



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

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795

APPOINTMENT OF MUSLIM MARRIAGE OFFICER (*Muslim Marriage and Divorce Act, Chap. 45:02*)

The undermentioned member of the Muslim Community has been appointed a Marriage Officer for the purpose of the Muslim Marriage and Divorce Act, Chap. 45:02.

By Command

11th May, 2022.

R. ARMOUR
Attorney General

<i>Name</i>	<i>Where Residing</i>	<i>Association</i>
Kasim Hosein	No. 30 Manohar Trace, New Colonial Road, Central Barrackpore	Anjuman Sunnat-ul-Jamaat Association Incorporated A.S.J.A Masjid Ash-Sheed No. 439 Rochard Road Barrackpore

796

MARRIAGE OFFICER'S LICENCES GRANTED

LICENCES dated 11th May, 2022 have been granted to the undermentioned Ministers of Religion to be Marriage Officer's for the purposes of the Marriage Act, Chap. 45:01.

By Command

11th May, 2022.

R. ARMOUR
Attorney General

<i>Religious Denomination</i>	<i>Name</i>	<i>Where Residing</i>	<i>Place of Worship in which Officiating</i>
People of Destiny Kingdom Center	Tricia Nikisha Wiltshire	No. 20 Pump Mill, Scarborough Tobago	People of Destiny Kingdom Center 211, Eastern Main Road Tunapuna
The New Testament Church of God	Ashram Chris Ramnarine	No. 101A Andrew Lane d'Abadie	The New Testament Church of God No. 9 Bay Road Marabella
The Pentecostal Assemblies of the West Indies	Mala Whitehall	No. 76 Upper Richplain Road, Diego Martin	Bamboo Pentecostal Church No. 3 Jattan Trace Bamboo Settlement No. 3 Valsayn
Pentecostal Assemblies of the West Indies	Cindy Buchoon-Mohammed	26, Claude Street La Romain	Calvary Tabernacle Duke Street South Oropouche



Government of the Republic of Trinidad and Tobago
Office of the Attorney General and Ministry of Legal Affairs

<p>REPUBLIC OF TRINIDAD AND TOBAGO</p> <p>IN THE HIGH COURT OF JUSTICE</p> <p>Claim No. CV2016-03958</p> <p>BETWEEN</p> <p>IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>AND</p> <p>IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE AMENDMENT OF AN ORDER PURSUANT TO SECTION 22B (8) AND (9) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>BETWEEN</p> <p>THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO</p> <p>Claimant</p> <p>AND</p> <p>ARIS SUMARSONO also known as ZULKARNAN also known as ZULKARNAIN also known as ZULKARNIN also known as ARIF SUNARSO also known as KULKARNAEN also known as ARIS SUMARSONO also known as USTAD DAUD ZULKARNAEN</p> <p>Defendant</p> <p>ORDER</p> <p>Before the Honourable Mr Justice Devindra Rampersad Dated the 01st June, 2022</p> <p>UPON READING the Application filed on 01st June 2022 and the affidavit of Principal Deponent sworn and filed on 01st June 2022 together with the exhibit attached thereto;</p> <p>AND UPON the Court dealing with the Application in Chambers without a hearing;</p> <p>IT IS ORDERED THAT personal service on the Defendant be dispensed with.</p> <p>IT IS ORDERED THAT the Order granted by the Honourable Justice Devindra Rampersad dated November 24, 2016, CV 2016 – 03958 is hereby varied by:</p> <ol style="list-style-type: none"> Amending part vii of the aforesaid Order for the listed individual's rubric to read "QDi.187 Name: 1: ARIS 2: SUMARSONO 3: na 4: na Title: na Designation: na DOB: 19 Apr. 1963 POB: Gebang village, Masaran, Sragen, Central Java, Indonesia Good quality a.k.a.: a) Zulkarnan b) Zulkarnain c) Zulkarnin d) Arif Sunarso e) Zulkarnaen f) Aris Sunarso g) Ustad Daud Zulkarnaen Low quality a.k.a.: a) Murshid b) Daud c) Pak Ud d) Mbah Zul e) Zainal Arifin f) Zul g) Abdullah Abdurrahman h) Abdul i) Abdurrahman Nationality: Indonesia Passport no: na National identification no: na Address: a) Desa Gebang, Kecamatan Masaran, Kabupaten Sragen, Jawa Tengah, Indonesia b) Desa Taman Fajar, Kecamatan Probolinggo, Kabupaten Lampung Timur, Lampung, Indonesia Listed on: 16 May 2005 (amended on 27 May 2022, 17 Apr. 2019) Other information: Review pursuant to Security Council resolution 1822 (2008) was concluded on 8 Jun. 2010. Review pursuant to Security Council resolution 2253 (2015) was concluded on 7 June 2018. Review pursuant to Security Council resolution 2368 (2017) was concluded on 15 November 2021." <p>IT IS HEREBY DECLARED that the Defendant remains a listed individual for the purposes of the Act with the aforesaid amendments.</p> <p>IT IS FURTHER ORDERED that:</p> <ol style="list-style-type: none"> Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit immediately in accordance with the Civil Proceedings Rules 1998 (as amended); Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit do immediately update the consolidated list maintained by the Financial Intelligence Unit pursuant to Section 22AA(2)(c) and circulate that updated list to all financial institutions and listed businesses; and Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago. <p>/s/SAVITA BIRBAL Assistant Registrar Supreme Court</p> <p>Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.</p>	<p>THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO</p> <p>Claimant</p> <p>AND</p> <p>MOUNIR BEN DHAOU BEN BRAHIM BEN HELAL</p> <p>First Defendant</p> <p>AND</p> <p>MUHAMMAD SHOLEH IBRAHIM also known as MOHANNAD SHOLEH IBRAHIM also known as MUHAMMAD SHOLEH IBROHIM also known as MUHAMMAD SOLEH IBRAHIM also known as SHOLEH OBRAHIM also known as MUH SHOLEH OBRAHIM</p> <p>Second Defendant</p> <p>ORDER</p> <p>Before the Honourable Mr Justice Devindra Rampersad Dated the 02nd June, 2022</p> <p>UPON READING the Application filed on 02nd June 2022 and the affidavit of Principal Deponent sworn and filed on 02nd June 2022 together with the exhibit attached thereto;</p> <p>AND UPON this application being determined in Chambers without a hearing;</p> <p>IT IS ORDERED THAT personal service on the defendants be dispensed with.</p> <p>IT IS ORDERED THAT the Order granted by the Honourable Justice Devindra Rampersad dated November 24, 2016, CV 2016 – 03986 is hereby partially varied by:</p> <ol style="list-style-type: none"> Amending the Order for the First Respondent's rubric to read "QDi.386 Name: 1: MOUNIR 2: BEN DHAOU 3: BEN BRAHIM 4: BEN HELAL Title: na Designation: na DOB: 10 May 1983 POB: Ben Guerdane, Tunisia Good quality a.k.a.: a) Mounir Helel b) Mounir Hilel c) Abu Rahmah d) Abu Maryam al-Tunisi Nationality: Tunisia Passport no: na National identification no: 08619445 Address: Amria Ben Guerdane, Medenine, Tunisia Listed on: 29 Feb. 2016 (amended on 27 May 2022) Other information: Foreign terrorist fighter facilitator experienced in establishing and securing travel routes. Deeply involved in providing material support to the Organization of Al-Qaida in the Islamic Maghreb (QDe.014) in North Africa. Assisted foreign terrorist fighters' travel throughout North Africa and to Syrian Arab Republic to join Islamic State in Iraq and the Levant, listed as Al-Qaida in Iraq (QDe.115). Profession: farm worker. Mother's name: Mbarka Helali. Review pursuant to Security Council resolution 2368 (2017) was concluded on 15 November 2021" and Amending the Order for the Second Respondent's rubric to read "QDi.395 Name: 1: MUHAMMAD 2: SHOLEH 3: IBRAHIM 4: na Title: Ustad Designation: na DOB: 1958 (Sep.) POB: Demak, Indonesia Good quality a.k.a.: a) Mohammad Sholeh Ibrahim b) Muhammad Sholeh Ibrohim c) Muhammad Soleh Ibrahim d) Sholeh Ibrahim e) Muh Sholeh Ibrahim Low quality a.k.a.: na Nationality: Indonesia Passport no: na National identification no: a) Indonesia 3311092409580002 b) Indonesia 3311092409580003 Address: a) Masjid Baitul Amin, Waringinrejo RT 01 RW 02, Grogol, Cemani, Sukoharjo, Jawa Tengah 57572, Indonesia b) Desa Cemani, Waringinrejo RT 001/021, Kecamatan Grogol, Kabupaten Sukoharjo, Jawa Tengah, Indonesia Listed on: 20 Apr. 2016 (amended on 27 May 2022) Other information: Has served as the acting emir of Jemmah Anshorut Tauhid (JAT) (QDe.133) since 2014 and has supported Islamic State in Iraq and the Levant (ISIL), listed as Al-Qaida in Iraq (QDe.115). Profession: Lecturer/Private Teacher. Review pursuant to Security Council resolution 2368 (2017) was concluded on 15 November 2021." <p>IT IS HEREBY DECLARED that the Defendants remain as listed individuals for the purposes of the Act with the aforesaid amendments.</p> <p>IT IS FURTHER ORDERED that:</p> <ol style="list-style-type: none"> Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit immediately in accordance with the Civil Proceedings Rules 1998 (as amended); Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit do immediately update the consolidated list maintained by the Financial Intelligence Unit pursuant to Section 22AA(2)(c) and circulate that updated list to all financial institutions and listed businesses; and Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago. <p>/s/RISHMA RAMRATTAN Assistant Registrar Supreme Court</p> <p>Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.</p>
<p>REPUBLIC OF TRINIDAD AND TOBAGO</p> <p>IN THE HIGH COURT OF JUSTICE</p> <p>Claim No. CV2016-03986</p> <p>BETWEEN</p> <p>IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>AND</p> <p>IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE AMENDMENT OF AN ORDER PURSUANT TO SECTION 22B (8) AND (9) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>BETWEEN</p>	<p>REPUBLIC OF TRINIDAD AND TOBAGO</p> <p>IN THE HIGH COURT OF JUSTICE</p> <p>Claim No. CV2018-04349</p> <p>IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>AND</p> <p>IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE AMENDMENT OF AN ORDER PURSUANT TO SECTION 22B (8) AND (9) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p>BETWEEN</p>



Government of the Republic of Trinidad and Tobago
Office of the Attorney General and Ministry of Legal Affairs

<p style="text-align: center;">BETWEEN</p> <p style="text-align: center;">THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">HAJJI also known as 'ABD AL-NASIR also known as Hajji Abdelnasser also known as Hajji Abd al-Nasr also known as Taha al-Khuwayt</p> <p style="text-align: right;">Claimant</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">DEFENDANT</p> <p style="text-align: center;">ORDER</p> <p>Before the Honourable Madam Justice Charles Dated the 02nd June, 2022</p> <p>UPON this matter being determined in Chambers and without a hearing.</p> <p>AND UPON READING the application filed 2nd June, 2022 together with the Affidavit of [REDACTED] sworn to on 1st June, 2022 and filed 2nd June, 2022.</p> <p>IT IS ORDERED THAT the Order granted by the Honourable Madam Justice Charles dated November 21, 2018, CV 2018 – 04349 is hereby varied by:</p> <ol style="list-style-type: none"> i. Amending the Order for the listed individual's rubric to read "QDI.426 Name: 1: TAHHA 2: IBRAHIM 3: ABDALLAH BAKR 4: AL KHUWAYT Name (original script): طه إبراهيم عبد الله بكر آل خويوت Title: na Designation: na DOB: Between 1965 and 1969 POB: Tall 'Afar, Iraq Good quality a.k.a.: a) Hajji Abdelnasser b) Hajji Abd al-Nasr c) Hajji 'Abd Al-Nasir (formerly listed as) Low quality a.k.a.: a) Taha al- Khuwayt b) Mullah Taha c) Mullah Khuwayt Nationality: Iraq Passport no: na Address: Prison in Iraqa Listed on: 19 Nov. 2018 (amended on 27 May 2022) Other information: Former ISIL governor of al-Jazira Province, military leader in the Syrian Arab Republic as well as member and chair of the ISIL Delegated Committee, which exercises administrative control of ISIL's affairs. In custody of Iraq since 2019. Photo available for inclusion in the INTERPOL-UN Security Council Special Notice." <p>IT IS HEREBY DECLARED that the Defendant remains a listed individual for the purposes of the Act with the aforesaid amendments.</p> <p>IT IS FURTHER ORDERED that:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit immediately in accordance with the Civil Proceedings Rules 1998 (as amended); 2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit do immediately update the consolidated list maintained by the Financial Intelligence Unit pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and 3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago. <p style="text-align: right;">/s/SAVITA BIRBAL Assistant Registrar Supreme Court</p> <p>Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.</p>	<p>AND UPON this matter being dealt with in chambers without a hearing.</p> <p>IT IS ORDERED THAT personal service on the Defendant be dispensed with.</p> <p>IT IS ORDERED THAT the Order granted by the Honourable Justice Frank Seepersad dated May 22, 2020, CV2020-01223 is hereby varied by:</p> <ol style="list-style-type: none"> i. Amending the Defendant's rubric to read "QDI.426 Name: 1: Amir 2: Muhammad Sa'id 3: Abd-Rahman 4: al-Salbi Name (original script): .Title: na Designation: na DOB: a) 5 Oct 1976 b) 1 Oct. 1976 c) 6 Jan. 1976 POB: a) Tall 'Afar, Iraq b) Mosul, Iraq Good quality a.k.a.: a) Abu Ibrahim al-Hashimi al-Qurashi b) Hajji Abdallah c) Abu 'Umar al-Turkmani d) Abdullah Qardash e) Abu 'Abdullah Qardash f) al-Hajji Abdallah Qardash g) Hajji Abdullah Al- Afari h) 'Abdul Amir Muhammad Sa'id Salbi i) Muhammad Sa'id 'Abd- al-Rahman al-Mawla j) Amir Muhammad Sa'id 'Abd-al-Rahman Muhammad al-Mula k) Amir Muhammad Sa'id Abdal-Rahman al-Mawla (previously listed as) Low quality a.k.a.: a) Al-Ustadh b) Ustadh Ahmad Nationality: Iraq Passport no: na National identification no: 00278640, issued on 2 May 2012 Address: a) House 110, Street 704, District 704, Tall 'Afar, Iraq (previous address) b) near Shahid Mazen Mosque and al-Khansa Hospital, Mosul, Iraq (previous address) c) Idlib, Syrian Arab Republic Listed on: 21 May 2020 (amended on 27 May 2022) Other information: Leader of Islamic State in Iraq and the Levant, listed as Al-Qaida in Iraq (QDe.115). Mother's name: سميرة شريف- شريف (name: Samira Shareef Height 170 cm, right leg amputated. Photo available for inclusion in the INTERPOL-UN Security Council Special Notice. Arrest warrant issued by Iraq 2018. Reportedly deceased as of 3 February 2022. <p>IT IS HEREBY DECLARED that the Defendant remains a listed individual for the purposes of the Act with the aforesaid amendments.</p> <p>IT IS FURTHER ORDERED that:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit immediately in accordance with the Civil Proceedings Rules 1998 (as amended); 2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit do immediately update the consolidated list maintained by the Financial Intelligence Unit pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and 3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago. <p style="text-align: right;">/s/SAVITA BIRBAL Assistant Registrar Supreme Court</p> <p>Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.</p>
<p style="text-align: center;">REPUBLIC OF TRINIDAD AND TOBAGO</p> <p style="text-align: center;">IN THE HIGH COURT OF JUSTICE</p> <p>Claim No. CV2020-01223</p> <p style="text-align: center;">IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE AMENDMENT OF AN ORDER PURSUANT TO SECTION 22B (8) AND (9) OF THE ANTI- TERRORISM ACT, CHAPTER 12:07</p> <p style="text-align: center;">BETWEEN</p> <p style="text-align: center;">THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO</p> <p style="text-align: right;">Claimant</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">DEFENDANT</p> <p style="text-align: center;">ORDER</p> <p>Before the Honourable Mr Justice Frank Seepersad Dated the 02nd June, 2022</p> <p>UPON READING the Notice of Application filed on the 01st June, 2022 together with the affidavit of [REDACTED] sworn on the 1st June 2022 and filed on the 1st June, 2022.</p>	<p style="text-align: center;">REPUBLIC OF TRINIDAD AND TOBAGO</p> <p style="text-align: center;">IN THE HIGH COURT OF JUSTICE</p> <p>Claim No. CV2016-03972</p> <p style="text-align: center;">BETWEEN</p> <p style="text-align: center;">IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE AMENDMENT OF AN ORDER PURSUANT TO SECTION 22B (8) AND (9) OF THE ANTI- TERRORISM ACT, CHAPTER 12:07</p> <p style="text-align: center;">BETWEEN</p> <p style="text-align: center;">THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO</p> <p style="text-align: right;">Claimant</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">DEFENDANT</p> <p style="text-align: center;">ORDER</p> <p>Before the Honourable Mr Justice Devindra Rampersad Dated the 02nd June, 2022</p> <p>UPON READING the Application filed on 01st June 2022 and the affidavit of Principal Deponent sworn and filed on 01st June 2022 together with the exhibit attached thereto;</p> <p>AND UPON HEARING the Application being dealt with in Chambers without a hearing</p> <p>IT IS ORDERED THAT personal service on the Defendant be dispensed with.</p> <p>IT IS ORDERED THAT the Order granted by the Honourable Mr. Justice Devindra Rampersad dated November 24, 2016, CV 2016 – 03972 is hereby varied by:</p> <ol style="list-style-type: none"> i. Amending the Order for the listed individual's rubric to read "QDI.304 Name: 1: MOCHAMMAD 2: ACHWAN 3: na 4: na Title: na Designation: na DOB: a) 4 May 1948 b) 4 May 1946 POB: Tulungagung, Indonesia Good quality a.k.a.: a) Muhammad Achwan b) Muhammad Akhwan c) Mochtar Achwan d) Mochtar Akhwan e) Mochtar Akwan Low quality a.k.a.: na Nationality: Indonesia



Government of the Republic of Trinidad and Tobago
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Passport no: na National identification no: a) Indonesia National Identity Card 3573010405480001 b) Indonesia National Identity Card 353010405480001 Address: Jalan Ir. H. Juanda 8/10, RT/RW 002/001, Jodipan, Blimbing, Malang, 65127, Indonesia Listed on: 12 Mar. 2012 (amended on 27 May 2022) Other information: Acting emir of Jemmah Anshorut Tauhid (JAT) (QDe.133). Associated with Abu Bakar Ba'asyir (QDi.217), Abdul Rahim Ba'aysir (QDi.293) and Jemaah Islamiyah (QDe.092). Review pursuant to Security Council resolution 2368 (2017) was concluded on 15 November 2021.”

IT IS HEREBY DECLARED that the Defendant remains a listed individual for the purposes of the Act with the aforesaid amendments.

IT IS FURTHER ORDERED that:

1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit immediately in accordance with the Civil Proceedings Rules 1998 (as amended);
2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit do immediately update the consolidated list maintained by the Financial Intelligence Unit pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and
3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago.

/s/SAVITA BIRBAL
Assistant Registrar
Supreme Court

Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.

798

TENDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FOUR 30 TON CONDENSER UNITS AND TWO 60 TON AIR HANDLING UNITS TOGETHER WITH ALL EQUIPMENT, MATERIALS AND ACCESSORIES FOR A COMPLETE OPERATING AIR CONDITION (AC) SYSTEM LOCATED ON THE GROUND FLOOR OF THE TREASURY BUILDING FOR THE TREASURY DIVISION, MINISTRY OF FINANCE

TENDERS are invited for the Supply, Delivery and Installation of four (4) 30 Ton Condenser Units and two (2) 60 Ton Air Handling Units together with all equipment, materials and accessories for a complete operating Air Condition (AC) System located on the Ground Floor of the Treasury Building for the Treasury Division, Ministry of Finance.

Tender documents can be collected during normal working hours from Monday to Friday during 8.00 a.m. to 4.00 p.m. (local time) at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Numbers 625-3565 or 625-2311 or requested from the Central Tenders Board by email at: Lydia.D-Cruickshank@gov.tt.

Any further technical information may be obtained during normal working hours from Mr. Ato Moore, Facilities Manager, Ministry of Finance at Telephone Number 1 (868) 627-9700, Ext. 1402 or Email: ato.moore@gov.tt.

A pre-tender meeting followed by a site visit will be held for prospective tenderers at 10.00 a.m. on Tuesday 7th June, 2022 at the Comptroller's Conference Room located on the Ground Floor of the Treasury Building, No. 1 St. Vincent Street, Port-of-Spain.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender (applicable to local firms only);
- (b) a valid Certificate of Compliance issued in accordance with the National Insurance Act (applicable to local firms only).

The original and four (4) copies of the tender should be placed in sealed envelopes clearly marked on the outside: "Supply, Delivery and Installation of four (4) 30 Ton Condenser Units and two (2) 60 Ton Air Handling Units together with all equipment, materials and accessories for a complete operating Air Condition (AC) System located on the Ground Floor of the Treasury Building for the Treasury Division, Ministry of Finance."

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain. Tenders must be deposited in the Brown Tenders Box, located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 7th July, 2022.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting its tender.

Prospective tenderers are advised that they can visit the website at <http://www.finance.gov.tt> for all published Tender Notices.

23rd May, 2022.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board

TENDER FOR LOWER MAX TRACE GABION BASKETS RETAINER FOR THE ARIMA BOROUGH CORPORATION
MINISTRY OF RURAL DEVELOPMENT AND LOCAL GOVERNMENT

TENDERS are invited for Lower Max Trace Gabion Baskets Retainer for the Arima Borough Corporation, Ministry of Rural Development and Local Government.

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Numbers 1 (868) 625-3577 or 1 (868) 625-3565 or requested from the Central Tenders Board by email to Crystal.Prescott@gov.tt.

Any further technical information can be obtained during normal working hours from Mr. Shaun Gafoor, Engineer, Arima Borough Corporation at Telephone Number 1 (868) 612-4222, Ext. 121, or via Email at Shaungafoor@live.com and ABCORP.Tenders@gov.tt.

A virtual pre-tender meeting will be held on Tuesday 24th May, 2022 at 10.00 a.m. and prospective tenderers will be provided with the link. A site visit will be held for prospective tenderers on Friday 27th May, 2022 at 10.00 a.m.

Tenders must be accompanied by valid:

- (a) Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender (applicable to local firms only);
- (b) Certificate of Compliance issued in accordance with the National Insurance Act (applicable to local firms only).

The original and three (3) copies of the tender should be placed in sealed envelopes clearly marked on the outside: "Tender for Lower Max Trace Gabion Baskets Retainer for the Arima Borough Corporation, Ministry of Rural Development and Local Government."

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 9th June, 2022.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting its tender.

Prospective tenderers are advised that they can visit the website at <http://www.finance.gov.tt> for all published Tender Notices.

10th May, 2022.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board



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NATIONAL INSTITUTE
OF HIGHER EDUCATION
RESEARCH SCIENCE AND TECHNOLOGY

INCORPORATED BY ACT OF PARLIAMENT ACT NO.20 OF 1984

**GOVERNMENT OF THE REPUBLIC OF
TRINIDAD AND TOBAGO**
**2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER
EDUCATION (RESEARCH, SCIENCE AND TECHNOLOGY) [NIHERST]**

**IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM
OF INFORMATION ACT Chap 22:02**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act Chap 22:02 (FOIA) 1999, the National Institute of Higher Education (Research, Science and Technology) [NIHERST] is required by law to publish annual statements, setting out the particulars of the Institute including its mandate, functions, powers, structure, and listing the documents and information generally available to the public.

The FOIA provides members of the public, (hereinafter referred to as "the applicant") with:

1. A legal right for each person to access information held by the NIHERST unless it can be shown that disclosure can cause harm to essential interests;
2. A legal right for each person to have official information relating to himself/herself amended where it is held by the NIHERST and such information is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for judicial review to challenge adverse decisions made under the FOIA.

The following information is published with the approval of the Minister of Education.

SECTION 7 STATEMENTS

SECTION 7 (1) (a) (i)

The National Institute of Higher Education (Research, Science and Technology) [NIHERST] was established as a body corporate by Act No. 20 of 1984, now known as Chapter 39:58 of the laws of the Republic of Trinidad and Tobago, and is hereinafter referred to as "the Institute". The Institute is an agency currently under the purview of the Ministry of Education. Since its establishment, NIHERST has resourcefully pursued its mandate to promote the development of science, technology, research and higher education in Trinidad and Tobago and to enhance the innovative, creative and entrepreneurial capabilities of the general population. The fulfilment of NIHERST's mandate has been guided by changes in both national development priorities and government's policy imperatives.

FUNCTIONS

In accordance with the NIHERST Act Section 12 (1), the functions of the Institute are to:

1. Provide and promote scientific and technological services in the country;
2. Promote and develop an indigenous capability in science and technology relevant to the developmental needs of the country;
3. Assist national bodies and/or organisations in securing technology appropriate to their needs;
4. Promote and operate facilities for higher and continuing education and in particular to
5. Undertake, promote and facilitate scientific and technological research and development and the provision of scientific and technological services;
6. Provide, promote and facilitate the provision of continuing education and specialised training at the post-secondary level;
7. Develop and collect information on scientific and technological development to evaluate technologies used in or to be imported into the country and to facilitate the dissemination and application of new technologies;
8. Assist persons and organisations in securing access to technology appropriate to their needs;
9. Designate where it considers it appropriate certain training institutions as approved bodies for the purpose of providing specialised and continuing education
10. Discharge such other related functions as the Minister may assign to it from time to time.

POWERS OF THE INSTITUTE

In accordance with section 13 of the NIHERST Act, the Institute may with the approval of the Minister –

1. Establish divisions or departments within the Institute;
2. Establish on its own behalf or jointly with other persons approved by the Minister research centres and such other facilities as it considers necessary for the discharge of its functions;
3. Undertake activities in the fields of research, science, technology, specialised education, continuing education and matters related thereto in association with or at the request of or as the agent for the Government or for such other national or international body

approved by the Minister and the provision of scientific and technological services as it may consider appropriate on such terms and conditions as may be agreed between the Institute and the Government or the appropriate body as the case may be;

4. Establish and administer examination councils and award in its own right or jointly with any national, international or overseas body approved by the Minister, certificates, diplomas and other evidence of competence;
5. Charge fees for any service it provides to any person, receive grants, bequests, donations and gifts and be a beneficiary under covenants and establish and administer trusts for the purpose of discharging the functions assigned to it;
6. Employ such officers and employees as it considers necessary for the discharge of its functions at such remuneration and on such other terms and conditions of employment as it thinks fit;
7. Give certificates of distinction to institutions or persons making outstanding contribution in the fields in which the Institute is concerned;
8. Liaise with external programmes in research, science and technology and the provision of scientific and technological services and provide representation on behalf of the Government in connection with such programmes and the bodies by which they are administered and advise the Minister on co-operation with other countries on scientific and technological activities; and
9. Invite and accept the co-operation of other persons approved by the Minister for the purpose of devising, funding and operating programmes related to the activities of the Institute and co-operate and liaise with any other persons approved by the Minister involved in similar or related activities.

In FY 2019, NIHERST's Strategic Plan for the period 2020 to 2022 was developed for the purpose of establishing a viable sustainable Institute that offers relevant, efficient and impactful programmes and projects for the benefit of government, industry, academia and the citizenry of Trinidad and Tobago.

Vision

"We envisage a nation and region that apply scientific, technological and innovative solutions to propel sustainable socio-economic and environmental transformation."

Mission

"To stimulate sustainable national capability and capacity in Science, Technology, Innovation and Technopreneurship through insightful research and relevant programmes."

The Institute's 2020 – 2022 strategic plan is built on five strategic pillars as follows:

1. Science and Innovation for Development
2. Stakeholder Engagement
3. Appropriate Infrastructure
4. Effective and Efficient Organisation
5. Resources Mobilisation and Financial Sustainability.

STRUCTURE OF THE INSTITUTE

The Institute is managed by a Board of Governors comprising seven (7) members appointed by the President of the Republic of Trinidad and Tobago, and the President of the Institute who is ex officio a member of the Board. Appointed members hold office for a term of three (3) years. The present Board of Governors was appointed effective 28 May 2021. The President of the Institute is the Chief Executive Officer of the Board and is responsible to the Board for the day-to-day management, administration, direction and control of the Institute.

Core departments:

The following core departments have responsibility for operationalising key STI initiatives under the strategic pillar Science and Innovation for Development: -

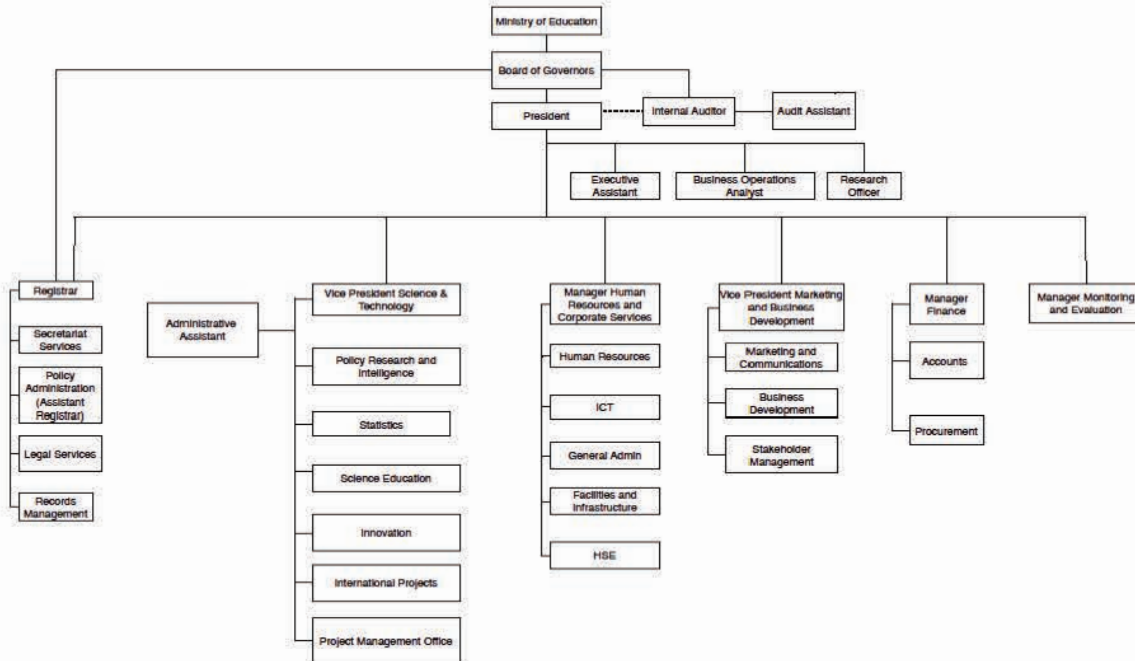
1. **Policy, Research and Intelligence Department** undertakes international benchmarking and comparative analytical studies on STI and provides policy support to inform national STI policy formulation.
2. **S&T Statistics Department** conducts surveys on STI and analyses the collated data to inform S&T policy formulation, planning and improvement.
3. **Science Education Department** plans and executes programmes in support of formal and informal science education to improve citizens' understanding of and engagement in science STI.
4. **Innovation Department** plans and conducts initiatives to develop the creative, inventive and entrepreneurial abilities of students, teachers and existing and potential entrepreneurs.

800—Continued

2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER EDUCATION
(RESEARCH, SCIENCE AND TECHNOLOGY)—CONTINUED

NIHERST Functional Chart

Approved by the NIHERST Board of Governors on July 22, 2020



5. **International Projects Department** promotes and develops partnerships and working alliances with regional and international agencies, centres of excellence in STI in foreign countries, and national agencies.

Corporate services:

The following departments provide specialised, financial and administrative services that support the core work of the Institute and deliver quality services aligned with the other strategic pillars: -

- **Human Resources** manages the selection, recruitment and development of the Institute's human capital.
- **Accounts** oversees and coordinates financial operations of the Institute.
- **Information & Communication Technology (ICT)** provides technical and network support services at the Institute.
- **General Administration** provides operational support for internal programmes and outreach projects.
- **Documentation Centre** provides access to information resources on STI and other relevant subject areas.
- **Records Management** develops information governance policies, systems and practices to facilitate an effective records and information management programme.
- **Procurement** acquires goods and services in accordance with the Public Procurement and Disposal of Public Property Act, 2017 (Amended) and the Institute's Procurement Procedures and guidelines.
- **Health Safety and Environment (HSE)** identifies and evaluates potential risks, advises, recommends and implements strategies and policies for the creation and maintenance of safe working conditions and practices.
- **Internal Audit** provides assurance to the Board of Governors and Management of the organisation's compliance with required governance processes and internal controls to mitigate risks.
- **Marketing and Corporate Communications** develops and maintains corporate image and brand identity, reputation and communications management, business and sponsorship development, and stakeholder engagement.

The functional structure at present is shown in the chart.

Science, Technology and Innovation (STI) services offered to the public

The STI services offered by the Institute to the public are as follows:

1. Science Advancement

i. **National Science Centre (NSC) Visitor Programme**

Interactive hands-on exhibits, workshops and activities, Astronomy Night, Planetarium Features and Night of Science events; hands-on sessions to support specific and challenging syllabus areas in science.

ii. **Outreach Programme**

Events making science and technology learning more accessible to rural and under-served communities, and exhibition support at events hosted by government agencies, NGOs, schools and private bodies. Content includes interactive exhibits (solar wind, alternative energy, hydro-electric etc), workshops, lectures and entertainment.

iii. **Events and Exhibitions**

• **Sci-TechKnoFest**

This grand science festival utilizes entertaining and thought-provoking methods to educate the public on selected aspects of science and technology based on a chosen theme.

• **Caribbean Youth Science Forum (CYSF)**

Regional event that brings together lower sixth form science students from all over the Caribbean for a full week of educational, social and cultural activities.

• **Community Science Weeks** Thematic and/or community-based events showcasing STI topics and issues of interest and relevance to local residents to enable them to make more informed choices about scientific issues and apply new developments in STI in their daily lives.

iv. **Prototyping Services**

Fab Lab is a Digital Fabrication Lab, an initiative of the world-renowned Massachusetts Institute of Technology (MIT). The facilities provide the local, regional and international population with affordable access to digital fabrication equipment (laser cutter, 3D design system and 3D printing) and resources for education, creativity, innovation and professional development (eg workshops).

v. **Vacation Camps**

STI themed one-day and weekend camps aiming to expose its participants to phenomena in the natural physical world as well as provide the necessary tools to develop their capabilities in technological innovation and entrepreneurship in STEM fields.

vi. **Science Education and Innovation Clubs**

Term-long learning sessions designed for students to gain critical-thinking abilities and other transferable skills in areas such as research, design, analytics, teamwork and communication.

800—Continued

2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER EDUCATION (RESEARCH, SCIENCE AND TECHNOLOGY)—CONTINUED

2. Shell STREAM Programme Partnership

This programme enhances critical thinking, creativity and problem solving through strengthening awareness, competence and delivery of STREAM (Science, Technology, Research, Engineering, Arts and Mathematics) within the secondary and university educational systems. Activities include clubs, camps, Science Bus, Outreach programmes, career events and competitions. NIHERST has been contracted by Shell Trinidad and Tobago Ltd. to manage its STREAM Programme. This includes the programme design and development, management, coordination and administration of the Science Bus and STREAM initiatives.

3. Research and Intelligence Gathering

i. Science & Technology Policy

Development of national policies to promote the use and application of science and technology across all sectors of our economy and particularly the non-energy sectors targeted for diversification.

ii. STI Statistical Surveys & Publications

Collection, compilation and dissemination of statistics in the field of science, technology and innovation (STI) including indicators and analyses to inform policy formulation and planning.

iii. Research Studies

Sectoral Innovation Mapping (SIM) studies, including analyses and recommendations to improve innovative capacity and enhance the performance of targeted economic strategic sectors. A SIM study is based on the premise that strengthening the role and linkages among actors will positively influence the performance and competitiveness of innovative firms.

iv. STResearchTT

This Science & Technology Research Database for Trinidad & Tobago provides information and opportunities to active research and researchers.
Email: Database-ST@niherst.gov.tt

v. Policy advice

Policy support to line ministry and other agencies.

4. Environmental Solutions

Promotion of Rainwater Harvesting system solutions in water scarce rural communities. The programme includes public education at schools, training of persons in the community in installation and maintenance of RWHS and entrepreneurship.

5. Competitions and Awards

i. FIRST LEGO LEAGUE (FLL)

Global programme engaging children in playful and meaningful learning while helping them to discover the fun in science and technology, utilising theme-based challenges in creativity, collaboration, research, problem solving and engineering. FLL has a presence in 80 countries and T&T chapter is partnership between, NIHERST, Shell Trinidad and Tobago Limited, Ministry of Education, FIRST (For Inspiration and Recognition of Science and Technology) and LEGO Education. NIHERST as the operational partner in T&T is charged with the design, delivery and management of the local offering. Shell Trinidad and Tobago Limited is the sole sponsor for NIHERST on FLL in T&T.

ii. Prime Minister's Awards for Scientific Ingenuity

This competitive scheme recognises and rewards persons from all walks of life who demonstrate outstanding accomplishments in creativity, invention and innovation specifically in the realm of science and technology.

6. Internships, Scholarships & Grants

i. Membership in ICGEB

The International Centre for Genetic Engineering and Biotechnology provides a scientific and education environment of the highest standard and conducts innovation research in life sciences for the benefit of developing countries. Trinidad and Tobago is a member of ICGEB since 2003 and NIHERST is its Cabinet-appointed liaison office.

ii. NASA International Internship (NASA I2) Program tenable at NASA Ames Research Centre, California, USA

Structured educational exchange among students from Trinidad and Tobago, U.S. interns and visiting university students from abroad, under the mentorship of a member of NASA's science and engineering workforce. The internship focuses on teamwork, research and creativity.

iii. National Youth Science Camp (NYSC), West Virginia, U.S.A.

The NYSC annual summer program offers educational forums and recreational activities that encourage the development of thoughtful science leadership. The Embassy of the United States of America, Port of Spain, and NIHERST select delegates to attend.

7. School-Based Interventions

i. Teach Me - Increasing Teachers Confidence for My Education project

This project includes Teacher Professional Development Workshops, Science Club initiatives, an Innovation Competition and provision of school equipment and manipulatives. It aims to contribute towards improving the levels of creativity nationally by building and strengthening capacities in STI - specifically Science Education as an enabler for building a quality primary to secondary education system that caters to the diverse needs of 21st century learners.

ii. Seismology in Schools (SIS) Programme

Introduction of practical seismology activities utilising real seismic data at the secondary school level. Collaboration among University of Leicester, Durham University, Imperial College London, the British Geological Survey (BGS), the Ministry of Education and the UWI Seismic Research Centre (SRC).

8. Library Services

The NIHERST Documentation Centre offers a reference service to persons researching NIHERST, Science and Technology Policy, Science and Technology Planning, Innovation, Science Popularisation, Science Education, and Science and Technology Statistics.

CONTACT INFORMATION:

Further information on any of the aforementioned STI services can be obtained as follows:

National Science Centre

Corner Churchill Roosevelt Highway and Old Piarco Road, D'Abadie, Trinidad
Phone : (868) 642-6112, (868) 642-9371
Fax : (868) 642-1353

Head Office

Ministry of Education
Level 13, Education Towers,
No. 5 St. Vincent Street, POS
Phone : (868) 625-6437, (868) 624-4611
Fax : (868) 627-8272
Email: marketing@niherst.gov.tt
NIHERST Website: <http://www.niherst.gov.tt>
The Institute may charge fees for any of the above services.

SECTION 7 (1) (a) (ii)

CATEGORIES OF DOCUMENTS IN THE POSSESSION OF NIHERST:

The official documents of NIHERST include a wide range of files, records, manuals and documents across all functional areas of the Institute as follows:

Agreements

- Affiliations with regional/international Science and Technology organizations
- Collaboration with other organisations
- Collective Agreements with recognised majority union
- Legal contracts and deeds
- Service contracts
- Software licenses

Audio Visuals - maps, charts, compact and digital disks, tapes, photographs, catalogues, design drawings

Board of Governors appointments, papers, agendas and minutes of meetings Cabinet documents Accounting and financial management records

- Financial statements/reports, bank statements, transactions, payments

Documents in relation to strategic review and plan of the Institute

Forms

- Customer Feedback
- HSE matters
- ICT help desk tickets
- Registration for STEM initiatives
- Survey instruments

General Administration documents

- Registers of internal and external correspondence
- Attendance Registers
- Inventories of stock, assets, files
- Files with internal memoranda and other administrative documents

Human Resources files including job specifications, appointments/promotions, job applications, transfers, resignations, deaths, retirements, leave, performance appraisals, training, staff engagements, correspondence

Legal opinions and related matters

Legislation and legal instruments

NIHERST Programme materials for outreach, workshops, seminars, competitions, exhi-

800—Continued

**2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER EDUCATION
(RESEARCH, SCIENCE AND TECHNOLOGY)—CONTINUED**

bitions, camps, clubs

NIHERST Publications

- Annual reports
- Audio-visual productions
- Conference/seminar proceedings
- Newsletters
- Pamphlets, brochures, flyers.
- Science and Technology (S&T) educational materials
- S&T research studies
- S&T statistical survey reports

Policies, procedures, guidelines, manuals internal to the Institute Press releases, advertorials and speeches originating in the Institute Procurement documents related to the supply of goods, services and equipment

Programme and Project Documents

- Proposals, approvals, schedules, reports,

Reports

- Consultancy reports
- Project progress and close-out reports
- Incident reports
- Investigative reports

STI Books, journals, periodicals, audio-visual materials held at the Institute's Documentation Centre

SECTION 7 (1) (a) (iii)

MATERIALS PREPARED FOR PUBLICATION OR INSPECTION:

A selected list of NIHERST publications is available on the NIHERST website at: www.niherst.gov.tt. The public may also inspect and/or obtain copies of NIHERST publications at the Documentation Centre between the hours of 9:00 a.m. and 3:00 p.m. on regular working days at:

NIHERST National Science Centre
Documentation Centre
Corner Old Piarco Road and Churchill Roosevelt Highway
D'Abadie, Trinidad, W.I.

Postal P.O. Box 113, Port of Spain, Trinidad, West Indies
Telephone 1-868-642-6112, 642-9371
Fax 642-1353
E-mail Doc-centre@niherst.gov.tt

Limited photocopying services are available.

SECTION 7 (1) (a) (iv)

Literature available by subscription

NIHERST has no publications available by way of subscription.

SECTION 7 (1) (a) (v)

If you wish to obtain access to an official NIHERST document that is not readily available to the public, follow the procedure below.

(1) General Procedure

In order to have the rights given to applicants by the FOI Act (for example, the right to challenge a decision if your request for information is refused), you must make your request in writing.

- i. Obtain a copy of the form Request for Access to Official Document(s) from the NIHERST website at: www.niherst.gov.tt, its Documentation Centre, the Designated Officer or by downloading from the FOI Unit's website at: www.foia.gov.tt/node/59;
- ii. Complete the form by entering the relevant information, date and sign the completed application. The applicant may wish to seek the assistance of our Designated Officer to complete the form;
- iii. Submit the completed form to the Designated Officer as named in Section 7 (1) (a) (vi) of this statement. The form may be hand-delivered, mailed, or e-mailed.

(2) Details in Request

An applicant should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided, NIHERST will contact the applicant to seek clarification. The applicant may specify which form of access is required eg. printed copy, or making available for inspection. The application must be signed by the applicant.

(3) Requests not handled under the FOIA

A request under the FOIA will not be processed to the extent that it seeks information that is readily available in the public domain, either from NIHERST or from any other public

authority, for example, brochures, Acts, Legal Notices, and publications available for purchase.

(4) Responding to Requests

NIHERST is required to furnish copies of documents only when they are in possession or can be retrieved from storage. Prior to the commencement of the FOIA, old records that have passed the legally stipulated retention period may no longer be in the Institute's possession. The granting of requests for such documents would therefore not be able to be fulfilled. Various laws, regulations and manuals give the time periods for preserving/retaining records before they can be destroyed.

(5) Furnishing Documents

An applicant is entitled to access copies of information which the Institute has in its possession, custody or power. The Institute is required to furnish only one (1) copy of a document. If the Institute cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, the Institute will furnish the best copy possible and note its quality in our reply. Please note that we are not compelled to create new documents or conduct further/additional research for you.

(6) Time Limits

The FOIA sets a time limit of thirty (30) calendar days after the day the request was made to notify the applicant of the approval or refusal of access to the requested documents.

NIHERST will contact the applicant to acknowledge receipt of the request. Since there is the possibility that requests may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that the designated officer has received the request and to ascertain its status.

The Institute will determine whether to grant the request for access to information and in accordance with the FOIA, will notify the applicant of the approval or refusal of the request as soon as practicable, but in any case, not later than thirty (30) calendar days after the day on which NIHERST receives the request. If a decision is taken to grant access, then the Institute will provide a time period within which the information will be disclosed. If it appears that processing the request is taking longer than the estimated time, NIHERST will advise the applicant of its status.

SECTION 7 (1) (a) (vi)

Officers at NIHERST responsible for:

- a. the initial receipt of and action upon notices under section 10
- b. requests for access to documents under section 13; and
- c. applications for correction of personal information under section 36 of the FOIA, are as follows:

The Designated FOI Officer for NIHERST is:

Ms. Nandi Ogiste
Ag. Registrar
NIHERST
Level 13, Education Towers
5 St Vincent Street
Port of Spain
Trinidad, West Indies
Tel: ext. 2300
Fax: 627-8272
Email: nandi.ogiste@niherst.gov.tt

The Alternate FOI Officer for NIHERST is:

Mrs. Giselle Dinzey
Assistant Registrar
NIHERST
Level 13, Education Towers
5 St Vincent Street
Port of Spain
Trinidad, West Indies
Tel: ext. 1704
Fax: 627-8272
Email: giselle.dinzey@niherst.gov.tt

SECTION 7 (1) (a) (vii)

Advisory Boards, Councils, Committees and other bodies (where meetings/minutes are open to the public)

At the present time there are no other bodies that fall within the meaning of this section.

SECTION 7 (1) (a) (viii)

Library/Reading Room Facilities

Information in the public domain can be accessed via the NIHERST website www.niherst.gov.tt or at the Institute's Documentation Centre located as follows:
2nd Floor, National Science Centre
Corner Old Piarco Road and Churchill Roosevelt Highway
D'Abadie

800—Continued

2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER EDUCATION (RESEARCH, SCIENCE AND TECHNOLOGY)—CONTINUED

The library is open to the public (for research purposes only) on regular working days between the hours of 9:00 a.m. and 3:00 p.m.

The provision of copies of documents in the public domain may be subject to a charge to cover administrative costs.

In order to better serve your information needs, NIHERST strongly recommends that requests be made in advance either by telephone to our librarian at 642-61 12/9371, 646-1911, or by email to marketing@niherst.gov.tt.

SECTION 8 STATEMENTS

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law:

There are no documents of this nature held by the Institute at this time.

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside NIHERST, or similar documents containing rules, policies, guidelines, practices or precedents:

- Government Circulars
- NIHERST Act No. 20 of 1984 (Chap 39:58 of Laws of Republic of Trinidad & Tobago)
- NIHERST Brand Guide
- NIHERST Financial Policy and Procedures Manual
- NIHERST HSE Management System
- NIHERST ICT Guidelines (Cybersecurity, Password Construction, Email Etiquette)
- NIHERST Institutional Policy Manual
- NIHERST Internal and External Communications Guidelines
- NIHERST Manual of Human Resource Policies and Procedures
- NIHERST Pension Fund Plan Members Reference Guide
- NIHERST Pension Fund Plan Trust Deed and Rules
- NIHERST Records and Information Management Procedures and Guidelines
- NIHERST-PSA Collective Agreements
- Shaping Performance: A Manual for Performance Management in the Public Service
- State Enterprises Performance Monitoring Manual

Section 8 (1) (a) (b)

In enforcing written laws or schemes administered by NIHERST where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, written laws or schemes.

There are no statements to be published under this section at this time.

SECTION 9 STATEMENTS

Section 9 (1) (a)

A report or a statement containing the advice or recommendations, of a body or entity established within NIHERST.

- Reports of Policy and Procedures Development Team (2020-2021)
- Review of NIHERST Management Tenders Committee (2020)
- Making the Connection – Improvement of NIHERST Procurement Processes, Procedures with Recommendations and Operating Procedures for Mapped Processes (2018)
- Report on the first M&E workshop conducted for NIHERST staff over a 6-day period: September 6th–8th and 14th–16th 2016 (2016)
- Final Report on the NIHERST Brainstorming Exercise: Towards the Development of a New Strategic Plan 2016–2020 (2016)

Section 9 (1) (b)

A report or a statement containing the advice or recommendations, of a body or entity established outside NIHERST by or under written law, or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to NIHERST or to the responsible Minister.

- Joint Select Committee - An Inquiry into the Role of NIHERST in the Development of the STEM in Trinidad and Tobago Written Responses (NIHERST) 2021
- Building a National Innovation System for Trinidad and Tobago – Final Report (Vision 2020 Sub-Committee on Science, Technology and Innovation) February 2005
- A national policy on Science, Technology and Innovation for Trinidad & Tobago: Into a new era of human development and international competitiveness, National Task Force on Science, Technology and Innovation Policy, 2001

Section 9 (1) (c)

A report or a statement containing the advice or recommendations, of an inter-departmental committee whose membership includes an officer of NIHERST.

There are no documents of this nature held by the Institute at this time.

Section 9 (1) (d)

A report or a statement containing the advice or recommendations, of a committee established within NIHERST to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of NIHERST who is not a member of the committee.

- Science City Report for Ministry of Education (2021)
- Reports of Policy and Procedures Development Team (2020-2021)
- NIHERST Contribution to Government Roadmap Committee (2020)
- Review of NIHERST Management Tenders Committee (2020)
- Making the Connection – Improvement of NIHERST Procurement Processes, Procedures with Recommendations and Operating Procedures for Mapped Processes (2018)
- NIHERST's Contribution and Relevance to the National Innovation System (2017)
- Final Report on the NIHERST Brainstorming Exercise: Towards the development of a new strategic plan 2016–2020 (2016)

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for NIHERST by a scientific or technical expert, whether employed within NIHERST or not, including a report expressing the opinion of such an expert on scientific or technical matters.

NIHERST Science, Technology and Innovation Statistical Surveys S&T Indicators (conducted annually and published at niherst.gov.tt)

- Science and Technology Indicators 2000-2004, 2005 -2021
- Human Resources in Science and Technology in the Public Sector, 2001

STEM Education

- Survey of Mathematics in Primary Schools, 2017
- Survey of Mathematics in Secondary Schools, 2016
- Survey of Science in Primary Schools, 2015
- Survey of Middle Form Students, 2014
- Survey of Engineering Graduates, 2001
- Survey of Science in Secondary Schools, 2011
- Survey of Graduates of Technical Institutions, 2008
- Survey to Identify the Characteristics of an Ideal University, 2007
- Survey of Social Sciences Graduates, 2007
- The Survey of Mathematics in Primary Schools, 2007
- Survey of Mathematics in Secondary Schools, 2006
- Survey of Science and Agriculture Graduates, 2004
- Study of Science in Primary Schools, 2003
- C.X.C. and G.C.E. A' Level Results 2002

Innovation

- Survey of Innovation in the Assembly-Type and Related Industries, 2013
- Survey of Innovation in the ICT Sector, 2013
- Survey of Innovation in the Publishing, Printing and Paper Converter Industry, 2010
- Survey of Innovation in the Tourism Sector, 2009
- Survey of Innovation in the Chemical and Non-Metallic Products Industry, 2008
- National Innovation Survey of the Food and Beverage Industry in Trinidad and Tobago, 2006

ICT

Utilisation of Information Technology by Households, 2009, 2001

Public Perception of Science

Survey on the Public Perception of Science, 2012, 2005

Environmental Awareness and Practices

Survey of Environmental Awareness and Practices, 2013, 2008

NIHERST Sectoral Innovation Mapping Studies

- ICT Sectoral Innovation Mapping Study on the Software and Web Development Industries, 2021
- Trinidad and Tobago's Energy Services SIM Study, 2019
- SIM of the ICT Sector Case Study: The Animation Industry of Trinidad and Tobago, 2018

Icons in Science, Technology and Innovation

- Caribbean Women in Science and Their Careers, 2011
- Caribbean Icons in Science, Technology and Innovation: Volumes 1-2, Caribbean Council for Science and Technology and NIHERST, 2005-2010
- Trinidad & Tobago Icons in Science & Technology: Volumes 1-2, 2005-2009

Other Reports

- NIHERST Contributions to the Revised Chapter on Science, Technology, Innovation and Research (STIR) of the Post Cotonou Partnership Agreement, 2019
- National Science & Technology Policy (draft prepared in-house), 2014
- Business and innovation success stories from Trinidad and Tobago, 2007
- Towards A National Science and Technology Education Policy: A position paper, 2005
- Report of Seamless System of Education and Training in Trinidad and Tobago, 2004
- Feasibility Study for a National Science Centre for Trinidad and Tobago (Symonds Group Limited, Bristol, UK), 2001

800—Continued

**2021 PUBLIC STATEMENT OF THE NATIONAL INSTITUTE OF HIGHER EDUCATION
(RESEARCH, SCIENCE AND TECHNOLOGY)—CONTINUED**

SECTION 9 (1) (f)

A report prepared for NIHERST by a consultant who was paid for preparing the report.

- Review of the Procurement Process - Provision of Consultancy Services to assist with the closeout of Contracts for the Science City Project, (Moore Business Solutions (Trinidad) Limited) 2021
- HR Operational Efficiency Review report, (Dr. Hyacinth Guy Human Resource Company) 2020
- Special Internal Audit Advisory Services (Moore Business Solutions (Trinidad) Limited) 2020
- Civil Engineer's Reports on the Science City Project (Chris Harrysingh) 2019
- NIHERST Key Issues and Challenges in 2018, A Strategic Analysis Report Towards Strategic Plan 2019-2021 (VSL Consultants) 2019
- Organisation Transformation Study...the Restructuring of NIHERST (HRC Associates) 2017
- NIHERST Cash Control Review (Thaxa Consulting) 2017
- NIHERST Payroll Review (Camille Dhoray) 2016
- Sub-surface Investigation for the Proposed Construction of a Science City at Indian Trail, Couva for NIHERST (Trinidad Engineering & Research (1978) Ltd.) Feb 2015
- NIHERST Science City - Phase 1 - Hydrological Assessment Report (CEP Limited) January 2015
- NIHERST Tendering Process Review (Camille Dhoray) 2014
- Survey Report - Re-establishment of a Monument for Site in Couva for Construction of a New NIHERST National Science Centre (Trintoplan Consultants Limited) August 2013
- Drainage Design Report - Revision 2 - NIHERST Science City at Couva for Eco-Engineering Consultants Limited (Trintoplan Consultants Ltd.) July 2013
- Review of the Business Plan for the Establishment of a National Science Centre for Trinidad and Tobago (M M Monique & Associates) May 2013
- Geotechnical Report for Geotechnical Investigation for Construction of a National Science Centre - Indian Trail at Couva for NIHERST (Trintoplan Consultants Limited) March 2013
- Survey Report - Monumentation & Topographic Surveys for Site in Couva for Construction of a New National Science Centre for NIHERST (Trintoplan Consultants Limited) October 2012
- Report on Review of Science and Technology Framework in Selected Countries (Clive Pegus) 2007
- Science and Technology Legal Framework for Trinidad and Tobago (Clive Pegus) 2007
- A National Science, Technology and Innovation Policy for Trinidad and Tobago (Satarine Balkaransingh), 2006
- Feasibility Study for a National Science Centre for Trinidad and Tobago (Symonds Group Limited, Bristol, UK) 2001

SECTION 9 (1) (g)

A report prepared within NIHERST and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.
There are no reports to be published under this section at this time.

SECTION 9 (1) (h)

A report on the performance or efficiency of NIHERST, whether the report is of a general nature or concerns a particular policy, programme or project administered by NIHERST.

- Joint Select Committee - An Inquiry into the Role of NIHERST in the Development of the STEM in Trinidad and Tobago Written Responses (NIHERST) 2021
- Review of the Procurement Process - Provision of Consultancy Services to assist with the closeout of Contracts for the Science City Project, (Moore Business Solutions (Trinidad) Limited) 2021
- HR Operational Efficiency Review report, (Dr. Hyacinth Guy Human Resource Company) 2020
- Science City Report, May 20, 2020
- Civil Engineer's Reports on the Science City Project (Chris Harrysingh) 2019
- Board of Governors Annual Performance Appraisal Reports 2019/2020
- Special Internal Audit Advisory Services (Moore Business Solutions (Trinidad) Limited) 2020
- NIHERST Annual Administrative Reports 2001 to 2020
- NIHERST Audited Financial Statements for years ended 31 December 2001 to 2010
- NIHERST Cash Control Review (Thaxa Consulting) 2017
- NIHERST Payroll Review (Camille Dhoray) 2016
- NIHERST Tendering Process Review (Camille Dhoray) 2014
- Review of the Science Popularisation Programmes of the NIHERST/NGC National Science Centre Trinidad and Tobago, 2013

SECTION 9 (1) (i)

A report containing final plans or proposals for the re-organisation of the functions of NIHERST, the establishment of a new policy, programme or project administered by NIHERST whether or not the plans or proposals are subject to approval by an officer of NIHERST, another public authority, the responsible Minister or Cabinet.
NIHERST Strategic Plans 2011-2015, 2020-2022

SECTION 9 (1) (j)

A statement prepared within NIHERST and containing policy directions for the drafting of legislation.

- National Science and Technology Policy (draft), 2014
- Towards A National Science and Technology Education Policy: A position paper, 2005

SECTION 9 (1) (k)

A report of a test carried out within NIHERST on a product for the purpose of purchasing equipment.

There are no reports to be published under this section at this time.

SECTION 9 (1) (l)

An environmental impact statement prepared within NIHERST.

There are no statements to be published under this section at this time.

SECTION 9 (1) (m)

A valuation report prepared for NIHERST by a valuator, whether or not the valuator is an officer of NIHERST.

NIHERST Pension Fund Plan Actuarial Valuation Reports as at 1 November 2003, 2006, 2009, 2012, 2015, and 2018

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