



TRINIDAD AND TOBAGO GAZETTE

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SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Common External Tariff (Suspension) (No. 2) Order, 2019—(Legal Notice No. 76 of 2019).

Common External Tariff (Variation of Duty) (No. 2) Order, 2019—(Legal Notice No. 77 of 2019).

Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 28) Order, 2019—(Legal Notice No. 78 of 2019).

Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 29) Order, 2019—(Legal Notice No. 79 of 2019).

Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 30) Order, 2019—(Legal Notice No. 80 of 2019).

Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 31) Order, 2019—(Legal Notice No. 81 of 2019).

Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 32) Order, 2019—(Legal Notice No. 82 of 2019).

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APPOINTMENT TO ACT AS MINISTER OF TRADE AND INDUSTRY

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE CLARENCE RAMBHARAT, a member of the Senate who is a Minister, to act in the Office of Senator the Honourable PAULA GOPEE-SCOON, Minister of Trade and Industry, with effect from 20th March, 2019 and continuing during the absence from Trinidad and Tobago of the said Senator the Honourable Paula Gopee-Scoon, in addition to the discharge of her normal duties.

C. JACKMAN-WALDRON
Secretary to Her Excellency
the President

20th March, 2019.

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APPOINTMENT TO ACT AS MINISTER OF FOREIGN AND CARICOM AFFAIRS

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE STUART YOUNG, a member of the House of Representatives who is a Minister, to act in the Office of the Honourable DENNIS MOSES, Minister of Foreign and CARICOM Affairs, with effect from 27th March, 2019 and continuing during the absence from Trinidad and Tobago of the said the Honourable Dennis Moses, in addition to the discharge of his normal duties.

27th March, 2019.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

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APPOINTMENT TO ACT AS MINISTER OF ENERGY AND ENERGY INDUSTRIES

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE COLM IMBERT, a member of the House of Representatives who is a Minister, to act in the Office of Senator the Honourable FRANKLIN KHAN, Minister of Energy and Energy Industries, with effect from 28th March, 2019 and continuing during the absence from Trinidad and Tobago of the said Senator the Honourable Franklin Khan, in addition to the discharge of his normal duties.

27th March, 2019.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

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APPOINTMENT TO ACT AS MINISTER OF HOUSING AND URBAN DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE CAMILLE ROBINSON-REGIS, a member of the House of Representatives who is a Minister, to act in the Office of the HONOURABLE MAJOR GENERAL (RETIRED) EDMUND ERNEST DILLON, Minister of Housing and Urban Development, with effect from 28th March, 2019 and continuing during the absence from Trinidad and Tobago of the said the Honourable Major General (Retired) Edmund Ernest Dillon, M.P., in addition to the discharge of her normal duties.

27th March, 2019.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

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APPOINTMENT OF AN ACTING AUDITOR GENERAL

IT IS HEREBY NOTIFIED for general information that in accordance with the provisions of subsection (2) of section 117 of the Constitution of the Republic of Trinidad and Tobago, Her Excellency the President, after consultation with the Prime Minister and the Leader of the Opposition, has appointed Ms. LORELLY PUJADAS, Deputy Auditor General, to act as Auditor General with effect from 30th March, 2019 to 12th April, 2019, during the period of absence out of the country of Mr. MAJEED ALI, Auditor General, on vacation leave and continuing upon his return to the country until his retirement on 14th May, 2019.

29th March, 2019.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

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REVOCATION OF APPOINTMENT TO PERFORM THE FUNCTIONS OF THE PRIME MINISTER

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (1) of section 78 of the Constitution of the Republic of Trinidad and Tobago and all other powers thereto her enabling, has revoked, with effect from the evening of 19th March, 2019, the authority conferred on the Honourable Minister of Finance, Mr. COLM IMBERT, M.P., by Instrument dated 1st March, 2019, to perform the functions of the Prime Minister.

19th March, 2019.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

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PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate or Letters of Administration:

- LETTERS OF ADMINISTRATION of the BOODRAM MUNGAL of 2, River Street, 2nd Avenue, Arena Gardens, Freeport, Chaguanas, Trinidad, who died on the 27th day of November, 2017, by ANN JUDY MUNGAL of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of ESTEPHAN MEDINA of 29, No. 9 Road, Palo Seco Erin, Trinidad, who died on the 5th day of May, 2015, by VICTORIA VADALIS-MEDINA of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of JEAN KNIGHTS otherwise OLIVIA JEAN GRAY of 33, Wavell Street, Ste Madeleine, Naparima, Trinidad, who died on the 1st day of August, 2018, by OLIVER KNIGHTS otherwise OLIVER TIMOTHY KNIGHTS of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of TERRANCE LEE LING of Light Pole No. 7, Mercline Drive, Enterprise, Chaguanas, Trinidad, who died on the 8th day of June, 2013, by SUSAN ANGELA PETERS of 1A, Mc Lelland Street, St. Joseph Village, San Fernando, Trinidad, his sister and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of MICHELLE SAMPATH-HENDRICKSON of 1311, Penal Rock Road, Penal, Siparia, Trinidad, who died on the 11th day of January, 2018, by NORRIS HENDRICKSON of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of TRICIA GOPAUL of 91, Coora Road, Siparia, Trinidad, who died on the 26th day of November, 2016, by BERNADETTE GOPAUL of the same place, her mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of ENID LEE-LING otherwise ENID LEE LING of Light Pole No. 7, Mercline Drive, Enterprise Village, Chaguanas, Trinidad, who died on the 22nd day of September, 2014, by SUSAN ANGELA PETERS of 1A, Mc Lelland Street, St. Joseph Village, San Fernando, Trinidad, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of POLLY LULCHIYA RAMKISSOON otherwise POLLY RAMKISSOON of 198, Mendez Trace, Siparia, Trinidad, who died on the 29th day of November, 2011, by MEENA NAGESAR of 105, Mendez Trace, Siparia, Trinidad, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of SEERAJ HARRYLAL of 13, Third Avenue, Maharaj Lane, Marabella, Naparima, Trinidad, who died on the 13th day of March, 2018, by DOROTHY HARRYLAL of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 4th day of August, 2018, of KRISHNA SAWH of 438, Bonne Aventure Road, Gasparillo, Pointe-a-Pierre, Trinidad, who died on the 13th day of August, 2018, by RAJENDRA CHANDRADATH SAWH otherwise RAJENDRA SAWH of the same place, the sole executor named in the Will;
- PROBATE of the Will dated the 14th day of October, 2011, of KARIMAN SHAH of 148, Cacandee Road, Felicity, Chaguanas, Trinidad, who died on the 27th day of August, 2018, by ASHMEER HANSLAL of the same place, son of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of JOSEPHINE KNIGHT of Light Pole No. 52, Waterloo Road, St. John Street, Arouca, Tacarigua, Trinidad, who died on the 30th day of September, 1987, by ALTHEA LUCY GEORGE otherwise ALTHEA GEORGE of the same place, her granddaughter and the only person entitled to the estate;
- PROBATE of the Will dated the 13th day of July, 2018, of MARGARET GARRAWAY-FENTON of Light Pole No. 62, Race Course Road, Carapo, Arima, Trinidad, who died on the 16th day of July, 2018, by SYLVIA GARRAWAY-BOODRAM of 2, Persad Lane, El Socorro, San Juan, St. Ann's, Trinidad, sister of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 22nd day of January, 2018, of FARIDA RAMSARAN of 7, Watlins Road, Knightsbridge, Cascade, St. Ann's, Trinidad, who died on the 22nd day of February, 2018, by LISA RAMSARAN-MAHARAJ of Unit B-1-7, Cascade River Gardens, Cascade, St. Ann's, Trinidad, and BARRY RAMSARAN of 7, Watlins Road, Knightsbridge, Cascade, St. Ann's, Trinidad, daughter and son of deceased respectively, the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of EULIN TRIM otherwise EULIN RODRIGUEZ-TRIM of 142, Nalini Road, Shirvan Drive, Sangre Chiquito, Sangre Grande, Manzanilla, Trinidad, who died on the 22nd day of June, 2010, by TREVOR TRIM of the same place, her lawful husband;
- PROBATE of the Will dated the 17th day of August, 2018, of RASHEED MOHAMMED of 34, Kanhai Road North, Barrackpore, Naparima, Trinidad, who died on the 3rd day of September, 2018, by ALISHA MOHAMMED of the same place, daughter of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 5th day of February, 2015, of RAMPERSAD KISSOON of 28, Loney Road, Indian Walk, Savana Grande, Trinidad, who died on the 5th day of July, 2018, by ANNIE BHAGMANIA KISSOON of the same place, widow relict of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 11th day of October, 2001, of MICHAEL MERVIN POPE of 20, Circle Drive, San Fernando, Trinidad, who died on the 15th day of July, 2018, by VENUS CUPID-POPE of the same place, widow relict of deceased, the sole executrix named in the Will;

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PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 26th day of May, 2017, of ALPHEUS DICK of 4022, Aubrey Adams Avenue, Phase Four, La Horquetta, Arima, Trinidad, who died on the 18th day of July, 2018, by DAMION DICK of 5, Beatrice Street, Couva, Trinidad, and ABLANKA ALEXANDER DICK of 15, Chestnut Avenue, Union Hall, Naparima, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 3rd day of June, 2013, of CLEMENTINE SMITH of Light Pole No. 96, Bhagna Trace Village, Carapichaima, Chaguanas, Trinidad, who died on the 24th day of March, 2014, by LENA NATASHA LEE VAUGHN FRANCOIS-BERAZ of Light Pole No. 58A, Bagna Trace, Chase Village, Chaguanas, Trinidad, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of KRISHNA STEPHEN BACHOO of 14, Lothians Branch Street, Princes Town, Savana Grande, Trinidad, who died on the 7th day of May, 2018, by SHANTEE BACHOO of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of INDAR SINGH of 30, Daily Road, Torrib Trace, New Grant, Ortoire, Trinidad, who died on the 6th day of January, 2019, by SAVITRI SINGH of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of MORRIS LEWIS otherwise MORRIS SOLOMON LEWIS of Hillcrest Drive, Claxton Bay, Pointe-a-Pierre, Trinidad, who died on the 9th day of March, 1998, by JILLIAN CAROL ANN LEWIS DARDEN of No. 2, Osprey Avenue, Phase II, North Couva, Trinidad, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of AUDREY ANDRES of 36, Beverly Heights, Mayfair Gardens, Lower Santa Cruz, St. Ann's, Trinidad, who died on the 1st day of August, 2018, by EVIN ANDREWS of the same place, her lawful husband;
- PROBATE of the Will dated the 1st day of July, 2013, of ROOKMIN RAMROOP of Light Pole No. 363, Southern Main Road, Enterprise, Chaguanas, Trinidad, who died on the 11th day of October, 2018, by BOBBY RAMROOP of the same place, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 19th day of January, 2011, of BOODLAL MAHADAOU BALLACK otherwise BOODLAL BALLACK of 16A, Jaikaransingh Trace, Cunjal South Trace, Barrackpore, Naparima, Trinidad, who died on the 25th day of August, 2013, by HEMCHAND BOODLAL of the same place, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 16th day of January, 2015, of VERNON EMMANUEL MITCHELL otherwise VERNON MITCHELL of 27, Noel Trace, St. Augustine, Tacarigua, Trinidad, who died on the 23rd day of August, 2018, by ISIDORA LEN MITCHELL otherwise LEONORA MITCHELL otherwise ISIDORA MITCHELL of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of NORMA RICHARDSON of 7, Lawrence Avenue, Lawrence Park, Arima, Trinidad, who died on the 31st day of October, 2018, by KATHLEEN MARCELINE MODESTE-PIERRE of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of LEROY CALLISTE of 4A, Target Road, Tunapuna, Tacarigua, Trinidad, who died on the 6th day of October, 2018, by JUNE HYACINTH CALLISTE of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 10th day of April, 1991, of ANDREW ANNISSETTE otherwise A. ANNISSETTE of 17, Thomas Drive, Diego Martin, Trinidad, who died on the 21st day of August, 2018, by BRIDGID MARY ANNISSETTE-GEORGE otherwise BRIDGID ANNISSETTE-GEORGE of 6, Jordon Drive, Westvale Park, La Horquette, Glencoe, Diego Martin, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of MANIRAM SEEPERSAD of 93, Lazzari Road, Poole Village, Rio Claro, Charuma, Trinidad, who died on the 5th day of July, 2017, by SUCILLA SEEPERSAD of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 7th day of May, 2014 of MYROON KHAN of 28, Todds Station Road, Todd's Road, Chaguanas, Trinidad, who died on the 30th day of September, 2017, by INSHAN HOSEIN of No. 12, 4th Street West, Delamare Avenue, Trincity, Tacarigua, Trinidad, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 8th day of May, 2003, of ERROL DINDIAL of Light Pole No. 51, Ragoonanan Road, Enterprise, Chaguanas, Trinidad, who died on the 30th day of April, 2007, by CHANDRAWATI DINDIAL of the same place, widow relict of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of WILMA LE GENDRE otherwise WILMA RUBY LE GENDRE of 37, Sheriff Street, Tunapuna, Tacarigua, Trinidad, who died on the 18th day of March, 2016, by CLAUDE NIGEL JAMES LE GENDRE of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of ASHOOK GOPEE otherwise ASHOOK PETER GOPEE of Light Pole No. 20, Main Road, Point Ligoure, Point Fortin, La Brea, Trinidad, who died on the 24th day of January, 1998, by SANDRA GOPEE-DESPOT of Light Pole No. 120, Hollywood Junction, Fanny Village, Point Fortin, La Brea, Trinidad, his sister and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION with Will dated the 4th day of September, 2003, annexed of the estate of RAMKISSOON GOBERDHAN otherwise KISSOON GOBERDHAN of 162, Garth Road, Williamsville, Savana Grande, Trinidad, who died on the 23rd day of February, 2007, by ANDREW CALLAPERSAD RAMKISSOON GOBERDHAN of 649, Borde Narve, Cipero Road, Naparima, Trinidad, one of the surviving devisees and/or legatees named in the Will;

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PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

LETTERS OF ADMINISTRATION of the estate of VICTORIA MOHAN of Light Pole No. 52, School Street, Enterprise, Chaguanas, Trinidad, who died on the 28th day of July, 2013, by MICHAEL MOHAN of the same place, her son and the only person entitled to the estate;

PROBATE of the Will dated the 10th day of August, 2006, of LOUISA FEROZA ALI of Light Pole No. 57, Orangefield Road, Carapichaima, Chaguanas, Trinidad, who died on the 27th day of July, 2012, by AFIZARH LALLA of 4, Deo Street, Arena Road, Freeport, Chaguanas, Trinidad, daughter of deceased, the sole executrix named in the Will;

LETTERS OF ADMINISTRATION of the estate of FRANCIS RAYMOND CHARLES otherwise RAYMOND CHARLES otherwise RAYMOND FRANCIS CHARLES of 31, La Rue Pomme Road, Maracas, St. Joseph, Tacarigua, Trinidad, who died on the 16th day of May, 2017, by PATRICIA CHARLES of the same place, his lawful widow and relict;

LETTERS OF ADMINISTRATION of the estate of TREVOR JULIAN of 59, Guaico-Tamana Road, Guaico, Manzanilla, Trinidad, who died on the 29th day of September, 2015, by GINELLE NADINE JULIAN of the same place, his daughter the only person entitled to the estate;

LETTERS OF ADMINISTRATION of the estate of PAUL STEWART of Lot 3, Maracas Bay "Fish Road," Maracas Bay, St. Ann's, Trinidad, who died on the 30th day of September, 2015, by PAULA MARISSA HARVEY of 140, Alice Glen, Petit Valley, Diego Martin, Trinidad, his daughter and the only person entitled to the estate;

PROBATE of the Will dated the 16th day of March, 2016, of RAMDEO PERMAL MOHAN otherwise PERMAL MOHAN otherwise RAMDEO PRIMAL MOHAN of 134, Rochard Douglas Road, Barrackpore, Naparima, Trinidad, who died on the 12th day of August, 2016, by LYDIA MOHAN SIEUCHAND of the same place, LINDSAY RAHAMAN of 10, Picton Street, Diamond Village, Naparima, Trinidad, and LINDA DOOLARCHAN of Light Pole No. 105, Soledad Road, Claxton Bay, Pointe-a-Pierre, Trinidad, daughters of deceased, the executrices named in the Will;

LETTERS OF ADMINISTRATION of the estate of SYLVIA KHAN of Lot G, Longdenville Main Road, Chaguanas, Trinidad, who died on the 19th day of June, 2005, by RICHARD HADEED of Condo 6, Tobago Plantations, Lowlands, Tobago, the lawfully appointed attorney of YASMIN SHEEREEN KHAN, SHAKEELA CHARMAINE KHAN and MUSTAQ ALEEM KHAN.

LETTERS OF ADMINISTRATION of the estate of RAJESH RAMLOCHAN of 51, Barosa Trace, Huggins Street, Tacarigua, Trinidad, who died on the 12th day of January, 2017, by ANNABEL RAMLOCHAN of the same place, his daughter and one of the persons entitled to share in the estate;

PROBATE of the Will dated the 18th day of January, 2012, of LAUDRICK SIU BUTT of 200, Brook Road, Goodwood Park, Carenage, Diego Martin, Trinidad, who died on the 28th day of September, 2016, by CHRISTIE BRIDGET SIU BUTT and JOHN CALLIS SIU BUTT both of the same place, daughter and son of deceased, the executors named in the Will;

LETTERS OF ADMINISTRATION of the estate of FREIDA BONYUN otherwise FREIDA MAUDEEN BONYUN of 88, Tasker Avenue, Cashew Gardens, Chaguanas, Trinidad, who died on the 19th day of July, 2015, by STEPHEN BONYUN of 148, Woodstar Avenue, Maloney Gardens, Arima, Trinidad, her father and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of FAROUK BHOPA of 14, El Rancho Tropical, O'Meara Road, Arima, Trinidad, who died on the 15th day of November, 2015, by CHARMAINE RUIZ-BHOPA of the same place, his lawful widow and relict;

LETTERS OF ADMINISTRATION of the estate of POONEAH RAJKUMAR otherwise POONIA otherwise MOONIN otherwise POONEAH MALTAI of Light Pole No. 77B, Cantaro Extension Road, Upper Santa Cruz, St. Ann's, Trinidad, who died on the 17th day of September, 1998, by SHEILA RAJKUMAR of the same place, her daughter and the only person entitled to the estate;

LETTERS OF ADMINISTRATION of the estate of SHEILA VERONICA PHILLANDERS otherwise SHEILAH PHILLANDERS of 124, Caratal Road, Gasparillo, Pointe-a-Pierre, Trinidad, who died on the 26th day of July, 2013, by BEVIL K. PHILLANDERS of 3, Marigold Street, Macoya Gardens, Tunapuna, Tacarigua, Trinidad, her son and one of the persons entitled to share in the estate;

and unless a Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court of Judicature, which the above-named applications have been made, for Probate or Letters of Administration, as the case may be, in respect of the said applications, will be granted accordingly.

Dated the 18th day of April, 2019.

N. BANSEE-SOOKHAI
Registrar, Supreme Court of Judicature

CENTRAL BANK OF TRINIDAD AND TOBAGO

WEEKLY STATEMENT OF ACCOUNT AS AT 17TH APRIL, 2019

<i>Previous Week</i> \$000	<i>Assets</i>	<i>This Week</i> \$000
	External Assets:	
51,182,993	Balances, Investments, etc.	51,826,489
4,394,638	Subscriptions to I.M.F.	4,394,638
2,262,890	I.M.F.—S.D.R. Holdings	2,262,890
57,840,521		58,484,017
	Trinidad and Tobago Government Securities:	
229,814	Treasury Bills (Face Value)	185,652
20,292	Marketable Securities	20,292
250,106		250,944
	Other Assets:	
65,672	Trinidad and Tobago Dollar Securities	65,672
68,450	Advances to Government Authorities	68,450
2,576,151	Other Assets	2,629,917
2,710,273		2,764,039
166,797	Fixed Assets	166,797
60,967,697		61,620,797
	<i>Liabilities and Capital Account</i>	
	Currency in Circulation:	
8,822,229	Notes	8,798,759
241,487	Coins	241,550
9,063,716		9,040,309
	Demand Liabilities:	
16,240,462	Commercial Banks	15,802,507
169,536	Financial Institutions (Non-Banking)	169,845
(9,229,097)	Government and Governmental Organisations	(8,480,830)
656,137	International Organisations	656,127
563,013	Foreign Currency	565,679
1,068,836	Other	1,056,456
9,468,887		9,769,784
	Other Liabilities:	
3,003,984	Government S.D.R. Allocations	3,003,984
32,778,944	Other Liabilities	33,080,955
5,052,166	Specific Provisions	5,125,765
40,835,094		41,210,704
	Capital and Reserves:	
800,000	Capital Paid-up	800,000
800,000	General Reserve Fund	800,000
1,600,000		1,600,000
60,967,697		61,620,797

C. SUBRYAN
Manager
Finance and Accounting

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POLICE COMPLAINTS AUTHORITY (PCA) 2019 FREEDOM OF INFORMATION STATEMENT

IN COMPLIANCE WITH SECTIONS 7, 8, 9 OF THE FREEDOM OF INFORMATION ACT 1999 (FOIA)

- In accordance with sections 7, 8, 9 of the Freedom of Information Act 1999 (FOIA) the Police Complaints Authority (PCA) is required by law to publish this statement, which lists the documents and information generally available to the public from the PCA.
- The FOIA gives members of the public:**
 - A legal right for each person to access information held by the PCA.
 - A legal right for each person to have personal/official information relating to him/herself amended where it is held by the PCA and such information is incomplete, incorrect or misleading.
 - A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
 - A legal right to complain to the Ombudsman and to apply to the High Court for judicial review to challenge adverse decisions made under the FOIA

SECTION 7 STATEMENTS

SECTION 7 (1) (a) (i) Structure and Function of the Police Complaints Authority

Establishment of the Police Complaints Authority
The Police Complaints Authority was established by virtue of Section 5 of the Police Complaints Authority Act, Chapter 15:05 (hereinafter referred to as "the PCA Act")

Vision Statement
The Reliable Authority leading the way to Justice

Mission statement
To pursue justice through independent civilian oversight of serious police misconduct and criminality.

- Core Values**
- Confidentiality
 - Integrity
 - Fairness
 - Professionalism

STRUCTURE OF THE PCA



By virtue of Section 6 (1) of the PCA Act the Authority comprises a Director and Deputy Director who are appointed by the President on the joint advice of the Prime Minister and the Leader of the Opposition.

The Authority has direct operational responsibility for the PCA's three (3) main units namely:

- Investigations
- Legal Counsel, Compliance and Complaints
- Administration / Operations
- Advocate Attorney

INVESTIGATIONS

The Investigations Team is the largest team in the PCA with its prime focus being the investigating of criminal offences involving police officers, police corruption, police corruption and serious police misconduct in strict accordance with the requirements of the PCA Act and the delivery of excellent service on a consistent basis.

LEGAL COUNSEL, COMPLIANCE AND COMPLAINTS

The Legal Counsel, Compliance and Complaints Team focuses on the provision of efficient, effective and high quality legal services to the PCA with respect to the investigation of criminal offences involving police officers, police corruption, serious police misconduct and for other related matters. Further, the Legal Counsel, Compliance and Complaints Team ensures effective follow-up and liaison between the PCA and the Director of Public Prosecutions/Police Service Commission/Commissioner of Police and all other persons or bodies whether public or private with whom the PCA works in cooperation with or in association with in the performance of its functions.

The Team ensures the PCA's compliance with all statutory and regulatory requirements and provides the requisite assistance in the execution of the overall functions of the Authority.

OPERATIONS

The Operations Team provides the support services required for the Authority to function effectively as detailed below:

Finance & Accounts

The Finance and Accounts Unit oversees the entire system of monitoring and control of finances of the Authority in accordance with general accounting principles and practices. The Finance & Accounts Team gathers and summarises financial data to prepare financial reports for PCA's management, regulatory and statutory responsibilities. The Team also monitors and ensures accountability and approval for the disbursement of funds, salary payments and other financial obligations in line with budgetary and policy guidelines.

Information Technology

The Information Technology (IT) Team provides the technological and other platforms which enable the effective provision of service to customers and the recording, sorting and follow-up of all complaints. This Unit also has a significant focus on effective project management and new systems implementation.

Human Resources

The Human Resource (HR) Team focuses primarily on the effective management of PCA's Human Resources and the provision of service to PCA's staff, inclusive of Performance Management, Training and Development and Organisational Development initiatives.

Communications

The Communications Team focuses on the development and implementation of key strategies and innovative initiatives to ensure that the Authority maintains effective and continuous communication with its key stakeholders.

Administration

The Administration Team provides and oversees the administrative services required to support the operations of the PCA. The Administration Team will also routinely exercise quality control over facilities and fleet maintenance.

Statistician

The Statistician is responsible for performing analytical statistical studies and evaluation of data collected over a wide variety of fields relating to the various aspects of the PCA. Work includes the collection and compilation of data and the development and maintenance of a database. The position is also responsible for preparing conclusions based on the analysis of data and reviewing the data collection system of the PCA with a view to recommending to the Authority areas of use of data, more appropriate sampling techniques and methods for increasing its effectiveness.

ADVOCATE ATTORNEY

Appear on behalf of the PCA at the Magistrates' Court, High Court and Court of Appeal ensuring the provision of high quality, efficient, effective and confidential legal service as required for the investigation of criminal offences involving police officers, police corruption, serious police misconduct and related matters in accordance with the PCA Act 2006.

FUNCTIONS OF THE AUTHORITY Section 21 (1) of the PCA Act outlines the functions of the PCA.

21. (1) The functions of the Authority are to:

- investigate criminal offences involving police officers, police corruption and serious police misconduct;
- undertake inquiries into, or audits of, any aspect of police activities for the purpose of ascertaining whether there is police corruption or serious police misconduct or circumstances that may be conducive to both;
- monitor an investigation conducted by any person or authority in relation to any matter mentioned in paragraph (a) and to undertake audits of those investigations;
- advise the Police Service and other public authorities on ways in which police corruption and serious police misconduct may be eliminated;
- gather evidence that may be admissible in the prosecution of a person who is not a police officer for a criminal offence in relation to the Police Service and to furnish that evidence to the Director of Public Prosecutions, or where an authority outside the State is concerned, the Attorney General;
- gather evidence that may be used in the investigation of serious police misconduct and furnish such evidence to the Commissioner or the Commission for appropriate action;
- gather evidence that can be used in the prosecution of a police officer involved in a criminal offence and furnish such evidence to the Director of Public Prosecutions; or
- perform any other functions that may be conferred on it by any other written law.

SECTION 7 (1) (a) (iii) Categories of documents in the possession of the PCA:

- Initial reports
- Complaints
- Complaint classification forms
- Remit assessment forms
- Request for discontinuance forms
- Submission forms
- Legal opinions
- Complaint additional information forms
- Complaint information sheets
- Internal policies (eg. fleet management, driver and visitor policies)
- Personnel files
- Job descriptions
- Organizational chart
- Letters of appointment
- Contracts of employment
- Contracts for services
- Contracts for consultancy services
- Letters of confirmation
- Interview reports
- Applications for employment
- Terms of engagement
- Offers of employment
- Letters of promotion
- Employee performance appraisals
- Training and development database
- Leave management sheets
- Group health and life plan
- Annual Reports
- Strategic Plans
- Press releases and statements
- Brochures
- Gazetted material
- Public relations materials (eg. flyers, presentations)
- Payment vouchers/ pay sheets
- Salary deduction vouchers
- Schedule of accounts
- Daily cheque listings
- Summary of net amount payable statement
- Vote books
- Cash books
- Invoice orders
- Requests for release of funds
- Monthly expenditure statements
- Monthly bank reconciliation statements
- Annual statement of budgetary proposals
- Statements of gratuity computation
- Letters of approval of gratuity payment
- Fixed asset registers
- Travelling registers
- Contract and utility registers
- Requisition forms
- Annual return of remuneration paid and income tax and health surcharge deducted
- TD 4 certificates
- Requests for statement of PAYE indebtedness
- Annual financial statements
- Standard Operating Procedures (eg. Audio Visual Recordings, Movement and Activity Register etc)

SECTION 7 (1) (a) (iii) Materials prepared for publication or inspection:

- Initial Report Form (incidents reported by complainants are recorded on these forms).
- The Police Complaints Authority Act, Chapter 15:05, Act No. 8 of 2006.
- The PCA's Annual Reports of its activities for the periods December 29, 2010 to September 30, 2011, October 1, 2011 to September 30, 2012, October 1, 2012 to September 30, 2013, October 1, 2013 to September 30, 2014, October 1, 2014 to September 30, 2015, October 1, 2015 to September 30, 2016, October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018 all of which were laid in Parliament save and except for the Annual Report for the period October 1, 2017 to September 30, 2018.
- The PCA's audited statement of accounts for the periods December 29, 2010 to September 30, 2011, October 1, 2011 to September 30, 2012, October 1, 2012 to September 30, 2013, October 1, 2013 to September 30, 2014, October 1, 2014 to September 30, 2015 and October 1, 2015 to September 30, 2016, October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018 all of which were laid in Parliament save and except for the Annual Report for the period October 1, 2017 to September 30, 2018.

SECTION 7 (1) (a) (iv) Literature available by Subscription

The PCA is not in possession of literature available by subscription.

SECTION 7 (1) (a) (v) The procedure to be followed when accessing documents from the PCA.

1. HOW TO REQUEST INFORMATION:

General Procedure

The PCA's policy is to answer all requests, both oral and written, for information. However in order to exercise the rights given by the FOIA (for example the right to challenge a decision if a request for information is refused), a request must first be made in writing. An applicant seeking information that is not readily available in the public domain, must complete the appropriate form (Request for Access to Official Documents) available from the PCA's Reception Desk or from its Designated Officer.

Addressing Request

To facilitate the prompt handling of a request, it should be addressed to the Designated Officer of the PCA mentioned in SECTION 7 (1)(a)(vi) herein.

Details in the Request

An applicant should provide details that will allow for ready identification and location of the information that is being requested. If insufficient information is provided clarification will be sought from the applicant. An applicant who is unsure of how to write a request or of what details to include should inquire of the Designated Officer.

Request not handled under the FOIA

A request under the FOIA may not be processed to the extent that it seeks information that is readily available in the public domain, either from the PCA or from another public authority (e.g. brochures etc.)

2. RESPONDING TO YOUR REQUEST

Retrieving Documents

The PCA is required to furnish copies of documents only when those documents are in its possession, custody or control.

Furnishing Documents

The PCA is required to furnish only one copy of a document. If it cannot make a legible copy of the document to be released, it will not attempt to reconstruct it, instead the best copy possible will be furnished.

The PCA is not compelled to do the following:

- Create new documents, or
- Perform research for an applicant.

3. TIME LIMITS

General

Applicants will be notified within thirty (30) calendar days whether or not the request is approved. The PCA will try assiduously to ensure compliance with statutory time limits. If the PCA believes that the processing of your request may exceed the statutory time limit, we will acknowledge receipt of your request and undertake to advise you of its status. You are advised to call the Designated Officer to ensure that the PCA is in receipt of your request and to acquire an update on its status in light of the possibility that requests may be incorrectly addressed or misdirected.

Time Allowed

The PCA will advise you of the outcome of your request for access to information as soon as practicable but no later than thirty (30) calendar days from the date the request was received as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies.

4. FEES AND CHARGES

Section 17 (1) stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies or copies in some other form, such as a tape, disk, film or other material, the applicant will be required to pay the prescribed fee incurred for duplication of the said material.

SECTION 7 (1)(a)(vi)

The officer in the PCA responsible for:

- the initial receipt and auctioning of notices under section 10 of the FOIA;
- requests for access to documents under section 13 of the FOIA; and
- applications for correction of personal information under section 36 of the FOIA is as follows:

The Designated Officer is:

MS. LISA-MARIE ROBERTSON
Head of Legal
Tower D Level 24
International Waterfront Complex
1 Wrightson Road
Port of Spain
Tel: 627-4383 ext 2466 Fax: 627-0432
E-mail: lrobertson@pca.org.tt

The Alternate Officer is:

MR. TREVOR CLARKE
Advocate Attorney
Tower D Level 24
International Waterfront Complex
1 Wrightson Road
Port of Spain
Tel: 627-4383 ext 2495 Fax: 627-0432
E-mail: TClarke@pca.org.tt



POLICE COMPLAINTS AUTHORITY (PCA) 2019 FREEDOM OF INFORMATION STATEMENT

SECTION 7 (1) (a)(vii) Advisory Boards, Councils, Committees, and other bodies, (Where meetings/minutes are open to the public)

This bears no applicability to the PCA.

SECTION 7 (1)(a) (viii)

Information can be accessed through the Designated Officer between the hours of 8:00am and 4:00pm from Mondays to Fridays, at the PCA's office located at:

**Tower D Level 24
International Waterfront Complex
1 Wrightson Road
Port of Spain
Tel: 627-4383 ext 2466; Fax: 627-0432**

SECTION 8(1) STATEMENTS

SECTION 8(1)(a)

The public is entitled to access documents that are provided by the PCA for the use or guidance of the PCA or its staff in making decisions or recommendations, or in providing advice to persons outside the public authority, with respect to rights, privileges, benefits, obligations, penalties or other detriments, these being:

- (i) Documents containing interpretations or particulars of written laws or schemes administered by the PCA, not being particulars contained in another written law; or
- (ii) Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the PCA, or similar documents containing rules, policies, guidelines, practices or precedents.

The above documents will be made available to the public as they are developed, and include:

Governing Legislation

The Police Complaints Authority Act, Chapter 15:05.

SECTION 8(1)(b)

The public is also entitled to access documents that are provided by the PCA for the use or guidance of the PCA or its staff in enforcing written laws or schemes administered by the PCA where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.

There are documents available which can be requested using the procedure set out in **section 7 (1) (a) (v) above**.

SECTION 9 STATEMENTS

SECTION 9 (1) (a)

A report or a statement containing the advice or recommendations, of a body or entity established within the public authority.

Recommendations made to the Office of the Commissioner of Police by the Legal Counsel, Compliance and Complaints Unit of the PCA and approved by the Authority are featured in the PCA's Annual Report of its activities for the periods December 29, 2010 to September 30, 2011, October 1, 2011 to September 30, 2012, October 1, 2012 to September 30, 2013, October 1, 2013 to September 30, 2014, October 1, 2014 to September 30, 2015, October 1, 2015 to September 30, 2016, October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018 (to be laid in Parliament).

SECTION 9(1) (b)

A report, or a statement containing the advice or recommendations, of a body or entity established outside the public authority by or under a written law, or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.

The 12th Report of the Joint Select Committee on Ministries, Statutory Authorities and State Enterprises (Group 1) on the inquiry into the administration and operations of the Police Complaints Authority.

The 1st Report of the Joint Select Committee on National Security, Second Session (2016/2017), Eleventh Parliament on the follow-up inquiry into the status of the investigation of the PCA and the TTPS into the events surrounding the Day of "Total Policing" on March 23, 2015.

The 9th Report of the Joint Select Committee on Human Rights, Equality and Diversity, Third Session (2017/2018), Eleventh Parliament on the Examination of the Treatment of Detainees and Conditions of Holdings Cells in Trinidad and Tobago Police Stations.

SECTION 9 (1)(c)

Any report, or a statement containing the advice or recommendations, of an interdepartmental Committee whose membership includes an officer of the PCA.

There are no reports or statements to be published under this section at this time.

SECTION 9 (1) (d)

Any report, or a statement containing the advice or recommendations, of a committee established within the PCA to submit a report, provide advice or make recommendations to the responsible Minister for the PCA or to another officer of PCA who is not a member of such committee.

The PCA's Annual Reports of its activities for the periods December 29, 2010 to September 30, 2011, October 1, 2011 to September 30, 2012, October 1, 2012 to September 30, 2013, October 1, 2013 to September 30, 2014, October 1, 2014 to September 30, 2015, October 1, 2015 to September 30, 2016, October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018 all of which were laid in Parliament save and except for the Annual Report for the period October 1, 2017 to September 30, 2018.

The PCA's audited statement of accounts for the periods December 29, 2010 to September 30, 2011, October 1, 2011 to September 30, 2012, October 1, 2012 to September 30, 2013, October 1, 2013 to September 30, 2014, October 1, 2014 to September 30, 2015 and October 1, 2015 to September 30, 2016, October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018 all of which were laid in Parliament save and except for the Annual Report for the period October 1, 2017 to September 30, 2018.

SECTION 9 (1) (e)

Any report (including a report concerning the results of studies, surveys or tests) prepared for the PCA by a scientific or technical expert, whether employed within the PCA or not, including a report expressing the opinion of such an expert on scientific or technical matters.

There are no reports to be published under this section at this time.

SECTION 9 (1) (f)

Any report prepared for the PCA by a consultant who was paid for preparing the report.

There are no reports to be published under this section at this time.

SECTION 9 (1)(g)

Any report prepared within the PCA and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on the feasibility of establishing a new or proposed Government policy, programme or project.

There are no reports to be published under this section at this time.

SECTION 9 (1)(h)

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

There are no reports to be published under this section at this time.

SECTION 9 (1)(i)

Any report containing:

- a. Final plans or proposals for the re-organization of the functions of the PCA;
- b. The establishment of a new policy, programme or project to be administered by the PCA; or
- c. The alteration of an existing policy programme or project administered by the PCA, whether or not the plans or proposals are subject to approval by an officer of the PCA, another public authority, the responsible Minister for the PCA or Cabinet;

There are no reports to be published under this section at this time.

SECTION 9 (1)(j)

Any statement prepared within the PCA and containing policy directions for the drafting of legislation.

The policy containing amendments to the PCA Act and necessary consequential amendments is summarized hereunder.

- (i) Widen the definition of "serious police misconduct" to include the commission of a disciplinary offence under the Municipal Police Service Regulations which the Authority considers to be so serious as to bring the Municipal Police Service into disrepute. It would also define the terms Assistant Commissioner and Municipal Police Service;
- (ii) Deem the Authority constituted with one member for no more than three (3) months immediately following death, resignation or revocation of office of one of its members;
- (iii) Allow persons to be "selected" and not "appointed" as Director or Deputy Director from within the Commonwealth pursuant to Section 7 of the PCA Act;
- (iv) Insert a new section which sets out the procedure to be followed where a police officer kills a civilian;
- (v) Impose a duty on the Commissioner to provide a written decision with reasons to the Authority within three months of the Authority making a recommendation;
- (vi) Amend section 48 of the PCA Act to require the written report of the Police Service Commission, Commissioner of Police and/or Assistant Commissioner of the Municipal Police Service referred to therein to be provided within three days of the date on which the information or complaint was received, with consequences to flow from failure to adhere;
- (vii) Amend the interpretation section and section 21 to remedy drafting errors or oversight;
- (viii) Amend section 50 of the Act to provide that Regulations made under section 50 to be subject to negative resolution of Parliament; and to
- (ix) Amend the following Acts which touch and concern the operations of the PCA:
 - (a) The Coroner's Act, Chap. 6:04 to include the PCA under a new definition for the term "interested parties";
 - (b) The Evidence Act, Chap. 7:02 to include the PCA under the definition of "law enforcement agency" to which the audio visual recording rules apply. In so doing this addresses any potential issues of inadmissibility of evidence obtained by the PCA by audio visual means;
 - (c) The Special Reserve Police Act, Chap. 15:03 to implement a temporary provision which makes the Police Service Regulations applicable to special reserve police officers until the making of their own regulations thus ensuring that serious police misconduct allegations can be effectively dealt with by the PCA; and
 - (d) The Financial Intelligence Unit of Trinidad and Tobago Act, Chap. 72:01 to ensure that the Director of the Financial Intelligence Unit can forward to the Authority for investigation any report of suspicious transactions by a police officer.

SECTION 9(1)(k)

Any report of a test carried out within the PCA on a product for the purpose of purchasing equipment.

There are no reports to be published under this section at this time.

SECTION 9 (1)(l)

Any environmental impact statement prepared within the PCA.

There are no statements to be published under this section at this time.

SECTION 9 (1)(m)

Any valuation report prepared for the PCA by a valuator, whether or not the valuator is an officer of the PCA.

There are no reports to be published under this section at this time.