



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 59

Caroni, Trinidad, Tuesday 29th September, 2020—Price \$1.00

No. 170

1247

SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Corporation Tax (Small and Medium Enterprises Loan Guarantee Programme) (Exemption) (Amendment) Order, 2020—
(Legal Notice No. 329 of 2020).

1248

TOBAGO HOUSE OF ASSEMBLY

NOTICE OF VACANCY FOR THE OFFICE OF REEF PATROLMAN, (RANGE 17/20C)

Applications are invited from suitably qualified officers in your Ministry/Department for the office of Reef Patrolman (Range 17/20C), Tobago House of Assembly.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Experience in the operation of an outboard motor boat and training as evidenced by a primary school leaving certificate or any equivalent combination of experience and training.

Necessary Special Requirements

Possession of Launch Captain's Licence, a Launch Engineer's Licence and a precept as an Estate Constable issued by the Commissioner of Police.

Required Knowledge, Skills and Abilities:

Knowledge of flora and fauna of reefs.

Knowledge of sea hazards and safety requirements at sea

Ability to operate an outboard motor boat

Ability to swim

Ability to establish and maintain effective working relationships with other employees and the public.

1248—Continued

TOBAGO HOUSE OF ASSEMBLY

NOTICE OF VACANCY FOR THE OFFICE OF REEF PATROLMAN, (RANGE 17/20C)—Continued

Distinguishing Features of Work:

An employee in this class is responsible for patrolling the Buccoo Reef area in a motor boat for the purpose of preventing unauthorized fishing and removal of items from the area such as corals, fishes, shells and other items. Work entails the operation of an outboard motor boat and includes responsibility for its general upkeep and maintenance. Work is performed with considerable independence in accordance with prescribed rules and procedure and is reviewed by a superior officer through daily discussions, inspections and reports.

Salary: (Range 17/20C) \$5289-\$6282/\$6690/\$6097-6747/7232 (2013)

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested Officers who hold permanent appointments must send their applications through their Permanent Secretaries of Heads of Department for endorsement/recommendation and submission to **The Chief Administrator, Tobago House of Assembly**.

Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to **The Chief Administrator, Tobago House of Assembly**.

Copies of relevant documents **must** accompany **ALL** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by **The Chief Administrator, Tobago House of Assembly** on or before but not later than **September 15, 2020**.

The Chief Administrator
Tobago House of Assembly
Persad's Building
Bacolet Street
Scarborough
Tobago

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist at:-

- The Tobago House of Assembly: and
- On the websites of the Service Commission Department at www.scd.org.tt and the Tobago House of Assembly at www.tha.gov.tt.

1248—Continued

TOBAGO HOUSE OF ASSEMBLY

NOTICE OF VACANCY FOR THE OFFICE OF REEF PATROLMAN, (RANGE 17/20C)—Continued

CLOSING DATE FOR RECEIPT OF APPLICATIONS IN THE TOBAGO HOUSE OF ASSEMBLY IS SEPTEMBER 15, 2020

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

A list of shortlisted applicants will be posted on the Tobago House of Assembly website.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, (THE CHIEF ADMINISTRATOR) WILL BE UNABLE TO DETERMINE YOUR ELIGIBILITY FOR THE OFFICE AND YOU WILL BE DEEMED UNSUITABLE.



Chief Administrator
Tobago House of Assembly

1249

NOTICE OF VACANCY FOR THE OFFICE OF ADMINISTRATOR, (GROUP 4B)

Applications are invited from suitably qualified officers in your Ministry/Department for the office of Administrator, (Group 4B), Tobago House of Assembly.

Particulars relating to the office are outlined below:

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Five (5) years' experience at a senior managerial level in the Public Service; and training as evidenced by the possession of a degree from a recognized university or any other recognized professional qualification; or any equivalent combination of experience and training.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Extensive knowledge of the Tobago House of Assembly Act No. 40 of 1996

Extensive knowledge of the principles and practices of modern management/or public administration.

Extensive knowledge of the rules, regulations and procedures pertaining to government's financial operations.

Considerable knowledge of the principles and practices of strategic planning.

Considerable knowledge of project management techniques.

Considerable knowledge of policy formulation.

Knowledge of the computer application systems geared for improving managerial effectiveness.

Ability to provide leadership and vision and promote effective teamwork.

1249—Continued

NOTICE OF VACANCY FOR THE OFFICE OF ADMINISTRATOR, (GROUP 4B)—Continued

Ability to conduct meetings and negotiations with persuasiveness and diplomacy.

Ability to command the respect of employees and associates at all levels and to maintain high ethical standards in internal and external relationships.

Ability to communicate effectively both orally and in writing.

Ability to manage efficiently and effectively a cadre of professional, technical and administrative personnel.

Ability to analyse issues, make mature judgements and solve problems.

DISTINGUISHING FEATURES OF WORK

An incumbent in this office is responsible for providing managerial support to the Secretary, Tobago House of Assembly in planning, organizing and directing the primary and administrative support functions of a Division under the Tobago House of Assembly. Work involves assisting in the development of policy related to the Division's programmes and projects; and contributing to the Tobago House of Assembly's Development Plans and the National Plan of the Government of Trinidad and Tobago. Work also includes developing and reviewing the strategic plan; monitoring and reviewing the Division's operations, projects and programmes to ensure the Divisions' strategic objectives are achieved. The incumbent also serves as Accounting Officer for a Division. Work is performed for innovativeness and independent judgement in accordance with existing policies and legislation and is reviewed by an administrative superior, Tobago House of Assembly for adherence to policy objectives and for effectiveness through discussions and reports.

Salary: Group 4B - \$21,260 (2013)

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested Officers who hold permanent appointments must send their applications through their Permanent Secretaries of Heads of Department for endorsement/recommendation and submission to **The Chief Administrator, Tobago House of Assembly**.

Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to **The Chief Administrator, Tobago House of Assembly**.

Copies of relevant documents must accompany ALL applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by **The Chief Administrator, Tobago House of Assembly** on or before but not later than **September 15, 2020 to**

**The Chief Administrator
Tobago House of Assembly
Persad's Building, Bacolet Street
Scarborough
Tobago**

1249—Continued

NOTICE OF VACANCY FOR THE OFFICE OF ADMINISTRATOR, (GROUP 4B)—Continued

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application forms, Job Specification and the Application Checklist at:-

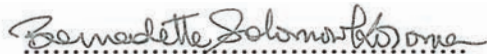
- The Tobago House of Assembly and
- On the websites of the Service Commission Department at www.scd.org.tt and the Tobago House of Assembly at www.tha.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS IN THE TOBAGO HOUSE OF ASSEMBLY; **September 15, 2020.**

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice Your application should be dated and submitted within the period of this Notice of Vacancy.

A list of shortlisted applicants will be posted on Tobago House of Assembly website.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE CHIEF ADMINISTRATOR WILL BE UNABLE TO DETERMINE YOUR ELIGIBILITY FOR THE OFFICE AND YOU WILL BE DEEMED UNSUITABLE.



**Chief Administrator
Tobago House of Assembly**

1250

EXTENSION OF CLOSING DATE FOR THE TENDER FOR THE SUPPLY AND IMPLEMENTATION OF A BUSINESS INTELLIGENCE AND ANALYTICS SOFTWARE FOR THE MINISTRY OF TRADE AND INDUSTRY, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT) INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN NO. 3575/OC-TT

PROSPECTIVE tenderers are advised that the closing date for the receipt of tenders for the above mentioned project has been extended from Thursday 3rd September, 2020 to 1.00 p.m. on Thursday 17th September, 2020.

Tenderers should note that the dimensions of the slot in the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered under any circumstances.

25th August, 2020.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board

1251

PROSPECTIVE tenderers are advised that the closing date for the receipt of tenders for the above mentioned project has been further extended from Thursday 17th September, 2020 to 1.00 p.m. on Thursday 1st October, 2020.

Tenderers should note that the dimensions of the slot in the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered under any circumstances.

16th September, 2020.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board

1252

EXTENSION OF CLOSING DATE FOR TENDER FOR CONSULTANCY SERVICES FOR A DIAGNOSTIC ASSESSMENT AND OPTIMIZATION OF THE INTEGRATED HUMAN RESOURCE INFORMATION SYSTEM (IHRIS) IN THE PUBLIC SERVICE, FOR THE MINISTRY OF FINANCE, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT)

PROSPECTIVE consultants are advised that the closing date for the receipt of proposals for the above mentioned project has been extended from Thursday 3rd September, 2020 to 1.00 p.m. (local time) on Thursday 17th September, 2020.

Consultants are reminded that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm.

Late proposals will not be considered under any circumstances.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board

1st September, 2020.

1253

**TENDER FOR THE SUPPLY AND DELIVERY OF ONE TRACTOR TRUCK FOR THE ENGINEERING DIVISION
MINISTRY OF AGRICULTURE, LAND AND FISHERIES**

TENDERS are invited for the Supply and Delivery of One (1) Tractor Truck for the Engineering Division, Ministry of Agriculture, Land and Fisheries.

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Numbers 625-3577 or 625-3565.

Any technical information can be obtained during normal working hours from Mr. Roosevelt Jacob, Agricultural Engineer I, Engineering Division, Ministry of Agriculture, Land and Fisheries at Telephone Numbers 642-0363 or 642-0267.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (b) a valid Certificate of Compliance issued in accordance with the National Insurance Act.

An original and (3) copies of the tender must be placed in sealed envelopes clearly marked on the outside: "Tender for the Supply and Delivery of One (1) Tractor Truck, for the Engineering Division, Ministry of Agriculture, Land and Fisheries."

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 1st October, 2020.

Tenders will be opened publicly at the Board's Office shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting its tender.

Tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

A. DWARIKA-LOCHAN
Chairman
Central Tenders Board

11th September, 2020.

1254

**NOTICE OF REMOVAL OF DEFUNCT COMPANIES
FROM REGISTER**

[Section 461(5) of the Companies Act, 1995, Chap. 81:01]

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 14th September, 2020.

Name of Companies

AIC FINANCIAL GROUP LIMITED—A 3077 (95)
AFFORDABLE WINDOW WASH LTD.—A 6419 (95)
ARMAGEDDON SECURITY LIMITED—A 6767 (95)
BELDRA LIMITED—B 1185 (95)
BEACH HOUSE MEDIA LTD.—B 3362 (95)
CELLBUGGY LTD.—C 7559 (95)
FRESH PC LIMITED—F 2236 (95)
ELLEJO CORPORATE COMMUNICATIONS AND
EVENT MANAGEMENT LTD.—E 2248 (95)
GLOBAL HOLDINGS LIMITED—G 1106 (95)
R.B. BACHEW HARDWARE LIMITED—R 1754 (95)
M.I.N.G SERVICES LIMITED—M 2695 (95)
RISHI'S TOTAL RENTALS LIMITED—R 2724 (95)
RISHI PROPERTIES LIMITED—R 2920 (95)

READERS PARADISE-BOOK AND COFFEE SHOP
LTD.—R 3235 (95)
SAN RAFAEL PROPERTY DEVELOPMENT COMPANY
LIMITED—S 2219 (C)
SAGE INVESTMENTS LIMITED—S 4523 (95)
SAN RAPHAEL REGENCY PARK MANAGEMENT
COMPANY LIMITED—S 6758 (C)
ULTIMATE PLANNERS LIMITED—U 431 (95)
MOBIRL LTD.—C 2013042602996
HARMONY FARMS LIMITED—C 2015070108261
SULABI ENTERPRISES LTD.—C 2015100200306
GOOD KARMA JANITORIAL SERVICES LIMITED—
C 2016062407146
DESODIA CONSULTING GROUP LIMITED—
C 2017060204863
15 VALLETON CONDO LIMITED—C 2018052504184
GENOMICS SCHOOL OF MEDICINE LTD.—
C 2018070305034

Dated this 14th day of September, 2020 at the Registrar General's Office.

K. BRIDGEWATER
Registrar General