



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 58

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No. 103

1362

APPOINTMENT TO ACT AS MINISTER OF PLANNING AND DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed ALLYSON WEST, a member of the Senate, who is a Minister, to act in the Office of the Honourable CAMILLE ROBINSON-REGIS, Minister of Planning and Development, with effect from 14th July, 2019 and continuing during the absence from Trinidad and Tobago of the said the Honourable Camille Robinson-Regis, M.P., in addition to the discharge of her normal duties.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

15th July, 2019.

1363

APPOINTMENT TO ACT AS MINISTER OF PUBLIC UTILITIES

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE CLARENCE RAMBHARAT, a member of the Senate, who is a Minister, to act in the Office of Senator the Honourable ROBERT LE HUNTE, Minister of Public Utilities, with effect from 16th July, 2019 and continuing during the absence from Trinidad and Tobago of the said Senator the Honourable Robert Le Hunte, in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

16th July, 2019.

1364

MINISTRY OF HOUSING AND URBAN DEVELOPMENT

CONFIRMATION OF APPOINTMENT

THE following notice is published for general information, for the period April 1st, 2019 to June 30, 2019 in accordance with Director of Public Administration's Circular Memorandum E/18 of 2006.

Confirmation

Name	Rank of Officer	Date
Mr. Adrian Hernandez	Messenger 1	6th December, 2016

SUPREME COURT OF JUDICATURE OF TRINIDAD AND TOBAGO**PRACTICE DIRECTION****ELECTRONIC ORDERS**

The Chief Justice issues the following directions pursuant to **Part 4 of the Civil Proceedings Rules 1998 (as amended)** and supplements Practice Direction dated 16th September 2005 in order to establish:

- (a) certain pre-conditions to provide for a uniform approach by the Court Office for service by electronic transmission of its orders, directions, notices and other correspondence in accordance with **CPR Part 6.2(d)**; and
- (b) the methodology by which the Court may communicate with parties by e-mail, information containing its orders, directions, notices or other information as directed by the Court.

COMPULSORY DELIVERY OF ORDERS BY E-MAIL

- 1) Unless the Court otherwise orders, or the **Civil Proceedings Rules 1998 as amended** (“the **CPR**”) or a Practice Direction specifies a different means of service, every order, direction or notice required to be delivered or served by the court office pertaining to civil matters must be delivered or served in accordance with this practice direction on each party or its Attorneys-at-law or such other parties as the Court deems necessary.
- 2) In this Practice direction, “electronic means” includes e-mail, online storage, a Universal Serial Bus (USB) or other mobile storage device approved by the Judiciary, facsimile or other means of electronic communication of the contents of the documents.

DUTY TO PROVIDE E-MAIL ADDRESSES:

- 3) Every Attorney-at-Law or any party (see **Part 2.3 of the CPR** "Definitions" at page 5) is responsible for the accuracy of the e-mail addresses provided on the filing form filed with every document pursuant to the Practice Direction dated 1st September 2005. The Attorney-at-Law or party may provide a secondary e-mail address in addition to a primary e-mail address in his/ her filing form.

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA COURT PAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

- 4) The Court Office must be notified of any changes to those e-mail addresses by filing a Notice of Change of e-mail address in the form set out in Appendix A. Service will be deemed to have been effected by the Court on the latest e-mail address submitted by the Attorney-at-Law.
- 5) A register of those e-mail addresses shall be maintained by the Court Office and service of all orders, directions or notices will be directed to the primary e-mail address of the Filing Attorney-at-Law of each party or on the parties in those proceedings.
- 6) It shall be the duty of every Attorney-at-Law to monitor his/ her email account(s) for e-mails from the Court and to ensure that the email from the Court (*do-not-reply-CourtMail@ttlawcourts.org*) is an exception to their Spam Folder.
- 7) It shall be the duty of every Attorney-at-Law to monitor his/ her email account(s) to ensure that the account(s) is/are equipped with enough storage space to enable the receipt of emails from the Court.
- 8) Where an email or other electronic communication of an order, notice, direction or correspondence is returned to the Court Office “undelivered” or “failed” the Court Office shall effect service via the secondary e-mail address.
- 9) If the Court learns that the email was not received by an intended recipient, the Court must immediately resend the document to that intended recipient by such means as the Court may deem appropriate.
- 10) An Attorney-at-Law or party acting in person who requires delivery of Court orders, directions, notices or other information as directed or issued by the Court by any means other than that provided for by this Practice Direction shall apply to the Court in accordance with the Form set out in Appendix B (see rule 11 below).

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA COURT PAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

- 11) Upon written application by an Attorney-at-Law or party acting in person demonstrating that the Attorney-at-Law or party acting in person has no e-mail account and/or lacks access to the Internet or for any other good reasons, the Court may excuse the Attorney-at-Law or party acting in person from receiving orders or directions served by the prescribed method.
- 12) Service on an Attorney-at-Law or a party acting in person excused by the Court from e-mail service may be made by the means set out in the Application which may include, but shall not be limited to, the delivery or mailing of a copy of the order to the Attorney-at-law or party at the address for service mentioned in the appearance form or any subsequent change of address notification.
- 13) Delivery of a copy within rule 12 is complete:
 - a) if by mail, within fourteen (14) days after posting; or
 - b) if in person, by:
 - i. handing it to the Attorney-at-law or to the party in person; or
 - ii. leaving it with an employee at the office of the Attorney-at-law.

NOTE:

- i. Court orders should be endorsed upon service by the serving officer with the date, time and circumstance of service for verification purposes and to avoid any question arising as a result of an alleged failure to serve the document;
- ii. If there is no one to receive a copy of the document, leave it in a conspicuous place at the office of the Attorney at law or at the residential or business address provided for service to the party acting in person;
- iii. If the office is closed or the person to be served has no office, leave it at the person's usual place of abode with someone above 18 years of age and informing such person of the contents and the requirement to bring it to the attention of the Attorney-a law or party;
- iv. The Court may require that order(s) be prepared by a party and may require the party to furnish the Court with stamped, addressed envelopes for service of the order(s);

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA
COURTPAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

- v. The Court may transmit the order by facsimile to the office of the Attorney-at-law or party with a cover sheet containing the intitlement of the claim, claim number, sender's name, firm, address, telephone number, facsimile number and the number of pages transmitted. Facsimile service occurs when transmission is complete.

EX PARTE PROCEEDINGS/ORDERS MADE WITHOUT A HEARING

- 14) (a) In *ex parte* proceedings and where the Court makes an order without a hearing pursuant to **CPR Part 11.13**, the general rule is that the order will be delivered by the Court by e-mail to the e-mail address provided by the party making the application unless the Court orders otherwise.

(b) For the avoidance of doubt the Rule governing personal service on persons against whom orders are made in *ex parte* injunction proceedings remains.

TIME OF SERVICE

- 15) Orders including directions must be transmitted by the Court Office or under its direction to all parties within one (1) court day of the perfecting of the order.
- 16) Notices must be transmitted by the Court Office or under its direction to all parties within two (2) court days of the signing of the notice.
- 17) The Court or Court Office may as a matter of expediency/ courtesy send a copy of the order to the email address provided by any Attorney-at-Law who appeared on the date on which the order was made or the case was presented. An omission to do so, however, does not affect or invalidate delivery of the email above.

FORMAT OF E-MAIL FOR SERVICE

- 18) Delivery by e-mail of an order or direction or notice made by the Court is made by an e-mail sent from do-not-reply-CourtMail@ttlawcourts.org to the primary address provided by the Attorney-at-Law or party with either;
 - b. a link to the document on a Judiciary portal designated for that purpose; or
 - c. any other format as the Court may deem expedient and appropriate.

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA
COURTPAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

- 19) All documents served by e-mail must be sent by an e-mail message containing a subject line beginning with the words “SERVICE OF ORDER / DIRECTION/ LETTER/ DOCUMENT” in all capital letters, followed by the claim number and intitlement abbreviated to the first claimant and first defendant of the proceedings in which the document is being served.
- 20) Unless the Court directs otherwise, the body of the e-mail must identify:
- the type of document attached;
 - the Court to which the matter is assigned;
 - the claim number;
 - the names of the parties; and
 - the date of the order or other documents.
- 21) Any order served by e-mail will be signed electronically.
- 22) Any e-mail which, together with its attached documents, exceeds eight megabytes (8MB) in size, must be divided and sent as separate e-mails, no one of which may exceed 8MB in size and each of which, subject to rule 19, must be sequentially numbered in the subject line.
- 23) A party requiring a formal certified office copy of the order must make a request to the Office Copies Unit of the Court Office.

PARTIES IN DEFAULT

- 24) No service need be made on parties against whom a judgment in default of appearance has been entered except the final judgment that must be served in accordance with this Practice Direction.

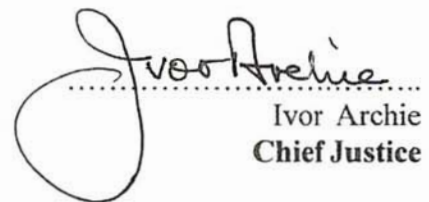
PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA
COURTPAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

- 25) No service need be made on parties against whom a judgment in default of defence has been entered except orders setting the action down for assessment and final judgment that must be served in accordance with this Practice Direction.
- 26) When a final judgment is entered against a party in default, the Court must notify the party applying for judgment in accordance with this Practice Direction.
- 27) All Notices shall be served on a party applying for judgment in accordance with this Practice Direction.

EFFECT OF THE COURT’S FAILURE TO COMPLY

- 28) A failure on the part of the Court or Court Office to comply with this Practice Direction does not affect the validity of any order, direction or judgment, its finality, or any proceedings arising in the action.
- 29) The Court retains the discretion to deliver orders to parties in any other manner which meets the justice of the case and fulfils the Overriding Objective.

Dated this 22nd day of July, 2019


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Ivor Archie
Chief Justice

1365—Continued

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA COURT PAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

Appendix A

REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Claim No.CV

BETWEEN

.....

CLAIMANT(S)

AND

.....

DEFENDANT (S)

TAKE NOTICE that the e-mail address for service of the [Claimant/Defendant] has been changed to:

.....

(Insert primary e-mail address)

.....

(Insert secondary e-mail address)

Dated the.....day of..... 20.....

.....

[Attorney-at-Law for the Claimant/Defendant]

[Claimant/Defendant]

TO:
The Registrar of the Supreme Court of Judicature

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA COURT PAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

Appendix B

REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Claim No.CV.....

BETWEEN

..... CLAIMANT(S)

AND

..... DEFENDANT(S)

TAKE NOTICE that the [Claimant/Defendant] hereby applies to the Honourable Judge/Master/Registrar for an Order excusing the [Claimant/Defendant] from providing an e-mail address for the service of orders/directions on the basis that:

- I am impecunious and cannot afford internet access.
- I am computer illiterate and cannot utilize such facilities.
- Any other reason: *[to specify]*

1365—Continued

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA COURT PAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED

AND FURTHER TAKE NOTICE that the [Claimant/Defendant] hereby applies to the said Court for an Order that all orders/directions be served on him:

at

(please specify a proper address within three (3) miles of the Court Office)

via regular post addressed to

(please specify a proper name and address)

by fax to the following number: _____

Dated the.....day of 20....

I certify that the above reasons given are true and that I will be able to ascertain the contents of any document served by the alternative method requested above.

.....
[Attorney-at-Law for the Claimant/Defendant]
[Claimant/Defendant]

TO: The Registrar of the Supreme Court of Judicature

1365—Continued

PRACTICE DIRECTIONS ON “VARIATION OF MAINTENANCE ORDERS TO INCLUDE PAYMENT VIA
COURTPAY SYSTEM” AND “ELECTRONIC ORDERS”—CONTINUED*For Official Use Only*

Before

Dated the

1) Application to excuse the [Claimant/Defendant] from providing an e-mail address for the
service of orders/directions is hereby: Granted Denied

Application for service of orders/directions by the alternative method specified is hereby:

 Granted Denied_____
Judge/Master/Registrar

1366

LICENSING SESSION

SANGRE GRANDE

APPLICATIONS for the Licensing Committee’s Certificate for New Licences in the Licensing District of North-Eastern Counties (St. Andrew/St. David), under the provisions of the Liquor Licences Act, Chap. 84:10, to be considered at a Licensing Session which will be held at the Sangre Grande Magistrate’s Court on FRIDAY THE 26TH DAY OF JULY, 2019 at 1.00 o’clock in the afternoon.

<i>Name of Applicant</i>	<i>Abode of Applicant</i>	<i>Premises where Situate</i>	<i>Term of Licence</i>
Spirit Retailer’s			
Adrian Jagdeo Light Pole No. 52 Nextar Avenue Ramdass Street, Sangre Grande	Brierly Street, Sangre Grande	From 1st August, 2019 to 31st March, 2020

Dated this 12th day of June, 2019 at the Sangre Grande Magistrate’s Court.

V. RAMSARAN
Secretary, Licensing Committee
North-Eastern Counties

1367

NOTICE OF INTENDED REMOVAL OF DEFUNCT COMPANIES FROM REGISTER

[Section 461(3) of the Companies Act, 1995, Chap. 81:01]

NOTICE is hereby given that at the expiration of three months from the date of this notice the names of the Companies appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Companies will be dissolved:

Name of Companies

ASTA ENGINEERS LIMITED—A 482 (C)
 ADVANCED DUCTING SERVICES LTD.—A 5644 (95)
 ARTIKAL ENTERTAINMENT LIMITED—A 5911 (95)
 BIOSPHERE ECO-SOLUTIONS LTD.—B 2756 (95)
 CAMAT TRADING COMPANY LIMITED—C 5189 (95)
 DENTAL LAB GOLD MILLENNIUM LTD.—D 2996 (95)
 EKAM ENTERPRISE LTD.—E 2470 (95)
 GLEN'S CUSTOM SERVICES LIMITED—G 2535 (95)
 JOBILUCELS LIMITED—J 1290 (95)
 K & A MARKETING LIMITED—K 1048 (95)
 LMS TRADING LIMITED—L 1752 (95)
 PEARLYS DISTRIBUTORS LIMITED—P 3594 (95)
 RASENG LTD.—R 2951 (95)
 REQUIRED PRINT & GRAPHIC DESIGN LTD.—
 R 3610 (95)
 SOUTHERN COUNSELLING SOLUTIONS LIMITED—
 S 5313 (95)
 CUPEN'S SWIMMING POOL SERVICES LTD.—
 C 3971 (95)
 TRINIDAD FRUIT AND VEGETABLES LIMITED—
 T 2614 (95)
 TOYMART CARIBBEAN LIMITED—T 3253 (95)
 EVERYTHING BEST & BEYOND LIMITED—
 C 2012121300957
 GO GRILLAZ LTD.—C 2013020601668
 ISLAND DENTAL LTD.—C 2013052003437
 SHIV SHAKTI CULTURAL GROUP VEGETARIAN
 CATERERS LTD.—C 2013082105279
 MISSION ON THE ROCK LTD.—C 2013092305829
 #ONE POWER COMPANY LIMITED—C 2014040309259
 ARTAF ALI CONSTRUCTION LIMITED—
 C 2014071101060
 A.P.A. INDUSTRIAL & MARINE SUPPLIES AND
 SERVICES LIMITED—C 2015011904589
 DIVINE APOSTOLIC PROPHETIC HEALING AND
 DELIVERANCE MINISTRY—C 2015030605485
 CHAMPIONS MANAGEMENT LIMITED—
 C 2015112001727
 GALURA TRADING LIMITED—C 2016040705077
 SECOND DRIVE RENTALS LIMITED—
 C 2016101209802
 GNEOVATIVE SOLUTIONS LIMITED—
 C 2017012002067

Dated this 31st day of May, 2019 at the Registrar General's Office.

K. BRIDGEWATER
Registrar General

1368

TRANSFER OF LICENCE
(Liquor Licences Act, Chap. 84:10)

CARONI

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Chairperson of the Licensing Committee for the Licensing District of the County of Caroni, Couva Area, by Ruby Hamid of 454, Circular Drive, The Strait Lange Park, Chaguanas, that it is her intention to apply to the Licensing Committee at the Couva Magistrate's Court on FRIDAY THE 2ND DAY OF AUGUST, 2019 at 1.00 o'clock in the afternoon for a transfer to her of the Spirit Retailer's Licence now held by Veronica Mc Kenzie, in respect of premises situate at Light Pole No. 260, Main Road, Gran Couva, in the said district.

Dated this 9th day of July, 2019 at the Couva Magistrate's Court.

C. HOSEIN
*Chairperson, Licensing Committee
 Couva*

1369

VICTORIA WEST

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, by Yan Ting Liu of No. 15, Esperance Village, San Fernando, that it is his/her intention to apply to the Licensing Committee at the San Fernando Magistrates' Court on FRIDAY THE 26TH DAY OF JULY, 2019, for a transfer to him/her of the Licence to carry on the business of a Special Restaurant now held by Ackfee Ayoung Chee for premises situate at No. 14, Papourie Road, Esperance Village, Phillipine in the said district.

Dated this 15th day of June, 2019 at the San Fernando Magistrates' Court.

D. GAJRAJSINGH
*Secretary, Licensing Committee
 San Fernando*

1370

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, by Zheng Jin Sheng of No. 13, Naparima-Mayaro Road, Cocoyea, that it is his/her intention to apply to the Licensing Committee at the San Fernando Magistrates' Court on FRIDAY THE 26TH DAY OF JULY, 2019, for a transfer to him/her of the Licence to carry on the business of a Restaurant now held by Lian Ming Wu for premises situate at No. 13, Naparima-Mayaro Road, Cocoyea in the said district.

Dated this 15th day of July, 2019 at the San Fernando Magistrates' Court.

D. GAJRAJSINGH
*Secretary, Licensing Committee
 San Fernando*