



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 61

Caroni, Trinidad, Friday 18th February, 2022—Price \$1.00

No. 25

203

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Family Proceedings (Amendment) Rules, 2022—(Legal Notice No. 21 of 2022).

Traffic Restrictions (Temporary Provisions) (Steelband Panorama) (Pre-Carnival) Order, 2022—(Legal Notice No. 22 of 2022).

204

APPOINTMENT TO PERFORM THE FUNCTIONS CONFERRED UPON THE PRIME MINISTER

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 78(1) of the Constitution of the Republic of Trinidad and Tobago, has authorised the HONOURABLE COLM IMBERT, a member of the House of Representatives who is a Minister, to perform the functions conferred upon the Prime Minister, other than the functions conferred by section 78(2) of the Constitution with effect from 18th February, 2022 and continuing during the absence from Trinidad and Tobago of the said Dr. the Honourable KEITH CHRISTOPHER ROWLEY, M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

16th February, 2022.

205

APPOINTMENT TO ACT AS MINISTER OF ENERGY AND ENERGY INDUSTRIES

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE COLM IMBERT, a member of the House of Representatives who is a Minister, to act in the office of the Honourable STUART YOUNG, Minister of Energy and Energy Industries, with effect from 18th February, 2022 and continuing during the absence from Trinidad and Tobago of the said the Honourable Stuart Young, M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

16th February, 2022.



Government of the Republic of Trinidad and Tobago

MINISTRY OF FINANCE

TREASURY DIVISION

**VOIDING OF UNPRESENTED PAYMASTER ACCOUNTS CHEQUES
ISSUED BY THE MINISTRY OF FINANCE
FOR THE YEAR OCTOBER 01, 2020 TO SEPTEMBER 30, 2021**

The Comptroller of Accounts, Treasury Division, Ministry of Finance, notifies the following payees that cheques which were issued between October 01, 2020 and September 30, 2021 and have not been presented for encashment, will become void after March 31, 2022. All payees are requested to have outstanding cheques encashed before March 25, 2022.

For further information please contact:
The Pensions Management Branch,
Treasury Building, Independence Square, Port-of-Spain.
Telephone: 223-2941 ext. 4124/4122

Kindly ignore this notice if cheques were encashed after December 23, 2021.

COMPTROLLER OF ACCOUNTS
TREASURY DIVISION, MINISTRY OF FINANCE

ALICIA ELLIOTT ONLY
AMARDIP SINGH ONLY
ANDREW YEARWOOD ONLY
ASHRAM KALPOO ONLY
ASTON MELVILLE ONLY
BAITRAM CHOONOLALL ONLY
BARRAT SINGH ONLY
BERNADETTE MEJIAS-PINARD ONLY
BEVERLY SAMUEL ONLY
BOODRAM GOONIERAM ONLY
BRIAN LEWIS ONLY
CAROL GOPAUL ONLY
CAROL HOPE-ALI ONLY
CHARMAINE BOWEN ONLY
CHRISTOPHER PHILLANDER ONLY
CHRISTOPHER SARGEANT ONLY
CLAUDE WILSON ONLY
COLLINS MANGAROO ONLY
DAVE PAUL ONLY
DAVID DOUGLAS ONLY
DEONATH JAGLAL ONLY
DERRICK FELIX ONLY
DONNA HOLDER ONLY
EDWIN RAMJASS ONLY
ESTHER BEST ONLY
EUPHEMIA LE BLANC ONLY
FARISHAZAD NAGIR ONLY
FINLEY BROWN ONLY
FLORENCIA LEITH ONLY
GLENN BONEY ONLY
HESTON PIERRE ONLY
IDRIS ROBLEY-WILLIAMS ONLY
IRMA NORAY ONLY
JANICE JOSEPH ONLY
JENNIFER MARCHAND ONLY
JOHAN LALGEE ONLY
JOHN RASSCASSA RICHARDS ONLY
JOYCE PATRICIA BRATHWAITE LPR OF
KEITH ASHTON BRATHWAITE
KANTA PERSAD KOONGEBEHARRY ONLY
KATHY HUNTLEY-GEORGE ONLY
KEIVA ALEXIS ONLY
KELVIN DWARIKA ONLY
KHRISTIAN DE SILVA ONLY
KOMARIE RAGOONANAN ONLY

KURT FINCH ONLY
LANCELOT PIERRE ONLY
LAURA DHARMATTI JOSEPH LPR OF
KENNETH JOSEPH
LAURENCE JAMESON ONLY
LEANNA BHIMULL ONLY
LUCIAN DWARKA ONLY
LUKE RAMSAWAK ONLY
MADODRIE SEEBARAN ONLY
MAHADAYE SINANAN ONLY
MAHADEO BANARSEE ONLY
MARCIA MURPHY-MELVILLE ONLY
MARLENE JUNETTE ST LOUIS ONLY
MASHA ALLEYNE ONLY
MAX FRASER ONLY
MICHAEL ALI ONLY
MICHAEL BABOOLAL ONLY
MICKEY CAMPBELL ONLY
NAZIR MOHAMMED ONLY
OSCAR JOHN ONLY
PARBATIE HAZEL ONLY
PASCALL JOSEPH ONLY
PATRICIA MORRIS ONLY
PETER CELESTINE ONLY
RABINDRA RAMESAR ONLY
RAMRAGIE RAMNARINE ONLY
RIAZ ALI ONLY
ROBBY JAGDEO MAHARAJ ONLY
RONALD COX ONLY
ROOPCHAN ALGOO ONLY
RUDY RAMDASS ONLY
SAHADEO SOOKDEO ONLY
SANDRA SMITH ONLY
SEEPAUL BRIDGLAL ONLY
SELENA ALI MAHARAJ ONLY
SHEILA RAMOUTAR ONLY
SILBERT PHILLIPS ONLY
STEVE O'GARRO ONLY
TEJAWATIE MAHARAJ ONLY
THERESA DYER-WALLACE ONLY
THERESA THOMAS ONLY
TYRON ESTAVIA ONLY
WAYNE LADISLAS CASSAR ONLY
WENDY GEORGE ONLY

For more information, please visit:



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Government of the Republic of Trinidad and Tobago
MINISTRY OF FINANCE
TREASURY DIVISION

**VOIDING OF UNPRESENTED DEPOSIT ACCOUNTS CHEQUES
 ISSUED BY THE MINISTRY OF FINANCE
 FOR THE YEAR OCTOBER 01, 2020 TO SEPTEMBER 30, 2021**

The Comptroller of Accounts, Treasury Division, Ministry of Finance, notifies the following payees that cheques which were issued between October 01, 2020 and September 30, 2021 and have not been presented for encashment, will become void after March 31, 2022. All payees are requested to have outstanding cheques encashed before March 25, 2022.

For further information please contact:
 The Finance and Accounts Branch,
 Treasury Building, Independence Square, Port-of-Spain.
 Telephone: 223-2941 ext. 1033/1019/1020.

Kindly ignore this notice if cheques were encashed after December 20, 2021.

**COMPTROLLER OF ACCOUNTS
 TREASURY DIVISION, MINISTRY OF FINANCE**

ABACIOMI NYABINGI JOBE ONLY ABRIANNA ENOE ONLY (2) ADRIENNE GEORGE ONLY (3) AFENA ANN GLEN ONLY AIQING SU ONLY ALFRED DOOKIE ONLY ALLPRO SECURITY SERVICES LTD. ALLYSON GELLIZEAU ONLY AMIN NABIE HOSEIN ONLY AMRITTA SINGH ONLY (2) ANEIL MISSIREE ONLY (5) ANESIA ALANA CALDER ONLY ANN MARIE NEEROOPA SAMAROO ONLY (2) ANNA HICKSON ONLY ANTHONY ROBINSON ONLY ARTESLIE KARELLE NEVERSON ONLY ARUNA KHAN ONLY BRUCE PETER KNAGGS ONLY CAROLYN STACY HUNT ONLY CHANDRAHAS JOHN ONLY CHRISTOPHER LANDER ONLY CINDY ROOPCHAND ONLY COLONIAL FIRE & GENERAL INSURANCE CO. (3) CREATIVE IDEAS LIMITED (2) CUNCHBEHARI ONLY DEBRA INDIRA SEEJATTAN ONLY DEBRA SHIM CHOW MIN-WEEKES ONLY DEEMATIE GOWRIE DEVALA GOSINE ONLY DEVON FREDERICKS ONLY DIONNE CRAIGWELL ONLY DONNOYA NATALEE DRAKE ONLY EDWARD MANNING ONLY (2) EVANGELINE HOSEIN ONLY FARZAN ALI ONLY FITZY SPENCER ONLY FRANCIS GERVAIS ONLY GANESH SEEGOLAM ONLY (2) GEEVAN HARDEO ONLY (6) GENNY MARCELA SIERRA CORREA ONLY GERARD POUNDER ONLY	GILLIAN JACK PATTERSON ONLY GOOMATTIE PERSAUD ONLY HILARIE POMPEY ONLY ISHWAR SINGH ONLY JAGADEESH SUBBIAH ONLY JANIN BALDEOSINGH ONLY JASODA DEVI THAKURDEEN ONLY (2) JAVID WILLIAMS ONLY JEDIDIAH ADEOLU ADESOLA JELLO YNOLDE THOMAS JOHN ONLY JERMAINE RYAN SCOTT ONLY JHURAINI KARL IQBAL LEE ONLY JOHNNY Q SOUND COMPANY THE METHODIST CHURCH SOUTH TRINIDAD THULA NATASHA SANDY DAVIS ONLY TURAB AGHA ONLY VAUGHN SHAW ONLY VEJAY RAJIN GUYADEEN ONLY (2) VERANT MARK ONLY VERNA BHARATH ONLY WATSON SOLOMON DUKE ONLY JONELLE THOMAS ONLY JULIANA BHARATH SIMON ONLY KATTY ALEXANDER ONLY KERROL MURRAY ONLY KERWIN JAMAL MCLEAN ONLY (2) KR SERVICES LIMITED KRYSTRAL-MARIE OVID ONLY KURTIS ALEXANDER ONLY LAI KWAN KWAN ONLY LAWRENCE SHEPPARD ONLY LOOCHAN SOOKOO ONLY LUCY CASTILLO ONLY MARIA LUISA ALVAREZ JEREZ ONLY MARION ELIZABETH HERNANDEZ ONLY MARLON B. MOORE ONLY (2) MARVA JOHN BONIER ONLY MARY SEENATH ONLY (5) MASSY DISTRIBUTION MELISSA WARNER ONLY MERVIN RAMSUNDAR ONLY (2) NOEL AARON BRADLEY ONLY	OMEGA PEST CONTROL CO. LTD. PARBATIE HARRY ONLY PAX FINBAR JEY-SHARWAN ONLY PBS TECHNOLOGIES (TRINIDAD) POORAN HARINAMSINGH ONLY POORAN RHAJCOOMAR ONLY PRECIOUS MAYHEW (2) PRICESMART CLUBS (TT) LTD. (5) PRICEWATERHOUSE COOPERS ADVISORY (4) RAKESH JIM ONLY RAMSARAN BISSESSAR ONLY (2) RAMSAROOP PITYPAUL ONLY RASHAD WOHAB ONLY RAVINDRA SINGH ONLY REMONA PARTAP ONLY RENALDO LEWIS ONLY RONALD HEPBURN ONLY (3) RONALD JOSEPH ONLY RONEIDE MARISELA ROJO RONDON ONLY RYAN MAXINE BRICHWOOD ONLY SANDRA JASMINE JOHNSON ONLY SATNARINE SAMLAL ONLY SHAKIRAH YUSUF DIPOTI ONLY SHANICE RAMSEY ONLY SHARON D. HUTCHINSON ONLY (4) SHAWN JUNIOR MAC DONALD ONLY SHAZIM ALI ONLY SHERENE NICHELLE LEWIS-HADDAD ONLY SHERYL ANN RAMAI ONLY STACY-LEE LEANDRE DANIELL ONLY SUNIL BABOOLAL ONLY TARA RAMHARRACK ONLY TASHIA GRACE BURRIS ONLY WAYNE BYAM ONLY WAYNE TREVOR GEORGE ONLY WAYNE TREVOR GEORGE ONLY WEST ZONE SERVICES LIMITED WINSTON K. SAMUEL ONLY (3) WINSTON SAMUEL ONLY (4) WRAY ELLIOTT ONLY ZHONGQIAN CHEN ONLY
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For more information, please visit:



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Government of the Republic of Trinidad and Tobago
MINISTRY OF FINANCE

TREASURY DIVISION

**VOIDING OF UNPRESENTED EXPENDITURE ACCOUNTS CHEQUES
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Treasury Building, Independence Square, Port-of-Spain.
Telephone: 223-2941 ext. 1033/1016/1019.

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**COMPTROLLER OF ACCOUNTS
TREASURY DIVISION, MINISTRY OF FINANCE**

ABAS LIMITED (3)
AGOSTINI BUILDING SOLUTIONS
AJAY SINGH JOHN ONLY
ALFRED DOOKIE ONLY
AMAARA HOSEIN ONLY
AMRITA RAMSOOK ONLY
ANDREW PETER BRANDAY ONLY
ANN SYDNEY-EVANS ONLY
ARIANA NAOMI ALI ONLY
BE FREE FOODS LIMITED
BETTY ANN KOKARAM-RAMOUTAR ONLY
BRANDON ANTONIO PHILLIP ONLY
BRANDON RAMLAL ONLY
BROADWAY TAXI SERVICES
CENTRAL NAVIGATION LIMITED
CHAGUANAS CU CO-OP SOC LTD
CHARLENE GLENNA ROBERTS LPR OF GLENDON DE GALE
CHARLENE HANSRAJ ONLY
CHELSEA WIGGINS ONLY
CHRISTIAN SMART ONLY
CINDY-ANNE BAZZARD ONLY (2)
CMR & COMPANY LIMITED (3)
COLUMBUS COMMUNICATIONS TRINIDAD LIMITED
COOMARIE GOOLABSINGH ONLY (2)
CROWN PACKAGING
CURTIS PAUL ONLY
D HILL SHIPPING SERVICES LIMITED
DAVE WALDRON ONLY
DAVID BABOOLAL ONLY
DAVID NOEL JOSEPH ONLY
DAWN MITCHELL ONLY
DELANO RIBEIRO
DIAMOND SYSTEMS & SUPPLIES LTD. (2)
DOLLY SEEBALACK LPR OF BISHWANATH SEEDIAL
DONNA GAIRY ONLY
DOOR SOLUTIONS LIMITED (2)
DWANE JAMES ONLY
DWAYNE CEZAIR ONLY
ERICA NEWTON DE ROCHE ONLY
ESMOND FORDE ONLY
FAYOLA ASHA NOREIGA ONLY
FAZLITA KHAN ONLY
FUJITSU CARIBBEAN (TRINIDAD) LIMITED
GAC ENERGY & MARINE SERVICES LTD.
GENERAL ASSEMBLY OF THE CHURCH OF GOD
GUARDIAN MEDIA LIMITED
HELEN LEE ONLY

HOUSING DEVELOPMENT CORP.
HUGGINS SHIPPING & LOGISTICS
IFARM TT LTD
INCHCAPE SHIPPING SERVICES TRINIDAD AND TOBAGO LTD.
INDRA RAMNARINE ONLY (2)
ISIS BENN ONLY
J.T.A. SUPERMARKETS LIMITED
JANE JOHNSON ONLY
JENNA REAL ESTATES LTD.
JENNIFER CORNELIUS ONLY
JOHN DICKINSON & CO. (WEST INDIES) LTD.
JONATHAN SEEJATTAN ONLY
JOSANNE ALI ONLY
JOSEPH NATHANIEL ONLY
JUNIE LYNCH-HOYTE ONLY (3)
KARIK MARKETING COMPANY LIMITED (4)
KAVITA SOOKRAM ONLY
KEDS SERVICES ENTERPRISES
KEISHEL GRANT ONLY
KENNETH FORRESTER ONLY
KERISSE PEREZ ONLY
KISS BAKING COMPANY LIMITED (2)
KORIESHA EMAMALI ONLY (3)
KRISTIN CHARLES JONES ONLY
KUMATURI KENT ONLY
LALCHAN BOODRAM ONLY
LALL AND COMPANY LTD.
LAUGHLIN & DE GANNES LTD.
LEANDREA PASCALL LPR OF SANDRA PAUL
LINTON TAYLOR LPR OF JOANNE GASPARD
MALISSA MILLET ONLY
MARCIA AUGUSTINA MARAJ ONLY
MARK TOUSSAINT ONLY
MARY CHARLES ONLY
MATTHEW REVEIRO ONLY
MC GUIRK DISTRIBUTORS LTD.
MEIGAN CARTER ONLY
MELVILLE SHIPPING (2)
MELVIN A.DANIEL ONLY
MERSHA ALOMA GIBSON-MC CLEAN ONLY
METAL DESIGNS AND CONCEPTS LIMITED
MOTHERS' UNION AFTER SCHOOL STUDY CENTRE
NAFEESA ALI ONLY
NARAYAN PERSAD ONLY
NATASHA BEEPETH ONLY
NINA LORRAINE KHAN ONLY
NOORIE MOHAMMED ONLY

PBS TECHNOLOGIES (TRINIDAD) LIMITED (2)
PEAPSL CONSULTANCY LIMITED (3)
PEREZ Y CIA (TRINIDAD) LTD. (2)
PERMANAND PAMPERSAD ONLY
PIGALLE'S LTD
PROTECTION PLUS ENGINEERING COMPANY LTD.
R.B.P. LIFTS LIMITED
RAJIV SINGH ONLY
RE-ANNE BALDEO ONLY
RIA MAHARAJ-SINGH ONLY
RICHARD SIRJOO ONLY
RISHI KISSOON ONLY
ROBERT ABDOOL-MITCHELL ONLY
ROSINA DOOKIE-CAMPBELL ONLY
RUSSEL ROOPLAL ONLY
SAFETY PLUS LTD.
SEETA B. ALI ONLY
SHALANA MAHABIR ONLY
SHANAZ ABDOOL ONLY
SHANICE SAHADEO ONLY (3)
SHERRY-ANN SAMPATH ONLY
SHERRY-ANN SOOKRAM-GILES ONLY
SIMEON DEONARINE ONLY
SIRR CATERERS LTD.
STACY CUMMINGS ONLY
TEAM 1 TACTICAL SOLUTIONS LIMITED (4)
TELECOMMUNICATIONS SERVICES OF TRINIDAD & TOBAGO LIMITED (3)
THE HOUSE OF PAPER PRODUCTS LTD. (2)
THE OFFICE AUTHORITY LIMITED- TRINPAD DIVISION
THE PLANT PEOPLE LIMITED
TISHANNA A PHILLIP
TRICIA ALICIA ROXANNA MORENO-ELLIOTT ONLY
TRINIDAD AND TOBAGO POSTAL CORPORATION
TRINIDAD EXPRESS NEWSPAPERS
TRINIDAD SYSTEMS LIMITED
TYPE 1 MEDIA & RESEARCH SOLUTIONS
UMILTA CHAPMAN ONLY
URBAN DEVELOPMENT CORPORATION OF TRINIDAD & TOBAGO LIMITED
VALARIE MALONEY ONLY
VICTOR COOMBS ONLY (2)
VMB TECH SOLUTIONS
WILLOW WORKS LTD
WINSTON JAMES ONLY
YVETTE BABB ONLY

For more information, please visit:

Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

In Compliance with sections 7, 8 and 9 of
The Freedom of Information Act (FOIA) Chapter 22:02

(UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

In accordance with Sections 7 (1) (b), 8 (2) (b) and 9 (2) (b) of the Freedom of Information Act Chapter 22:02 (FOIA), the Trinidad & Tobago National Petroleum Marketing Company Limited (NP) is required by law to publish updated statements that list the documents and information generally available to the public.

The FOIA gives members of the public:

1. A legal right for each person to access information held by NP;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Trinidad & Tobago National Petroleum Marketing Company Limited (NP) publishes the following statement as approved by the Minister of Energy and Energy Industries:

Section 7 Statements - Section 7 (1) (a) (i)

Function and structure of the Trinidad & Tobago National Petroleum Marketing Company Limited

NP commenced operations as a wholly owned State Enterprise in October 1972, when the Government of the Republic of Trinidad and Tobago changed the name of BP Caribbean Limited and renamed the ten-year-old company, Trinidad & Tobago National Petroleum Marketing Company Limited. In the ensuing years NP expanded with the acquisition of the marketing assets and operations of Esso Standard Oil S.A. Limited, T&T Oil Company Limited [TRINTOC] (formerly Shell Trinidad Limited) and Texaco Trinidad Limited as the Government moved to nationalise the oil industry.

NP's Mission is to achieve the status: "To provide quality petroleum products and ancillary services in the markets we serve".

NP holds a Vision "To be an established, regional enterprise with a trusted brand of world-class fuels and lubricants and legendary service".

The portfolio of NP encompasses the following:

1. Acquisition, storage, sale and distribution of fuels to service stations, aviation, marine and industrial users;

2. Marketing of fuels including LPG and CNG;
3. Blending and marketing of lubricants brake fluid and grease;
4. Service Station Activities/Convenience Store and other Non-fuel Generating Activities;
5. Contract Blending Activities;
6. Technical and Laboratory Services; and
7. Branch Activities

The Dominica Branch owns and operates a bulk storage installation, a service station and aviation refueling facilities. It also markets fuels and lubricants to service stations and other users.

NP, in addition to its local marketing activity, is also the parent company of six (6) subsidiary companies and has a branch in Dominica.

Subsidiary companies:

1. Natpet Investments Company Limited - operates the company's LPG Filling Plant and is responsible for keeping the marketplace adequately supplied with LPG. The LPG Filling Plant is located on the parent company's facilities at Sea Lots, Port-of-Spain.
2. Natpetrol (Saint Maarten) N.V. - a company incorporated under the laws of Saint Martin, which was set up for the purpose of importation, exportation, purchase, sale, supply and trade of petroleum, petrochemical and chemical products but which is not operational at present.
3. Natpet (Saint Maarten) N.V. - a company incorporated under the laws of Saint Martin, which was set up for the purpose of sale, purchase, rental and leasing of immovable property and investment in securities but which is not operational at present.
4. National Agro Chemicals Limited (currently being liquidated) - was set up to supply a wide range of fertilizers, agro chemicals and pesticides to a number of agricultural concerns and farmers throughout the country, and sell a range of industrial chemicals - Xylene, Toluene, and White Spirits to industrial users and oil companies. NACL owned and operated, at Point Lisas, one of the few fertilizer blending plants in the Caribbean. However, this company is currently in the process of being liquidated.
5. Liquid Fuels Company of Trinidad and Tobago Limited - was set up as the business entity to operate the facilities created from the completed Liquid Fuels Pipeline and Ancillary Facilities project and will distribute Liquid Fuels on behalf of Paria Fuel Trading Company Limited to their fuel wholesale customers.



For all life's journeys

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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY
LIMITED—CONTINUED

6. Natpet Corporation Inc. - a company incorporated under the laws of Guyana, which was set up for the purposes of expanding NP's lubricants and grease business as well as expanding its business activities into other areas such as marine bunkering and other energy-related opportunities. The Company is not yet operational.

Branch:

Trinidad & Tobago National Petroleum Marketing Company Limited -
Dominica Branch

Approved Structure - Major Responsibility Centers and its sub divisions are:

1. Lubricants
Lubricant Production and Sales
Procurement and Warehousing
2. Retail & Industrial Fuels
Service Station Partnership Network
Distribution
3. Aviation & Marine Fuels
4. Core Business Support
Tobago Operations
Dominica Operations
LPG
Quality Assurance
Laboratory
5. Human Resources & HSSE
Employee/Industrial Relations
Organization Development
Health, Safety, Security & Environment
6. Finance, ICT & Supply Chain
Accounting Services
Treasury & Management Accounting
Supply Chain
ICT

Other support, monitoring and executive functions are:

Internal Audit
Legal & Company Secretariat
Corporate Communications
Engineering & Maintenance Services
Risk Management
Business Intelligence

There are a number of Committees that are operational. Where applicable, these Committees comprise of officers of NP and members of the local branch of the Trade Union (DWTU) listed as follows:

Management Tenders Committee
Credit Committee
Joint Health & Safety Committee
Pension Fund Management Committees

NP's Head Office is located at NP House, National Drive, Sea Lots, Port-of-Spain. The Board of Directors is appointed by NP's shareholder, the Corporation Sole, and controls the overall direction of the company.

Its Members as at 2022 January are:

Mr. Sahid Hosein	-	Chairman
Mr. Marcus Knaggs	-	Director
Ms. Nadine Nabie	-	Director
Mr. Lincoln Anthony	-	Director
Ms. Melanie Trim	-	Director

There are five (5) Board Sub-Committees that consider, approve and where necessary make recommendations to the Board of Directors on matters relating to:

- Tenders,
- Audit and Risk Management,
- Finance and Investment,
- Marketing and
- Human Resource.

NP employs a workforce of approximately Four Hundred and Ninety-Five (495) persons and is headed by a Chief Executive Officer (CEO). NP's approved Organization Structure consists of six (6) major responsibility centres along with other support, monitoring and executive functions under the Office of the CEO. As at 2021 December there are four hundred and twelve (412) Permanent employees, twenty-three (23) Temporary employees, six (6) Contract employees, fifty-four (54) Casual employees.

Please see the attached approved Management structure for NP.

NP considers feedback from the public gathered through its Corporate Communications and Customer Services Departments in guiding its formulation of policy.

Section 7 (1) (a) (ii)

Categories of Documents in the possession of NP

1. Files dealing with organizational support and administrative/contractual documents for the operations of NP.
2. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation, etc.
3. Industrial Agreements and Terms and Conditions of Employment.
4. Files dealing with training - local and foreign and technical co-operation.
5. Files dealing with the accounting and financial management function of NP.
6. Financial Records (cheques, vouchers, invoices, receipts, journals, etc.).
7. Files dealing with matters relating to the procurement of supplies, services and equipment.
8. Maps/Charts/Photographs.
9. News Releases, speeches originating in NP.
10. Policy and Procedure Documents.



For all life's journeys

207—Continued

PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY LIMITED—CONTINUED

11. Internal and External correspondence files.
12. Customer files.
13. Documents relating to Information Technology Strategy.
14. Legislation and Legal Instruments relevant to NP.
15. Legal Opinions and related matters.
16. Minutes/Agenda of meetings.
17. Files dealing with internal Circulars, Memoranda, Notices, Bulletins, etc.
18. Reports: Environmental, Statistical, Financial annual/monthly/quarterly, Internal and External Audit, Consultants', Technical, Corporate, Valuation, Accident, Feasibility studies and Surveys etc.
19. Files on Marketing Policies, Pricing Strategies and Price Build-ups.
20. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings.
21. Inventories.
22. Files on Standards and Benchmarks.
23. Complaint/suggestion files.
24. Registers/ Logs/Certificates/Permits/Licenses, etc.
25. Files dealing with engineering, construction and maintenance of NP's facilities.

Section 7 (1) (a) (iii)**Material prepared for publication or inspection**

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at: -

NP's Library,
NP House,
National Drive, Sea Lots,
Port-of-Spain.

Telephone: (868) 625-1364/8
Fax: (868) 627-4028
E-Mail: customer_service@np.co.tt

The public may inspect the following materials:

- Annual Financial Statements
- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Credit Policy & Procedure
- Employees' Handbook
- Health, Safety & Environment Pocket Handbook
- Health, Safety & Environmental Policy Statement
- Quality Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance

General information is also available on the Company's website, www.np.co.tt

Section 7 (1) (a) (iv)**Literature available by subscription**

NP does not currently publish any documents that are available by way of subscription.

Section 7 (1) (a) (v)**Procedure to be followed when accessing a document from NP.**

NP's policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The following procedure should be followed when making a request:

How to request Information:

1. General Procedure
Applicants may obtain an FOIA application form (*Request for Access to Official Documents*) available in our Library, Company Secretariat or from the Government FOIA Unit on its website address: www.foia.gov.tt in order to access information that is not readily available to the public.
2. Addressing Requests
To facilitate prompt handling of your request, please address it to the Designated Officer of the Company (see Section 7 (1) (a) (vi)).
3. Details in the Request
Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, please communicate with the Designated Officer (as named in section 7 (1) (a) (vi)).
4. Requests not handled under the FOIA
A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public.
5. Furnishing Documents
Copies of documents are only furnished when they are in our possession, custody or power. Prior to the commencement of the Freedom of Information Act Chapter 22:02, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed. For example, The Exchequer and Audit Act, Chapter 69:01. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply. Please note we are not compelled to do the following:
 - a. Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
 - b. Perform research for you.



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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY LIMITED—CONTINUED

A request is to be deemed to be received when the original of the completed request form is received by the Designated Officer, the Manager Legal & Company Secretary's Office or in the Legal Department of the Company and a written acknowledgement is issued.

6. Time Limits

General

The FOIA sets a time limit of thirty (30) calendar days from the date the request was received for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will advise you of its status. Upon any consultation between the applicant and the Designated Officer, time is suspended in the computation of the thirty-day period [Sec. 21(7)].

Time Allowed

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 calendar days from the date the request was received as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies. In the event of refusal of access, you will be notified by the Designated Officer, in writing, of the reason/s for refusal.

Section 7 (1) (a) (vi)

Officers in the Public Authority responsible for:

1. The initial receipt of and action upon notices under Section 10,
2. Requests for access to documents under Section 13 and
3. Applications for corrections of personal information under Section 36 of the FOIA

The Designated Officer is:

Ms. Beena Poliah,
Manager Legal & Company Secretary,
NP House, National Drive,
Sea Lots, Port-of-Spain
Telephone: 625-1364 Ext. 432
Email: bpoliah@np.co.tt

The Alternate Officer is:

Ms. Marla Pacheco,
Legal Officer,
NP House, National Drive,
Sea Lots, Port-of-Spain
Telephone: 625-1364 Ext. 412
Email: mpacheco@np.co.tt

Section 7 (1) (a) (vii)

Advisory Boards, Councils, Committees, and other bodies
(Where meetings/minutes are open to the public)

There are no bodies at NP that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)

Reading Room Facilities

Certain information may be readily accessed in our library or through our website at www.np.co.tt. General enquiries may be made to our Administrative Assistant at telephone number 625-1364 Ext 420.

The Library at NP is located on the 2nd Floor of NP House Phase III at Sea Lots, Port-of-Spain and is open to the public on normal working days between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m.

- Users will be liable for any damage caused to NP's property through the said user's willful malicious use of the said property.
- No smoking, eating or drinking is allowed in the Reading Room.

Provision of copies of documents that are readily available to the public

- NP at its discretion may charge for photocopies at \$2.00 per page.
- Provision of certain documents may be subject to a small charge to cover administrative costs.
- Downloading of information from the Company's information technology systems and databases is strictly prohibited. The website is not subject to this provision.

Fees and Charges

Section 17(1) stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies, or copies in some other form, such as on tape, disk, film or other material, the applicant will be required to pay the prescribed fee incurred for the duplication of the said material. Similarly, where documents where documents in the public domain are made available to a member of the public, NP may charge duplication fees in accordance with its normal replication policy.

Section 8 Statements - Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law

- Arbitration Act Chapter 5:01
- Bankruptcy and Insolvency Act Chapter 9:70
- Companies Act Chapter 81:01
- Consumer Protection and Safety Act Chapter 82:34
- Conveyancing and Law of Property Act Chapter 56:01
- Copyright Act Chapter 82:80
- Customs Act Chapter 78:01
- Electronic Transactions Act Chapter 22:05
- Environmental Management Act Chapter 35:05



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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY
LIMITED—CONTINUED

- Equal Opportunities Act Chapter 22:03
 - Freedom of Information Chapter 22:02
 - Health Surcharge Act Chapter 75:05
 - Industrial Relations Act Chapter 88:01
 - Insurance Act Chapter 84:01
 - Integrity in Public Life Act Chapter 22:01
 - Land and Building Taxes Act Chapter 76:04
 - Liquor Licences Act Chapter 84:10
 - Maternity Protection Act Chapter 45:57
 - Mediation Act Chapter 5:32
 - Minimum Wages Act Chapter 88:04
 - National Insurance Act Chapter 32:01
 - Occupational Safety and Health Act Chapter 88:08
 - Patents Act Chapter 82:76
 - Patents and Designs Act Chapter 82:83
 - Pensions Act Chapter 23:52
 - Pesticides and Toxic Chemicals Act Chapter 30:03
 - Petroleum Production Levy and Subsidy Act Chapter 62:02
 - Petroleum Taxes Act Chapter 75:04
 - Pharmacy Board Act Chapter 29:52
 - Protection Against Unfair Competition Act Chapter 82:36
 - Real Property Act Chapter 56:02
 - Registration of Deeds Act Chapter 19:06
 - Retrenchment and Severance Benefits Chapter 88:13
 - Sale of Goods Act Chapter 82:30
 - Shipping Act Chapter 50:10
 - Stamp Duty Act Chapter 76:01
 - Standards Act Chapter 82:03
 - Tax Appeal Board Act Chapter 4:50
 - The Corporation Taxes Act Chapter 75:02
 - The Exchequer and Audit Act Chapter 69:01
 - The Finance Act
 - The Income Tax Act Chapter 75:01
 - The Petroleum Act Chapter 62:01 and Regulations
 - The Public Procurement and Disposal of Public Property Act
 - Town and Country Planning Act Chapter 35:01
 - Trade Descriptions Act Chapter 82:04
 - Trade Disputes and Protection of Property Act Chapter 88:03
 - Trade Marks Act Chapter 82:81
 - Unfair Contract Terms Act Chapter 82:37
 - Value Added Tax Act Chapter 75:06
 - Workmen's Compensation Act Chapter 88:05
- Anti-Fraud and Corruption Procedure (Revised)
 - Anti-Harassment Policy
 - Appeal and Levelling Policy
 - Blending of Lubricants Procedure
 - Budget Preparation Procedure
 - Bulk Sales of Fuels, Lubricants and Marine Bunkers Procedure
 - Career & Succession Planning Policy
 - Career & Succession Planning Procedure
 - Cash Control & Banking Policy
 - Cleaning of Intermediate Bulk Containers Procedure
 - Company Profile
 - Competence, Training and Awareness Procedure
 - Conflict of Interest Policy
 - Context of the Organization Procedure
 - Control of Contract Blend Customer Property Procedure
 - Control of Monitoring and Measuring Devices Procedure
 - Control of Nonconformance Procedure
 - Control of Records Procedure
 - Corporate Audit Policy (Revised)
 - Corrective and Improvement Action – Laboratory Procedure
 - COVID-19 Business Continuity Plan
 - COVID-19 Exposure Protocol Procedure
 - COVID-19 Re-Entry into the Workplace Guidelines
 - Credit Policy & Procedure
 - Customer Property Procedure
 - Customer Related Processes Procedure
 - Data Analysis
 - Data Classification Policy
 - Decanting of Drums – Greases and Lubricants Procedure
 - Delivery of Fuel to Ocean Vessels via RTW Procedure
 - Design and Development Procedure
 - Distribution of Fuel Procedure
 - Document Control Procedure
 - Donations Policy
 - Donations Procedure
 - Drafting and Layout of Procedures Procedure
 - Drug and Alcohol-Free Workplace Policy (Revised)
 - Drum Filling of Aviation Products Procedure
 - Education Loan and Study/Examination Leave Policy
 - Electronic Mail Policy
 - Emergency Preparedness and Response Procedure
 - Employee Assistance Programme Policy
 - Employees' Handbook
 - Enterprise Wide Risk Register and Policy
 - Enterprise Wide Risk Register Procedure
 - Ethyl Mercaptan Introduction to LPG Procedure
 - Evaluation of Suppliers Procedure
 - Filling of LPG Cylinders – Tobago Procedure
 - Filtration Equipment Procedure
 - Final Inspection and Testing of Lubricants Procedure
 - Fixed Assets Policy
 - Flexible Work Schedule Policy
 - Fueling and Defueling Aircraft Procedure
 - General Statement Procedure
 - Guidelines for Improving Contractor Health, Safety & Environmental Performance
 - Handling and Storage of Samples received for Testing Procedure
 - Handling of Customer Complaints Procedure

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.

- Access Control Policy (Revised)
- Accounts Classification Manual Policy
- Acting Policy
- Advertising Policy
- Air Passage Authorization Policy
- Amendment of Reports Procedure
- Analysis and Evaluation Procedure
- Annual Performance Management Policy
- Anti-Fraud and Corruption Policy (Revised)



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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY
LIMITED—CONTINUED

- Handling of Fuel Contamination Procedure
- Handling of Inquiries and Aviation Products Procedure
- Handling, Storage and Preservation Procedure
- Health, Safety & Environment Pocket Handbook
- Health, Safety & Environmental Policy Statement
- Housing Aid Plan Policy
- Identification of Training Needs Procedure
- Improvement Procedure
- Induction Training and Orientation Procedure
- Information Technology Security Policy
- In-Process Inspection and Testing of Lubricants Procedure
- Internal Laboratory Audits Procedure
- Internal Management System Audit Procedure
- Internet and E-mail Use Policy
- Introduction to LPG Operations Procedure
- Inventory Policy
- Investment Policy
- Key Employee Retention Policy
- Laboratory Management Review Procedure
- Leadership Procedure
- LPG Bobtail Bulk Truck Refueling Procedure
- LPG Cylinder Management Policy (Revised) 2020 April
- LPG Storage Site Initial Procedure
- Maintenance and Calibration Procedure
- Management of Change Procedure
- Management of Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) in the Workplace
- Management Review Procedure
- Management System Communications Procedure
- Measurement Uncertainty Procedure
- Medical Boarding Policy
- Medical Plan Policy
- Monitoring and Measurement of Customer Satisfaction Procedure
- Monitoring and Measurement of Product and Processes Procedure
- Monitoring and Measurement Procedure
- Monitoring Competitive Activity Procedure
- Monitoring, Analysis and Evaluation Procedure
- New Business Opportunity Policy
- Nonconforming Work Procedure
- No-Pay Leave Policy (Revised)
- Occupational Health and Safety, Fire Fighting, Security and the Environment Procedure
- Organization and Administration Procedure
- Overseas Business Travel Policy
- Packaging and Labeling of Lubricants Procedure
- Packaging of Containers for Export Lubricant Orders Procedure
- Payroll Policy
- Permanent Recruitment Policy
- Policy Statement for Controlling the Operations of the Company Subsidiaries
- Preparation of Blend Formulation for Lube Oil Blending Plant Procedure
- Preparing and Recording New Lubricant Procedure
- Preservation Procedure
- Preventive Maintenance Procedure
- Pricing Procedure
- Procedure for Blending Operation
- Procedure for Cleaning of Blending Tanks
- Procedure for Drum Assembly
- Procedure for Flushing of Blending Systems
- Procedure for Identification and Traceability
- Procedure for Receipt and Release of Additives
- Procedure for Receiving Base Oils into LOBP Storage
- Procedure for Start-up and Shut-down
- Procedure for Transfer of Base Oils between Bulk Storage
- Processing Payment from Customers Procedure
- Processing Sales Orders for bp Marine Procedure
- Processing Sales Orders for Consignment Customers Procedure
- Processing Sales Orders for Distributors Procedure
- Processing Sales Orders for Port Authority of Trinidad and Tobago Procedure
- Processing Sales Orders for Regional Distributors Procedure
- Processing Tenders for Industrial Sales Customers Procedure
- Procurement of Raw Materials, Fuels and Services Procedure
- Production Planning Procedure
- Purchase Accounting System Policy
- Purchasing of Spare Parts, Equipment and Supplies Procedure
- Purchasing Procedure
- Quality Policy Statement
- Receipt and Release of Additives into Bulk Liquid Containers Procedure
- Receipt and Replacement of LPG Cylinders Procedure
- Receipt of Bulk Aviation Products Procedure
- Receipt of Bulk LPG via Coastal Vessel Procedure
- Receipt of New LPG Cylinders at NP Cylinder Facility Procedure
- Receiving Base Oils into LOBP Storage Procedure
- Receiving Petroleum Based Products from Coastal Vessels Procedure
- Receiving, Inspection and Testing of Additives and Packaging Materials Procedure
- Receiving, Inspection and Testing of Liquid Petroleum Products Procedure
- Recognition & Reward Policy
- Records Retention Policy
- Remote Access Policy
- Resource Management Procedure
- Responsibility, Authority and Communication Procedure
- Retiree Medical Benefit Policy (Revised)
- Returned Product Policy
- Review of Requests, Tenders and Contracts Procedure
- Rinsing of Blending Systems and Holding Tanks Procedure
- Risk Assessment Policy and Procedure
- Risk Management Policy (Revised)
- Sales Accounting System Policy
- Sales and Accounting Policy
- Sampling, Monitoring and Measurement Procedure
- Scope and Structure of the Management System and Control of the Policy Manual Procedure
- Social Media Policy
- Sponsorship Policy
- Staff Performance Management System
- Storage and Handling of Aviation Products Procedure
- Telecommuting Policy
- Temporary Recruitment Policy
- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Training & Development Policy
- Transfer of Base Oils between Bulk Storage Tanks Procedure
- Transfer of LPG from Horton Sphere to LPG Bullets Procedure
- Transfer of LPG from LPG Bridgers to Horton Sphere Procedure



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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY LIMITED—CONTINUED

- Transfer of New 20lb LPG Cylinders for Issuance to LPG Customers Procedure
- Treatment of Articles Procedure
- Treatment of Damaged Goods Procedure
- Treatment of Goods Returned Procedure
- Treatment of Obsolete Inventory Procedure
- Use and Allocation of Cellular Phones, Allowance and Reimbursement of Expenses Policy (Revised)
- Vacation Employment Policy
- Verification of EMCEE Conductivity Meters Procedure
- Verification of Hydrometers Procedure
- Verification of Thermometers Procedure
- Whistle Blowing Policy (Revised)
- Whistle Blowing Procedure (Revised)
- White Oils Bulk Purchase for Warehouse 69 Procedure

General information is also available on the Company's website, www.np.co.tt.

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

- There are no statements to be published under this section at this time.

Section 9 Statements - Section 9 (1) (a)

A report or a statement containing the advice or recommendations, of a body or entity established within the public authority.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (b)

A report, or a statement containing the advice or recommendations, * (1) of a body or entity established outside the public authority by or under a written law, * (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (c)

A report, or a statement containing the advice or recommendations, of an interdepartmental Committee whose membership includes an officer of the public authority.

At this time, there are no further reports under this section.

Section 9 (1) (d)

A report or a statement containing the advice or recommendations, of a committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of the public authority who is not a member of the committee.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (f)

A report prepared for the public authority by a consultant who was paid for preparing the report.

- Business Process Risk Assessment - November 2001 - Ernst & Young
- Marine Services - 2002 - Edmond Arneaud
- Compensation Survey for Management Positions - 2005 - HRC Associates
- Management Job Evaluation - 2007 - Eastman & Associates
- Company Wide Job Evaluation Exercise - 2008 - Eastman & Associates
- Enterprise Risk Management - 2016 June - Ernst & Young

Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

- Risk survey on NP's property at Sea Lots and Piarco employed by foreign insurance broker in 2008.

Section 9 (1) (h)

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

At this time, there are no reports or statements under this sub-section.



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PUBLIC STATEMENT OF TRINIDAD AND TOBAGO NATIONAL PETROLEUM MARKETING COMPANY LIMITED—CONTINUED

Section 9 (1) (i)

A report containing (1) final plans or proposals for the re-organization of the functions of the public authority, (2) the establishment of a new policy, programme or project to be administered by the public authority, or (3) the alteration of an existing policy, programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet.

Budgets and Strategic Plans – Compiled internally – 2001 to 2004, 2005 to 2008, 2006 to 2009 and 2009 to 2010. Budgets - 2012/2013, 2013/2014, 2014/2015, 2015/2016, 2016/2017, 2017/2018, 2018/2019, 2019/2020, 2020/2021. Strategic Plans – 2009 to 2012, 2013 to 2016, 2018 to 2020.

LPG Cylinder Management Policy (Revised) 2020 April

Section 9 (1) (j)

A statement prepared within the public authority and containing policy directions for the drafting of legislation.

At this time, there are no statements under this sub-section.

Section 9 (1) (k)

A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.

At this time, there are no statements under this sub-section.

Section 9 (1) (l)

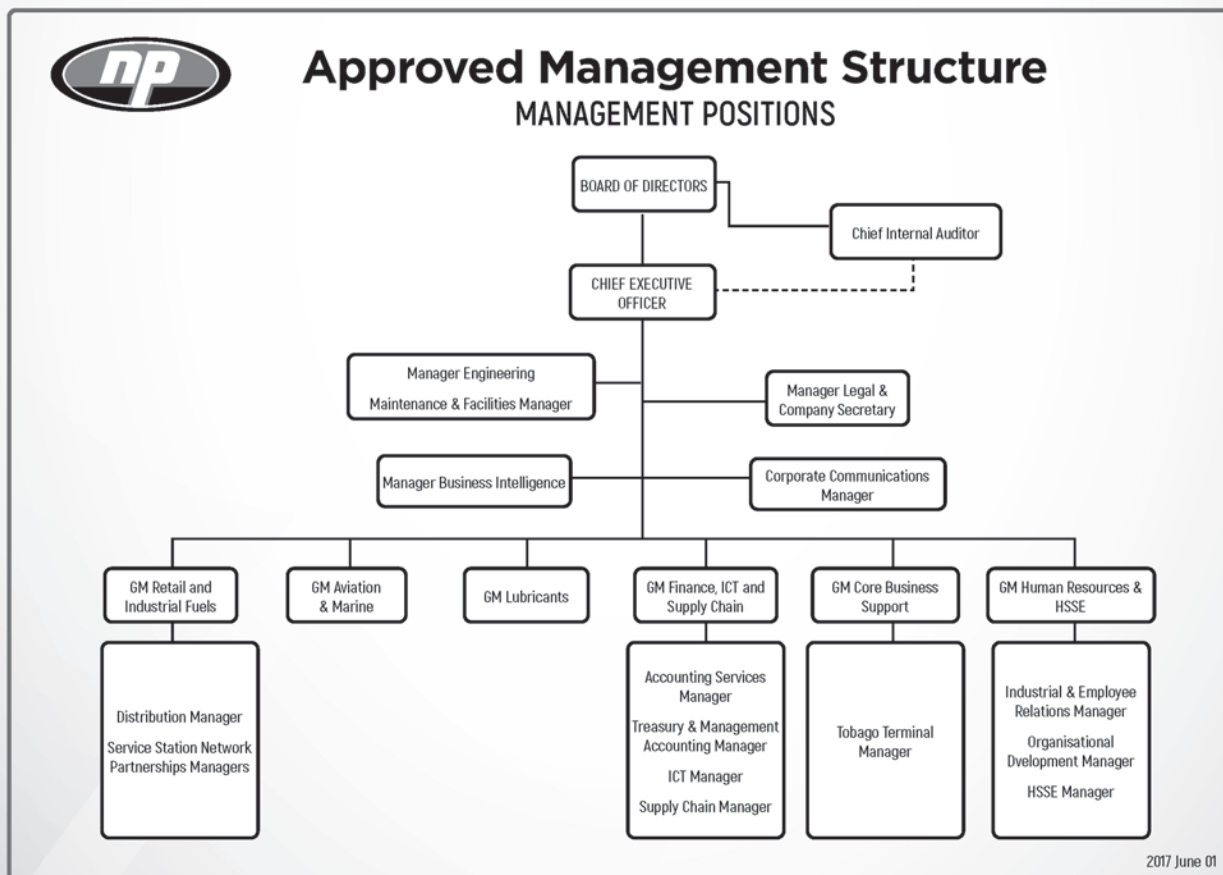
An environmental impact statement prepared within the public authority.

At this time, there are no documents under this sub-section.

Section 9 (1) (m)

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.

- Valuation Report in 2008 by Desmond Welch and Associates on NP's property situated at Sea Lots.



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