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Government of the Republic of Trinidad and Tobago

Public Statement of the Office of the Attorney General and Ministry of Legal Affairs

In Compliance with Sections 7 (4) of The Freedom of Information Act (FOIA) 1999

The Office of the Attorney General and Ministry of Legal Affairs (the Ministry) hereby retract Public Notices published in the Trinidad and Tobago Gazette No. 42, Vol. 61, Item Nos. 318 and 319 dated 17th March, 2022 which contains reasons why the Ministry did not publish its Freedom of Information Statement and reasons why some of the Public Authorities under the Ministry's remit did not publish their Freedom of Information Statements pursuant to section 7(4) of the Freedom of Information Act, 1999. The aforementioned Public Notices are replaced by the Public Notices published in the Trinidad and Tobago Gazette No. 53, Vol. 61, Item Nos. 423 and 424 dated 1st April, 2022.

SENATOR, THE HONOURABLE REGINALD T.A. ARMOUR SC

ATTORNEY GENERAL AND MINISTER OF LEGAL AFFAIRS



Heritage
PETROLEUM
COMPANY LIMITED



FREEDOM OF INFORMATION ACT

The Public's Right to Access Information under the Freedom of Information Act relating to Heritage Petroleum Company Limited and its Operations

FOIA Public Statement 2021

Under the Freedom of Information Act, Chapter 22:02 ("FOIA"), Heritage Petroleum Company Limited ("Heritage") is required by law to publish this statement, which lists the documents and information generally available to the public and how members of the public can set out to obtain same. Heritage last published its statement in December 2020 in respect of the said year. This statement has been updated reflecting changes at Heritage for the year 2021.

The FOIA gives members of the public:

1. a legal right for each person to access information held by Heritage;
2. a legal right for each person to have personal information relating to himself/herself amended where it is held by Heritage and such information is incomplete, incorrect or misleading;
3. a legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA; and
4. a legal right to complain to the Ombudsman and to apply to the High Court for judicial review to challenge adverse decisions made under the FOIA.

The following information satisfies the requirements of the FOIA and Heritage publishes the following statement as approved by the Minister of Energy and Energy Industries:

SECTION 7 STATEMENTS

SECTION 7(1) (a) (i)

Heritage is a wholly owned subsidiary of Trinidad Petroleum Holdings Limited which is wholly owned by the state. Heritage was incorporated on 5th October 2018 as a limited liability company under the Companies Act, Chapter 81:01 of the laws of Trinidad and Tobago, with its registered office at #9 Queen's Park West, Port of Spain. Heritage has one subsidiary by majority shareholding, specifically, Trinidad and Tobago Marine Petroleum Company Limited and also currently holds an equity interest in Point Fortin LNG Exports Limited. Heritage's main area of business activity is oil and gas exploration and production. As such our business model focuses on safe, responsible, and efficient exploration, production and marketing of crude oil to the international market.

Corporate Information

Heritage is governed by a Board of Directors appointed by the Company's shareholder, Trinidad Petroleum Holdings Limited, and is as follows:

- Mr. Michael A.A. Quamina - Chairman
- Mr. Reynold Ajodhasingh - Deputy Chairman
- Mr. Vincent Bartholomew
- Mr. Peter Clarke
- Mr. Newman George
- Mr. Joel Harding
- Mr. Selwyn Lashley
- Mr. George Leonard Lewis
- Mr. Reza Salim
- Mr. Ryan Toby

There are five (5) Board Sub-Committees:

- The Audit & Risk Sub-committee;
- The Finance, Investment & Strategy Sub-committee;
- Human Resources Sub-committee;
- The Operations & Safety Sub-committee; and
- The Procurement & Tenders Sub-committee.

Company Structure

Heritage is divided into four (4) main Business Units:

- **Offshore Business Unit (Offshore Central and Offshore South West):** This Business Unit is charged with the responsibility of operating the Company's offshore acreage in the southern Gulf of Paria.

- **Land Business Unit:** This Business Unit is charged with the responsibility of operating the Company's onshore acreage primarily located in the southern part of Trinidad spanning from Galeota to Point Fortin.
- **Midstream Business Unit:** This Business Unit is charged with responsibility of handling all produced fluids (crude oil, natural gas, condensate and produced water) from the Company's Land and Offshore operations, as well as crude oil, natural gas and condensate from joint venture, production alliances and third-party purchases, and processing to saleable quality for export, while maintaining our assets and ensuring projects are engineered to ensure same. In order to fulfil this mandate, this Unit operates and maintains a vast, intricate network of trunk pipelines spanning several hundred kilometres, as well as seven (7) Tank Farm facilities.
- **Business Development Unit:** This Business Unit is charged with the responsibility of managing all non-operated assets including joint ventures and sublicence agreements and pursuing and executing new business development opportunities for the Company.


There are also seven (7) support functions:

- **Subsurface:** This Support Unit plans and assists in setting the direction on strategies to stabilise production, enable production growth and achieve reserve replacement in a safe and cost-effective manner and in alignment with the Company's overall business objectives.
- **Finance:** This Support Unit provides accounts payable and receivable, payroll, financial reporting, statutory reporting and compliance, treasury and risk, taxation, control and systems optimisation, asset and value optimisation, information and communications technology, property and administration and procurement and supply chain management services. This Support Unit also includes the Commercial Department that provides sales and purchase arrangements for crude oil and natural gas and other ancillary services.
- **Law:** This Support Unit provides legal and land management services.
- **Health, Safety, Environment and Security (HSSE):** This Support Unit provides oversight for health, safety and environmental management, and is broken down to provide complete support as it relates to Control of Work, Process Safety, Crisis and Continuity Management & Emergency Response, Environmental & Regulatory Compliance, Occupational Health and Operational HSSE support.
- **Human Resources:** This Support Unit provides recruitment and talent management; compensation and benefits; organisational development; performance and training; industrial and employee relations; and office management services.
- **Internal Audit:** This Support Unit provides independent, objective assurance and consulting services designed to add value and improve the Company's operations. The Unit assists the Company in accomplishing its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of Risk Management, Control, and Governance processes.
- **Corporate Communications:** This Support Unit is responsible for managing the communications between the Company and its internal and external stakeholders.

Heritage's Leadership Team consists of the following positions:

- Chief Executive Officer;
- Chief Operating Officer
- Chief Financial Officer;
- Chief Counsel;
- Chief Procurement Officer;
- Chief Audit Executive;
- Offshore Leader;
- Land Leader;
- Midstream Leader;

HERITAGE PETROLEUM COMPANY LIMITED FOIA PUBLIC STATEMENT 2021—CONTINUED



Heritage
PETROLEUM
COMPANY LIMITED

FREEDOM OF INFORMATION ACT
The Public's Right to Access Information under the Freedom of Information Act relating to Heritage Petroleum Company Limited and its Operations
FOIA Public Statement 2021

- Subsurface Leader;
- Business Development Leader;
- HSE Leader;
- Human Resources Leader;
- Corporate Communications Manager; and
- Corporate Security Manager.

Heritage hired a total of 367 permanent employees as at December 31st, 2021. Please see organisational chart for further details.

Effect of Scope of Business on Members of the Public:

In the course of its business, Heritage considers feedback from members of the public but this does not have an impact in relation to the formulation of policy in or the administration of Heritage. The Company will engage in forms of stakeholder engagement as and when required.

SECTION 7(1) (a) (II)

Categories of documents in the possession of Heritage:

Heritage maintains records that relate to its operations (exploration and production), administrative functions and its support services. These records are categorised as follows:

- 1. Corporate Documents**
 - a. Incorporation documents, inclusive of bye-laws.
 - b. Minutes and reports of the Board and any committees of the Board.
 - c. Board Notes and other documents presented to the Board.
- 2. Correspondence with Corporation Sole, Line Ministry, Government and other State Agencies**
 - a. Communication with Ministries and other public authorities, e.g. reports to the Ministry of Energy and Energy Industries on operational performance, activities and issues of non-operated assets.
 - b. Reports to the Central Statistical Office and other governmental financial management institutions.
- 3. Committee Deliberations**
 - a. Minutes and reports of Committees.
 - b. Notes and other documents presented to the Committees.
- 4. Legal Activities**
 - a. Records of decisions, legislation, policies and procedures, contracts inclusive of documents relating to the transfer, licensing or leasing of lands.
 - b. Documents pertaining to litigation and other legal proceedings inclusive of intended legal action and decisions or judgements in relation to concluded matters.
- 5. Business Activities**
 - a. Business plans, proposals, reviews, reports.
 - b. Records related to development, planning and general management of projects.
 - c. Records relating to human resource management operations.
 - d. Public relations records and files including bursaries, sponsorships, brochures, newsletters, photographs, maps, audio and visual material related to public relations activities.
 - e. Records relating to information resource management facilities, services and technology.
 - f. Records relating to marketing and business promotions.
 - g. Performance and audit assessments and analyses.
 - h. Consultancy, technical, valuation, assessment and various reports which support business decisions.
 - i. Policies, procedures and manuals, e.g. safety manual, evacuation procedures.
 - j. Speeches and presentations to public forums, conferences.
 - k. Records related to the management of corporate events.
 - l. Documents related to the management of non-operated assets.
 - m. Procurement policies and procedures.
- 6. Financial and Accounting Operations**
 - a. Records related to budgeting, capital investments, financial planning and reporting, taxation, cash management, etc.
 - b. Reports to Government, audited financial accounts laid in Parliament and other public financial entities.
 - c. Accounting records.
 - d. Records related to control and systems optimisation.
 - e. Annual financial reports.

- 7. Commercial Activities**
 - a. Records related to vendors, contractors, bidders, joint ventures, purchasers, sellers and contract management.
 - b. Records related to asset and value management.
 - c. Strategy and Planning records.
- 8. Environment, Health, Safety and Security**
 - a. Investigation reports related to reportable accidents.
 - b. Register of incidents, accidents and reportable injuries.
 - c. Records of monitoring of discharges and emissions.
 - d. Operating Management Systems Policies & Procedures.
 - e. Annual Risk Assessments.
 - f. Medical/Health Surveillance.
 - g. Training Records.
 - h. Emergency/Evacuation Drill Reports.
 - i. Confined Space Testing.
 - j. HSSE performance of Leading and Lagging Key Performance Indicators.
- 9. Internal Audit**
 - a. Internal Audit Manual.
 - b. Internal Audit training programs.
 - c. Internal Audit Plans and Reports.

SECTION 7(1) (a) (III)

Documents prepared for publication and inspection:

If in print and available, the public may inspect or obtain copies of the following material by contacting the Corporate Communications Manager, Corporate Communications Unit at 649-6751 Ext. 6699, Monday to Thursday from 8:00 am to 4:00 pm:

- a. Advertisements for Recruitment of Personnel.
- b. Advertisements for Procurement on behalf of Supply Chain Management Department.
- c. General information in the form of leaflets, brochures or the like on the Company and its operations.
- d. Annual Financial Report.
- e. Speeches and presentations to public forums, conferences.
- f. Procurement/Tender rules and procedures.

These publications and other general information are also available on Heritage's website: www.heritage.co.tt

SECTION 7(1) (a) (IV)

Documents available by way of subscription:


Heritage does not currently publish any documents that are available by way of subscription.

SECTION 7(1) (a) (V)

Procedure to be followed to access official documents under the FOIA:

- 1. How to request information**
 - a. All requests for access to documents under the FOIA that are not readily available in the public domain shall be made on the *Request for Access to Official Documents(s) Form* that is available from the Designated Officer or from the FOIA Unit (in person or via its website: www.foia.gov.tt).
 - b. Queries for amendments to documents containing personal information about the applicant are to be directed to the Designated Officer in the form of a letter.
- 2. Addressing Requests and Details**
 - a. To ensure prompt handling of requests, please address requests to the Designated Officer of Heritage.
 - b. Requests will be acknowledged as official when made on the prescribed form.
 - c. Applicants must provide sufficient information to enable the Designated Officer to identify the document(s) being requested. If insufficient information is provided, clarification will be sought from the applicant.
 - d. Should the applicant be uncertain as to how to write his/her request or what details to include therein, communication with the Designated Officer is recommended.
 - e. Applicants should note that requests for access to information that is readily available to the public, either from this public authority or from another public authority would not be processed however correspondence indicating same would be issued.
 - f. Applicants should also note that in order to derive the rights given to the applicant under the FOIA, the applicant must make such requests for information in writing.

HERITAGE PETROLEUM COMPANY LIMITED FOIA PUBLIC STATEMENT 2021—CONTINUED



Heritage
PETROLEUM
COMPANY LIMITED

FREEDOM OF INFORMATION ACT
The Public's Right to Access Information under the Freedom of Information Act relating to Heritage Petroleum Company Limited and its Operations
FOIA Public Statement 2021

3. Time allowed

- a. Applicants will be notified within thirty (30) calendar days or before whether or not the request is approved.
- b. Applicants whose requests are incomplete or unclear will be informed of same by the Designated Officer who will make arrangements to consult with the applicant, with a view to clarifying the request.
- c. The time limit of thirty (30) days will be suspended while consultation with the applicant is being undertaken and will resume on the day the applicant confirms or alters the request.
- d. An applicant whose request for documents is refused will be notified by the Designated Officer in writing of the reasons for refusal. The Designated Officer will inform the applicant of alternative recourses that are open to him/her.
- e. If it appears that processing the applicant's request may take longer than the statutory limit, Heritage will acknowledge receipt and advise the applicant of its status, inclusive of such delay.
- f. The Applicant during the thirty (30) day period may call or write the Designated Officer to confirm receipt of the request and to ascertain its status.

4. Fees and Charges

- a. Section 17(I) of the FOIA stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies, or copies in some form such as a tape, disk, film or other material, the applicant shall pay the prescribed fee incurred for duplication of the said material.
- b. Details of charges for duplication of documents will be determined based upon individual requests by applicants.

- a. Recruitment and Selection Policy.
- b. Schedule of Financial Authorities.
- c. Credit Card Policy & Procedure.
- d. Overseas Travel Policy.
- e. Investment Policy.
- f. Internal Audit Code of Conduct.
- g. Internal Audit Charter.
- h. Internal Audit Confidentiality Statement.
- i. Internal Control Policy.
- j. Risk Tolerance Level Matrix.
- k. Insurance Claim Policy.
- l. Cash Conversion Policy.
- m. Dividend Policy.
- n. Unsolicited Proposals Procedure.
- o. Performance Management Policy.
- p. Leave Policy.
- q. Overtime/Call Duty/Call Out/Call Back Policy.
- r. Vacation Leave Accrual Policy.
- s. Mobile Device Usage Policy.
- t. Wireless Communications Policy.
- u. Third Party Software Policy.
- v. Internet Access Policy.
- w. End User Device Policy.
- x. Supply Chain Policy.

SECTION 8(1) (a) (I)
Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law.
"Not applicable at this time."

SECTION 8(1) (a) (II)
Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.
"Not applicable at this time."

SECTION 8(1) (b)
In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.
"Not applicable at this time"

SECTION 9 STATEMENTS

SECTION 9(1) (a)
A report or statement containing the advice or recommendations, of a body or entity established within Heritage.
"At this time, there are no reports or statements under this sub-section."

SECTION 9(1) (b)
A report or statement containing the advice or recommendations of a body or entity established outside of Heritage by or under written law, or by a Minister of Government or other public authority for the purpose of submitting reports, providing advice or making recommendations to Heritage or to the responsible Minister.
"At this time, there are no reports or statements under this sub-section."

SECTION 9(1) (c)
A report or statement containing the advice or recommendations of an Interdepartmental committee whose membership includes an officer of Heritage.
"At this time, there are no reports or statements under this sub-section."

SECTION 9(1) (d)
A report, or statement, containing the advice or recommendations of a committee established within Heritage, to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of Heritage who is not a member of the committee.
"At this time, there are no reports or statements under this sub-section."

SECTION 7(1) (a) (VI)
Officer in Heritage responsible for the initial receipt of and action upon notices under Section 10; requests for access to documents under Section 13; and application for correction of personal information under Section 36 of the FOIA:
The Designated Officer is:
Mr. Edmund D. Christo
Legal Counsel
Heritage Petroleum Company Limited
Administration Building
S.S. Erin Road, Santa Flora
Phone: 649-6751 ext. 6288
Email: foia@heritage-tt.com

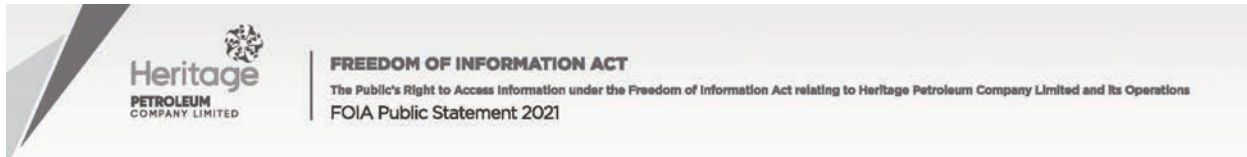
Alternate Designated Officer:
Ms. Neela Slausankar
Executive Assistant
Heritage Petroleum Company Limited
Administration Building
S.S. Erin Road, Santa Flora
Phone: 649-6751 ext. 6104
Email: foia@heritage-tt.com

SECTION 7(1) (a) (VII)
Advisory boards, councils, committees and other bodies (where meetings/minutes are open to the public):
Currently, there are no bodies that fall within the limits of this Section of the FOIA.

SECTION 7(1) (a) (VIII)
Reading room facilities:
Information in the public domain can be accessed through our website at www.heritage.co.tt. General information enquiries can be made to the Corporate Communications Manager, 649-6751 Ext. 6699. Heritage will provide a room and suitable space for members of the public who have been granted access to inspect specific documents. Such space would be accessible during the hours of 8:00am to 4:00pm from Monday to Thursday and is located at Administration Building, S.S. Erin Road, Santa Flora. All members of the public will be required to adhere to all rules and regulations outlined for the use of this facility.

SECTION 8 STATEMENTS
The following in-house documents can be made available for inspection upon request at this time:

HERITAGE PETROLEUM COMPANY LIMITED FOIA PUBLIC STATEMENT 2021—CONTINUED



SECTION 9(1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for Heritage by a scientific or technical expert, whether employed within Heritage or not, including a report expressing the opinion of such an expert on scientific or technical matters.

"At this time, there are no reports under this sub-section."

SECTION 9(1) (f)

A report prepared for Heritage by a consultant who was paid for preparing the report.

"At this time, there are no reports under this sub-section."

SECTION 9(1) (g)

A report prepared within Heritage and containing the results of studies, surveys or tests carried out for the purpose of assessing or making recommendations on the feasibility of establishing a new or proposed Government policy, programmes or projects.

"At this time, there are no reports under this sub-section."

SECTION 9(1) (h)

A report on the performance or efficiency of Heritage, or of an office, division or branch of Heritage, whether the report is of a general nature or concerns a particular policy, programme or project administered by Heritage.

"Annual and Quarterly Financial Statements."

SECTION 9(1) (i)

A report containing final plans or proposals for the re-organisation of the functions of Heritage; the establishment of a new policy, programme or project to be administered by Heritage; or the alteration of an existing policy programme or project administered by Heritage, whether or not the plans or proposals are subject to approval of an officer of Heritage, another public authority, the responsible Minister, or Cabinet.

"At this time, there are no reports under this sub-section."

SECTION 9(1) (j)

A statement prepared within Heritage and containing policy directions for the drafting of legislation.

"At this time, there are no statements under this sub-section."

SECTION 9(1) (k)

A report of a test carried out within Heritage on a product for the purpose of purchasing equipment.

"At this time, there are no such reports."

SECTION 9(1) (l)

An environmental impact statement prepared within Heritage.

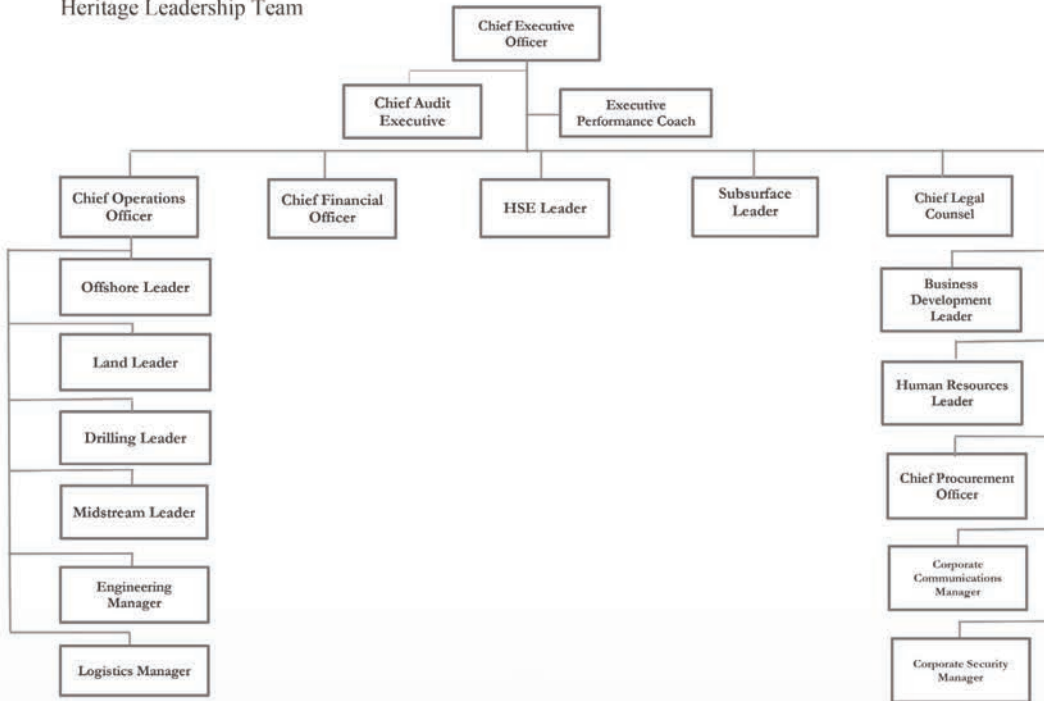
"At this time, there are no such statements."

SECTION 9(1) (m)

A valuation report prepared for Heritage by a valuator, whether or not the valuator is an officer of Heritage.

"At this time, there are no reports under this sub-section."

Heritage Leadership Team





GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO

**PUBLIC STATEMENT OF THE STATUTORY AUTHORITIES SERVICE COMMISSION
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999**

<p>1. In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, 1999 (FOIA) the Statutory Authorities' Service Commission is required by law, to publish a statement listing the documents held and the information available to the public.</p> <p>2. The Freedom of Information Act given members of the public:-</p> <p>(1) A legal right for each person to access information held by the Statutory Authorities' Service Commission</p> <p>(2) A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.</p> <p>(3) A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA</p> <p>(4) A legal right to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.</p> <p>3. <u>Section 7 Statements</u> Section 7 (1) (a) (i) Structure, Role and Function of the Statutory Authorities Service Commission</p> <p>The Statutory Authorities' Service Commission was established by Act #16 of 1996, which was amended by Acts #45 of 1979, #8 of 1983, #19 of 1987, #21 of 1990 and #5 of 2011.</p> <p>4. According to sections 4 (1) and 5 (1) of the Statutory of the Statutory Authorities Act,</p>	<p>11. Section 7 (1) (a) (vi) Requests for access to information should be submitted to the undermentioned persons:</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><u>Designated Officer</u> Ms. Vidia Ramlakhan - John Administrative Officer IV (Ag.) Statutory Authorities Service Commission Department 2nd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1204</p> </td> <td style="vertical-align: top;"> <p><u>Alternate</u> Ms. Veena Ramcharan Administrative Assistant (Ag.) Statutory Authorities Service Commission Department 3rd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1104/3</p> </td> </tr> </table> <p><u>Section 8 Statements</u> Section 8 (1) (a) (i) Documents containing interpretations or particulars of written laws or schemes administered by the Judiciary, not being particulars contained in another written law.</p> <p>This section is not applicable to the Statutory Authorities' Service Commission Department at this time.</p> <p>Section 8 (1) (a) (ii) Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.</p> <p>This section is not applicable to the Statutory Authorities' Service Commission Department at this</p>	<p><u>Designated Officer</u> Ms. Vidia Ramlakhan - John Administrative Officer IV (Ag.) Statutory Authorities Service Commission Department 2nd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1204</p>	<p><u>Alternate</u> Ms. Veena Ramcharan Administrative Assistant (Ag.) Statutory Authorities Service Commission Department 3rd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1104/3</p>
<p><u>Designated Officer</u> Ms. Vidia Ramlakhan - John Administrative Officer IV (Ag.) Statutory Authorities Service Commission Department 2nd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1204</p>	<p><u>Alternate</u> Ms. Veena Ramcharan Administrative Assistant (Ag.) Statutory Authorities Service Commission Department 3rd Floor, General Building & Loan Association Building 81-83 Abercromby Street Port of Spain Phone: 623-0972 Ext. 1104/3</p>		

465—Continued

PUBLIC STATEMENT OF THE STATUTORY AUTHORITIES SERVICE COMMISSION—CONTINUED

<p>Chapter 24:01, the Commission has the power to appoint persons to be or act as officers and to transfer, promote, remove and exercise disciplinary control over persons so appointed. An officer is defined as a person holding a pensionable office in the service of a Statutory Authority and whose remuneration is paid on a monthly basis.</p> <p>The Commission pursuant to Section 60 of the Municipal Corporations Act has the responsibility to make Regulations providing for the classification of officers in a Municipal Police Service, including qualifications, duties and remuneration and providing generally for the discipline, good order and government of the Municipal Police Services.</p> <p>The following nine (9) Statutory Authorities fall under the purview of the Commission –</p> <ul style="list-style-type: none"> ▪ The Agricultural Society of Trinidad and Tobago. ▪ The Zoological Society of Trinidad and Tobago. ▪ The National Lotteries Control Board. ▪ St. Mary’s Children’s Home. ▪ St. Jude’s School for Girls. ▪ Point Fortin Borough Corporation. ▪ Arima Borough Corporation ▪ Port of Spain Corporation ▪ San Fernando City Corporation <p>5. The Commission comprises the following Members, who were appointed by the President for a period of three (3) years with effect from May 19, 2019-</p> <ul style="list-style-type: none"> ▪ Mr. Christopher Thomas – Chairman (Deceased) ▪ Mr. Kenneth Parker – Deputy Chairman ▪ Ms. Irma Burkett – Member ▪ Ms. Dulcie Ojah Maharaj – Member ▪ Mr. Glenn Wilson – Member ▪ Ms. Catherine Dookie – Member <p>6. The Commission normally meets once per week on Thursday to conduct its regular business.</p>	<p>time.</p> <p>Section 8 (1) (b) In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.</p> <p>This section is not applicable to the Statutory Authorities’ Service Commission Department at the time.</p> <p>Section 9 Statements Section 9 (1) (a) A report or a statement containing the advice or recommendations, of a body or entity established within the public authority.</p> <p>This section is not applicable to the Statutory Authorities’ Service Commission Department at this time.</p> <p>Section 9 (1) (b) A report, or a statement containing the advice or recommendations, of a body or entity established outside the public authority by or under a written law, or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.</p> <p>This section is not applicable to the Statutory Authorities’ Service Commission Department at this time.</p> <p>Section 9 (1) (c) A report, or a statement containing the advice or recommendations, of an Interdepartmental Committee whose membership includes an officer of the Judiciary.</p> <p>This section is not applicable to the Statutory Authorities’ Service Commission Department at this time.</p> <p>Section 9 (1) (d) A report, or a statement containing the advice or</p>
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PUBLIC STATEMENT OF THE STATUTORY AUTHORITIES SERVICE COMMISSION—CONTINUED

7. The Commission's Secretariat comprises the Statutory Authorities' Service Commission Department, which is headed by the Executive Officer. The Department's mandate is as follows:-

“To provide information and assistance to the Statutory Authorities' Service Commission on Human Resource Management matters under its purview thus enabling the Commission to efficiently and effectively carry out its mandate”.

“To provide service and advice to Statutory Authorities, to officers of those Authorities and to Members of the Public on matters within the Commission's jurisdiction”

The Department is located on the 2nd and 3rd floors of the General Building and Loan Association Building, 81-83 Abercromby Street, Port of Spain.

Section 7 (i) (a) (ii) and (iii)
Categories of Documents Held by the Statutory Authorities' Service Commission Department

These documents pertain to –

- i. the operations of the Commission with respect to the Statutory Authorities under its jurisdiction; and
- ii. the administrative of the Statutory Authorities Service Commission Department

A. Operational Records

- The Statutory Authorities Act Chap. 24:01
- The Statutory Authorities Service Commission Regulations Chap. 24:01
- Policies, decisions of the Commission
- Staffing arrangements for each Statutory Authority
- Reports
- Establishment records
- Job specifications
- Job application
- Personal files of employees of Statutory Authorities

Copies of the Statutory Authorities Act and the Statutory Authorities Service Commission

recommendations, of a Committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of the public authority who is not a member of the committee.

The section is not applicable to the Statutory Authorities' Service Commission Department at this time.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

This section is not applicable to the Statutory Authorities' Service Commission Department at this time.

Section 9 (1) (f)

A report prepared for the public authority by a consultant who was paid for preparing the report.

This section is not applicable to the Statutory Authorities Service Commission Department at this time.

Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

This section is not applicable to the Statutory Authorities' Service Commission Department at this time.

Section 9 (1) (h)

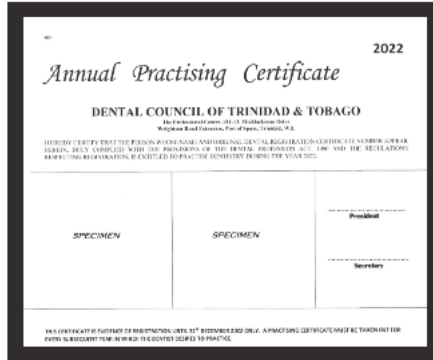
A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

PUBLIC STATEMENT OF THE STATUTORY AUTHORITIES SERVICE COMMISSION—CONTINUED

<p>Regulations can be obtained from the Government Printer.</p> <p>B. Administrative Records of the Statutory Authorities' Service Commission Department</p> <ul style="list-style-type: none"> ▪ Strategic Plan/review ▪ Policies pertaining to the internal operations of the Department ▪ Inventories ▪ Establishment Records ▪ Accounting files and registers ▪ Personal files of employees of the Statutory Authorities' Service Commission <p><u>Material for Inspection</u></p> <ul style="list-style-type: none"> ▪ The Statutory Authorities Act and the Statutory Authorities' Service Commission Regulations ▪ Appointments, promotions, transfers and separations published in the Trinidad and Tobago Gazette ▪ Job Specifications <p>Section 7 (1) (a) (v) <u>Procedure to be followed to access documents from the Statutory Authorities' Service Commission Department</u></p> <p>In order to gain access to a document or other information, an applicant must submit a "Request for Access to Official Documents" from providing sufficient information to enable the Department to determine what document is required.</p> <p>The applicant may be allowed to inspect a document or obtain a copy of it for a small fee within seven (7) days of payment.</p> <p>Efforts will be made to reply promptly to all requests or at least within thirty (30) days of receipt of request as specified in the Freedom of Information Act.</p>	<p>There are no reports or statements to be published under this section at this time.</p> <p>Section 9 (1) (i) A report containing (1) final plans or proposals for the re-organization of the functions of the public authority, (2) the establishment of a new policy, programme or project to be administered by the public authority, or (3) the alteration of an existing policy programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority or Cabinet.</p> <p>This section is not applicable to the Statutory Authorities' Service Commission Department at this time.</p> <p>Section 9 (1) (j) A statement prepared within the public authority and containing policy directions for the drafting of legislation.</p> <p>There are no statements to be published under this section at this time.</p> <p>Section 9 (1) (k) A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.</p> <p>There are no reports to be published under this section at this time.</p> <p>Section 9 (1) (l) An environmental impact statement prepared within the public authority.</p> <p>There are no environmental impact statements to be published under this section at this time.</p> <p>Section 9 (1) (m) A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.</p> <p>There are no reports to be published under this section.</p>
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DENTAL COUNCIL OF TRINIDAD AND TOBAGO

DENTISTS IN GOOD STANDING FOR 2022 AS OF MARCH 31, 2022



SURNAME	FIRST NAME	CASSIM	AZEBM	HARNARAYAN	SASTRI	MAHARAJ	RAJESH	RAJCOOMAR	NICOLU	SEBRO	TAMARA
ABLACK	GILLIAN	CHANDLER	CARLEN	HARPER	CURTIS	MAHARAJ	RAJESH	RAJCOOMAR	DEVENDRA	SEEBALACK	ARTHUR
ABRAHAM	KIMBERLY	CHANG	EDDEON	HARPER	OLIVER	MAHARAJ	SHIVANI	RAJCOOMAR	RABINDRA	SEEBERAN	INGRID
AGBONIAEN	SYLVESTER	CHANG	LAUREN	HARRAKISINGH	AVIND	MAHARAJ	SUREN	RAJBEHARRYSINGH	AMRITA	SEECHEERAN	REHAD
AHMAD	TAHIRA	CHARLES	DANIELLE	HARRIKESOO	SABITA	MAHARAJ	VARINDER	RAMAN	VIDYA	SEEGOBIN	RYAN
AHYUANG	DALE	CHARLES	WAYNETC	HARRYNARINE	DARYLL	MAHARAJ	VEENAY	RAMBARRAN	RON	SEEGULAM	KUMAR
AL-BAYATY	HAYTHAM	CHASE	DILLON	HARRYRAM	RYAN	MANKEE	MELISSA	RAMBESOO	VIDESH	SEEPERSAD	SUSHILLA
ALEXANDER-SEALEY	PETULA	COLDERO	LARRY	HARRYRSINGH	SHIVANA	MANNING	DAMALI	RAMCHARAN	KREHEN	SEEPERSAD	ROSHAN
ALI	ANESSA F.	COOLMAN	CLINT	HAZELL	TREVIN	MANWAH	KAMICA	RAMCHARAN	SONIA	SERRETTE	DESIREE
ALI	ANIL	COOPIN	ERIKA	HECTOR	KEVIN	MANZANO	QUINTA	RAMCHARITAR	ARATI	SEUNATH	SACHI
ALI	JEREMY	COUTOU	KRESTIAN	HENRY	KADIANN	MARCHAN	SHIVAUGHN	RAMCHARITAR	GABRIELLA	SEUNATH	VANESHA
ALI	NATHAN	CUNNINGHAM	CANDICE	HENRY	JANINE	MARCHAN	STEPHANIE	RAMDASS	FELISA	SHAMMA	FATMA
ALPHAN-ALI	ARWAN	DA SILVA	CHANIELLE	HERRERA HERNANDEZ	MARCO A.	MARTIN	ALASTAIR	RAMDEEN	ANEESA	SHAMMA	FUNMILO LA
ANDARY	JOSEPH	DABIEDEEN	VMEK	HOSEIN	HOSEIN	MARTIN	DINESH	RAMDEEN	KELLY-ANN	SHARMA	ASHVIN
ANDREW	COLIN	DAN	RAJENDAYE	HOSEIN	AKRAM	MARTIN	PETER	RAMDEE	RESHI	SHARMA	NBHA
ANGUS	DWIGHT	DANIELL	JOHNATHAN	HOSEIN	AYMAN	MATMUNGAL	DARIUS	RAMDHARIE	NICOLETTE	SHARMA	PRAVIN
ARCHBALD	BERT	DANIELL-WOOD	JOHNATHAN	HOSEIN	IGHADINE	MAWER	CHRISTOPHER	RAMGOOLAM	VALINI	SHARMA	VALMIKI
ARJOON	TIMOTHY	DASENT	NATAIGG	HOSEIN	RABEENA	MCCOWELL-POLLO	TARA	RAMHARAKSINGH	AMIT	SHARPE	WENDY
ASHRAF	AZAD	DASH	IAN	HOSKINS	TREVOR	MC FARLENE	BARI	RAMHARRAKSINGH	NARFESA	SIEURAJ	ROBIN
AZIZ	BIBI	DAVIS	IKHAILA	HYPOLITE	HOYTE	MC KEN	DAVID	RAMJATTAN	GREEN	SIEWDIAL	KIRAN
BABWAH	BJORN	DEGANNES-SOOKDEO	JAMIEE	IBRAHIM	MARIAH	MC KILLICAN	DAVID	RAMJATTAN	NATALIE	SIEWRATTAN	ANIL
BACHOO	RENUKA	DEGOIE	NATHALIA	ILES	MUHAMMAD	METZGER	DESMOND	RAMJIT	KEEHA	SILCHAN	DA NE
BADRIMAHARAJ	VEESHAM	DEONARINE	SUNITA	ILES	JEWELLE	MILES	ANDREW	RAMJITSINGH-SAMUELSTACEY-ANN	SINANNAN	SINANNAN	ANUSHA
BAKSH	AKIETA	DEOSARAN	SARAH	JACOB	BRANDONLEE	MOHAMED	ZAHBER	RAMKELWAN	AMANDA	SINANNAN	ARUNA
BALDEO	SASHA	DEKKICK-GRIFFITH	ALAN	JAGARNATH	SACHA	MOHAMMED	ADYAT	RAMKHELWAN	SANDRINA	SINGH	ARUNA
BALKARAN	RAWNA	DEVERTULI	PAUL	JAGARSAR	CHANTAL	MOHAMMED	FAARIA	RAMLAGAN	VIDAL	SINGH	CAROLINE
BALLY	GLEN	DEYALSINGH	LANA	JAGDEO	ALIDA	MOHAMMED	PETELLE	RAMLAGAN	CARYLANN	SINGH	HEWA
BANDOO	CHARISSA	DHANUJ-DHARRIESINGH	ARIANNE	JAGDEO	BABITA	MOHAMMED	SFAFAZ	RAMLAH	JUSTIN	SINGH	MANA
BAPTISTE	DOMINIQUE C.	DOLLY	NISELIE	JAGDEO	SHIVANI	MOHAMMED	SHERIDAN	RAMLAL	KEEHA	SINGH	KRISTAL
BAQAINI	JIRIES	DOOKERAN	CARLA	JAGESSAR	DEVIN	MOHAMMED	SIDDIQ	RAMLAL	KRETY	SINGH	ROIMARKO
BARTHOLEMEW	BRENDAN	DOOKE	KAVITA	JAGGERNAUTH	JANIKIE	MOHAMMED	SIDDQA	RAMLAL	NARVIN	SINGH	SHARMA-KAY
BASCOMBE	KELEE	DOWEN	ABIGAIL	JAGGERNAUTH	JANIKIE	MOHAMMED	SIDDQA	RAMLAL	NARVIN	SINGH	WILLIAM
BASIR	DAVID H.	DUBLIN	KRYSTAL	JARDINE	ADELE	MOHAMMED-NAGASSAR	MISHA	RAMLAL	NIALA	SOBRIN	SARAH
BASSAW	VISHALA	DULAN	DANIELA	JEFFERS	JENNINGS	MOON	TS HALL	RAMLAL	ROXANNE	SOOKHAI	USHA
BECKLES	CINDY-ANN	DULAN	DARYL	JOSEPH	JOSEPH	MOORE	ADISON	RAMLOGAN	SARIKHA	SOOKLAL	VISHAM
BEHARRYSINGH	FRITA	DUNCAN	SHANDELL	JOSEPH	CHRIS	MOOSAI-MAHARAJ	ANUSHKA	RAMLOGAN	SHAHN	SOOMAI	SUDESH
BERKELEY	DOMINIQUE	EDWARDS	JULIEN	JUMAN	CLARKE	MOOSAI-MAHARAJ	RYAN	RAMNANAN	NAREN	SOULZA-OKPOFABRI	NIGEL
BERNARD	HILARY	EDWIN	GEORGE	JURAWAN-JOHN	DIA	MOOTOO	MARC	RAMNARINE	KAVIEN	STEELE	WARREN
BERTRAND	GRAEMIE	EJAS	GEORGE	ELLA-MAE	ELLA-MAE	MORRIS	LERESSA	RAMNARINE	NADIA	STEWART	KRYSTLE-GAYE
BEST	DIONNE	EJAS	TONI-MARIE	ANIL	ANIL	MOZE	KEVIN	RAMNARINE	SATI	STRAKER	WARREN
BHAGAN	NATHAN	EMAMDEE	KESTER	ANIL	DEVIN	MUNGAL	NALINI	RAMO UTAR	SHVINI	STUART	PATRICE
BHAGAN	MARIETHERESE	ENILE	C'GEE	KANHAI	IRFAN	MURRAY	TIMOTHY	RAMPERSAD	NALINEE	SUEPALT	DANE
BHAGO UTIE	RESHMA	ESDAILLE	RACHEL	KARAWATH	HANIF	MUSTAPHA	RAHUL	RAMPERSAD	NALINI	SUILE	VAUGHN
BHAWANI	NICKETA	FAUGENBAUM	PAUL	KARAWATH	KEMVHA	NANAN	NANAN	RAMPERSAD	SURENDRA	SUKDHO	MICHELLE
BIDAE E	BRENDON	FARAH	KIRK	KHAN	SHAUN	NANAN	STEFAN	RAMROOP	SOLMAN	SULMAN	SIDDIQUE
BISHOP	ANNA KAY	FARAH	RYAN	KHAN	KHAN	NANAN	NANAN	RAMROOP	VEHA	SULTAN-KHAN	JWEL
BESSEAR	CHELSEA P.	FORD	TRAYLORMARIE	KHAN	DEVINDRA	NANAN	NANAN	RAMROOP	MICHELE	SUPERSAD	ANDREAS
BESSON	ARLANA	FRANCIS	KARLY	KHAN	KESTER	NANAN	NANAN	RAMSAHAI	DYLAN	SURATSINGH	MEEBA
BLACKMAN	CORNELIA	FURLONGE	DENELLE	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	SYNE	QAYSIR
BLACKMAN	SASHA	GAJADHAR	REISA	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	TACKOOR	KURT
BOODOO	DIANNE	GAJADHAR	REISA	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	TANG CHOON	ALLANA
BOODOO	CHRISTINE	GAJADHAR	REISA	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	TEELUCKSINGH	PETAL
BOODOO	KAITYLYN	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	KHAMATEE
BOSTIC	ANIKKA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
BREWSTER	KEEHA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
BRIDGLAL	RENUKA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
BRIDGLAL	NISHA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
BROOMES	KEEHA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
BROWNIE	DOKTER	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
BUCHANAN	MACHEL	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
BUHAWAN	ANANDA H.	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
CABRAL	LBGH	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
CALLENDER	BEVERLY-ANNE	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
CAMACHO	NIGEL	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
CAMACHO	PAUL	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
CAMPBELL-SELF	KATRINA	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON
MICHAEL	SHANE	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	ABENA
CARRINGTON	DON	GHOURALAL	DEAN	KHAN	KEVIN	NANAN	NANAN	RAMSARAH	ANESSA	THOMAS	MARLON

Please contact
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 Trinidad and Tobago**
 at 625-7627 or
 dctl@dctl.org.tt
 for queries