



# TRINIDAD AND TOBAGO GAZETTE

VOL. 59

Caroni, Trinidad, Thursday 18th June, 2020—Price \$1.00

No. 103

No.	GAZETTE NOTICE	PAGE	No.	GAZETTE NOTICE	PAGE
733	Notice re Supplements ... ..	805	738	Central Bank, Weekly Statement of Account as at 10th June, 2020	810
734	Assent to Acts ... ..	806	739	Tax Appeal Board—Practice Direction No.6 Covid-19 Safety Protocols	811
735	Publication of Bill ... ..	806	740	Notice—To all Share Holders Trinidad Freeholds Ltd.	821
736	Claims against Estate of deceased person ...				
737	Probate and Letters of Administration—Applications	807			

THE FOLLOWING HAVE BEEN ISSUED:

ACT No. 13 of 2020—“An Act to amend the Interception of Communications Act, Chap. 15:08”—(\$8.00).

ACT No. 14 of 2020—“An Act to amend the Copyright Act, Chap. 82:80, to give effect to the Marrakesh Treaty to Facilitate Access to Published Works for Persons who are Blind, Visually Impaired or otherwise Print Disabled and to the Beijing Treaty on Audiovisual Performances”—(\$2.80).

ACT No. 15 of 2020—“An Act to amend the Motor Vehicles and Road Traffic Act, Chap. 48:50”—(\$6.80).

BILL entitled “An Act to amend the Domestic Violence Act, Chap. 45:56 to provide for emergency protection orders and for related matters”—(\$9.60).

733

SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette*:

*Legal Supplement Part A—*

Act No. 13 of 2020—“An Act to amend the Interception of Communications Act, Chap. 15:08”.

Act No. 14 of 2020—“An Act to amend the Copyright Act, Chap. 82:80, to give effect to the Marrakesh Treaty to Facilitate Access to Published Works for Persons who are Blind, Visually Impaired or otherwise Print Disabled and to the Beijing Treaty on Audiovisual Performances”.

Act No. 15 of 2020—“An Act to amend the Motor Vehicles and Road Traffic Act, Chap. 48:50”.

*Legal Supplement Part B—*

Motor Vehicles and Road Traffic (Extension of Time) Order, 2020—(Legal Notice No. 132 of 2020).

Regulated Industries Commission (Approval of Cess) Order, 2020—(Legal Notice No. 133 of 2020).

*Legal Supplement Part C—*

Bill entitled “An Act to amend the Domestic Violence Act, Chap. 45:56 to provide for emergency protection orders and for related matters”.

734

## ASSENT TO ACTS

THE UNDERMENTIONED ACTS enacted by Her Excellency the President with the advice and consent of the Senate and House of Representatives have been assented to by Her Excellency and are published as Supplements to this *Trinidad and Tobago Gazette*:

<i>Number of Act</i>	<i>Short Title of Act</i>	<i>Date of Assent</i>
13 of 2020 ... ..	The Interception of Communications (Amendment) Act, 2020	15th June, 2020.
14 of 2020 ... ..	The Copyright (Amendment) Act, 2020	15th June, 2020.
15 of 2020 ... ..	The Motor Vehicles and Road Traffic (Amendment) Act, 2020	15th June, 2020.

18th June, 2020.

J. SAMPSON-MEIGUEL  
*Clerk of the House*

735

## PUBLICATION OF BILL

NOTICE is hereby given that the following Bill is published as a Supplement to this *Trinidad and Tobago Gazette* for public information:

The Domestic Violence (Amendment) Bill, 2020.

Copies of the Bill may be purchased from the Government Printery Sales Section, 55–57, Eteck Park, Frederick Settlement, Caroni.

16th June, 2020.

B. CAESAR  
*Clerk of the Senate*

736

## REPUBLIC OF TRINIDAD AND TOBAGO

## IN THE ESTATE OF

FRANCIS HUGH BOISSELLE also called HUGH BOISSELLE also called HUGH FRANCIS BOISSELLE—*Deceased*  
who died on the 1st day of July, 2016

NOTICE is hereby given that Creditors and other persons having claims against, or interest in the Estate of the above named deceased, should give notice in writing to Vanessa Allana Knights of 93A River Road, Arima, who is the Attorney-at-law for Amrill Eupharasia, Boisselle also called Amryll Eupharasia Boisselle also called Amryll Boisselle, Sandra Sankar also called Sandra Laura Sankar also called Laura Sandra Sankar, Debra Kayman also called Jenifer Debra Kayman also called Debra Jenifer Kayman and Patricia Celestine Bernard also called Patricia Bernard, the Legal Personal Representatives of the Estate of the above named deceased, to whom a grant of Letters of Administration was issued by the High Court of Justice not later than Friday 31st of July, 2020, after which date the said Amrill Eupharasia Boisselle also called Amryll Eupharasia Boisselle also called Amryll Boisselle, and Sandra Sankar also called Sandra Laura Sankar also called Laura Sandra Sankar and Debra Kayman also called Jenifer Debra Kayman also called Debra Jenifer Kayman and Patricia Celestine Bernard also called Patricia Bernard intends to distribute the Estate of the said deceased, among the parties entitled thereto having regard only to the claims for which notice has been received by the said Vanessa Allana Knights.

Dated this 11th day of June, 2020.

VANESSA ALLANA KNIGHTS

ATTORNEY-AT-LAW FOR

*Amril Eupharasia Boisselle also called Amryll Eupharasia Boisselle also called Amryll Boisselle, Sandra Sankar also called Sandra Laura Sankar also called Laura Sandra Sankar, Debra Kayman also called Jenifer Debra Kayman also called Debra Jenifer Kayman and Patricia Celestine Bernard also called Patricia Bernard to whom a Grant of Letters of Administration of the above-named deceased was issued by the High Court of Justice.*

737

## PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate or Letters of Administration:

- PROBATE of the Will dated the 18th day of December, 2013, of **URSULA GONASH** of 16, Passion Fruit Drive, Santa Rosa, Arima, Trinidad, who died on the 20th day of February, 2019, by **Ingrid Selby** of Fourth Street West, Delamarre, Trincity, Tacarigua, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RAMNARINE SANKAR** of 395, Navet Village, Rio Claro, Charuma, Trinidad, who died on the 3rd day of July, 2017, by **Bernadette Sankar** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **EDMUND JOHN** of 69, Canaan Road, Mahaica, Point Fortin, La Brea, Trinidad, who died on the 12th day of November, 2015, by **Verna Alice John** otherwise **Verna John** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION with Will dated the 8th day of June, 2017, annexed of the estate of **RAMPHAL DOLCHAN LAL** of 90, La Fortune, Woodland, Naparima, Trinidad, who died on the 15th day of November, 2018, by **Kamla Seelochan** of the same place, the sole residuary devisee and/or legatee named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **KATHY-ANN GALINDO-JACK** of 122, Magnolia Drive, La Florissante, d'Abadie, Arima, Trinidad, who died on the 16th day of June, 2009, by **Kenwyn Jack** of the same place, her lawful husband;
- PROBATE of the Will dated the 7th day of June, 2013, of **EMMANUEL SOLOMON RUSSELL** otherwise **SOLOMON RUSSELL** of 7, 4th Street East, Casselton Avenue, Trincity, Tacarigua, Trinidad, who died on the 24th day of December, 2016, by **Peter Russell** of the same place, the sole executor named in the Will;
- PROBATE of the Will dated the 1st day of December, 2007, of **BHIMDAYE GUPPY** of 645, Rita Court, Block 4, Palmiste, Naparima, Trinidad, who died on the 21st day of December, 2015, by **Natasha Guppy** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **HILLAND IFILL** otherwise **HILLAND O IFILL** of 39, Ibis Drive, Pleasantville, San Fernando, Trinidad, who died on the 8th day of May, 2017, by **Denise Nicholson Ifill** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 23rd day of June, 1984, of **RAMLOGAN MANGANEE** otherwise **DOOKERAN MANGANEE** of 21, Market Street, Marabella, Naparima, Trinidad, who died on the 30th day of March, 1986, by **Vishnu Ramlogan** of the same place, the other executor named in the Will;
- PROBATE of the Will dated the 10th day of September, 2015, of **ANDREW HERNANDEZ** otherwise **ANDREW GILBERT HERNANDEZ** of Light Pole No. 196, Lower Village, Paria Main Road, Blanchisseuse, Trinidad, who died on the 15th day of August, 2018, by **Mark Andre Hernandez** and **Jeffrey Anthony Hernandez** both of the same place, the executors named in the Will;
- PROBATE of the Will dated the 28th day of October, 2011, of **BERNADETTE THERESA ASHBY** otherwise **BERNADETTE ASHBY** of 2, John Street, Tunapuna, Tacarigua, Trinidad, who died on the 6th day of June, 2018, by **Marva Ashby Williams** of St. Thomas Street, Tunapuna, Tacarigua, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **OSWALD EDGAR WILLIAMS** of 29, Hibiscus Drive, Pleasantville, San Fernando, Trinidad, who died on the 9th day of September, 1993, by **Ronald Oswald Williams** of the same place, his son and the only person entitled to the estate;
- PROBATE of the Will dated the 4th day of December, 2013, of **FRANCIS GONZALES** of Light Pole No. 65C, Paramin Hill, Maraval, Diego Martin, Trinidad, who died on the 2nd day of June, 2014, by **Patsy Gonzales-Mendez** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 19th day of November, 2014, of **SAHIDE MOHAMMED** otherwise **SAYEED RAHAMAN** of 4, Pasea Main Road, Tunapuna, Tacarigua, Trinidad, who died on the 12th day of September, 2018, by **Shaheeba Mohammed-Harroo** of Light Post No. 21, Seventh Avenue, Malick, Barataria, St. Ann's, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **SUSAN JAGMOHAN** of Light Pole No. 2, Marshall Trace Extension, Warrenville, Cunupia, Trinidad, who died on the 7th day of December, 2010, by **Lauralee Jagmohan-Copeland** of 3, Ramjit Street, El Dorado, Tacarigua, Trinidad, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **VISHNU JAGGESSAR** of 108, Gainda Street, Appo Avenue, Orangefield Settlement, Carapichaima, Chaguanas, Trinidad, who died on the 22nd day of May, 2011, by **Budram Jaggesar** of the same place, his brother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION with Will dated the 9th day of September, 1991, annexed of the estate of **DONALD WALKER** otherwise **DONALD RUDOLPH WALKER** of 8B, Mt. Hope Villas, St. Ann's, Trinidad, who died on the 30th day of August, 2017, by **Jannin Margaret Haynes** of 39, Edward Street, Port-of-Spain, Trinidad, the lawfully appointed attorney of **Beryl Walker**;

737—Continued

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **ADOLPHUS EBENEZER BRIGGS** otherwise **KYLETTE EBENEZER ADOLPHUS BRIGGS** of 19, Singh Terrace, Diamond Village, Naparima, Trinidad, who died on the 5th day of October, 2010, by **Janet Marilyn Reid** of 17, Archibald Street, Deli Road, Fyzabad, Siparia, Trinidad, his lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate **LUENDA NOAMI ADORA ANTHONY** of 39, Falcon Crest, Cochrane Village, Guapo, La Brea, Trinidad, who died on the 17th day of January, 2017, by **Nicole Amadale Anthony** otherwise **Nicole Anthony** of the same place, her mother and the only person entitled to the estate;
- PROBATE of the Will dated the 22nd day of August, 2018, of **YESNATH SINGH** of 103, Tableland Local Road, Tableland, Ortoire, Trinidad, who died on the 31st day of May, 2019, by **Joan Roopnarine** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **HARRY PERSAD RAJKUMAR** of 13, Tableland Road, Tableland, Ortoire, Trinidad, who died on the 15th day of August, 2014, by **Cyntra Achong** of 17, Coblentz Avenue, Cascade, St. Ann's, Trinidad, his daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 8th day of November, 2014, of **ANTHONY JOBITY** of 3, Team Drive, Majuba Cross Road, Petit Valley, Diego Martin, Trinidad, who died on the 4th day of December, 2014, by **Bryan Stowe** of 175A, Marcano Drive, North Post, Diego Martin, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION with Will dated the 13th day of September, 2016, annexed of the estate of **CLARENCE ALEXANDER BRATHWAITE** otherwise **CLARENCE BRATHWAITE** otherwise **CLARIE CLARENCE BRATHWAITE** of 13, Douglin Drive, South Trunk Road, La Romain, Naparima, Trinidad, who died on the 31st day of July, 2018, by **Jacqueline Charles** of 9, Prince Albert Street, Victoria Village, Naparima, Trinidad, the residuary devisee named in the Will;
- PROBATE of the Will dated the 14th day of October, 2011, of **MONEZ THERESA MARTIN** otherwise **MONEZ THERESE MCLEAN MARTIN** otherwise **MONEZ MC LEAN MARTIN** otherwise **MONEZ MARTIN** of 239, Southern Main Road, La Romain, Naparima, Trinidad, who died on the 29th day of October, 2014, by **Sherma Ann Marie Martin Hinnant** otherwise **Sherma A. Martin Hinnant** of 295, Southern Main Road, La Romain, Naparima, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 28th day of February, 2014, of **SHIRLEY GRIFFITH** otherwise **SHIRLEY WESCOTT** otherwise **SHIRLEY WESTCOTT** otherwise **SHIRLEY JANET WESCOTT** of 3, Mansanto Lane, Belle Eau Road, Belmont, Port-of-Spain, Trinidad, who died on the 17th day of September, 2017, by **David Griffith** otherwise **David Alexander Griffith** and **Wendell Griffith** both of the same place, the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **WINSTON SMITH** otherwise **WINSTON JOSEPH SMITH** of 18, Cipriani Street, Morvant, St. Ann's, Trinidad, who died on the 7th day of December, 2017, by **Claudette Antoine Smith** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 16th day of November, 2014, of **ALSTON MILLER** of 39, Papourie Road, Duncan Village, Naparima, Trinidad, who died on the 16th day of September, 2017, by **Subert Gilbert** of 37, Belmont Valley Road, Belmont, Port-of-Spain, Trinidad, and **Dane Aston Miller** of Lot No. 96, Coral Drive, Bay View, La Romain, Naparima, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 10th day of January, 2014, of **DEONARINE HEERAMAN** of Heeradass Boulevard, Off Ojoe Road, Sangre Grande, Manzanilla, Trinidad, who died on the 3rd day of July, 2017, by **Sundar Heeraman** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **MARJORIE WILLIAMS** of 29, Hibiscus Drive, Pleasantville, San Fernando, Trinidad, who died on the 6th day of December, 1993, by **Ronald Oswald Williams** of the same place, her son and the only person entitled to the estate;
- PROBATE of the Will dated the 8th day of April, 2002, of **VICTOR CLAYTON ALLEYNE** otherwise **VICTOR ALLEYNE** of 14, Inverness Avenue, Cocoyea, San Fernando, Trinidad, who died on the 22nd day of February, 2016, by **RBC TRUST (TRINIDAD AND TOBAGO) LIMITED**, whose registered office is situated at St. Clair Place, 3–9, St. Clair Avenue, St. Clair, Port-of-Spain, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **HANSRAJ SAMLAL** of 47, Prince of Wales Street, San Fernando, Trinidad, who died on the 12th day of March, 2018, by **Doris Samlal** of the same place, his mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **NIRANJAN BHAGGAN** of 1060, Columbus Road, Lange Park, Chaguanas, Trinidad, who died on the 6th day of September, 2018, by **Chandroutee Ganess-Bhaggan** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 29th day of November, 2016, of **ELWIN GEORGE TIMOTHY** of 25, Hermitage Road, Gonzales, Belmont, Port-of-Spain, Trinidad, who died on the 21st day of February, 2017, by **Annette Murle Timothy** of the same place, the sole executrix named in the Will;



737—Continued

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 17th day of October, 2013, of **EUGENE MARCHAN** otherwise **CARSIMU EUGENE MARCHAN** otherwise **CASIMIRO MARCHAN** of 13, 4th Street East, Beaulieu Avenue, Trincity, Tacarigua, Trinidad, who died on the 5th day of January, 2019, by **Jennifer Ross-Baksh** of 41, Woodpecker Drive East, Edinburgh Gardens, Edinburgh 500, Chaguanas, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 24th day of August, 2000, of **VERONICA CEDENO** of St. Francis Village, Erin, Trinidad, who died on the 20th day of May, 2014, by **Wayne Pierre** of 14, Valsayn Gardens, Curepe, Tacarigua, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 24th day of April, 2014, of **MICHAEL KNOX** of 97, O'Meara Road, Carapo Village, Arima, Trinidad, who died on the 6th day of January, 2017, by **Florence Knox** and **Philomen Claudette Phillip** both of the same place, the executrices named in the Will;
- PROBATE of the Will dated the 15th day of August, 2011, of **WINSTON CYRIL LEWIS** of 14, Eight Street West, Dinsley Avenue, Trincity, Tacarigua, Trinidad, who died on the 2nd day of December, 2017, by **Rita Cecelia Theroulde** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **SYBIL VALERE** of Light Pole No. 20, Jairasingh Village, Coalmine, Sangre Grande, Manzanilla, Trinidad, who died on the 11th day of April, 2002, by **Lisa Regina Valere** otherwise **Lisa Valere-Thomas** of Light Pole No. 1056, Eastern Main Road, Comparo Village, Manzanilla, Trinidad, her daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 29th day of June, 2019, of **MABLE AGATHA NELSON** otherwise **MABLE NELSON** of 14A, Sunrees Road, Gosine Avenue, Penal, Siparia, Trinidad, who died on the 1st day of November, 2018, by **Yvonne Roberts** of 37, Gosine Avenue, Penal, Siparia, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ERNEST HASSANALI** otherwise **EARNEST HASSANALI** of 5, Arena Cemetery Street, Siewdass Road, Freeport, Chaguanas, Trinidad, who died on the 29th day of August, 2018, by **Julia Balkaran** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **GEOFFREY DOMINIC BYRON** of Lily Lane, Temple Street, Arima, Trinidad, who died on the 1st day of December, 2017, by **Candice La Toya Trim** of 20, Tiara Boulevard, Diamond Vale, Diego Martin, Trinidad, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **ALEXIS BURNLEY** of Light Pole No. 8B, Hernandez Road, Las Cuevas, Blanchisseuse, Trinidad, who died on the 22nd day of August, 2016, by **Joycelyn Burnley** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **ANDREW LEROY LUKE** otherwise **ANDREW LUKE** of 34, La Horquette Valley Road, Glencoe, Carenage, Diego Martin, Trinidad, who died on the 24th day of May, 2013, by **Shaquille Rasheed Andrew Marquis** otherwise **Shaquille Marquis** otherwise **Shaquille Rasheed Andrew** of Light Pole No. 45, La Horquette Road, Glencoe, Carenage, Diego Martin, Trinidad, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 26th day of November, 2004, of **DUNSTAN WILDMAN** of Vessigny Village, La Brea, Trinidad who died on the 24th day of November, 2009, by **Lidia Wildman** of Lot No. 1609, Vessigny Village, La Brea, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **WILHELMINA FOSTER** otherwise **WILHELMENA FOSTER** of 14, Sandalwood Avenue, Boy's Lane, d'Abadie, Arima, Trinidad, who died on the 6th day of December, 2011, by **Lisa Foster** of the same place, her lawfully adopted daughter and the only person entitled to the estate;
- PROBATE of the Will dated the 20th day of September, 2014, of **ALVIN CAESAR** of 438, Penal Rock Road, Penal, Debe, Trinidad, who died on the 27th day of January, 2017, by **Ann-Marie Gene** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 22nd day of August, 2018, of **TARAMATIE RAMBARAN** of 28, Ross Trace, St. Helena Village, Piarco, Tacarigua, Trinidad, who died on the 4th day of January, 2019, by **Ria Rambaran** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 23rd day of January, 1990, of **AGNES NINA** of 5, Quamina Street, St. James, Port-of-Spain, Trinidad, who died on the 5th day of March, 1996, by **Austin Nina** of the same place, the sole executor named in the Will;

and unless a Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court of Judicature, which the above-named applications have been made, for Probate or Letters of Administration, as the case may be, in respect of the said applications, Will be granted accordingly.

Dated the 18th day of June, 2020.

K. OLIVERIE STUART  
Acting Registrar, Supreme Court of Judicature

## CENTRAL BANK OF TRINIDAD AND TOBAGO

## WEEKLY STATEMENT OF ACCOUNT AS AT 10TH JUNE, 2020

<i>Previous Week</i> \$000	<i>Assets</i>	<i>This Week</i> \$000
	<b>External Assets:</b>	
47,851,093	Balances, Investments, etc. ... ..	46,923,794
4,316,626	Subscriptions to I.M.F. ... ..	4,316,626
2,278,682	I.M.F.—S.D.R. Holdings ... ..	2,223,817
54,446,401		53,464,237
	<b>Trinidad and Tobago Government Securities:</b>	
—	Treasury Bills (Face Value) ... ..	—
27	Marketable Securities ... ..	25
27		25
	<b>Other Assets:</b>	
48,172	Trinidad and Tobago Dollar Securities ... ..	48,172
68,450	Advances to Government Authorities ... ..	68,450
2,785,000	Other Assets ... ..	2,805,544
2,901,622		2,922,166
139,006		
	<b>Fixed Assets</b>	137,055
57,487,056		56,523,483
	<b><i>Liabilities and Capital Account</i></b>	
	<b>Currency in Circulation:</b>	
7,200,071	Notes ... ..	7,264,874
249,809	Coins ... ..	249,881
7,449,880		7,514,755
	<b>Demand Liabilities:</b>	
22,492,473	Commercial Banks ... ..	22,673,975
216,183	Financial Institutions (Non-Banking) ... ..	214,234
(8,700,590)	Government and Governmental Organisations ... ..	(9,053,260)
221,450	International Organisations ... ..	221,451
642,264	Foreign Currency ... ..	640,765
2,285,415	Other ... ..	2,453,443
17,157,195		17,150,608
	<b>Other Liabilities:</b>	
2,950,659	Government S.D.R. Allocations ... ..	2,950,659
22,887,757	Other Liabilities ... ..	21,858,758
5,441,565	Specific Provisions ... ..	5,448,703
31,279,981		30,258,120
	<b>Capital and Reserves:</b>	
800,000	Capital Paid-up ... ..	800,000
800,000	General Reserve Fund ... ..	800,000
1,600,000		1,600,000
57,487,056		56,523,483

C. SUBRYAN  
*Manager*  
*Finance and Accounting*

**TAX APPEAL BOARD****(Superior Court of Record)**

#27, FREDERICK STREET, PORT OF SPAIN.

REPUBLIC OF TRINIDAD AND TOBAGO

[www.taxappeal.gov.tt](http://www.taxappeal.gov.tt)TEL: (868) 623-1330, E-MAIL: [txab@gov.tt](mailto:txab@gov.tt); [taxboard@gov.tt](mailto:taxboard@gov.tt)**PRACTICE DIRECTION NO. 6****COVID-19 VIRUS SAFETY PROTOCOLS**

Pursuant to Sections 6 (7) and 6 (13) of the *Tax Appeal Board Act* Chap. 4:50 with reference to the powers vested in the Honourable Chairman and in the exercise of the inherent jurisdiction vested in the Tax Appeal Board as a Superior Court of Record, the following *Practice Direction No. 6* is hereby issued.

The pandemic of 2020 has resulted in a significant adjustment in the operations of the Tax Appeal Board. As a result, safety protocols have been developed for four specific categories: staff; visitors; the environment of the Tax Appeal Board; and general directives which are common to the first three. These protocols are appended to this Practice Direction.

Given that the operations of the Tax Appeal Court are critical to the good governance of Trinidad and Tobago as a judicial department of State, this Practice Direction is issued in order to ensure that the welfare, safety and health of all Court users are maintained and secured in the most practicable and feasible manner in keeping with Ministry of Health guidelines as issued and updated from time to time.

Please see Appendix A attached that outlines the protocols for dealing with the post COVID-19 virus resumption of services at the Tax Appeal Board.

This Practice Direction will take effect from the 22<sup>nd</sup> June 2020.

/s/ Anthony D.J Gafoor

HH Judge Anthony D.J. Gafoor

Honourable Chairman

18<sup>th</sup> June 2020



739—Continued

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

TAX APPEAL BOARD  
SAFETY PROTOCOLS  
FOR DEALING WITH  
THE  
POST-COVID 19  
VIRUS  
RESUMPTION OF  
SERVICES

APPENDIX TO PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS  
TAX APPEAL BOARD  
(SUPERIOR COURT OF RECORD)  
27, FREDERICK STREET, PORT OF SPAIN



TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
 COVID-19 VIRUS SAFETY PROTOCOLS—Continued

**APPENDIX A**

Table of Contents

**Procedures for the post COVID-19** ..... 4

**Introduction**..... 4

**Hygiene** ..... 5

**Personal hygiene**..... 5

**Physical and Social distancing**..... 5

**Environment**..... 5

**The Courtroom**..... 6

**Outside the courtroom**..... 6

**Inside the courtroom**..... 6

**Duration of sittings** ..... 7

**Library**..... 7

**Lunch rooms**..... 7

**Registry** ..... 7

**Visitors** ..... 7

*Before entering the building* ..... 7

*Upon entering the building* ..... 8

**General directives** ..... 9

*Implementing Proper Mask Etiquette* ..... 9

*Expectations from Appellants and Respondents and their representatives* ..... 10

**Conclusion** ..... 10

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

## **Procedures for the post COVID-19 Virus resumption of services at the Tax Appeal Board**

### **Introduction**

The COVID-19 pandemic of 2020 has changed the rules of engagement worldwide. The changed way in which business is now conducted in the workplace by the implementation of certain safety measures, has become the “new normal.” The purpose of the following protocols is to ensure the proper functioning of the Tax Appeal Board during the post Covid-19 resumption of the work of the Court and beyond. It is thus imperative to provide a framework for the safety and security of all.

These Protocols aim to ensure the safety of the staff, safeguard the hygiene of the court precincts and the environment. Appropriate and adequate cleaning measures will be applied to ensure that all court users and visitors to the Tax Appeal Board are monitored and managed. These procedures will be in accordance with the updated guidelines laid down by the Ministry of Health (MOH), after lifting of post COVID-19 restrictions. These Protocols address four categories at the Tax Appeal Board: staff; visitors; the environment of the Tax Appeal Board; and general directives which are common to the first three.

Most members of staff are presently either in self-contained offices or in dispersed areas spread over two floors thus enabling the task of monitoring to be less challenging.

The overall management of staff will be governed by designated site officers. The Administrative Assistant, Mrs. Marcia Headley, will perform this role on the lower floor and the Librarian, Mrs. Gayvelle Davis, will be the designated officer on the upper floor. Each of the designated officers will ensure that MOH guidelines are observed and that there is full adherence to social distancing measures and other relevant considerations. The discharge of these functions will be supervised by the Registrar, Mr. Persad Maharaj.

### **Personal hygiene**

The Tax Appeal Board will provide adequate fixed or portable hand washing facilities or stations at its premises located at #27 Frederick Street, Port of Spain. Employees and the general public/visitors/clients are enjoined to wash their hands frequently with soap and running water.

We also endorse and encourage proper mask etiquette within the premises.

We specifically require all members of staff to wash their hands frequently and effectively at the following times:

- when they arrive at work
- when they leave their workstations for breaks
- use the restroom facilities



739—Continued

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

- before and after food and beverage consumption
- use tobacco products and
- after touching any surfaces

We will provide supplemental hand sanitizer stations (minimum content of 60% alcohol), wipes or paper towels and clean water and soap in portable containers, to encourage more frequent handwashing.

### **Hygiene**

Our intention is to ensure that all members of staff follow personal cleansing procedures that will include regular handwashing or the use of hand sanitisers.

### **Personal hygiene**

These simple hygiene measures have been implemented to assist in protecting the health of Court users which we anticipate will then positively impact on all those in the family unit, the domestic circle of friends and radiate to the wider community and the country. These simple personal activities entail washing hands regularly, avoid touching your face with your hands and if necessary, coughing into your elbow.

### **Physical and Social distancing**

Social distancing can be defined as the intentional creation of space between individuals to avoid the spread of COVID-19. Such measures include staying at least six feet away from other people. In the case of the Tax Appeal Board we undertake to promote such distancing between judges, members of staff and court users or visitors. This will require staff to be alert as we move between departments at the Tax Appeal Board. Even away from the office, staff are advised to avoid large groups of more than five persons and to utilise social media instead of physical meetings as far as possible.

### **Environment**

This will include sanitisation of the entire area of the Tax Appeal Board. The paramount concern will be guided by the housekeeping schedule to incorporate routine cleaning during the day. Such measures will include:

- Maintaining a cleaning schedule and daily regime based on the updated MOH recommendations, with a wide range of deeper cleaning measures in key areas of the Court in the public and non-public areas.



TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

- Monitoring the provision of cleaning supplies, soap and towels and ensuring availability of key products such as hand sanitisers at appropriate points around the Court.
- Keeping under constant review all cleaning practices and procedures, to enable additional measures to be added if required.
- Providing a supply of clean PPE (personal protective equipment) for use by Staff, Judges and all other persons who are permitted to enter the Court's precincts.

### **The Courtroom**

This is a moderately sized room in which the practice of social distancing is possible but must be carefully planned. Clear boundaries have been demarcated in consonance with MOH updated guidelines for lifting of restrictions.

Those present in the Courtroom, including Counsel, will be required to maintain physical distancing, and alternate seats in the public gallery will be arranged accordingly. The Courtroom inclusive of furniture will be sanitised on a regular basis.

### **Outside the courtroom**

The parties having business before the Court should wait in the foyer outside until their matter is called and vacate the Courtroom once their hearing has been concluded. Some of the seating has been removed and the remainder will be separated to accommodate the desired distancing requirements. Illustrated markings have been so designated so as to clearly indicate the boundaries for Attorneys and Court users outside of the Court. Once the room outside the Court is filled with parties socially distanced, Attorneys/clients can sit on chairs demarcated close to the Registry or, if necessary, on the second floor in the Library. Given the small floor space which was allocated to the Tax Appeal Board, this requirement is the best that can be devised in the circumstances.

### **Inside the courtroom**

As far as the Honourable Chairman and Members of the Court are concerned, their seating arrangements will be such as to ensure that the required distance is attained. Alternatively, online video hearings may be implemented at the discretion of the Court. The Registrar's normal position may have to be altered, while the FTR and CAT Reporters may also be subject to some change to their seating arrangements. Appellants' and Respondents' seating accommodation have also been rearranged to reflect the



739—Continued

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

distancing requirements. It is advised that one representative from each party be allowed to attend Court. Once this is feasible, the Court will entertain other representatives in keeping with these protocols.

**Duration of sittings**

This will encompass the nature and gravity of each matter and will depend on what issues are to be raised. Grouping of cases will be dealt with in order of priority and hearings will be scheduled to ensure that the parties spend minimal time in the Court environment. The cardinal rule will be to occupy the court's time in a productive manner yet spend the least amount of time in court.

**Library**

The Court's Library has been designated as a reserve space for Attorneys in the event that the first floor is fully occupied. If use of the library is required, Court staff will escort the parties to this location to await their cases being called.

**Lunch rooms**

Staff and users of the lunch room at the Tax Appeal Board must be cognisant of physical distancing requirements. No more than three persons will be allowed to use the lunch room facilities at any one point in time. While it may be seen as a meeting point for staff to gather because of spatial requirements, the restrictions must be imposed to maintain the MOH updated guidelines. Attorneys will be able to use this area on the First Floor of the building as a spill over area during Court sittings.

**Registry**

Members of the public are to be guided by the designated markers which have been spaced according to the MOH updated guidelines. This is to prevent a queue and to avoid extended delays while waiting for documents to be processed.

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued**Visitors*****Before entering the building***

Demarcated lines at six feet apart will be visibly placed outside the precincts of Tax Appeal Board building. Security personnel will monitor and maintain order at the entrance to the Court's precincts. All visitors will be guided to form an orderly queue and to follow the spacing requirements so designated.

***Upon entering the building***

The security personnel will ensure that there is an orderly queuing system for all visitors. In this regard, the following will be implemented:

1. Persons will be required to submit themselves to be monitored by a thermal scan if available. Otherwise a visual observation will be made and subsequent actions will be implemented, including making necessary enquiries.
2. Access will be denied to those:
  - Persons whose temperature is above 38°C
  - Showing signs of illness such as coughing and sneezing
  - Reporting feeling unwell
  - Who have had close contact with a suspected, probable or confirmed case
  - Are unwilling to disclose the purpose of their visit or their personal contact information, which will be kept confidential by the Court.

It should be noted that the Court is required to maintain a dedicated register with names and full addresses for the purpose of contact tracing in the event of an outbreak that may be linked to the Tax Appeal Board. After signing their name, all persons will be required to furnish such details in this register which will be available at the security desk.

Those visiting and attending the Tax Appeal Court are reminded of the need to take personal responsibility for their own health and wellbeing – including washing hands regularly, following hygienic practices and, if unwell, following MOH guidelines and national health regulations.

Documents which parties wish to produce in Court should be previously filed with the Court where possible or scanned and dispatched by email to the Registrar before the matter is called at the email address on the Court's website or notice board.

Any concerns about health and safety practices at the Court's precinct should be raised with the Registrar in the first instance.



TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued**General directives*****Implementing Proper Mask Etiquette***

- Hands should be thoroughly cleansed with soap and water or alcohol-based hand sanitisers
- Cover mouth and nose with mask and make sure there are no gaps between your face and the mask
- Avoid touching the mask while using it; if you do, clean your hands with alcohol-based hand rub or soap and water
- Replace the mask with a new one as soon as it is damp and do not re-use single-use masks and discard immediately in a closed bin
- To take off the mask: remove it from behind (do not touch the front of mask).

***Procedures to address persons who are or appear to be ill:***

- We request those who are ill to stay home and seek medical attention if required
- After the ill person has vacated the premises, ensure immediate and proper cleaning and sanitisation of the area
- Staff are also encouraged to report such concerns in respect of matters to the Registrar.

***Physical /Social Distancing***

These measures will include the following:

- Keeping at least six feet away from each other
- Ensuring that all staff workstations are sufficiently separated or in the case of excess workstations, reducing the number of workstations in use at a given time
- Scheduling tasks or meetings to allow fewer people present
- Minimising break areas and meeting rooms

TAX APPEAL BOARD PRACTICE DIRECTION NO. 6  
COVID-19 VIRUS SAFETY PROTOCOLS—Continued

- Staggering break and lunch schedules to minimize occupancy; or limit and monitor occupancy based on the size and layout of the room(s)
- Holding gatherings in larger spaces or outdoors where workers can readily spread out
- Utilising virtual meetings and other communication methods instead of in-person meetings where feasible

*Expectations from Appellants and Respondents and their representatives*

Such persons will be required to assist the Court by:

- Briefing clients and witnesses on public health messages
- Not attending Court if unwell
- Advising the Registrar as early as possible if they are unable to attend Court
- Observing physical distancing requirements in the Courtroom and precincts of the Tax Appeal Board
- Limiting appearances by attorneys to one person if possible
- 
- Seeking to have online sessions in appropriate cases where possible

**Conclusion**

These guidelines are critical to the welfare and safety of the visitors and the staff as they impact on the environment and the general well-being of all the personnel involved in the business of the Court. While not every scenario is or can be envisioned, it is hoped that strict adherence to these guidelines will contribute in large measure to the continuous assessment and reporting requirements in keeping with the updated guidelines for the reopening of institutions as recommended by the MOH. The main purpose of these protocols as previously indicated is the continued safety, security and well-being of all persons having business with the Tax Appeal Board and which is aimed at preventing and minimising the transmission of the COVID-19 virus.



740

## NOTICE

TO ALL SHAREHOLDERS OF TRINIDAD FREEHOLDS LTD.

NOTICE that pursuant to Section 337(1) and Section 337C(2) and (3) of the Companies Act, Chap. 81:01 (as amended by the Companies (Amendment) Act No. 6 of 2019) the following shareholders are required by law to submit a declaration to the company confirming their interest as shareholders in the company, TRINIDAD FREEHOLDS LTD.:

## LIST OF SHAREHOLDERS

Estate of Marjorie Abel	Virgina Ghergo	Peggy Parker
Estate of Kathleen Aspinall	David Greig	Harold De Pass
Elizabeth Baker	James Greig	Beryl Paterson
Alison Banner	Norman Greig	Ernest Augustus Percival
Estate of Walter Blackie	Robert Greig	Estate of Guy Ponsonby
Doreen Blackman	Estate of Adele Gertrude Greig	Alexander Rae
Angela Marie Boiteaux	Hal Grieve	Ewing Rae
Trevor Bowring	John Robert Grieve	Robert Rae
Marjorie Brown	Walter Grieve	John Rapass
Ruth Bulkeley	Mordo Neal Hay Mc. Cleod	Elsie Irene Rapsey
Dennis Casey and Thomas Harris	Henry Limited	Estate of Edward Inskip Reid
John Pius L. O'Reilly Cicconi	John Hutson	Elizabeth Rurdy
Marie Cipriani	Sheila Jewell	Estate of Ludwig Scott
Estate of Albert Cipriani	Estate of Jessie Johnstone	Charles Sealy
Jerram Bovell Connell and Herman Paul Urich	Kenwil Limited	Garvin Shanks
Estate of Nancy Constad	Estate of Albert Kerr	Estate of Henry Foderingham Smith
David Da Costa	Edith Kimble	Ciceley Thomas
Simon Darnley Da Costa	Axel Linblad	Estate of Enid Thomas
Estate of Florence Daniels	Margaret Macgillivray	Estate of Arthur Turnball
Gervasse Disney	Estate of George Manning	Weavers Limited
John Disney	Francis Meynell	Estate of John Wilkson
Estate of Alice Dunn	David Mc Curdy	Estate of Rudolph Wupperman
Jean Constance Fraser	Estate of Robert Jesse Miller	Barbara Zimmer
Margaret Elaine Fraser	Estate of Constance Emily O'Neal	
Estate of Donald Fraser	Estate of Sir Lennox O'Reiley	
Ann Christine French	Robert Gordon O'Reiley Apison	

AND FURTHER TAKE NOTICE that ALL shareholders must immediately contact the company to submit either Form 41 or Form 42 certified declaration and must provide updated information, photo identification and proof of ownership of the said shares.

*And also further take notice* that Section 337C(5) of the Act provides severe penalties and imprisonment for failure to comply.

Please contact the Company at No. 1 Abercromby Street, Port-of-Spain, Trinidad, Republic of Trinidad and Tobago, Phone No. 625-3710 extension 126 between the hours of 8.00 a.m.–3.00 p.m. on any weekday or send an email to [trinidad.freeholds@gmail.com](mailto:trinidad.freeholds@gmail.com)