



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 58

Caroni, Trinidad, Monday 20th May, 2019—Price \$1.00

No. 60

827

APPOINTMENT TO ACT AS DEPUTY CHAIRMAN OF THE PUBLIC SERVICE COMMISSION

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, in exercise of the power vested in her by subsection (2) of section 120 of the Constitution of the Republic of Trinidad and Tobago, after consultation with the Prime Minister and Leader of the Opposition, has appointed MARTIN FRANKLIN, a member, to act as Deputy Chairman of the Public Service Commission, with effect from 8th April, 2019 to 12th April, 2019 during the period of absence of PARVATEE ANMOLSINGH-MAHABIR, Deputy Chairman, of the said Commission.

2nd May, 2019.

C. MAHADEO
for Secretary to Her Excellency
the President

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REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

CV No. 2006–02017

Between

CARLA BENNET—*Claimant*

And

SANDRA VERONICA MAHARAJ—*Defendant*

NOTICE OF SALE BY PUBLIC AUCTION

TAKE NOTICE that pursuant to the Order of the Honourable Mr. Justice Kokaram dated the 21st day of May, 2010 there would be put up for sale by public auction before the doors of the High Court of Justice, Hall of Justice, Knox Street, Port-of-Spain, on the 25th day of June, 2019 at the hour of 10.30 a.m. the property described in the following schedule:

SCHEDULE

All and Singular that certain piece or parcel of land (being portion of the Montrose Estate) situate in the Ward of Chaguanas, in the island of Trinidad upon recent survey found to comprise Four Hundred And Sixty Four Point Three Square Metres (being portion of a larger parcel of land comprising 10,525 superficial feet described in the Schedule to Deed No. 6248 of 1959) and bounded on the north by Robinson Street, on the south by lands now of Lal Manoo, on the west by Lot 41 No. 43 and on the east by Lot No. 39 and which said parcel of land is known as Lot 41 together with the building thereon.

And further take notice that the said property shall be sold subject to all outstanding rates, taxes, and charges owing or incurred as at the date of the sale.

Dated this 16th day of April, 2019.

TRICIA BHAGWANDEEN-SADHO
Deputy Registrar and Marshal
Supreme Court of Trinidad and Tobago

Government of the Republic of Trinidad and Tobago**PUBLIC STATEMENT OF THE PERSONNEL DEPARTMENT - 2018**
In compliance with
Sections 7, 8 and 9 of the Freedom of Information Act Chapter 22:02
(FOIA)

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act (FOIA), 1999, the Personnel Department is required to publish a statement setting out the particulars of the organisation and the functions of the Personnel Department indicating the decision making powers and other powers, and statements which list the documents and information generally available to the public.

The Freedom of Information Act, Chapter 22:02, gives members of the public:

- a legal right to access information held by the Personnel Department, limited by exceptions and exemptions as specified in the Act;
- a legal right to have official information relating to himself/herself amended where it is incomplete, incorrect or misleading;
- a legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- a legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements**Section 7(1) (a) (i): Functions and structure of the Personnel Department**

The Personnel Department, the Head of which is the Chief Personnel Officer (CPO), was established by the Civil Service Act, No. 29 of 1965, which came into effect on August 27, 1966. This Act, which is now Chapter 23:01 of the Laws of the Republic of Trinidad and Tobago, sets out, at Section 14(1), the duties and responsibilities of the Personnel Department. Section 14(1) states that:

"14(1) The Department shall carry out such duties as are imposed on it by this Act and the Regulations, and in addition shall have the following duties:

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

- a) to maintain the classification of the Civil Service and to keep under review the remuneration payable to civil servants;
- b) to administer the general regulations respecting the Civil Service;
- c) to provide for and establish procedures for consultation and negotiation between the Personnel Department and an appropriate recognised association or associations in respect of:
 - (i) classification of offices;
 - (ii) any grievances;
 - (iii) remuneration; and
 - (iv) the terms and conditions of employment.”

The Personnel Department is also empowered to perform similar functions under provisions found in the following Acts:

- The Education Act, Chap. 39:01;
- The Police Service Act, Chap. 15:01;
- The Fire Service Act, Chap. 35:50;
- The Prison Service Act, Chap. 13:02.

These Acts all provide for consultation and negotiation between the Personnel Department and appropriate recognised associations representing the public officers in the respective Services with regard to the same matters as are specified at section 14(1) of the Civil Service Act. These Acts also provide for the procedures to be followed where negotiations result in agreement or disagreement between the parties.

Under the Statutory Authorities Act, Chap. 24:01, the functions of the Personnel Department, as specified in the Service Acts mentioned above, are also the responsibility of the Personnel Department in relation to the organisations which fall under the Act so long as a personnel organisation has not been established by the President. However, where no agreement is reached after consultation and negotiation, the dispute is dealt with in accordance with the procedure relating to disputes as provided in the Industrial Relations Act (IRA), Chap. 88:01.

The CPO, by virtue of Section 2(4) (a) and Section 2(5) of the IRA, is deemed to be the Employer of any worker employed by the Government and of any worker employed by the Municipal Corporations respectively.

The clients of the Personnel Department include Ministries and Departments; regulatory bodies; public officers; officers of Statutory Authorities under the Statutory Authorities Act; workers, as defined by the IRA, who are in the employ of the Government or the Municipal Corporations; Associations and Unions representing government employees; and citizens.

Since its establishment in 1965, the core functions of the Personnel Department have revolved around matters pertaining to the determination of pay and other terms and conditions of

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

employment and the administering of the general regulations governing the Public Service. However, its functions have undergone some evolution in keeping with changes in Government policy. A major factor prompting change has been the initiative to establish a modern Human Resource Management (HRM) system in the Public Service.

Currently, the Department's functions also include responsibility for:

- the provision of secretariat and technical services to the Salaries Review Commission (SRC) established by section 140 of the Constitution of the Republic of Trinidad and Tobago (a description is provided below);
- the provision of secretariat and technical services to the Human Resource Advisory Committee, which is a Sub-Committee of Cabinet with responsibility for monitoring salary and wage negotiations and remuneration arrangements of employees in the public sector (a description is provided below) ;
- administration of two (2) Group Health Plans, one for daily-rated employees and the other for monthly-paid officers in the Civil and Teaching Services and certain office holders within the purview of the SRC;
- advising on the pay and other terms and conditions of service of offices within the purview of the SRC; persons employed in those Statutory Boards and State Enterprises which receive guidelines from the Human Resource Advisory Committee; and members of the Defence Force;
- formulating policies in areas of Human Resource Management which are within its statutory mandate;
- formulating specific public sector policies in areas such as Occupational Safety and Health, the Public Service Employee Assistance Programme, and the development of guidelines for the Public Service on the treatment of persons afflicted with HIV/AIDS and other life threatening diseases;
- advising on and reviewing the legal and regulatory framework for aspects of Human Resource Management in the Public Service;
- providing advisory and consultative services to line agencies in respect of those matters which are within its purview;
- facilitating the implementation of specific strategic Human Resource Management initiatives in the Public Service;
- strengthening the capacity of Human Resource Management Units to implement those public-service-wide programmes and policies within the Department's purview;
- monitoring and auditing the implementation of those public-service-wide programmes and policies within the Department's purview; and
- determining the terms and conditions of employment of persons employed on contract in Cabinet approved positions in the Public Service and in Statutory Authorities.

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

The Salaries Review Commission (SRC)

The Salaries Review Commission (SRC), comprising a Chairman and four members who are appointed by the President of the Republic of Trinidad and Tobago, is required by section 141(1) of the Constitution of the Republic of Trinidad and Tobago to review, with the approval of the President of the Republic of Trinidad and Tobago, the salaries and other conditions of service of the President, Members of Parliament and the holders of various prescribed offices, including Top Managers in the Public Service.

The Human Resource Advisory Committee (HRAC)

The Human Resource Advisory Committee is a Sub-Committee of Cabinet with responsibility for monitoring wage and salary negotiations in the public sector. The scope of the Committee includes the monitoring of negotiations/revision of pay and other terms and conditions of employment of Statutory Authorities/Boards and Corporations as well as companies that are wholly or majority owned by the State.

The Personnel Department's Vision and Mission Statements are as follows:

Vision: *To be the employer of choice, excelling in the provision of human resource management (HRM) and industrial relations (IR) solutions within the public sector.*

Mission: *As a strategic partner, we collaborate to develop and negotiate terms and conditions of employment, and to create and implement forward-looking HRM solutions in support of good governance and service excellence.*

A Strategic Plan 2018-2020 was developed to enable the Department to fulfil its legal and administrative responsibilities as well as to meet its challenges.

The Chief Personnel Officer is supported by two (2) Deputy Chief Personnel Officers. The Department comprises of seven (7) Divisions. They are:

- Compensation Management;
- Benefits Management;
- Industrial and Labour Relations;
- Human Resource Policy Planning and Research;
- Human Resource Management Services;
- Legal Services; and
- Corporate Services.

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

Section 7(1) (a) (ii): Categories of documents in the possession of the Personnel Department

1. Administrative records used in the daily operations of the Department;
2. Personnel records;
3. Accounting and financial management records;
4. Files dealing with official correspondence;
5. Cabinet Minutes and Notes;
6. Development Programme files;
7. Policies;
8. Strategic Plans of the Personnel Department;
9. Training/Human Resource Development Plans of the Personnel Department;
10. Legislation and legal instruments;
11. Legal opinions and related matters;
12. Agenda and Minutes of meetings;
13. Circular Memoranda, notices and bulletins;
14. Files dealing with official functions, conferences and events hosted or attended by the Personnel Department;
15. Personnel Department Newsletters;
16. Files relating to contract employment;
17. Vision & Mission statements;
18. Memoranda of Agreements;
19. Collective Agreements;
20. Class Specifications in respect of offices in the Civil Service and Statutory Authorities subject to the Statutory Authorities Act;
21. Job Specifications and Descriptions in respect of offices in the Teaching, Fire, Prison, Police, Judicial and Legal Services and the Sugarcane Feeds Centre;
22. Standardised Job Descriptions in respect of persons engaged on contract in the more common positions in the following streams in the Public Service: Clerical/Secretarial; Manipulative; Human Resource Management; Communications; Legal, ICT and Procurement;
23. Legal Documents that are filed in the High Court, Court of Appeal, Industrial Court and with the Special Tribunal;
24. Documents prepared to provide guidance to Ministries and Departments in implementing HRM programmes; and
25. Reports of Consultants.

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

Section 7 (1) (a) (iii): Material prepared for publication or inspection by members of the public and the places at which persons may inspect or obtain that material.

- Materials on Personnel Department: Role, Responsibilities and Functions.
- Material can be accessed at:

Personnel Department,
Level 3, ABMA Building,
55-57 St. Vincent Street,
Port of Spain

Section 7 (1) (a) (iv): Literature available by way of subscription services

- This section is not applicable at this time.

Section 7 (1) (a) (v): Procedure to be followed when accessing a document from the Public Authority

General Procedure

It is the policy of the Personnel Department to respond to all requests for information, both oral and written. However, in order to facilitate the exercise of the rights conferred on individuals by the FOIA, (for example, the right to challenge a decision if a request for information is refused), the request must be made in writing.

To access information that is not readily available in the public domain, the applicant must, therefore, complete the appropriate form, entitled '*Request for access to Official Documents*', available at the Personnel Department, Level 3, ABMA Building, 55-57 St. Vincent Street, Port of Spain or from any Public Authority.

Addressing Requests

To facilitate prompt handling of the request, such a request must be addressed to the Designated Officer of the Personnel Department.

Details to be included in the Request

Applicants are asked to provide details that would allow for ready identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If the applicant is uncertain as to the details to be included, the Designated Officer will assist.

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

Requests not handled under the FOIA

A request made under the FOIA will not be processed to the extent that it is for information (for example, material contained within Acts, Legal Notices and Gazettes) which is currently available in the public domain, either from the Personnel Department or from another public authority.

Responding to requests

The Personnel Department is required to furnish copies of documents only when they are in the Department's possession or they can be retrieved from storage, either at the National Archives or another storage centre.

Subject to *Section 8 Statements*, an applicant is entitled to only one (1) copy of a document held in the Department. If the Department is unable to make a legible copy of a document, it will furnish the best copy possible and note its quality when replying.

In treating with requests, the Personnel Department is not under obligation to:

- (a) create new documents; or
- (b) perform research for the applicant.

Time LimitsGeneral

The Personnel Department will determine whether a request for access to information will be granted as soon as is practicable but no later than 30 days after the request has been made, as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, the person will be permitted to inspect the documents or be provided with copies, if the person so requests.

Fees and Refunds

The Freedom of Information Fees and Charges Regulations prescribe the fees incurred in making documents available. Where such fees are payable, the person is entitled to receive the document/s within seven days of payment of the relevant fee. If the Department fails to provide the information within the seven-day period, the person is entitled to a refund of the fees in addition to access to the document/s requested.

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Section 7 (1) (a) (vi):

Designated Officer :	Mrs. Jenny Singh	Alternate Officer:	Mrs. Ruth Gibbs-George
Address:	Personnel Department Level 3, ABMA Building, 55-57 St. Vincent Street, Port of Spain	Address:	Personnel Department Valpark Building 76-78 St. Vincent Street Port of Spain
Telephone:	(868) 623-7125 Ext 230	Telephone:	(868) 624-5893
Fax:	(868) 624-2406	Fax:	(868) 624-2640

Section 7 (1) (a) (vii): Advisory Boards, Councils, Committees, and other Bodies

- This section is not applicable at this time.

Section 7 (1) (a) (viii): Library/Reading Room Facilities

Where a request for access to information has been granted, arrangements will be made, as appropriate, for such information to be accessed at the Personnel Department, Level 3, ABMA Building, 55-57 St. Vincent Street, Port of Spain, on Monday to Friday between the hours of 9:00 a.m. and 3:00 p.m.

Section 8 Statements

The documents listed below are used to guide officers within the Personnel Department. Those listed at numbers 1 and 2 are available for purchase at the Government Printery. Those listed at numbers 3-34 are available at the Personnel Department for inspection purposes only.

1. Service Acts and Regulations;
2. Laws of the Republic of Trinidad and Tobago;
3. Guidelines for contract employment in Government Ministries/Departments, Statutory Authorities and the Tobago House of Assembly;
4. Circular Memoranda to Permanent Secretaries/Heads of Department and certain Statutory Authorities and the Chief Administrator, Tobago House of Assembly;
5. Guidelines for the Administration of Devolved Functions;

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

6. Circulars to Permanent Secretaries/Heads of Department and certain Statutory Authorities and the Chief Administrator, Tobago House of Assembly in respect of Guidelines for the Administration of Devolved Functions;
7. Manual of Terms and Conditions of Employment;
8. Minutes of meetings of Step IV, Grievance Procedure (Daily-rated) except where parties agree they are confidential;
9. Memoranda of Agreement with various Associations/Unions;
10. Collective Agreements applicable to workers in respect of whom the Chief Personnel Officer is deemed by the Industrial Relations Act to be the Employer;
11. Classification and Compensation Plans for the Trinidad and Tobago Teaching Service;
12. Classification and Compensation Plans for the Trinidad and Tobago Police Service;
13. Classification and Compensation Plans for the Trinidad and Tobago Fire Service;
14. Classification and Compensation Plans for the Trinidad and Tobago Prison Service;
15. Classification and Compensation Plans for the Civil Service and Statutory Authorities subject to the Statutory Authorities Act;
16. Remuneration Arrangements for holders of offices in the Judicial and Legal Service;
17. Report of Cabinet-appointed Committee established to explore issues related to the implementation of Group Health Insurance coverage for the Public Service;
18. Report on the selection of an Administrator for the Group Health Plan for daily-rated employees by a Joint Committee comprising representatives from NUGFW, C&GWTU, AMU, the Comptroller of Accounts and the Personnel Department November, 2016
19. Report on the evaluation of prospective Plan Administrators of the Group Health Plan for monthly-paid officers in the Civil and Teaching Services, Statutory Authorities and the Tobago House of Assembly;
20. Reports of the Salaries Review Commission approved by Cabinet;
21. Personnel Department Circular Memoranda from 1969 to 2018;
22. Employee Assistance Programme (EAP) Policy for the Public Service of Trinidad and Tobago;
23. Guidelines for the Administration of the Employee Assistance Programme (EAP) for the Public Service of Trinidad and Tobago;
24. Branching Out – A Guide to Voluntary Termination of Employment Act (VTEP);
25. Documents on the Performance Management and Appraisal system:
 - Discussing Performance: A Programmed Learning Text;
 - Shaping Performance: A Manual for Performance Management in the Public Service;
 - Regulatory Framework for the Management of Employee Performance
26. Report of the Joint Working Party on Reclassification and Upgrading of all Jobs in the Bargaining Unit represented by the NUGFW;

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

27. Events Co-ordination, Protocol and Etiquette Guidelines for the Office of the Chief Personnel Officer;
28. Personnel Department Ministerial Performance Management Framework Report - 2008;
29. Personnel Department Ministerial Performance Management Framework Report - 2010;
30. Guidelines for Managing HIV/AIDS in the Public Service; and
31. Report of the Defence Force Pay Review Committee.

Section 9 Statements: Reports and Statements

Section 9 (1) (a): "A report, or a statement containing the advice or recommendations, of a body or entity established within the public authority."

- This section is not applicable at this time.

Section 9 (1) (b): "A report, or statement containing the advice or recommendations, of a body or entity established outside the public authority by or under a written law, or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority."

- This section is not applicable at this time.

Section 9 (1) (c): "A report, or a statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of the public authority."

- This section is not applicable at this time.

Section 9 (1) (d): "A report, or a statement containing the advice or recommendations of a committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another public authority who is not a member of the committee."

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

- This section is not applicable at this time.

Section 9 (1) (e):

“A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.”

- Report on Indoor Air Quality Assessment and Health and Safety Audit at the Valpark Building, 76-78 St. Vincent Street, Port of Spain, July 2014;
- Report on the Indoor Air Quality Assessment at the Compensation Management Division, 59 Frederick Street, Port of Spain, July 2014.

Section 9 (1) (f): “A report prepared for the public authority by a consultant who was paid for preparing the report.”

The following reports are for examination only:

- Public Service Salary Survey (PricewaterhouseCoopers)
- Consultant’s Reports prepared by KPMG Consulting on the Job Evaluation Exercises in the following Services:
 - Teaching Service (September, 1999)
 - Prison Service (August, 1999)
 - Police Service (September, 1999)
 - Fire Service (August, 1999);
- Consultant’s Report on the Job Evaluation Exercise in the Judicial and Legal Service (PricewaterhouseCoopers) June, 2003;
- Consultant’s Report on the Institutional Strengthening of the capacity of Ministries/Departments/Statutory Authorities to undertake Human Resource Planning in the Public Service (PricewaterhouseCoopers) July, 2007;
- Consultant’s Report on the review of the Approved EAP Policy for the Public Service and Guidelines for the Administration of the EAP [Behavioural Management Solutions Ltd (BMS)] May, 2007;
- Consultant’s Report on Stakeholder Consultations for the EAP (BMS) December, 2007;
- Consultant’s Report on Inventory and Assessment of the capability and capacity of EAP Service Providers and Clinical Auditors (BMS) January, 2008;
- Consultant’s Report on Options available for the Design of an EAP for the Public Service (BMS) May, 2008;
- Consultant’s Report on the design of an Employee Assistance Programme for the Public Service (BMS) January, 2009;

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

- Consultant's Report on Implementation Plan for the EAP (BMS) December, 2009;
- Consultant's Report on the Diagnostic Exercise regarding the type of Job Evaluation System(s) to be implemented in the Civil Service, Statutory Authorities and the Tobago House of Assembly (IBM World Trade Corporation) September, 2010;
- Consultant's Report on the Diagnostic Exercise for Existing Offices within the Purview of the Salaries Review Commission (IBM World Trade Corporation) January, 2013.

Section 9 (1) (g): "A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project."

Examination only:

- Consultant's report on Review of the Classification and Compensation System in the Civil Service and Statutory Authorities

Section 9 (1) (h): "A report on the performance or efficiency of the public authority, or of any office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority."

Examination only:

- Personnel Department Ministerial Performance Management Framework Report 2008
- Personnel Department Ministerial Performance Management Framework Report 2010

Section 9 (1) (i): "A report containing final plans or proposals for the re-organisation of the functions of the public authority, the establishment of a new policy, programme or project to be administered by the public authority, or the alteration of an existing policy, programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet."

PUBLIC STATEMENT OF THE PERSONEL DEPARTMENT—2018—CONTINUED

Examination only:

- Strategic Plan of the Personnel Department 2001-2004
- Human Resource Development Plan of the Personnel Department 2004 – 2006
- Strategic Plan of the Personnel Department 2018- 2020

Section 9 (1) (j): “A statement prepared within the public authority and containing policy directions for the drafting of legislation.”

- This section is not applicable at this time.

Section 9 (1) (k): “A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.”

- This section is not applicable at this time.

Section 9 (1) (l): “An environmental impact statement prepared within the public authority.”

- This section is not applicable at this time.

Section 9 (1) (m): “A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.”

- This section is not applicable at this time.



NOTICE UNDER SECTION 76 (1) OF FINANACIAL INSTITUTIONS ACT, 2008

Under the provisions of Section 76(1) of the Financial Institution Act, 2008, the following statement of names address is being published by Bank of Baroda (Trinidad and Tobago) Limited. The sums held in the accounts of the persons named in this statement shall be paid to the Central Bank of Trinidad & Tobago in accordance with the terms of Section 76(4) of the Act, unless the persons to whom the accounts are payable, or their legal personal representatives, as the case may be submit a claim to the appropriate Branch of the Bank within three months of the date thereof. **PORT OF SPAIN BRANCH**

ACCT NAME	Address
VANESSA AYOUNG	NO 2 FOURTH STREET EAST MONTAGUETRINCITY
CAMILLE ALEXIS	LP#8 HILLVIEW LANE,MT D'OR,CHAMPS FLEURS
RAVI MAHARAJ	LP#5,HILLVIEW DR.,FIRST ST,FIVE RIVERS,AROUCA
RAMESH RAMASUNDARAM	88 COLUMBUS CIRCLE,WESTMOORINGS, TRINIDAD
FRANCIS ANDREW GOMEZ-BURKE	LP # 387 UPPER FORT GEORGE, FORT GEORGE
SHANTAL JAIKARAN	APT#4K LA RIVIERA LTDWESTMOORINGS
PAMELA PAPAN	#210 SOUTHERN MAIN ROADSPRING VILLAGE VALSAYN
JOSHUA PREMEO	#19 BHARATH STREETPASEA EXTENTION TUNAPUNA
RICHARD SELWYN LAYNE	APT. 5A #10 QUEENS PARK WESTNEWTOWN PORT OF SPAIN
SYED NURUNNISA	#63 LYNDON STREETCUREPE
ARVIND K SHAVILI	#10A LUCKPUT STREETST JAMES, POS
CHAMAN LAL	#6 VICTORIA AVEPORT OF SPAIN
VARAIN TOTA-MAHARAJ	LP 560 EASTERN MAIN ROAD,D'ABADIE, TRINIDAD
NAVENDRA VINOD BAJNATH	24 BETHLEHEM DRIVECHASE VILLAGE CHAGUANAS
WAYNE JOHNATHAN ANTHONY	4 SANTA MARGARITA ROAD,ST.AUGUSTINE, TRINIDAD
SUNEEL KUMAR THATIPARTHI	1 RICHARD STREET, LEFFROT EAST,SAN FERNANDO, TRINIDAD
KENDAL D. LATCHMAN	28 FITZERALD LANE,PORT OF SPAIN, TRINIDAD
ALICIA ANN TRIBUCE	#52 SANDPIPER AVELA HORQUETTA ARIMA
RADHIKA RAMLAL	105 ORANGE FIELD ROAD,CARAPICHAIMA, TRINIDAD
RAMA MURTI PALURI	54 DASH STREETST AUGUSTINE
DANIELA ANUSHKA SEEBOO	118 CORAL DRIVE GULF VIEWSAN FERNANDO
SONNI SUNDIATA	40D NELSON STREETPORT OF SPAIN
SUDEESH SHIVARATTAN	24 CONSTANCE STREETMONTROSE CHAGUANAS
RAJESH DWARIKA	DEBE TRACEDEBE
TIMOTHY SEMURATH	#7 RAMOUTAR TRACEVALENCIA
VARUN JAMUNA	NABBIE STREETBAMBOO SETTLEMENT NO. 2
SATI BEHARRY JAGMOHAN	#2 JAGMOHAN TRACE CLARKE ROADPENAL
PHOTOADS INTERNATIONAL	92 A WRIGHTSON ROAD, PORT OF SPAIN
KIRAN AMRIT LELADHARSINGH	42 BONNE AVENTURE ROAD, GASPARILLOTRINIDAD AND TOBAGO
ADVERTISING ASSOCIATES & CO LTD	#114 MAIN ROAD, MONTROSE, CHAGUANAS
HENRY DIP SINGH	#126 SADDLE ROAD VIA WOODLANDS TERRACEMARAVAL
VITCO TT LIMITED	219 SOUTHERN MAIN ROAD,MC BEAN, COUVA, TRINIDAD
AUDIO VIDEO XPERTS CO LTD	21 ERTHIG ROADBELMONT
HIGHRISE TRADING COMPANY LIMITED	#72 RAVINE ROADPETIT VALLEY
D.R. EQUIPMENT & SERVICE CO LTD	11 SEERAM TRACE, CALCUTTA RD1 FREEPORT, TRINIDAD
ALTA CLIF CONSTRUCTION AND DEVELOPMETN CO LTD	31 CRESCENT GARDENS,MAUSICA, ARIMA, TRINIDAD

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BANK OF BARODA Accounts payable within these months—CONTINUED

ACCT NAME	Address
222 DROP LTD	1A ROMEO AND MUCORAPO ROADST. JAMES, TRINIDAD
SUPREME SPECIALISED SERVICES LIMITED	24 GUAPO ROAD, FYZABAB, TRINIDAD
LA SURTRIN GLOBAL ENTERPRISE CO. LTD	21 VICTORIA STREET, APT D, SOORA ROAD, SIPARIA, TRINIDAD
JOHN JAGGESAR	# 4 HERMITAGE NEW SETT. DUMFRIES ROAD, LA ROMAIN
SECURITY OFFICERS INVESTMENT LTD	11 CIPRIANI BLVD PORT OF SPAIN
SINGH IMPORT AND EXPORT LTD	41-45 PRINCE STREET PORT OF SPAIN
SUSIE'S TRAVEL	# 15 SUFFOLK ROAD BELMOUNT
FUN SPLASH WATER WORLD LIMITED	162- M2 RING ROAD, DEBE
CAR CITY TRADING	LOT 78 BAMBOO SETTLEMENT, # 2 VALSAYN
IBRAHIM'S POULTRY, FRUIT AND PET SUPPLIES LIMITED	55 HENRY STREET, PORT OF SPAIN
CHAGUANAS BRANCH	
OMATI SUBRATH	LOT 21C LAKHAN STREET, PETERSFIELD, CHAGUANAS
RAJA SEKHAR DANDLAMUDI	#11 VERDANT VALE MC BEAN LOCAL ROAD, CALCUTTA NO.1 MC BEAN, COUVA
HELEN PANNIRSELVAM	COR ALBERT & ABERCROMBY STREET, ST. JOSEPH
INDAR KAMAL	#349 SUM SUM HILL, CLAXTON BAY
AARON A MOHAMED	#6 BENARES STREET, ST JAMES
ANTHONY ADESH THOMPSON	#107 EDINBURGH VILLAGE, CHAGUANAS
SARIKA BHARAT	116 A PIERRE ROAD, FELICITY, CHAGUANAS
SUNIL RAMPERSAD	19 XAVIER STREET, CHAGUANAS
SAMARSINGH VITHALSINGH GUHILOT	27 MAKHAN STREET, FELICITY, CHAGUANAS
DAVAN OMAR BHARRATHSINGH	#2 SOUTHERN MAIN ROAD, EDINBURGH, CHAGUANAS
CATHRINE ALI	BONNAVENTURE ROAD, CHIN CHIN ROAD, CUNUPIA
NANDITA RAMJIT	38 B JERNINGHAM JUNCTION ROAD, CHARLIEVILLE, CHAGUANAS
HARIKRISHAN SREEKUMAR	# 24 OZONE PARK, CHASE VILLAGE, CHAGUANAS
RAJWATEE RICKHI	#52 XAVIER STREET EXTENSION, CHAGUANAS
JAYAKRISHNAN SREEKUMAR	24 OZONE PARK, GURAHOO TRACE, CHASE VILLAGE, CHAGUANAS
VARUNA PADMA SAHABIR	GREAVES STREET, CHAGUANAS
VENOSH SAGEWAN MARAJ	LP#4 GOLDEN GROVE ROAD, ST. HELENA VILLAGE, PIARCO
SHEREE NADINE SHANISE MOHAMMED	19 NADIA GARDENS, RAESSA DRIVE, FREEPORT
ANIEL ROOPNARINE	LP MON PLASIR ROAD, CUNUPIA
SUDASSIE ROOPNARINE	EP# MON PLASIR ROAD, CUNUPIA
DIPNARINE RAMJATTAN	#15 FAIR FIELD ROAD, PRINCES TOWN
MOKESH BISRAM	34 SOUTHERN MAIN ROAD, CUREPE
CENTRAL FISH DEPOT	#104 SOUTHERN MAIN ROAD, WARRENVILLE, CUNUPIA
DVR CARIBBEAN CONSTRUCTIONS & MATERIALS LIMITED	# 11 VARDANT VALE MC BEAN LOCAL ROAD, CALCUTTA ROAD NO:1 MC BEAN VILLAGE, COUVA
SANJIVANI FOR LIFE LIMITED	LOT 50 PRAKASH DRIVE, RAMCHARITAR ROAD OFF WELCOME ROAD, CUNUPIA
TECH MART LIMITED	#926 CALEDONIA ROAD, LANGE PARK, CHAGUANAS

830—Continued

BANK OF BARODA Accounts payable within these months—CONTINUED

ACCT NAME	Address
T & T EVENTS MANAGEMENT CO. LTD	81 RAILWAY ROAD, AROUCA
KAMALUDDIN HAFFIZ MOHAMMED	A3 ROYAL COURT LA HORQUETTE, VALLEY ROAD, GLENCOE
ASHANA CIVIL MECHANICAL CONTRACTORS LTD	#1-3 KING STREET, SIPARIA
VICTORIA INDIA LIMITED	NO. 5 KNOX STREET, SAN FERNANDO
4 A'S TYRE SALES & SERVICES	LP#2 MON PLASIR ROAD, CUNUPIA
UNIVERSAL E-SUPPLY LOGISTICS SOLUTIONS LTD	225 UNION VILLAGE, FELICITY, CHAGUANAS
SAN FERNANDO BRANCH	
MELVIN HOSEIN	#11 ST ANDREWS AVENUE, COCOYEA VILLAGE, SAN FERNANDO
SUBHASH CHANDRA AZAD	#126 MULCHAN TRACE PENAL ROCK ROAD PENAL, SAN FERNANDO
GEWAN RAMNARINE	#213 OLD CLARKE ROAD PENAL, SAN FERNANDO
GIRISHKUMAR PATEL	#386 FAHEY STREET GULF VIEW, LA ROMAINE, SAN FERNANDO
NARINDRA RAMSUBHAG	#475 ROCHARD ROAD PENAL, SAN FERNANDO
RISHI MATHAI	9 HAREWOOD BRANCH TRACE, LOWER BARRACKPORE, SAN FERNANDO
MAUREEN ISAAC	#32 CEMETERY STREET MONKEY TOWN, BARRACKPORE, SAN FERNANDO
FABIAN CHRISTIAN MAHABAL	# 38 PAPOURIE ROAD, ESPERANCE VILLAGE, SAN FERNANDO
BRENT EDSON THOMAS	# 107 DIAMOND VILLAGE CLAXTON BAY, SAN FERNANDO
SHORAM HOSEIN BAKSH	#8 RIVERSIDE DRIVE, BATTOO BLVD, BARABELLA, UPSTAIRS RIGHT, SAN FERNANDO
BRIAN SIMMONS	# 280 SISTERS ROAD HARDBARGAIN, WILLAMSVILLE, SAN FERNANDO
GANGIA SIMON RAMPERSAD	#39B PANOO TRACE, MOHESS ROAD, PENAL, SAN FERNANDO
TRANSTEC ENGINEERING SERVICES LIMITED	# 15 ABBEY STREET, SOUTH OROPOUCHE, SAN FERNANDO
HONEY MAID SUPERMARKET LIMITED	# 485 PENAL ROCK ROAD, PENAL, SAN FERNANDO
BUILD TO LAST HARDWARE AND ROOF MANUFACTURING LTD	LP # 6 SOUTHERN MAIN ROAD ST. MARY'S, CARAPICHAIMA, CHAGUANAS
KMR ELECTRICAL	LP # 10 ST. JOHN'S ROAD, SOUTH OROPOUCHE, SAN FERNANDO
D RAMPERSAD WHOLESALE	# 68 ST JULIEN ROAD ST JULIEN VILLAGE, SAN FERNANDO

Port of Spain
Furness House, 90
Independence Square
Tel: 225-1100/225-1099

Email:
portofspain@bankofbaroda.com

Chaguanas
1 Endeavour Road
Tel: 225-1113/225-1114

Email:
chaguanas@bankofbaroda.com

San Fernando
8-10 St. James Street
Tel: 225-1125/225-1126

Email:
sanfernando@bankofbaroda.com

TENDER FOR REFURBISHMENT WORKS AT THE ARIMA TOWN HALL FOR THE ARIMA BOROUGH CORPORATION, MINISTRY OF RURAL DEVELOPMENT AND LOCAL GOVERNMENT

TENDERS are invited for Refurbishment Works at the Arima Town Hall for the Arima Borough Corporation, Ministry of Rural Development and Local Government.

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone number 625-2311 and Fax number 625-1809.

Any further technical information can be obtained during normal working hours from Mr. Paul Taylor, Engineer, Arima Borough Corporation, at telephone number 612-4222 extension 115.

Tenderers are required to pay a tender deposit of one thousand dollars (\$1,000.00) payable by cash or certified cheque to the Director of Contracts, Central Tenders Board, 116, Frederick Street, Port-of-Spain. This deposit will be received from Monday to Friday between the hours of 9.00 a.m. to 12.00 noon and 1:00 p.m. to 3.00 p.m. The original receipt must be attached to the tender.

A pre-tender meeting followed by a site visit will be held for prospective tenderers at the Arima Town Hall, Sorzano Street, Arima on Friday 10th May, 2019 at 10.30 a.m.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender;
- (b) a valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and three (3) copies of the tender should be placed in sealed envelopes, addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and clearly marked on the outside: "Tender for Refurbishment Works at the Arima Town Hall for the Arima Borough Corporation, Ministry of Rural Development and Local Government."

Envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 23rd May, 2019.

Tenders will be opened publicly at the Board's Office shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and tenders should therefore be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

18th April, 2019.

K. EMAMALI
Chairman
Central Tenders Board

TENDER FOR THE UPGRADE TO THE TULSA TRACE PUMP HOUSE AND GATES FOR THE DRAINAGE DIVISION
MINISTRY OF WORKS AND TRANSPORT

TENDERS are invited for the Upgrade to Tulsa Trace Pump House and Gates for the Drainage Division, Ministry of Works and Transport.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-3565.

Tenderers are required to pay a tender deposit of one thousand dollars (\$1000.00) payable by cash or certified cheque to the Director of Contracts, Central Tenders Board, 116, Frederick Street, Port-of-Spain. This deposit will be received from Monday to Friday between the hours of 9.00 a.m. to 12.00 noon and 1.00 p.m. to 3.00 p.m. The original receipt must be attached to the tender.

Any further technical information can be obtained during normal working hours from Mr. Jerome Owen, Civil Engineer I, Drainage Division, Ministry of Works and Transport, at telephone number 225-3663.

A pre-tender meeting followed by a site visit will be held for prospective tenderers at 10.00 a.m. on Tuesday 7th May, 2019 at the Drainage Division, Ministry of Works and Transport, South Office, Light Pole No. 238, San Fernando-Siparia Erin Road, Penal.

Tenders must be accompanied by the following:

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender;
- (b) a valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and six (6) copies of the tender should be placed in sealed envelopes clearly marked on the outside: "Tender for the Upgrade to Tulsa Trace Pump House and Gates for the Drainage Division, Ministry of Works and Transport".

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain. Tenders must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 23rd May, 2019.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting its tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

18th April, 2019.

K. EMAMALI
Chairman
Central Tenders Board

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LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED
POLICIES

DEVON ANDREW BAILEY having made sworn declaration that Policy Number 378024 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

Dated the 18th day of April, 2019.

MARITIME LIFE (CARIBBEAN) LIMITED
No. 29 Tenth Avenue
Barataria.

834

WENDELL ROOPCHAND having made sworn declaration that Policy Number 393661 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

Dated the 18th day of April, 2019.

MARITIME LIFE (CARIBBEAN) LIMITED
No. 29 Tenth Avenue
Barataria.

835

MARIE BELLE having made sworn declaration that Policy Number 388313 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

Dated the 18th day of April, 2019.

MARITIME LIFE (CARIBBEAN) LIMITED
No. 29 Tenth Avenue
Barataria.

836

KALIFF JUNIOR BAKSH having made sworn declaration that Policy Number 367384 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

Dated the 18th day of April, 2019.

MARITIME LIFE (CARIBBEAN) LIMITED
No. 29 Tenth Avenue
Barataria.

837

CLEOPHAS MC KENNA having made sworn declaration that Policy Number 313862 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

Dated the 18th day of April, 2019.

MARITIME LIFE (CARIBBEAN) LIMITED
No. 29 Tenth Avenue
Barataria.

838

LOSS OF CUNA CARIBBEAN INSURANCE
SOCIETY LIMITED POLICY

NOTICE is hereby given that Policy Number 3932476-001 on the life of ANNALISA SUCHIT-PRAGG issued by CUNA CARIBBEAN INSURANCE SOCIETY LIMITED is lost according to a sworn declaration made by the Insured under this policy.

It is the intention of CUNA Caribbean Insurance Society Limited to issue a Special Policy in place of the said policy, in accordance with section 163 of the Insurance Act 1980, unless objections are raised within one month from the date thereof.

CUNA CARIBBEAN INSURANCE SOCIETY LIMITED

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TRANSFER OF LICENCES
(*Liquor Licences Act, Chap. 84:10*)

VICTORIA WEST

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Chairperson of the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, by Shawn Fleming of No. 140 Harmony Hall, Marabella, that it is his intention to apply to the Licensing Committee at the San Fernando Magistrates' Court on FRIDAY THE 24TH DAY OF MAY, 2019, for a transfer to him of the Licence to carry on the trade of a Spirit Retailer now held by Roy Nanan for premises situate at No. 228 San Fernando-Siparia Erin Road, Debe, in the said district.

Dated this 9th day of May, 2019 at the San Fernando Magistrates' Court.

N. PUNDIT
Chairperson, Licensing Committee
San Fernando

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NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, by Dillon Nanan of No. 264 Palmyra Village, San Fernando and Winston Nanan of Azurite Crescent, Union Hall, Cross Crossing, that it is their intention to apply to the Licensing Committee at the San Fernando Magistrates' Court on FRIDAY THE 31ST DAY OF MAY, 2019, for a transfer to them of the Licence to carry on the business of a Special Restaurant now held by Winston Nanan of Azurite Crescent, Union Hall, Cross Crossing for premises situate at Lot No. 20, Naparima-Mayaro Road, Palmyra Village, in the said district.

Dated this 10th day of May, 2019 at the San Fernando Magistrates' Court.

S. SADANAN
Secretary, Licensing Committee
San Fernando