



Government of the Republic of Trinidad and Tobago

Ministry of Communications

REQUEST FOR PROPOSAL

TENDER FOR THE PROVISION OF JANITORIAL SERVICES TO THE MINISTRY OF COMMUNICATIONS, GOVERNMENT PRINTERY SITE, ETECK PARK, FREDERICK SETTLEMENT, CARONI

The Ministry of Communications (MoC) wishes to invite sealed bids from eligible bidders for the service identified.
For further information, download the request for proposal at the Ministry's website: www.moc.gov.tt

A mandatory bidder's conference/site visit is to be held at Government Printery meeting room located at eTeck Park, Frederick Settlement, Caroni on 23 June 2020 at 10:00 a.m

To schedule/register for the bidder's conference/site visit at this solicitation, all interested persons must contact either

Ravi Heeradhan

Telephone: (868) 674-1333 ext: 2004
Email: ravi.heeradhan@moc.gov.tt,

Rhonda Roberts

Telephone: (868) 674-1333 Ext: 4006
Email: Rhonda.Roberts@moc.gov.tt between the hours of 8:30 a.m. to 4:00 p.m. Monday to Friday.

Bidders are to submit one (1) original and five (5) copies each of the Technical and Financial Proposals and mark "Original" and "Copy" as appropriate.

Proposal Submission Deadline

Friday 17 July 2020, no later than 4:00 p.m.

Submission of Proposal

Please note that the Tender Box slot has the dimensions 37 cm (length) x 9 cm (width). Proposals should be packaged to fit into this slot.

The proposals must be deposited in the Tender Box labelled "PROVISION OF JANITORIAL SERVICES TO THE GOVERNMENT PRINTERY" located in the ground floor lobby at the Ministry Communications, TIC Building Lady Young Road, Morvant, Republic of Trinidad and Tobago, West Indies

For further information please contact:

Send questions or requests for clarification by Monday 29 June 2020, no later than 4:00 p.m., in writing via email or fax to:

Mrs. Rhonda Roberts

Ministry of Communications
TIC Building, Lady Young Road, Morvant,
Republic of Trinidad and Tobago, West Indies

Telephone: (868) 674-1333 ext: 4006
Email: Rhonda.Roberts@moc.gov.tt

Response to clarification
Friday 3 July 2020 no later than 4:00 p.m.

Please note that the Ministry of Communications is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to contract award.