



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

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SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Public Health [2019 Novel Coronavirus (2019-nCoV)] (No. 10) Regulations, 2020—(Legal Notice No. 75 of 2020).

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MINISTRY OF COMMUNITY DEVELOPMENT, CULTURE AND THE ARTS

CONFIRMATION OF APPOINTMENT

IN ACCORDANCE with part (1) of Director of Personnel Administration's Circular Memorandum E/18 of 2006 the following arrangement is submitted for publication:

Confirmation

Name	Rank of Officer	Date
Mr. Fyze Mohammed	Messenger I	1st September, 2012

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TENDER FOR EXPRESSIONS OF INTEREST FOR CONSULTANCY SERVICES TO DESIGN AND IMPLEMENT A COMMUNICATION AND PUBLIC EDUCATION CAMPAIGN FOR THE MINISTRY OF THE ATTORNEY GENERAL AND LEGAL AFFAIRS, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT), INTER-AMERICAN DEVELOPMENT BANK (IDB), LOAN No. LO 3022/OC-TT

The Government of the Republic of Trinidad and Tobago (GORTT), through the Ministry of the Attorney General and Legal Affairs (AGLA) has received financing from the Inter-American Development Bank (IDB), toward the cost of the Strengthened Information Management at the Registrar General's Department (SIMRGD), and intends to apply part of the proceeds for the above mentioned consulting services.

The Registrar General's Department (RGD) holds the responsibility for the registration of all civil, land and company records and is the sole custodian of these records systems. The SIMRGD initiatives aim to improve the services offered to citizens of Trinidad and Tobago. The AGLA is seeking to conduct an awareness campaign informing the public of the services provided by the RGD. The initiative will be broken down into three components:

- i. **Component One:** Promoting the Land Registry of Trinidad and Tobago as it relates to the Introduction and launch of the Property Business Registration System, Land Rights for men and women, benefits of Real Property Act Titles, processes for transferring property and locations and available services offered by the RGD .
- ii. **Component Two:** Promoting the availability of Civil Registry Services, specifically Birth Name Insertions for Child and Father's names and Bedside Registration.
- iii. **Component Three:** Promote the other activities under the SIMRGD project that will impact the general public and specialized clients of the Registrar General's Department (RGD) such as lawyers, banks, etc.

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TENDER FOR EXPRESSIONS OF INTEREST FOR CONSULTANCY SERVICES TO DESIGN AND IMPLEMENT A COMMUNICATION AND PUBLIC EDUCATION CAMPAIGN FOR THE MINISTRY OF ATTORNEY GENERAL AND LEGAL AFFAIRS, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT), INTER-AMERICAN DEVELOPMENT BANK (IDB), LOAN No. LO 3022/OC-TT—CONTINUED

The Central Tenders Board on behalf of the Executing Agency, the Ministry of the Attorney General and Legal Affairs, now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services.

This submission must include, at a minimum:

- (a) a company profile inclusive of a signed transmittal letter (including but not limited to brochures);
- (b) description of similar assignments;
- (c) experience in similar conditions;
- (d) availability of appropriate skills among staff; and
- (e) financial capacity by way of a Bank reference letter, etc.

The short lists shall comprise six (6) firms with a wide geographic spread, with no more than two firms from any one country and at least one firm from a Bank Borrowing member country.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank; “Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank”, GN-2350-9, and is open to all eligible bidders as defined in the policies, which can be found at <http://www.iadb.org/procurement>.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Consultant Policies.

For clarification and queries contact the officer at Address two (2) below from Monday to Friday from 8.00 a.m. to 4.00 p.m. (local time).

An original and six (6) copies of the Expressions of Interest and all related documents must be submitted in a sealed envelope(s) clearly marked: “Expressions of Interest for Consultancy Services to Design and Implement a Communication and Public Education Campaign for the Ministry of Attorney General and Legal Affairs, Government of the Republic of Trinidad and Tobago (GORTT), Inter-American Development Bank (IDB), Loan No. 3022/OC/TT”.

Envelopes must be addressed to the Chairman, Central Tenders Board at Address One (1) below and deposited in the Brown Tenders Box located in the lobby of the Board’s Office not later than 1.00 p.m. (Local Time) on Thursday 26th March, 2020. Submissions will be opened publicly shortly thereafter. An authorised representative of the firm may attend the opening at Address One (1) below.

Address (1)

Chairman
Central Tenders Board
116, Frederick Street
Port-of-Spain
Republic of Trinidad and Tobago
Telephone Number: 1 (868) 625-3565
Facsimile: 1 (868) 625-1809
Email: mofctb@gov.tt

Address (2)

Michael Ramkissoon
Project Manager
Project Implementation Unit - Strengthened Information
Management at the Registrar General’s Department
Ministry of Attorney General and Legal Affairs
Level 6, AGLA Tower, Government Campus
Corner of London and Richmond Streets
Port-of-Spain
Republic of Trinidad and Tobago
Telephone Number: 1 (868) 223-2452 Ext. 3409
E-mail: procurementmla@gov.tt

Applicants should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, documents should be packaged accordingly.

The Central Tenders Board does not bind itself to accept any submission.

The Central Tenders Board reserves the right to cancel the Request for Expressions of Interest in its entirety or even partially, without defraying any cost incurred by any Firm in the preparation and submission of such Expression of Interest.

Late submissions will not be considered under any circumstances.

Interested Firms are advised that the Request for Expressions of Interest will be advertised on the United Nations Development Business (UNDB) Website, the IDB Website and the Ministry of Finance Website: <http://www.finance.gov.tt>.

K. EMAMALI
Chairman,
Central Tenders Board,

Government of the Republic of Trinidad and Tobago

2nd March, 2020.