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THE FOLLOWING HAVE BEEN ISSUED:

- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Monday 16th October, 2017—\$36.40.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Tuesday 17th October, 2017—\$27.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Thursday 19th October, 2017—\$23.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 20th October, 2017—\$25.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Monday 23rd October, 2017—\$22.00.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 10th November, 2017—\$30.00.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 17th November, 2017—\$26.00.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 24th November, 2017—\$21.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 1st December, 2017—\$16.40.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Wednesday 6th December, 2017—\$55.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 8th December, 2017—\$27.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 15th December, 2017—\$20.80.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 12th January, 2018—\$40.80.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 26th January, 2018—\$19.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 2nd February, 2018—\$16.40.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 16th February, 2018—\$23.20.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 23rd February, 2018—\$19.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 2nd March, 2018—\$16.40.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 9th March, 2018—\$29.60.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 16th March, 2018—\$28.40.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Wednesday 21st March, 2018—\$43.20.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 23rd March, 2018—\$16.80.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Wednesday 28th March, 2018—\$25.20.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Monday 9th April, 2018—\$32.80.
- HANSARD—Trinidad and Tobago—Debates of the House of Representatives Official Report—Friday 13th April, 2018—\$14.40.

Government of the Republic of Trinidad and Tobago
Ministry of Tourism, Culture and the Arts

**STATEMENT FROM SENATOR THE HONOURABLE RANDALL MITCHELL, MINISTER
OF TOURISM, CULTURE AND THE ARTS IN ACCORDANCE WITH SECTION 7(4) OF THE
FREEDOM OF INFORMATION ACT, CHAP. 22:02 (“FOIA”)**

By Trinidad and Tobago Gazette (Extraordinary) Vol. 59 No. 158 dated 9th day of September, 2020, the Culture and the Arts Division of the former Ministry of Community Development, Culture and the Arts (“the MCDCA”) was merged with the Ministry of Tourism, into a single entity, the Ministry of Tourism, Culture and the Arts (“the Ministry”).

In light of the foregoing, the Ministry was tasked with the responsibility for the following statutory boards and other bodies which were under the prior remit of the MCDCA including:

1. The National Philharmonic Orchestra;
2. The Carnival Institute;
3. NAPA Hotel;
4. Naparima Bowl;
5. National Academy for the Performing Arts;
6. National Carnival Commission;
7. National Museum and Art Gallery;
8. National Steel Symphony Orchestra;
9. National Theatre Arts Company;
10. Queen’s Hall; and
11. Southern Academy for the Performing Arts (hereinafter collectively referred to as “the Authorities”).

According to **Section 7** of the FOIA, these Authorities are required to publish annual FOIA statements in the Gazette and in a daily newspaper circulating in Trinidad and Tobago. Notwithstanding the fact that the responsibility for the Authorities was assigned to the Minister of Tourism, Culture and the Arts within the last quarter of 2020, the Authorities have not published the required FOIA annual statements for the reasons stated herein.

On the 11th day of March, 2020, the World Health Organization declared the novel coronavirus (COVID-19) outbreak as a global pandemic. Subsequently, the Government of the Republic of Trinidad and Tobago (“GoRTT”) implemented several periods of unprecedented restrictive protocols and policies pursuant to the Public Health Regulations in respect of mitigating the movement of persons to prevent the spread of COVID-19, the effect of which invariably affected the usual functioning of the Public Service. As a result, the normal operations and functioning of the Authorities was inevitably affected.

Moreover, on the 16th day of May, 2021, a State of Emergency came into effect and ended on the 17th day of November, 2021 during which time, only essential services were allowed to continue operation and in a limited capacity. As such, this further hindered the functioning of the Authorities.

Furthermore, from the inception of the COVID-19 pandemic to the present time, the COVID-19 infection rate continues to be a burden on the Ministry which in some instances, have crippled the full complements of the Ministry’s Units inclusive of its staff and the Authorities. This was further exacerbated by the implementation of GoRTT’s stay-at-home initiatives for the public sector in an effort to reduce social interaction.

Consequently, the Authorities remained closed for extended periods between 2020 to the latter part of 2021 which ultimately led to the unfortunate delay by the Authorities in publishing their annual FOIA statements.

In view of the aforementioned, the Ministry places the utmost importance on the statutory duty of its public authorities. In this vein, for the year 2021 and henceforth, the Authorities will ensure and maintain full and meticulous compliance with the statutory mandate of the FOIA to publish annual FOIA statements. In relation thereto, the Authorities will cause to be published in a daily circulating newspaper and in the Gazette, a publication pursuant to **section 7** of the FOIA, in any case on or before the 31st day of December, 2022 and subsequently such publication will be updated on an annual basis.

Senator the Honourable Randall Mitchell
Minister of Tourism, Culture and the Arts



POINT FORTIN BOROUGH CORPORATION

UPDATED PUBLIC STATEMENT FOR THE YEAR 2021 IN COMPLIANCE WITH SECTIONS 7, 8, 9 OF THE FREEDOM OF INFORMATION ACT 1999

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, 1999 ("FOIA" / "The Act"), Point Fortin Borough Corporation ("P.F.B.C.") is required by law to publish the following statement which lists the documents and information existing within the P.F.B.C. and generally available to the public:-

The Act gives members of the public:

- The legal right to access to information and official documents (with exemptions) held by the Point Fortin Borough Corporation.
- The legal right to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.
- The legal right to obtain reasons for adverse decisions made regarding a request made under the FOIA.
- The legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

The following information is published by the Point Fortin Borough Corporation as approved by the Minister of Local Government.

ORGANIZATION:

Point Fortin Borough Corporation

DESCRIPTION OF THE REGION OF POINT FORTIN

The Borough of Point Fortin is located on the south-western peninsula delineated as follows:

- NORTH** From a point on the coast at the northern end of Erin Road at the eastern boundary of Cedros Ward proceeding in a generally north-easterly direction along the said coast to the point on the West Bank of the Vance River.
- EAST** From the last mentioned point proceeding in a generally south-easterly direction along the West bank of the said river to the point where it meets the southern side of the Southern Main Road.
- SOUTH** From the last mentioned point proceeding in a generally south-westerly direction along the southern side of the Southern Main Road to the point where it crosses the eastern boundary of Cedros Ward at Erin Road.
- WEST** From the last mentioned point proceeding in a generally northerly direction along Erin Road (the eastern boundary of Cedros Ward) to the sea coast at the point of commencement.

Section 7 (1) (a) (i) of the FOIA

Role, Function and Structure of the Point Fortin Borough Corporation

VISION STATEMENT:

Point Fortin is the preferred community to live. Our leaders ensure the availability of sustainable physical and social infrastructure within a safe and healthy environment, where opportunities for investment in employment, education, industrial development, sports, art and culture exist for our people.

MISSION STATEMENT:

Strategically located in the Hub of Industrial and Cultural activity, we are committed to good governance and vision focused leadership. We facilitate our community through appropriate technologically sound environment, physical and social infrastructure, equally and equitably distributed. We are a catalyst for development and change through a staff characterized by professionalism and dedicated to service excellence and continuous improvement.

STRUCTURE OF THE CORPORATION:

The Point Fortin Borough Corporation is an organization whose governance structure consists of elected Councillors and Aldermen headed by a Mayor.

The organizational structure consists of the following:-

- Council
- Management/Administration

COUNCIL:

The Council is made up of ten (10) members comprising of four (4) Aldermen and six (6) Councillors as follows:-

- Alderman Saleema Thomas - Her Worship the Mayor
- Alderman Roamatie Smith - Alderman
- Alderman Keith Miller - Alderman
- Alderman Jo-Anne Bowen-Delysia - Alderman
- Councillor Leslie Chang Fong - Deputy Mayor
- Electoral District - Hollywood
- Councillor Lyndon Harris
- Electoral District - Techier / Guapo
- Councillor Bryana Fortune-John
- Electoral District - Fanny Village / Cap-De-Ville
- Councillor Kwesi Thomas
- Electoral District - Egypt
- Councillor Leslie Pascall
- Electoral District - New Village
- Councillor Reynold Carrington
- Electoral District - New Lands / Mahaica

The meetings of the Council of the Point Fortin Borough Corporations are as follows:

- Public Health Committee Meeting
- Personnel Committee Meeting
- Physical Infrastructure Committee Meeting
- Finance, Planning and Allocation of Resources Committee Meeting
- Occupational Health, Disaster Management, Safety and the Environment Committee Meeting
- Buildings and Institutions Committee Meeting
- Recreation Grounds and Public Spaces Committee Meeting
- Community Development Committee Meeting
- Innovation and Technology Committee Meeting
- Local Economic Development Committee Meeting
- Sports Development Committee Meeting
- Youth Development Committee Meeting
- Education Committee Meeting
- School Community Alliance Committee Meeting
- Security and Policing Committee Meeting
- Corporate Services Committee Meeting
- Culture and Celebrations Committee Meeting
- Local Area Planning and Development Committee Meeting
- Social Welfare Services Committee Meeting
- Statutory Meeting

MANAGEMENT / ADMINISTRATION:

The Management/Administration of the Point Fortin Borough Corporation consists of the following:

- Engineering Department
- Human Resource Department
- Building Inspectorate
- Finance and Accounting
- General Administration / Council Secretariat
- Public Health
- Municipal Police
- Assessment
- Disaster Management
- Health and Safety
- Information Technology

ROLE OF THE CORPORATION:

The Point Fortin Borough Corporation provides a range of Infrastructural, Public Health and Social Services to the Local Community. The Corporation acts as catalyst and facilitator in the development of activities in the Borough of Point Fortin.

FUNCTIONS OF THE CORPORATION:

The remit of the Corporation is outlined in the Municipal Corporations Act Chapter 25:04. The functions that are exercisable by the Corporation include the following:

- The distribution of truck-borne water subject to the provision of the Water and Sewerage Act Chapter 54:40;
- The provision and maintenance and control of all Corporation buildings;

- The maintenance and control of homes for the aged established by the Corporation;
- Subject to any other written law, the maintenance and control of child care centers established by the Corporation;
- The construction and the maintenance of all drains and water courses except main water courses, highway water courses, also drains and main water courses along main roads and highways;
- The provision and maintenance and control of such parks, recreation grounds, beaches and other public spaces as the President may from time to time by Order prescribe;
- The promotion of the development within the municipality in accordance with plans approved by the Minister with the responsibility for physical planning;
- The maintenance of state property including such police stations, health centres, post offices and other government buildings as the Minister to whom the responsibility for construction and maintenance of buildings is assigned may by order determine;
- The disposal of garbage from public and private property, the development and maintenance of sanitary landfills, chemical treatment for insect and vector control, abatement of public nuisance and dissemination of information for primary health care;
- The co-ordination of local and regional trade fairs, athletic events, cultural displays and entertainment;
- The collection and distribution of forms issued by Department of Government;
- The maintenance and control of burial grounds and crematoria, subject to the provisions of the Public Burial Grounds Act and the Cremation Act;
- The provision, maintenance and control of public pastures and recreation grounds, subject to the provisions of the Recreation Grounds and Pastures Act;
- The collection of property rates and taxes;
- Such other function as the President may from time to time by Order prescribe.

OTHER SERVICES PROVIDED BY THE CORPORATION:

- Grant final approval for Building Plans and Building Area Layouts; monitor to ensure compliance with details of specifications;
- Issue Completion Certificates;
- Provide advice on land development and building construction to the public;
- Grant provisional approval for land development
- Enforcement of Litter Act; (Litter Prevention Wardens);
- Cleaning of cesspits and septic tanks;
- Supply of Food Handlers Badges;
- Registration of Food Premises;
- Grant of Financial assistance for charitable and needy cases from Mayor's Fund;
- Removal of derelict vehicles;
- Markets and Abattoirs;
- Municipal Police Service;
- Animal Control.
- Initial Damage Assessment

EMERGENCY RESPONSE:

Community Emergency Response for the Borough of Point Fortin is coordinated through the Point Fortin Borough Corporation. The Corporation has adopted an integrated all of Corporation approach to emergency response. Strategic relationships between governmental, community, individual and the private sector are enforced to effectively respond and manage Level 1 and 2 emergencies / disasters. As a consequence, Corporate stakeholders have provided sponsorship and a draft Community Emergency Response plan has been develop. This plan is currently being revised. The objectives of the emergency response plan are as follows:-

- (a) To save/protect human lives, property and the environment;
- (b) To provide a framework for the integration of each aspect of Emergency Management; and
- (c) To maintain acceptable continuation of operations.

POINT FORTIN BOROUGH CORPORATION

DECISION MAKING POWERS:

The Council of the Corporation is the decision making body in accordance with the functions enshrined in the Municipal Corporations Act No. 21 of 1990 and its Amendment Act No. 8 of 1992.

Section 7 (1) (a) (ii) of the FOIA
Categories of Documents in the possession of the Point Fortin Borough Corporation

- Legal Documents
- Financial and Accounting Documents
- Strategic Review and Strategic Plans of the Point Fortin Borough Corporation
- Circulars, Memoranda, Notices, Brochures
- Registers
- Contract Documents pertaining to procurement of supplies, services and equipment
- Reports
- Minutes/Agendas of Council Meetings
- Maps of the Borough
- Policy Documents
- Financial Records (Files, Cheques, Vouchers)
- Files dealing with Personnel Matters
- Manuals
- Correspondence to the Chief Executive Officer, Mayor and decisions taken with respect to requests / complaints
- General correspondence, complaints

Section 7 (1) (a) (iii) of the FOIA
Materials Prepared for Publication / Inspection by the Public

The public may inspect and/or obtain copies of the following materials between the hours of 8:00 a.m. to 4:00 p.m. from Monday to Friday at The Clyde Paul Reference Library situated at the Town Hall, Point Fortin.

The following documents may be accessed by the Public:

- Annual Reports
- Statutory Minutes
- Brochures/Pamphlets
- Roles and Functions of the Point Fortin Borough Corporation
- Manuals of Operating Procedures
- Newsletter of the Point Fortin Borough Corporation

Section 7 (1) (a) (iv) of the FOIA
Literature available by Subscription

No literature is available by way of subscription to the Point Fortin Borough Corporation at this time.

Section 7 (1) (a) (v) of the FOIA
Procedure to be followed when accessing a document from the Corporation

HOW TO REQUEST INFORMATION:
General Procedure

Our policy is to answer all requests for information both oral and written. However, in order to have the rights given to you by the FOIA (e.g. the right to challenge a decision if your request for information is refused), **you must make your request in writing**. The applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available from our Designated Officer for information that is not readily available in the public domain.

Addressing Requests

To facilitate prompt handling of your request, please address to the Designated Officer of the Point Fortin Borough Corporation: See Section 7 (1) (a) (vi).

Details in the Request

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, please communicate with our Designated Officer.

UPDATED PUBLIC STATEMENT FOR THE YEAR 2021 IN COMPLIANCE WITH SECTIONS 7, 8, 9 OF THE FREEDOM OF INFORMATION ACT 1999 (CONT'D.)

Requests not handled under the FOIA

A request under the FOIA will not be processed to the extent that it asks for information which is readily available to the public either from this public authority or from another public authority, for example brochures, pamphlets, reports etc.

TIME LIMITS:
General

The FOIA sets a time limit of thirty (30) calendar days for determination of your request for access to documents. If the Corporation fails to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply within the time limit. If it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise of its status. Since there is a possibility that requests may be incorrectly addressed or misdirected, you may wish to call or write to confirm that we have received the request and to ascertain its status.

Time Allowed

The Corporation will determine whether to grant your request for access to information as soon as practicable but **no later than thirty (30) days as required by Section 15 of the FOIA**. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies of the documents.

RESPONDING TO YOUR REQUEST:

Retrieving Documents

The Corporation is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage. Any information stored in the National Archives or another storage centre, will be retrieved in order to process your request.

Furnishing Documents

An applicant is entitled to copies of information the Corporation has in its possession, custody or power. The Corporation is required to furnish only one (1) copy of a document. If the Corporation cannot make a legible copy of a document to be released, it may not attempt to reconstruct it. Instead, the Corporation will furnish the best copy possible and note its quality in our reply.

Please note that the Corporation is not compelled to do the following:

- (i) Create new documents, for example, we are not required to write a new program so that a computer will print information in the format you prefer; or
- (ii) Perform research on behalf of the applicant.

Section 7 (1) (a) (vi) of the FOIA

Officers in the Point Fortin Borough Corporation are responsible for:

- (i) The initial receipt of and action upon notices under Section 10;
- (ii) Requests for access to documents under Section 13; and
- (iii) Applications for correction of personal information under Section 36 of the FOIA.

The Designated Officer is:

Ms. Delina Roberts
Corporate Secretary
Point Fortin Borough Corporation
Town Hall
26 - 30 George Road
Mahaica, Point Fortin.

SECTION: C.E.O.'s Department
TELEPHONE NO.: 648-2124/2868/2869/0555 - Ext. 234
FAX NO.: 648-4424
EMAIL ADDRESS: pfbcb80@gmail.com
WEBSITE: www.pointfortinborough.com

The Alternate Officer is:

Ms. Sharon Juste
Deputy Chief Executive Officer
Point Fortin Borough Corporation
Town Hall
26 - 30 George Road
Mahaica, Point Fortin

SECTION: C.E.O.'s Department
TELEPHONE NO.: 648-2124/2868/2869/0555 - Ext. 258
FAX NO.: 648-4424
EMAIL ADDRESS: pfbcb80@gmail.com
WEBSITE: www.pointfortinborough.com

Section 7 (1) (a) (vii) of the FOIA
Advisory Boards, Councils, Committees and other bodies (where meetings/minutes are open to the public)

Statutory Meetings

Statutory Meetings are held on the fourth Wednesday of every month at the Point Fortin Borough Corporation Town Hall, located at #26-30 George Road, Mahaica, Point Fortin.

Section 7 (1) (a) (viii) of the FOIA
Library/Reading Room Facilities

A Reading Room is available for public use at the Clyde Paul Reference Library located at the Town Hall, #26-30 George Road, Mahaica, Point Fortin. The opening hours to the public are from Monday to Friday between the hours of 8:00 a.m. to 4:00 p.m.

Section 8 (1) (a) (i) of the FOIA
Documents containing interpretations or particulars of written laws or schemes administered by the Point Fortin Borough Corporation, not being particulars contained in another written law:-

- Municipal Corporations Act No. 21 of 1990 and its amendment Act No. 8 of 1992
- Public Health Ordinance Chapter 12 No. 4
- Town and Country Planning Act Chapter 35:01
- Highways Act Chapter 48:01
- Market Bye Laws 1996, Legal Notice No. 101 dated December 31st, 1996
- Abattoir Bye Laws, Legal Notice No. 154 dated December 31st, 1996
- Litter Act Chapter 30:52
- Dogs Act Chapter 67:54; Dangerous Dogs Act No. 32 of 2000 and Dog Control (Amendment) Act 2014
- Recreation Grounds and Pastures Act Chapter 41:01
- Burial Grounds Act Chapter 30:50

These are available from the Government Printery located at #55-57 Eteck Park, Frederick Settlement, Caroni.

Section 8 (1) (a) (ii) of the FOIA
Manuals, rules of procedure, statements of policy, records of decision, letters of advice to persons outside the Point Fortin Borough Corporation, or similar documents containing rules, policies, guidelines, practices and precedents.

- (a) Standing Orders Legal Notice No. 74 dated December 20, 1996
- (b) Manual of Operating Procedures
- (c) Manual of Policy Statements
- (d) Minutes of Statutory Meetings

Section 8 (1) (b) of the FOIA
In enforcing written laws or schemes administered by the Point Fortin Borough Corporation where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.

Not applicable at this time.

Section 9 (1) (a-m) of the FOIA
A report or a statement containing the advice or recommendations of a body or entity established within the Point Fortin Borough Corporation.

- Statutory Minutes and Reports
- Strategic Plan
- Records of Public Consultants held on various plans for Point Fortin
- Public Service Rules and Regulations

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TENDER FOR THE HIRE OF MECHANICAL EQUIPMENT/VEHICLES FOR THE MINISTRY OF WORKS AND TRANSPORT
ON AN 'AS AND WHEN' REQUIRED BASIS FOR A PERIOD OF TWO YEARS

TENDERS are invited for the Hire of Mechanical Equipment/Vehicles on an 'as and when' required basis for the Ministry of Works and Transport for a period of two (2) years as follows:

Item 1—Hire of Mechanical Equipment/Vehicles on an 'as and when' required basis for the Ministry of Works and Transport for a period of two (2) years.

Item 2—Hire of Mechanical Equipment/Vehicles on an 'as and when' required basis for Emergency Works for the Ministry of Works and Transport for a period of two (2) years.

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-3565 or requested from the Central Tenders Board Division via electronic mail at: frank.matthews@gov.tt.

Any further technical information may be obtained during normal working hours as follows:

1. Ms. Katherine Badloo-Doorega, Director of Drainage Division, Ministry of Works and Transport. Telephone Number 225-3535.
2. Ms. Cindy Alexander-Mason, (Ag.) Director of Administration Officer II, Procurement Unit, Ministry of Works and Transport. Telephone Number 625-1225, Ext-10181.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender (applicable to local firms only);
- (b) a valid Certificate of Compliance issued in accordance with the National Insurance Act (applicable to local firms only).

The original and one (1) copy of the tender should be placed in sealed envelopes clearly marked on the outside:

Item 1—Hire of Mechanical Equipment/Vehicles on an 'as and when' required basis for the Ministry of Works and Transport for a period of two (2) years.

Item 2—Hire of Mechanical Equipment/Vehicles on an 'as and when' required basis for Emergency Works for the Ministry of Works and Transport for a period of two (2) years.

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 10th March, 2022.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present process in its entirety or partially, without defraying any cost incurred by any firm in submitting its tender.

Tenderers are advised that they can visit the website at <http://www.finance.gov.tt> for all published Tender Notices.

26th January, 2022.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board