (cheques, vouchers, receipts, journals, etc.)
- Files dealing with matters relating to the procurement of supplies, services and equipment.
- Maps/Charts/Photographs/Diskettes/Abstracts/Tapes
- News Releases, speeches originating in the Trinidad and Tobago Fire Service.
- Policy and Procedure Documents.
- Internal and External correspondence files.
- Customer files.
- Documents relating to strategic review of the Trinidad and Tobago Fire Service, Information Technology Strategy and Training Plans.
- Legislation and Legal Instructions.
- Legal Opinion and related matters.
- Files dealing with local and foreign training.
- Minutes/Agenda of meetings.
- Files dealing with Fire Service publications including Circulars, Notices, Orders, Memoranda, Bulletins, etc.
- Reports: Statistical, Annual/Monthly/Quarterly, Valuation and Accidents.
- Books, booklets, leaflets, pamphlets, posters, newspaper clipping.
- Files dealing with official functions, conferences and events hosted and attended by the Trinidad and Tobago Fire Service.
- Inventories.
- Periodicals and publications.
- Complaint files.
- Registers/Certificates/Permit.
- Handbook, summaries, etc

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- Standards
- Job Descriptions
- Job specifications
- Annual Training Programmes
- Recruit Policy document
- In-Service Training Policy
- Strategic Review of the Trinidad and Tobago Fire Service
- Vision 20/20 of the Trinidad and Tobago Fire Service

Section 7 (a (W)):

Material Prepared for Publication or Inspection

Brochures, Leaflets and Handouts on Fire Prevention tips.

Section 7 (1) (a) (iv):

Literature available by Subscription

This section is not applicable to the Trinidad and Tobago Fire Service.

Section 7 (1) (a) (v):

Procedure to be followed when accessing a Document from the Trinidad and Tobago Fire Service.

How to request Information

General - our policy to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example, the right to challenge a decision if your request for information is refused), you must make your request in writing. The applicant must, therefore, complete the appropriate form available at the undermentioned Divisional Headquarters, for information is not readily available to members of the public.

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Northern Divisional Headquarters
Trinidad and Tobago Fire Service
Wrightson Road
PORT OF SPAIN

Southern Divisional Headquarters
Trinidad and Tobago Fire Service
Mon Repos Roundabout
Bye Pass
SAN FERNANDO

Central Divisional Headquarters
Trinidad and Tobago Fire Service
Sookhai Boulevard
CHAGUANAS

Tobago Divisional Headquarters
Scarborough Fire Station
Bacolet Street
TOBAGO

Addressing Requests – To facilitate prompt handling of your request, please address it to the Designated Officer of the Trinidad and Tobago Fire Service [See Section 7 (1) (a) (vi)].

Details in the request – Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

Request not handled under the FOIA

- ❖ A request under the FOIA will not be processed to the extent that it asks for information, which is currently available to members of the Public Authority, for example brochures and pamphlets, etc.

Responding to your Requests

- ❖ **Retrieving Documents.** The Trinidad and Tobago Fire Service is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage. Information stored in the National Archives or another storage centre, will be retrieved in order to process your request.

Prior to the commencement of the Freedom of Information Act, 1999 old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed.

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note that we are not compelled to do the following:

- a) Create new documents
- b) Perform research for you.

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Time Limits

- General.

The FOIA sets certain time limits for us to decide whether to disclose the documents you have requested. If we fail to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied. We will try diligently to comply with the time limits, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request and to ascertain its status.

- Time Allowed.

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents or be provided with copies, if you so request.

- Fees and Refunds.

The Freedom of Information Fees and Charges Regulations prescribe the fees related to the search, retrieval and provision of documents. You are entitled to receive the document/s within seven days of payment of the relevant fees. If we fail to provide the information within the seven days period you are entitled to a refund of the fees paid in addition to access to the document/s requested.

Section 7 (1) (a) (vi):

Officers in the Trinidad and Tobago Fire Service Responsible for:

- 1) The initial receipt of and action upon notices under **Section 10**, 2) Requests for access to documents under **Section 13**, and
- 3) Application for correction of Personal Information under **Section 36** of the FOIA.

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THE DESIGNATED OFFICER IS	Job Title	Fire Station Officer
	Name	Public Relations, Welfare and Research John Springle
	Address (work)	Northern Divisional Headquarters Trinidad and Tobago Fire Service Wrightson Road Port of Spain
	Tel/Fax numbers	623-8463 or 625-2481
	E-mail address	lkalfred@tstt.net.tt
THE ALTERNATE OFFICER IS	Job Title	Divisional Fire Officer
	Name	Kenrick Bethlemy
	Address (work)	Northern Divisional Headquarters Trinidad and Tobago Fire Service Wrightson Road Port of Spain
	Tel/Fax numbers	623-8463 or 625-2481
	E-mail address	lkalfred@tstt.net.tt

Section 7 (1) (a) (vii):

Advisory Boards, Councils, Committees and other bodies (Meetings/minutes are open to the public.)

Delegates of the Trinidad and Tobago Fire Service sits on the following committees:

- ❖ Bureau of Standards
- ❖ Storage Committee – Ministry of Energy
- ❖ Approval Committee of Development Projects – Town and Country Planning Division
- ❖ Special Committee – Tourism and Development
- ❖ Special Committee – Codes and Standards for the building industry
- ❖ National Carnival Committee (N.C.C.)
- ❖ National Emergency Management Agency (N.E.M.A.)
- ❖ Trinidad and Tobago Emergency Mutual Aid (T.T.M.A.S)
- ❖ Port of Spain City Council
- ❖ Water and Sewerage Authority W.A.S.A.)
- ❖ Community Awareness and Emergency Response (C.A.R.E.)
- ❖ E-999 Committee
- ❖ Fire Advisory Committee (in Collaboration with the Forestry Division)

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Section 7 (1) (a) (viii):

Library/Reading Room Facilities

No formal seating accommodations are available throughout the Trinidad and Tobago Fire Service as it pertains to Reading Room Facilities. But, at the Chaguanas Fire Station, Library and Reading Room Facilities are available.

SECTION 8 STATEMENTS

This section is not applicable to the Trinidad and Tobago Fire Service.

SECTION 9 STATEMENTS

This section is not applicable to the Trinidad and Tobago Fire Service.

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
Public Statement of the
TRINIDAD AND TOBAGO FORENSIC SCIENCE CENTRE

In Compliance with sections 7, 8, 9 of
The Freedom of Information Act (F.O.I.A.) 1999

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, 1999 (FOIA) the Trinidad and Tobago Forensic Science Centre is required by law to publish the following statement which list the documents and information generally available to the public.

The Freedom of Information Act gives members of the public:

- (1) A legal right for each person to access information held by the Trinidad and Tobago Forensic Science Centre;
- (2) A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- (3) A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- (4) A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7 (1) (a) (i)

Function and Structure of the Trinidad and Tobago Forensic Science Centre

Mission Statement

To provide for all an impartial, reliable and efficient Forensic Science Service based on established scientific principles.

The Trinidad and Tobago Forensic Science Centre is a Division of the Ministry of National Security. It comprises a staff of seventy-nine (79) and is headed by the Director.

The Forensic Science services essentially comprise the following:

- identification of illicit drugs (narcotics, psychotropics) in seized material;
- identification of fire accelerants;
- restoration of erased identification numbers (e.g., chassis and engine numbers of motor vehicles);
- identification of explosive residues;
- identification of corrosives;
- comparison of various evidential materials (e.g., soil, paint, glass);
- identification and quantitation of poisonous substances in human body fluids and viscera) and in food, water and agricultural, pharmaceutical and household products;
- determination of alcohol (ethanol) in blood;
- drug screening of blood and urine for narcotics and psychotropics;
- hair and fibre identification and comparison;
- identification of fragments of wood and other plant material;
- identification and grouping of blood and bloodstains;
- identification and grouping of semen and seminal stains;
- identification of faecal, saliva and other body fluid stains;
- comparison of handwriting;
- comparison of typewriting;
- detection of alterations on documents;
- comparison of inks, paper, adhesives, etc;

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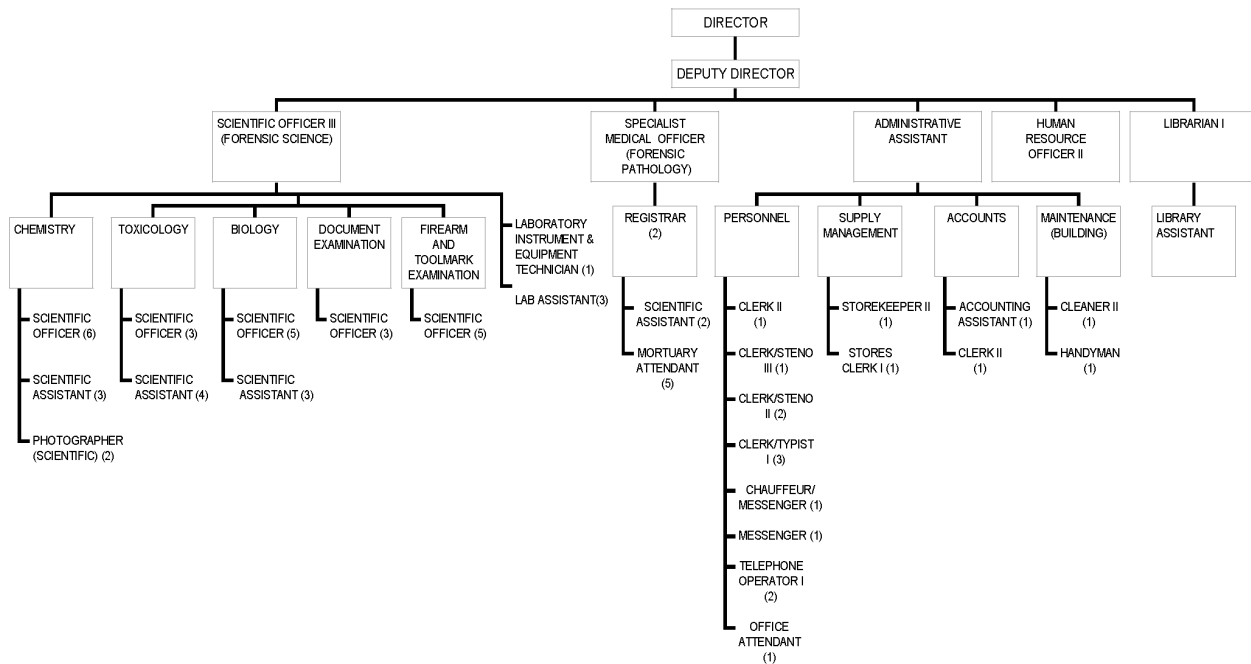
- identification of the work of various office machines;
- deciphering of indented writing;
- examination of currency notes;
- examination of firearms, projectiles and cartridge cases to determine weapon used;
- identification of devices as firearms or ammunition;
- estimation of firing distances in shooting cases;
- identification of cutting instruments and other tools from examination of toolmark;

It is to be understood that the above analyses/examinations will only be undertaken in the context of forensic investigations and not in connection with other regulatory objectives.

The Forensic Pathology services consist mainly of post mortem examination of bodies of deceased persons to determine cause of death in cases of unnatural death, particularly those suspected to involve a felony; identification of skeletal remains; histological examination of tissues.

The TTFSC will not agree to perform for a client any service not specified above, unless all the implications of the relevant analysis or examination have been investigated and it is clear that the institution possesses personnel with the required expertise, as well as the equipment, reagents and materials necessary for the procedure.

The organization chart of the Centre is shown below.



Effect of Functions on Members of the Public

The Trinidad and Tobago Forensic Science Centre does not deal directly with members of the Public.

Section 7 (1) (a) (ii)

Categories of Documents in the possession of the Trinidad and Tobago Forensic Science Centre

- A. Files
 - 1. Administrative Matters
 - (1) Policy
 - (2) Staff Matters
 - (3) Circulars
 - (4) Projections.

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2. Conferences/Seminars/Meetings/Events
 - (1) International
 - (2) Local
 - (3) Administrative.
3. Finance
 - (1) Estimates
 - (2) Accounts
 - (3) Administrative.
4. Office Management
 - (1) Scientific Supplies
 - (2) Office Supplies
 - (3) Books/Journals
 - (4) Minor Equipment
 - (5) Maintenance of Building
 - (6) Maintenance of Scientific Equipment
 - (7) Maintenance of Office Equipment
 - (8) Vehicles.
5. Operations
 - (1) Quality Control
 - (2) Analyses
 - (3) Relations with Organizations in Trinidad and Tobago
 - (4) Relations with International Countries and Bodies
 - (5) United Nations
 - (6) Lectures
 - (7) Computerization
 - (8) Security
 - (9) Publications
 - (10) New Technologies.
6. Personnel
 - (1) Creation of Posts
 - (2) Filling of Vacancies
 - (3) Acting Arrangements
 - (4) Temporary Appointments/Leave Reliefs.
7. Reports
 - (1) Administrative
 - (2) Forensic Science
 - (3) Forensic Pathology.
8. Training
 - (1) International
 - (2) Local
 - (3) Policy.

B Standard Operating Procedures

- (1) Biology
- (2) Chemistry
- (3) Documents
- (4) Firearms and Toolmarks
- (5) Toxicology.

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C Publications

Trinidad and Tobago Forensic Science Centre Annual Reports

Section 7 (1) (a) (iii)

Material Prepared for Publication or Inspection

Trinidad and Tobago Forensic Science Centre's Annual Reports.

Section 7 (1) (a) (iv)

Literature Available by Subscription

Not applicable.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a Document from the TTFSC

How to Request Information

General

Our policy is to answer all requests for information both oral and written. However, in order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available in our Lobby, for information that is not readily available in the public domain.

Addressing Requests

To facilitate prompt handling of your requests, please address it to the Designated Officer (see Section 7 (1) (a) (vi)) of the Trinidad and Tobago Forensic Science Centre.

Details in the Request

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

Request not handled under the FOIA

A request under the FOIA will not be processed to the extent that it asks for information, which is currently available in the public domain, either from the Trinidad and Tobago Forensic Science Centre or from another public authority, for example brochures and pamphlets.

Responding to your Request

Retrieving Documents.

The Trinidad and Tobago Forensic Science Centre is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage.

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Furnishing Documents

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note we are not compelled to do the following:

- i. Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- ii. Perform research for you.

Time Limits*General.*

The FOIA sets certain time limits for us to decide whether to disclose the documents you have requested. If we fail to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied. We will try diligently to comply with the time limits, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request and to ascertain its status.

Time Allowed.

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents or be provided with copies, if you so request.

Fees and Refunds.

The Freedom of Information Fees and Charges Regulations prescribe the fees related to the search, retrieval and provision of documents. You are entitled to receive the document/s within seven days of payment of the relevant fee. If we fail to provide the information within seven days period you are entitled to a refund of the fees paid in addition to access to the document/s requested.

Section 7 (1) (a) (vi)**Officers in the Trinidad and Tobago Forensic Science Centre responsible for:**

- (1) The initial receipt of and action upon notices under Section 10
- (2) Requests for access to documents under Section 13 and
- (3) Applications for correction of Personal Information under Section 36 of the FOIA.

The **Designated Officer** is:

Job Title	Director
Name	Arlette Lewis
Address	Trinidad and Tobago Forensic Science Centre Barbados Road Federation Park Port of Spain
Telephone	622 1011
Fax	622 5443
e-mail	tffsc@trinidad.net

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The Alternate Officer is

Job Title	Deputy Director
Name	Emmanuel Walker
Address	Trinidad and Tobago Forensic Science Centre Barbados Road Federation Park Port of Spain
Telephone	622 1011
Fax	622 5443
e-mail	tffsc@trinidad.net

Section 7 (1) (a) (vii)**Advisory Boards, Councils, Committees and other bodies**

At the present time there are no bodies that fall within the meaning of this section of the FOIA.

Section (7) (a) (viii)**Library/Reading Room Facilities**

The Trinidad and Tobago Forensic Science Centre utilizes the Reading Room facilities of the Ministry of National Security.

Information in the public domain can be accessed in the Reading Room of the Ministry of National Security, Abercromby Street, Port of Spain.

The Reading Room is open to the public from Mondays to Fridays between the hours of 8 a.m. to 4 p.m.

Section 8 Statements**Section 8 (1)(a) (i)****Documents containing interpretations or particulars of written laws or schemes administered by the TTFSC, not being particulars contained in another written law.**

- Freedom of Information Act 1999.
- Provisional Collection of Taxes (No 2) Order, 1992 under the Evidence Act Chapter 7:02, Trinidad and Tobago Forensic Science Centre, Ministry of National Security, **Scale of Fees**.

Section 8 (1) (a) (ii)**Manuals, Rules and Procedures.**

1. Quality Manual
2. Standard Operating Procedures for Biology, Chemistry, Documents, Firearms and Toolmarks, Toxicology, Stores.
3. Manual of Staff Circulars
4. Safety Manual

Section 8 (1) (b)

Standard operating procedures for the purchase of Minor Equipment Items – Sub Head 03. Procedure for the Evaluation of Tenders.

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Section 9 Statements

Section 9 (1) (a)

At this time we have no reports or statements containing advice or recommendations prepared by a body or entity established within the TTFSC.

Section 9 (1) (b)

Not applicable

Section 9 (1) (c)

Not applicable

Section 9 (1) (d)

Not applicable

Section 9 (1) (e)

Not applicable

Section 9 (1) (f)

Not applicable

Section 9 (1) (g)

Not applicable

Section 9 (1) (h)

Not applicable

Section 9 (1) (i)

Not applicable

Section 9 (1) (j)

Not applicable

Section 9 (1) (k)

Not applicable

Section 9 (1) (l)

Not applicable

Section 9 (1) (m)

Not applicable

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TENDER FOR SCAVENGING SERVICES FOR THE PERIOD ENDING MARCH 31, 2006 FOR THE SANGRE GRANDE AND THE SAN JUAN/LAVENTILLE REGIONAL CORPORATIONS, MINISTRY OF LOCAL GOVERNMENT

TENDERS are invited for Scavenging Services for the period ending March 31, 2006 as follows:

- Item 1—Rear Loading Compactor services—Area 13—San Juan/Laventille Regional Corporation
 Item 2—Open Tray Truck Services—Area 14—Sangre Grande Regional Corporation

Tender documents may be obtained during normal working hours at the office of the Central Tenders Board, 116, Frederick Street, Port-of-Spain.

Tenderers are required to pay a tender deposit of five hundred dollars (\$500.00) for each area payable by cash or certified cheque to the Director of Contracts and attach the original receipt to their tender.

Any further information can be obtained during normal working hours as follows:

<i>Regional Corporation</i>	<i>Address</i>	<i>Secretary/Telephone</i>
San Juan/Laventille	... MTS Plaza, Aranguez	Mr. Riaz Ali Telephone No. 638-4470
Sangre Grande	... Corner Eastern Main Road and Ramdass Street, Sangre Grande	Ms. Radha Ragoobir Telephone No. 668-2488

Prospective tenderers should note that separate contracts may be awarded for each area or both areas.

Tenders must be accompanied by valid Income Tax and Value Added Tax Clearance Certificates and National Insurance Compliance Certificate.

Sealed tenders, on the approved Tender Forms must be enclosed in separate envelopes marked: "Tender for Scavenging Services ending March, 2006—Compactors for Area 13—San Juan/Laventille Regional Corporation" or "Tender for Scavenging Services ending March, 2006—Open Tray Trucks for Area 14—Sangre Grande Regional Corporation" and addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain.

The sealed envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board's Office at the above address not later than 1.00 p.m. on Thursday 27th October, 2005.

Tenderers are asked to note that the dimension of the slot of the Tender's Box is 37.5 cm x 5.5 cm.

Tenders will be opened publicly shortly thereafter. The tenderer or his representative may be present.

The Board does not bind itself to accept the lowest or any other tender.

Late tenders will not be accepted under any circumstances.

10th October, 2005.

S. BABOOLAL
*Acting Chairman,
 Central Tenders Board*

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CANCELLATION OF TENDER NOTICE FOR THE CONSTRUCTION OF NINE EARLY CHILDHOOD CARE AND EDUCATION (ECCE) CENTRES FOR THE MINISTRY OF EDUCATION

PROSPECTIVE tenderers are advised that the Ministry of Education has requested the Central Tenders Board Division to cancel its notice dated 30th September, 2005, inviting tenders for construction of nine (9) ECCE Centres for the Ministry of Education.

Tenderers who have already taken documents are asked to return same and authorization of the refund of their deposits will be processed in due course.

Any inconvenience caused is regretted.

17th October, 2005.

S. BABOOLAL
*Acting Chairman,
 Central Tenders Board*

2140

LOSS OF MEGA INSURANCE COMPANY LIMITED LIFE POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to GEROD TORRES a replacement Policy Number GEM: 000007543 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

2141

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to CATHY-ANN LORD a replacement Policy Number GEM: 000019308 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

2142

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to CHERRY ANN NEAVES a replacement Policy Number GEM: 000014664 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

2143

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to LOUISE THADEEN REID a replacement Policy Number GEM: 000021423 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street,
Port-of-Spain.

2144

LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED POLICY

GARFIELD C. MODESTE having made sworn declaration that Policy Number 213,088 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of GARFIELD C. MODESTE has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

29, Tenth Avenue,
Barataria.

2145

LOSS OF NATIONWIDE INSURANCE COMPANY LIMITED POLICY

FIRST CITIZENS BANK having made sworn deposition that Policy Number 90012529 on the life of YOLANDE GOODING has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

NATIONWIDE INSURANCE COMPANY LIMITED

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LOSS OF SAGICOR LIFE INC. POLICY

GREGORY LOE having made sworn deposition that Policy Number 05818531 on the life of GREGORY LOE has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

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LOSS OF AMERICAN LIFE AND GENERAL INSURANCE COMPANY (TRINIDAD AND TOBAGO) LIMITED POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies numbers stated below which have been declared lost/destroyed:

<i>Name</i>	<i>Policy Number</i>
DENISSA SMITH	3391536
BRIAN SUPERSAD	4723336
JOY THOMAS-PEMBERTON	897167

AMERICAN LIFE AND GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED

91-93, St. Vincent Street,
Port-of-Spain.

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LICENSING SESSION
(*Liquor Licences Act, Chap. 84:10*)

MAYARO

NOTICE is hereby given that the Licensing Committee for the Licensing District of South-Eastern Counties, Nariva-Mayaro Area, has appointed WEDNESDAY THE 14TH DAY OF DECEMBER, 2005 at 9.00 o'clock in the forenoon at the Mayaro Magistrate's Court as the day, date, hour and place at which a session will be held for the granting of Certificates for the issue of Licences for the period 1st January, 2006 to 31st March, 2006 in pursuance of the provisions of the above Act.

All applications for New Licences must be submitted in triplicate on the prescribed form and accompanied by an approved plan of the premises sought to be licensed, together with the prescribed fee of forty dollars (\$40.00) and should reach the Secretary, Licensing Committee, Mayaro on or before Wednesday 23rd November, 2005.

Dated this 3rd day of October, 2005 at the Mayaro Magistrate's Court.

F. PERSAD
*Secretary, Licensing Committee,
South-Eastern Counties*