

TRINIDAD AND TOBAGO GAZETTE

Vol. 6	Caroni, Trinidad, Thursday 14th April, 2022—Price \$1.00 No. 6				
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NOTICE

THE following published Trinidad and Tobago Gazettes have been withdrawn:

1. Gazette Vol. 61, No. 56, dated Monday 4th April, 2022, Item Nos. 430, 431 and 432 respectively; and

2. Gazette Vol. 61, No. 57, dated Monday 4th April, 2022, Item Nos. 433, 434 and 435 respectively.

The following has been issued:

BILL entitled "An Act to amend the Tobago Council for Handicapped Children (Incorporation) Act."—(\$2.70).

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SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago* Gazette:

Legal Supplement Part B—

Land Aquisition (Possession of Land Prior to Formal vesting in the State) (Revocation) Order, 2022—(Legal Notice No. 79 of 2022). Price of Petroleum Products (Amendment) Order, 2022—(Legal Notice No. 80 of 2022). Common External tariff (Increase of duty) Order, 2022—(Legal Notice No. 81 of 2022).

Legal Supplement Part C—

BILL entitled "An Act to amend the Tobago Council for Handicapped Children (Incorporation) Act."

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PUBLICATION OF BILL

NOTICE is hereby given that the following Bill is published as a Supplement to this *Trinidad and Tobago Gazette* for public information: The Tobago Council for Handicapped Children (Incorporation) Act.

Copies of the Bill may be purchased from the Government Printery Sales Section, 55-57, Eteck Park, Frederick Settlement, Caroni.

B. CAESAR Acting Clerk of the House

TRINIDAD AND TOBAGO GAZETTE

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PRIVATE BILL—AN ACT TO AMEND THE SOROPTIMIST CLUB OF PORT-OF-SPAIN (INCORPORATION) ACT, 1972.

PUBLIC NOTICE is hereby given in accordance with the Senate Standing Order 75(3)(b) that the above-mentioned Bill will be introduced in the Senate.

2. Notice of the intended introduction of the Bill is being given in the *Trinidad and Tobago Gazette* and copies of the Bill may be purchased from the Government Printer. The Bill is also available at www.ttparliament.org.

3. The object of the Bill, among other things, is to amend The Soroptimist Club of Port-of-Spain (Incorporation) Act, 1972, to change the name of the organisation to Soroptimist International of Port-of-Spain, in order to enable it to carry out its aims and objectives and specifically, to align with the Soroptimist International Constitution.

4. Any person wishing to be heard in opposition to the Bill must lodge a petition with the Clerk of the Senate showing the nature of his objections to the Bill and stating whether his objections extend to the whole Bill or to the clauses of the Bill.

K. JACOB	MOTTLEY
Acting Clerk	of the Senate

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3 ins.

PRIVATE BILL—AN ACT TO AMEND THE SRI SATHYA SAI BABA ORGANISATION OF TRINIDAD AND TOBAGO (INCORPORATION) ACT, 1993.

PUBLIC NOTICE is hereby given in accordance with the House of Representatives Standing Order 75(3)(b) that the above-mentioned Bill will be introduced in the House of Representatives.

2. Notice of the intended introduction of the Bill is being given in the *Trinidad and Tobago Gazette* and copies of the Bill may be purchased from the Government Printer. The Bill is also available at www.ttparliament.org.

3. The object of the Bill, among other things, is to amend The Sri Sathya Sai Baba Organisation of Trinidad and Tobago (Incorporation) Act, 1993 to change the name of the organisation to the Sri Sathya Sai International Organisation of Trinidad and Tobago, to enable it to further its objectives and in keeping with its international thrust.

4. Any person wishing to be heard in opposition to the Bill must lodge a petition with the Clerk of the House showing the nature of his objections to the Bill and stating whether his objections extend to the whole Bill or to the clauses of the Bill.

	B. CAESAR
2 ins	Acting Clerk of the House

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PRIVATE BILL—AN ACT TO AMEND THE TRINIDAD AND TOBAGO ASSOCIATION FOR RETARDED CHILDREN INCORPORATION ORDINANCE, 1961.

PUBLIC NOTICE is hereby given in accordance with Senate Standing Order 73(3)(b) that the above-mentioned Bill will be introduced in the Senate.

2. Notice of the intended introduction of the Bill is being given in the *Trinidad and Tobago Gazette* and copies of the Bill may be purchased from the Government Printer. The Bill is also available at www.ttparliament.org.

3. The object of the Bill, among other things, is to amend The Trinidad and Tobago Association for Retarded Children Incorporation Ordinance, 1961 to change the name of the organisation to the Lady Hochoy Centres of Trinidad and Tobago, in order to enable it to carry out its aims and objectives.

4. Any person wishing to be heard in opposition to the Bill must lodge a petition with the Clerk of the Senate showing the nature of his objections to the Bill and stating whether his objections extend to the whole Bill or to the clauses of the Bill.

K. JACOB MOTTLEY Acting Clerk of the Senate

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Claim No. CV 2022-00626

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REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

In the Matter of

EDUCATION FACILITIES COMPANY LIMITED

And

In the Matter of

The Companies Act, Chap. 81:01

ADVERTISEMENT OF PETITION

NOTICE IS HEREBY GIVEN that a petition for the winding up of the above-named Company by the Court, was, on the 28th day of February, 2022 presented to the said Court by Education Facilities Company Limited of 2nd Floor, Long Circular Place, 74, Long Circular Road, Maraval, Port-of-Spain.

And that the said petition is directed to be heard before the Honourable Madam Justice Carol Gobin via virtual hearing at 11.30 a.m. on Monday the 25th day of April, 2022; and any creditor or contributory of the said Company desirous to support or oppose the making of an order on the said petition may appear at the time of hearing in person or by his Attorney-at-law for that purpose; and a copy of the petition will be furnished to any creditor or contributory of the said Company requiring the same by the undersigned on payment of the regulated charge for the same.

Pembroke Court 17-19 Pembroke Street Port-of-Spain Tel. No. 612-7235 Fax No. 625-8415 Email: ssboffice@polanc.com SAVITRI SOOKRAJ-BEHARRY Pollonais, Blanc, de la Bastide & Jacelon Attorneys at Law and Notaries Public Attorneys-at-law for the Petitioner

NOTE: Any person who intends to appear on the hearing of the said petition must serve on or send by post to the above-named, notice in writing of his intention so to do. The notice must state the name and address of the person, or, if a firm, the name and address of the firm, and must be signed by the person or firm, or his or their Attorney-at-law (if any), and must be served, or if posted, must be sent by post in sufficient time to reach the above-named not later than 1.00 o' clock in the afternoon of the 23rd April, 2022.

(*If the day appointed for the hearing of the petition is a Monday then 1.00 p.m. on the Saturday, previous to such Monday, if the day appointed for the hearing is on any other day then 6:00 p.m. on the day immediately preceding the day so appointed.)

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MARRIAGE OFFICER'S LICENCES GRANTED

LICENCES dated 19th November, 2021 have been granted to the undermentioned Ministers of Religion to be Marriage Officers for the purposes of the Marriage Act, Chap. 45:01.

By Command

19th November, 2021.

Religious Denomination

Stewards (Christian Brethern)

The Roman Catholic Church

Kwesi Qemal Orland Alleyne

Name

Rodney David Brown

No. 7 Penco Street Lange Park Chaguanas

East, St. Joseph

Where Residing

No. 56 Buena Vista Street

S. YOUNG Acting Attorney General

Place of Worship in which Officiating

Olivet Gospel Hall No. 11 Belle Vue Terrace Belle Vue, St. James

Toco/Matelot Roman Catholic Church No. 17 Paria Main Road Mission Village, Toco 492

PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of PROBATE or Letters of Administration:

- PROBATE of the Will dated 17th day of March, 2016, of **RAMDEYO BHOLA** of 52, Old Southern Main Road, Montrose, Chaguanas, Trinidad, who died on the 12th day of May, 2016, by **Dipti Devi Poonwassie** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **JAIMUNGAL BACHOO** of 57, Nuckcheddy Road, New Grant, Princes Town, Savana Grande, Trinidad, who died on the 17th day of July, 2020, by **Bissoondaye Bachoo** of the same place, his lawful widow and relict;
- PROBATE of the Will dated 5th day of April, 2018, of **CLAUDIUS MOHAMMED** of 12, First Street, Duncan Village, San Fernando, Trinidad, who died on the 8th day of April, 2018, by **Indera Ramdin** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **KRISHENDAT SOOKRAJ** of Light Pole No. 62, Neilson Street, Longdenville, Chaguanas, Trinidad, who died on the 5th day of December, 2019, by **Merlin Sookraj** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **SEERAJ MATHURA** of Light Pole No. 158, Old San Francique Road, Penal, Trinidad, who died on the 15th day of October, 2021, by **Donna Mathura** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **KIRKWOOD JOSEPH** of 20-24, Old Golden Grove Road, Arouca, Tacarigua, Trinidad, who died on the 14th day of October, 2019, by **Monica Justinian Joseph** of 211, Cassava Drive, La Plata, Valencia, Trinidad, the lawfully appointed attorney of **Beulah Meena Joseph** otherwise **Beulah Joseph**;
- PROBATE of the Will dated on the 19th day of February, 2016, of **EVELYN ADA BYRNE** otherwise **EVELYN ADA LUCKHOO-BYRNE** of Apartment 410, Harbour View, Ocean Boulevard, Westmoorings, Diego Martin, Trinidad, who died on the 4th day of December, 2020, by **Adrian Byrne** of 15, Hillock Terrace, Blue Range, Diego Martin, Trinidad, the other executor named in the Will;
- PROBATE of the Will dated on the 21st day of May, 2018, of **ZAFFIRAN BABY BHAGWANDEEN** otherwise **ZAFFIRAN BHAGWANDEEN** of Light Pole No. 2, Ablack Trace Extension, Calcutta No. 2, Freeport, Chaguanas, Trinidad, who died on the 17th day of May, 2019, by **Natasha Nifa Ali** of 6, Darling Street, St. Thomas Village, Chaguanas, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **FRANK LARRY HINKSON** of 326, Crawford Court, Kamloops, British Columbia, V2C, 6A3, Canada, who died on the 5th day of March, 2016, by **Richard Phillips** of 8, Pine Street, Samaan Gardens, Tacarigua, Trinidad, the lawfully appointed attorney of **Imelda Hinkson** otherwise I**melda Giacinta Maria Hinkson**;
- LETTERS OF ADMINISTRATION of the estate of **KENNETH ELDER** of 22, Phyllis Street, La Romaine, Naparima, Trinidad, who died on the 13th day of February, 2016, by **Masie Orosco-Elder** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION *de bonis non* of the estate of **HARRIPERSAD RUPIESINGH** otherwise **HARRIPERSAD ROOPESINGH** otherwise **HARRIPERSAD RUPEE** of Light Pole No. 48, Bunsee Trace, Rock Road, Penal, Siparia, Trinidad, who died on the 31st day of July, 1989, by **Kuarsingh Harripersad** of 208, Bunsee Trace, Penal Rock Road, Siparia, Trinidad, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated 9th day of October, 1984, of **MAHABIR GAINTH** of Cottage Road, St. John's Village, Naparima, Trinidad, who died on the 3rd day of November, 1999, by **Narine Ramcharitar** of 19, Ragbir Gunness Street, St. Helena, Piarco, Tacarigua, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION *de bonis non* of the estate of **GERARD DEANE** otherwise **GERARD ANTHONY DEANE** of 6, Viera Street, East Dry River, Port-of-Spain, Trinidad, who died on the 9th day of April, 1996, by **Oscar Stanfield De Courcey Deane** otherwise **Oscar Deane** of 33, Second Street, Sun Valley, Lower Santa Cruz, St. Ann's, Trinidad, his brother and one of the persons entitled to share in the estate;
- And that unless Caveat is lodged within twenty-one days of the date of this advertisement with the Registrar of the Supreme Court or the Sub-Registrar through whom the above-mentioned applications have been made, Probate or Letters of Administration, as the case may be, in respect of the said applications will be granted accordingly.

Dated the 14th day of April, 2022.

R. ROBERTS Acting Registrar Supreme Court of Judicature [April 14, 2022]

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CENTRAL BANK OF TRINIDAD AND TOBAGO

WEEKLY STATEMENT OF ACCOUNT as at 6th APRIL, 2022

Previous Week \$000	Assets				This	s Week \$000		
		External Assets:						
40,724,583		Balances, Investments, etc.					40,562,879	
4,442,385		Subscriptions to I.M.F.					4,442,385	
7,294,744		I.M.F.—S.D.R. Holdings					7,294,744	
	52,461,712							52,300,008
		Trinidad and Tobago Governmer		s:				
13,121		Treasury Bills (Face Value)					76,519	
25		Marketable Securities			•••		25	
	13,146							76,544
01.050		Other Assets:	a				10.050	
21,250		Trinidad and Tobago Dollar			•••		12,250	
41,880		Advances to Government Au Other Assets			•••		41,880	
2,399,615	2,453,745	Other Assets		•••	•••	•••	2,397,571	2,451,701
	116,259	Fixed Assets						116,259
	55,044,862							54,944,512
		Liabilities and Capit	tal Account					
		Currency in Circulation:						
8,513,959		Notes					8,625,386	
258,630	8,772,589	Coins					258,685	8,884,071
	0,112,000							0,004,011
		Demand Liabilities:						
17,808,664		Commercial Banks					17,326,806	
363,236		Financial Institutions (Non-	Banking)				332,334	
(5,678,132)		Government and Governme					(5,497,252)	
101,644		International Organisations	3				101,645	
706,309		Foreign Currency			•••		706,371	
1,276,909	14 550 690	Other					1,338,599	14 900 509
	14,578,630							14,308,503
		Other Liabilities:						
7,294,449		Government S.D.R. Allocati	ons				7,294,449	
17,652,576		Other Liabilities					17,683,635	
5,146,618		Specific Provisions					$5,\!173,\!854$	
	30,093,643							30,151,938
		Capital and Reserves:						
000 000							000 000	
800,000		Capital Paid-up		•••	•••		800,000	
800,000	1,600,000	General Reserve Fund		•••	•••	••••	800,000	1,600,000
	55,044,862							
	00,044,002							54,944,512

I. MARSHALL Assistant Manager Finance and Accounting

<u>Public Statement of the Minister of Foreign and CARICOM Affairs in accordance with</u> <u>Section 7(4) of the Freedom of Information Act (FOIA) Chap. 22:02</u>

Where a statement has not been published in accordance with section 7(1) of the Freedom of Information Act, Chap. 22:02 (the Act), the responsible Minister shall promptly give reasons, to be published in the Gazette, for the failure to publish.

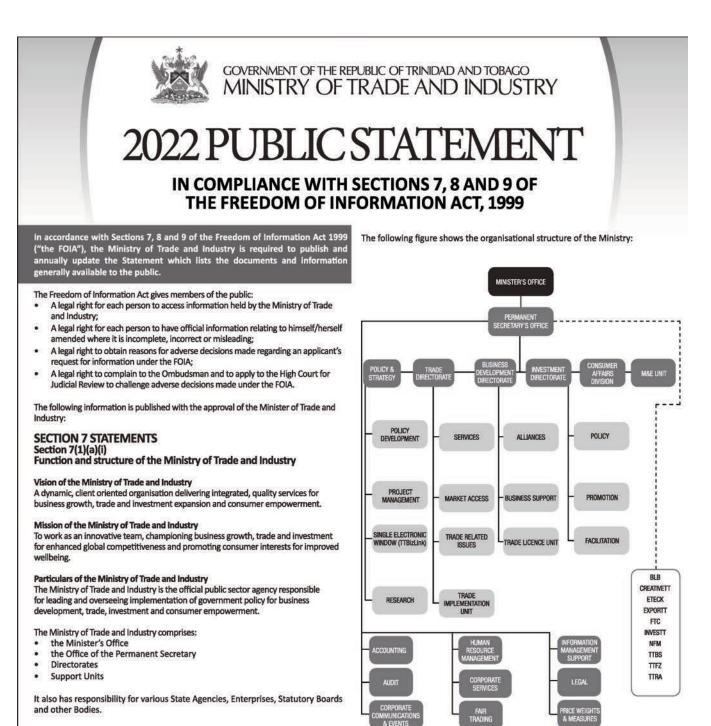
And whereas the Ministry of Foreign and CARICOM Affairs has not published in the Gazette and a daily newspaper in circulation, the required annual statement in accordance with section 7(1) of the Act, the Minister accordingly now provides the following reasons:

The Ministry was impaired by the relocation of its Headquarters from the International Waterfront Centre to its current location at the end of 2019 which produced administrative challenges for the Ministry. During this process, the World Health Organization on 11 March 2020 declared the 2019 Novel Coronavirus (2019-nCoV) (hereafter called "the COVID-19 virus") outbreak a global pandemic and Trinidad and Tobago confirmed its first case of the COVID-19 virus on 12 March 2020. The Government of the Republic of Trinidad and Tobago (GORTT) subsequently imposed measures to mitigate the spread of the COVID-19 virus, which included at various times Stay at Home Orders, a State of Emergency, and staggered work arrangements to confine the movements of citizens, restrict the regular working operations of Ministries and other public bodies, and to restrict congregation in the work place. These measures had the inevitable result of impeding the functioning of all public bodies including the Ministry of Foreign and CARICOM Affairs.

The Ministry faces continuing administrative and fiscal challenges which have mitigated against its timely publication of these statements. Notwithstanding this, the Ministry is aware of and committed to fulfilling its statutory obligations and is working toward the finalisation of its most recent statement which it anticipates will be published before the end of April 2022.

Senator the Honourable Dr. Amery Browne Minister of Foreign and CARICOM Affairs

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DIRECTORATES

Business Development Directorate

development performance measures.

Consumer Affairs Division

business environment.

SECTION 7 STATEMENTS

Section 7(1)(a)(i) Functions of the Directorates, Divisions and Units of the Ministry of Trade and Industry

MINISTER'S OFFICE

The Minister of Trade and Industry has overall responsibility for defining the policy for trade, business development, investment and consumer empowerment.

OFFICE OF THE PERMANENT SECRETARY

The Office of the Permanent Secretary (OPS) is responsible for the executive management of the Ministry and the achievement of defined goals. The OPS comprises two Permanent Secretaries, a Deputy Permanent Secretary and other support staff. The Permanent Secretary is the most senior with overall responsibility for the activities of the Ministry.

The Deputy Permanent Secretary has strategic oversight for operational and other areas as delegated by the Permanent Secretary. the Research Unit.
Investment Directorate

The role of the Investment Directorate is to formulate and implement the investment portfolio of the Ministry in order to contribute to the country's macroeconomic investment performance measures.

The CAD comprises two units namely, the Consumer Protection and Services Unit and

The Business Development Directorate plans and executes the business development

The Consumer Affairs Division (CAD) plans and executes the consumer guidance, protection and empowerment initiatives of the Ministry in order to contribute to a fair

portfolio of the Ministry in order to contribute to the country's macroeconomic business

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO MINISTRY OF TRADE AND INDUSTRY

2022 PUBLIC STATEMENT

IN COMPLIANCE WITH SECTIONS 7.8 AND 9 OF THE FREEDOM OF INFORMATION ACT, 1999

SECTION 7 STATEMENTS

Section 7(1)(a)(i)

Functions of the Directorates, Divisions and Units of the Ministry of Trade and Industry (cont'd)

Policy and Strategy Directorate (PSD)

The Policy and Strategy Directorate provides strategic planning, policy development and coordination functions for the Ministry. Through project management services, the PSD also ensures the efficient mobilisation of resources and execution of strategic projects such as the Single Electronic Window (SEW).

Trade Directorate

The role of the Trade Directorate is to formulate and develop trade policy, briefs, agreements and strategies for the planning and execution of the Ministry's trade portfolio in order to contribute to the country's macroeconomic trade performance measures.

SUPPORT UNITS

Accounting Unit

This Unit oversees and coordinates all financial operations of the Ministry, and ensures that accurate financial information is reported in a timely manner.

Corporate Communications and Events Management Unit

The Corporate Communications and Events Management Unit provides information to key internal and external stakeholders on a timely basis, enhances the Ministry's corporate image and manages its relationship with key stakeholders.

Corporate Services Unit

The Corporate Services Unit provides office management, procurement and facilities management services.

Fair Trading Unit

The Fair Trading Unit administers and enforces legislation that protects against certain unfair trade practices. These practices include the under-pricing of goods, subsidisation, or sudden increases in volume of goods exported to the particular country.

Human Resource Unit

The Human Resource Unit manages the selection and development of the human capital of the Ministry.

Internal Audit Unit

The Internal Audit Unit ensures conformity of the Ministry with financial rules and regulations, instructions, policies and contract plans.

Management Information Systems Unit

The Management Information Systems Unit provides technical and network support services to the Ministry.

Trade Licence Unit

The Trade Licence Unit administers the import and export of goods in accordance with applicable Laws and Government policy.

STATE AGENCIES

The following Boards, Enterprises and other Bodies fall under the responsibility of the Ministry:

Statutory Boards and other bodies

- Betting Levy Board (BLB)
- Trinidad and Tobago Bureau of Standards (TTBS)
- The Fair Trading Commission (FTC)
- Trinidad and Tobago Racing Authority (TTRA)

Wholly-owned enterprises

- Trinidad and Tobago Creative Industries Limited (Creative TT)
- Evolving TecKnologies and Enterprise Development Company Limited (eTecK)
- Invest TT Limited (invesTT)
- Trinidad and Tobago Free Zones Company Limited (TTFZ)

Majority-owned Enterprises:

The National Export Facilitation Organization of Trinidad and Tobago Limited (exporTT)

Indirectly-owned enterprises

- National Flour Mills Limited (NFM)
- Premier Quality Services Limited (PQSL)
- Trinidad and Tobago Fashion Company Limited (FashionTT)
- Trinidad and Tobago Film Company Limited (FilmTT)
- Trinidad and Tobago Music Company Limited (MusicTT)

Section 7(1)(a)(ii) Categories of Documents maintained by the Ministry of Trade and Industry

Files dealing with Accommodation

- Files dealing with Administration
- Files dealing with Circulars/Circular Memoranda
- Files dealing with Conferences/Committees/Meetings/Seminars **Files dealing with Finance**
- **Files dealing with Industries**
- Files dealing with Industrial Sites
- **Files dealing with Treaties**
- Files dealing with Travel/Visits
- Files dealing with Public Relations
- Files dealing with Publications
- Files dealing with Records Management
- Files dealing with Reports/Statistics (monthly, quarterly and annually)
- Files dealing with Requests for Information;
- Files dealing with Statutory Boards and Similar Bodies Files dealing with Technical Assistance
- **Files dealing with State Enterprises**
- Files dealing with Complaints/Disputes Files dealing with Vehicle/Equipment/Stationery/Furniture
- Files dealing with Trade
- Files dealing with Tourism
- Files dealing with Training
- Files dealing with (locally based) Industries
- Files dealing with Anti-Dumping
- Files dealing with (the) Procurement (of goods and services for use by the Ministry) Personnel files which detail staff appointments, job applications, job specifications,
- promotions, transfers, resignations, deaths, retirement, leave, vacation Files dealing with the accounting and financial management function of the
- Ministry
- Files dealing with circulars, memoranda and notices

Section 7(1)(a)(iii)

Material prepared for publication or inspection

- **Consumer Education Booklet** Consumer Affairs Division: Supermarket prices Booklet (monthly)
- Consumer Affairs Division: Poultry prices (monthly)
- Consumer Affairs Division: Hardware Prices (quarterly)
- Consumer Affairs Division: Handyman contract Form
- **Export Booster Initiative**
- Gateway to Trade
- Import and Export Guide
- Import and Export Negative Lists
- **Investment Policy Statement**
- Keeping the Free Trade Fair Brochure
- National Aid for Trade Strategy 2016 2019
- National Consumer Policy 2018 2023
- National Quality Policy for Trinidad and Tobago 2018-2030
- Ministry of Trade and Industry Strategic Plan 2016 2020
- Revised Policy and Procedures to Regulate the Fully Assembled Right-Hand
- Drive Foreign Used Car Industry in Trinidad and Tobago (2015 2018)
- Scrap Metal Policy for Trinidad and Tobago 2015

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO MINISTRY OF TRADE AND INDUSTRY

2022 PUBLIC STATEMENT

IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT, 1999

Section 7(1)(a)(iii)

Material prepared for publication or inspection(cont'd)

- Steelpan Manufacturing Grant Fund Facility
- Supermarket Prices of Food Items in Trinidad & Tobago
- The Grant Fund Facility
- The Special Economic Zones Policy for Trinidad and Tobago
- Trinidad and Tobago's Bilateral Trade Agreements and Incentive Regime Booklet
- Trinidad and Tobago Trade Policy 2019 2023
- Yachting Policy of Trinidad and Tobago 2017-2021

Other information that can be accessed on the official website of the Ministry of

- Trade and Industry, https://tradeind.gov.tt/ include:
- Common Item Descriptions Import Licences
- Required Supporting Documents Import Licences
- Common Item Descriptions Import Licences
 Compendium of Incentives 2015
- Declaration for Licence to Import Used RHD Vehicle
- Joint Declaration of the Third CARIFORUM-EU Parliamentary Committee
- Media Releases
- Required Supporting Documents Export Licences
- Sample Letter of Authorization
- Scrap Metal Transaction Details
- Speeches
- The Revised Treaty of Chaguaramas 1973
- TTBizLink Business Made Easy e—Permits and Licences
- TTBizLink e-Goods Declaration Declarant Guide 2015
- V.A.T Removal Exercise October November 2021

Codes

- Animal Production and Health Division Codes
- Import Negative List HS Codes
- List of HS Codes requiring other Governmental Authority Endorsements
- Trinidad and Tobago HS Tariff 2007

Forms

- Application Form for Section 45D 1A (Application for exemption from Income Tax under Section 45D (1) (A) of the Income Tax Act Chap 75:01 which provides for tax exemption until December 31, 2017 for the letting of newly-constructed commercial buildings or multi-storey car parks)
 Application Form for Section 45D 1B (Application for exemption from
- Application Form for Section 45D 1B (Application for exemption from Income Tax under Section 45D (1) (B) of the Income Tax Act Chap 75:01 which provides for tax exemption until December 31, 2017 for the initial sale of newly-constructed commercial buildings or multi-storey car parks Instructions - Application for tax concessions in respect of newly constructed commercial buildings or multi-storey car parks)
- Companies Registry Online Forms Form 22 Power of Attorney Consent to Act as Attorney
- Companies Registry Online Forms Form 32 Statutory Declaration (External Co)
- Freedom of Information Act (FOIA) Form
- Consumer Affairs Division Handyman Contract

Legislation

- The Animals (Diseases and Importation) Act, Chap. 67:02
- The Antibiotics Act, Chap. 30:02
- The Anti-Dumping and Countervailing Duties Act, Chap. 78:05
- The Bills of Lading Act, Chap. 50:03
- The CARICOM Cuba Trade and Economic Cooperation Act, Chap. 81:12
- The CARICOM Costa Rica Free Trade Act, Chap. 81:10
- The CARICOM Dominican Republic Free Trade Act, Chap. 81:06
- The Companies Act, Chap. 81:01
- The Computer Misuse Act, Chap. 11:17
- The Copyright Act, Chap. 82.80
- The Corporation Tax Act, Chap. 75.02

- The Consumer Protection and Safety Act, Chap. 82.34
- The Customs Act, Chap. 78.01
- The Customs Amendment Act, No. 6 of 2013
- The Customs Brokers and Customs Clerks Act, Chap. 78.03
- The Economic Partnership Agreement Act, No.9 of 2013
- The Electronic Transactions Act, Chap. 22:05
- The Exchequer and Audit Act, Chap. 69.01
- The Exportation of Fruit Act, Chap. 63.53
- The Fertilisers and Feeding Stuffs Act, Chap. 63.55
- The Food and Drugs Act, Chap. 30.01
- The Fiscal Incentives Act, Chap. 85.01
- The Immigration Act, Chap. 18.01
- The Foreign Investment Act, Chap. 70.07
- The Income Tax (In Aid of Industry) Act, Chap. 85.04
- The Interception of Communications Act, Chap. 15:08
- The Metrology Act, Chap. 82:06
- The Plant (Export Prohibition) Act, Chap. 63.54
- The Pesticides and Toxic Chemicals Act, Chap. 30.03
- The Plant Protection Act, Chap. 63.56 The Registration of Business Names Act, Chap. 82.85
- The Standards Act, Chap. 82:03
- The Tourism Development Act, Chap. 87.22
- The Trade Descriptions Act, Chap. 82.04
- The Trade Ordinance, No. 19 of 1958
- The Value Added Tax Act, Chap. 75.06
- The Trinidad and Tobago Special Economic Zones, Act No. 1 of 2022
- Income Tax Act 75:01
- Revised Treaty of Chaguaramas
- Law of the Republic of Trinidad and Tobago (Link)

Legal Notices

- Legal Notice No. 262 of 2014 initiation of an investigation into the allegation of the dumping of imports of aluminium extrusions originating from the People's Republic of China
- Legal Notice No. 43 of 2016 Erratum
- Legal Notice No. 22 of 2016 Direction to Comptroller of Customs and Excise by the Minister of Trade and Industry to secure payment of a provisional duty in respect of aluminium extrusions originating in the People's Republic of China
- Legal Notice No. 25 of 1996 Anti-Dumping and Countervailing Duties Act, 1992 Regulations
- Legal Notice No. 10 of 2016 Preliminary Determination made by the Minister Of Trade And Industry arising out of an investigation into the allegation of the dumping of imports of aluminium extrusions originating in the People's Republic of China
- Legal Notice No. 29 of 2016 Final Determination by the Minister of Trade and Industry arising out of an investigation into the allegation of the dumping of imports of aluminium extrusions originating in the People's Republic of China
- Legal Notice No. 30 of 2016 The Anti-Dumping and Countervailing Duties (Anti-Dumping Duty) Order, 2016
- Export Negative List, Legal Notices. Nos. 123 of 1998, 16 of 2012, 291 of 2014 and 130 of 2015
- Legal Notice No. 75 Expiration of the Anti-Dumping Duty imposed on Aluminium Extrusions originating in the People's Republic of China
- Legal Notice No. 337 of 2020 Notice to Exporters No.1 of 2020 Open General Licence
- Legal Notice No. 338 Notice to Importers No.1 of 2020- Negative List Open General Licence

The Ministry of Trade and Industry offers no literature by way of subscription services.

- Legal Notice No. 77 C.E.T (Suspension) (No.2) Order, 2020
- Legal Notice No. 78 C.E.T. (Variation of Duty) (No.2) Order, 2020

Section 7(1)(a)(iv) Literature available by subscription



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Section 7(1)(a)(v) Procedure to be followed when a request for access to a document is made to the Ministry of Trade and Industry

Applications to the Ministry of Trade and Industry must be made in writing. The Request for Access to Official Documents form can be accessed from the Ministry's website https://tradeind.gov.tt/ or downloaded from the website http://www.foia.gov.tt/. The application should include:

Name of the Applicant

- Contact information for the Applicant
- The information requested and the format in which the information is to be provided
- Date of request
- Signature of Applicant
- Details that will allow for ready identification and location of the records that are being requested.

The application should be addressed to the Designated Officer of the Ministry of Trade and Industry (see Section 7(1)(a)(vi)). If insufficient information is provided, clarification will be sought from the Applicant. An applicant who is unsure of how to write a request or of what details to include, should inquire from the Designated Officer.

A request under the FOIA may not be processed to the extent that it seeks information that is readily available in the public domain, either from the Ministry of Trade and Industry or another public authority, or if the said information is exempt.

The Ministry of Trade and Industry is required to furnish copies of documents only when they are in its possession.

The Ministry of Trade and Industry is required to furnish only one copy of a document. If it cannot make a legible copy of the document to be released, it will not attempt to reconstruct it, instead the best copy possible will be furnished.

The Ministry of Trade and Industry will determine whether to grant a request for access to information as soon as practicable but not later than 30 days of the date of receipt, as required by the FOIA. Every effort will be made to comply with the time frames set out in the FOIA, but where it appears that processing a request may take longer than the statutory limit, the Ministry of Trade and Industry will acknowledge the request and advise the applicant of its status. If the Ministry fails to meet the deadlines set out in the FOIA, the applicant has the right to proceed as if the request has been denied.

Section 17(1) stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies, or copies in some other form, such as tape, disk, film or other material, the applicant will be required to pay the prescribed fee incurred for duplication of the said material.

Section 7(1)(a)(vi) Procedure to be followed when a request for access to a document is made to the Ministry of Trade and Industry

- Officers in the Ministry responsible for:
- initial receipt of, and action upon notices under section 10, (a)
- (b) requests for access to documents under section 13, and
- (c) applications under section 36.

Designated Officer for the Ministry: Ms. Janice Parris Monitoring and Evaluation Coordinator Policy and Strategy Directorate, Level 14, Nicholas Tower, 63-65 Independence Square, Port of Spain. Tel: 623 2931-4 Ext 2421 Email: janice.parris@gov.tt

Alternate Designated Officer: Mrs. Karen Chai Hong-Lai Sate Counsel III (Ag.) Legal Unit, Level 12, Nicholas Tower, 63-65 Independence Square, Port of Spain. Tel: 623 2931-4 Ext 2236 Email: Karen.ChaiHong-Lai@gov.tt

Section 7(1)(a)(vii)

Advisory Boards, Councils, Committees and other Bodies (Where meetings or minutes are open to the public) There are no bodies which fall within the meaning of this Section at this time.

Section 7(1)(a)(viii) Library/Reading Room Facilities located at: Nicholas Tower, Level 15 63-65 Independence Square, Port of Spain. Tel: 624-2039 E-mail: library@gov.tt

The Library at the Ministry will facilitate request for information either by telephone at 623-2931-4 Ext. 2526/2527 or email to library@gov.tt on normal working days between the hours of 8:30 a.m. and 3:45 p.m.

SECTION 8 STATEMENTS Section 8(1)

Documents that are provided for the use or guidance of the Ministry of Trade and Industry

Section 8(1)(a)(i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law:

- The Anti-Dumping and Countervailing Duties Act, Chap. 78.05
- The Anti-Dumping and Countervailing Duties (Subsidies) Regulations 1996
- The Betting Levy Board Act, Chap. 21.53
- The CARICOM Enterprises Act, Chap. 81.04
- The Caribbean Community (CARICOM) Regional Organisation for Standards and Quality Act, Chap. 82.05
- The CARICOM Cuba Trade and Economic Co-operation Act, Chap. 81.12
- The CARICOM Costa Rica Free Trade Act, Chap. 81.10
- The CARICOM Dominican Republic Free Trade Act, Chap. 81.06
- The Consumer Protection and Safety Act, Chap. 82.34
- The Caribbean Community Act, Chap. 81.11
- The Economic Partnership Agreement Act, No.9 of 2013
- The Foreign Investment Act, Chap. 70.07
- The Fair Trading Act, Chap. 81:13
- The Fiscal Incentives Act, Chap. 85:01
- The Freedom of Information Act No.26 of 1999
- The Income Tax (In Aid of Industry) Act, Chap.85.04
- The Hire Purchase Act, Chapter 82.33
- The Import and Export Control Regulations of 1941
- The Metrology Act, No. 18 of 2004
- The Sale of Goods Act, Chapter 82.30
- The Standards Act, Chap. 82.03
- The Trade Ordinance, No. 19 of 1958
- The Trade Descriptions Act, Chap. 82.04
- The Trinidad and Tobago Panama Partial Scope Trade Agreement Act, No. 5 of 2015
- The Trinidad and Tobago Free Zones Act, Chap. 81.07
- The Trinidad and Tobago Racing Authority Act, Chap. 21.50
- The Venture Capital Act, Chap.81.08

Section 8(1)(a)(ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents:

The Health and Safety Policy 2016

- Departmental Manuals, Policies and Procedures
- The Strategic Plan of the Ministry of Trade and Industry 2016 2020
- Be Educated, Be Empowered: Everything You Need to Know About Your Rights and Responsibilities as a Consumer (Consumer Affairs Division)

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SECTION 8 STATEMENTS Section 8(1)(a)(ii) cont'd

- The Ministry of Trade and Industry: What we Offer (Consumer Affairs Division)
- The Trade Policy for Trinidad and Tobago 2019 2023
- The Revised Policy and Procedures to Regulate the Fully Assembled Right-Hand Drive Foreign Used Car Industry in Trinidad and Tobago 2015 - 2018
- The Grant Fund Facility
- The Investment Policy Statement
- The Import Negative List and Export Negative List
- The Trade Licensing Unit Sample Letter of Authorization for Collection
- The Steelpan Manufacturing Grant Fund Facility

Section 8(1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes

• At this time, Ministry of Trade And Industry has no such documents.

SECTION 9 STATEMENTS

Statement of Possession of certain documents to be published Section 9(1)(a)

A report, or a statement containing the advice or recommendations of a body or entity established within the Ministry of Trade and Industry:

 At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(b)

A report, or a statement containing the advice or recommendations of a body or entity established outside of the Ministry of Trade and Industry by or under a written law; or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the Ministry of Trade and Industry or to the responsible Minister:

 At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(c)

A report, or a statement containing the advice or recommendations of an interdepartmental Committee whose membership includes an officer of the Ministry of Trade and Industry:

 At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(d)

A report, or a statement containing the advice or recommendations of a committee established within the Ministry of Trade and Industry to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of the Ministry of Trade and Industry who is not a member of the committee:

 At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the Ministry of Trade and Industry by a scientific or technical expert, whether employed within the Ministry of Trade and Industry or not, including a report expressing the opinion of such an expert on scientific or technical matters:

At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(f)

A report prepared for the Ministry of Trade and Industry by a consultant who was paid for preparing the report:

- Reports submitted by Ms. Gaynelle Abraham-Brathwaite with respect to the consultancy services to perform the functions of Programme Manager for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 7th 2021 to March 31st 2022.
- Reports submitted by Ms. Arveon Williams with respect to the consultancy services to perform the functions of Procurement and Contract Management Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 12th 2021 to March 31st 2022.
- Reports submitted by Ms. Lisa Sajad with respect to the consultancy services to perform the functions of Procurement and Contract Management Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 12th 2021 to March 31st 2022.
- Reports submitted by Mr. Stephen Rodriguez with respect to the consultancy for the provision of Technical Consultant Services for the Strengthening of the Single Electronic Window for Trade and Business Facilitation Programme to the Ministry of Trade and Industry during the period April 12th 2021 to March 31st 2022.
- Reports submitted by Ms. Saara Kahrim-Alsaran with respect to the consultancy services to perform the functions of Financial Specialist for the Strengthening of the Single Electronic Window for Trade and Business April 12th 2021 to March 31st 2022.
- Reports submitted by Ms. Wendy Mohammed-Mahadeo with respect to the consultancy services to perform the functions of Administrative Professional for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 2nd 2021 to March 31st 2022.
- Reports submitted by Mr. Rupert Ramharack with respect to the consultancy services to perform the functions of Project Administrator for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period March 17th 2021 to March 31st 2022.
- Reports submitted by Mr. Neshan Singh with respect to the consultancy services to perform the functions of Technical Consultant for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 2nd 2021 to March 31st 2022.
- Reports submitted by Mr. Norris Herbert with respect to the consultancy services to perform the functions of International Trade Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period April 1st 2021 to March 31st 2022.
- Reports submitted by Ms. Tira Greene with respect to the consultancy to provide Advisory Services to Amend the Data Protection Act for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period February 1st 2021 to September 17th 2021.
- Reports submitted by Ms. Tira Greene with respect to the consultancy to provide Advisory Services to Amend the Electronic Transitions Act for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period February 1st 2021 to September 22nd 2021.

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SECTION 9 STATEMENTS

Statement of Possession of certain documents to be published Section 9(1)(f)(Cont'd)

- Reports submitted by Mr. Audel Cunningham with respect to the consultancy to provide Advisory Services to Amend the Anti-Dumping and Countervailing Duties Legislation for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period May 26th 2021 to 31st March 2022
- Reports submitted by Mr Ramon Madriñan with respect to the consultancy to provide Advisory Services to Modernize Standards and Metrology Legislation Supporting the National Quality Infrastructure of Trinidad and Tobago for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period June 14th 2021 to March 31st 2022
- Reports submitted by Mr Rommel St. Hill with respect to the consultancy to provide Advisory Services to Implement the WTO Agreement on Trade Facilitation Legislation for Trinidad and Tobago for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period June 14th 2021 to March 31st 2022
- Reports submitted by Mr. Jonas Mendes Constante with respect to the consultancy to provide Advisory Services for the Development of a Port Community System for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period February 21st 2021 to March 31st 2022.
- Reports submitted by Ms. Nichola Steward with respect to the consultancy to provide Advisory Services for a Quality Maritime System for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period February 1st 2021 to May 5th 2021.

Section 9(1)(g)

A report prepared within the Ministry of Trade and Industry and containing the results of studies, surveys or tests carried out for the purpose of assessing or making recommendations on, the feasibility of a new or proposed Government policy, programme or project:

At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(h)

A report on the performance or efficiency of the Ministry of Trade and Industry, or of an office, division or branch of the Ministry of Trade and Industry, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority:

The Annual Administrative Report of the Ministry of Trade and Industry 2018 – 2019.

Section 9(1)(i)

A report containing final plans or proposals for the re-organisation of the functions of the Ministry of Trade and Industry, the establishment of a new policy, programme or project to be administered by the Ministry of Trade and Industry, or the alteration of an existing policy, programme or project administered by the Ministry of Trade and Industry whether or not the plans or proposals are subject to approval by an officer of the Ministry of Trade and Industry, another public authority, the responsible Minister for the Ministry of Trade and Industry or Cabinet:

- The National Aid for Trade Strategy 2016 2019
- The Yachting Policy of Trinidad and Tobago 2017-2021
- The National e-Commerce Strategy 2017-2021
- The Special Economic Zones Policy for Trinidad and Tobago
- The National Consumer Policy for Trinidad and Tobago 2018 2023
- The National Trade Policy for Trinidad and Tobago 2019 2023
- The National Quality Policy 2018 2030
- The Grant Fund Facility
- The Steelpan Manufacturing Grant Fund Facility

Section 9(1)(j)

A statement prepared by the Ministry of Trade and Industry containing policy directions for the drafting of legislation:

At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(k)

A report of a test carried out within the Ministry of Trade and Industry on a product for the purpose of purchasing equipment:

At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(I)

An environmental impact statement prepared within the Ministry of Trade and Industry: • At this time, the Ministry of Trade and Industry has no such statement.

Section 9(1)(m)

A valuation report prepared for the Ministry of Trade and Industry by a valuator, whether or not the valuator is an officer of the Ministry of Trade and Industry: • At this time, the Ministry of Trade and Industry has no such reports.

Ministry of Trade and Industry Levels 9, 11-17, Nicholas Tower, 63 – 65 Independence Square, Port of Spain Republic of Trinidad and Tobazo

Tel: 868-623-2931-4



[April 14, 2022]

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TENDER FOR THE PROVISION OF SECURITY SERVICES ON THE PREMISES OF THE TRANSPORT DIVISION LICENSING OFFICES, MINISTRY OF WORKS AND TRANSPORT FOR A PERIOD OF ONE YEAR

TENDERS are invited for the Provision of Security Services on the Premises of the Transport Division Licensing Offices, Ministry of Works and Transport for a period of one (1) year.

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-3565 or requested via electronic mail at: frank.matthews@gov.tt.

Any further technical information can be obtained during normal working hours from Mrs. Farissa Ali-Bhaggan, Acting Administrative Officer V or Ms. Cindy Alexander-Mason, Acting Administrative Officer II, Procurement Unit Ministry of Works and Transport at Telephone Numbers: 625-1225, Extensions 10181/3.

A virtual pre-tender meeting will be held on Tuesday 15th March, 2022 at 10.00 a.m. and prospective tenderers will be provided with the meeting link two (2) days prior to the meeting.

Site visits are scheduled for 9:00 a.m. at the various locations as follows:-

Thursday 17th March, 2022	Friday 18th March, 2022				
Port-of-Spain	San Fernando				
St. James	Princes Town				
Caroni	Point Fortin				
Arima					
Guaico					

Attendees are required to observe all Covid-19 protocols.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender (applicable to local firms only);
- (b) valid Certificate of Compliance issued in accordance with the National Insurance Act (applicable to local firms only).

The original and five (5) copies of the tender should be placed in sealed envelopes clearly marked on the outside: "Tender for the Provision of Security Services on the Premises of the Transport Division Licensing Offices, Ministry of Works and Transport for a period of one (1) year."

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 31st March, 2022.

Tenders will be opened shortly thereafter. The opening of the tenders will be streamed live via Zoom and Tenderers shall be provided with a link that will connect them to the live proceedings.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the tendering process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Tenderers are advised that they can visit the website at http://www.finance.gov.tt for all published Tender Notices.

A. DWARIKA-LOCHAN Chairman Central Tenders Board

24th February, 2022.