



# TRINIDAD AND TOBAGO GAZETTE

## (EXTRAORDINARY)

VOL. 57

Caroni, Trinidad, Tuesday 18th September, 2018—Price \$1.00

No. 118

1285

### PROMOTION IN THE TRINIDAD AND TOBAGO DEFENCE FORCE (AIR GUARD)

IN ACCORDANCE with the provisions of section 16, Part III of the Defence Act, Chap. 14:01 of the Laws of Trinidad and Tobago, it is notified for general information that Her Excellency the President, has approved the promotion of No. 7056 FLIGHT LIEUTENANT DEVON PINHIERO to the rank of Squadron Leader, in the Trinidad and Tobago Defence Force (Air Guard), with effect from 24th August, 2017.

18th August, 2018.

V. A. LEWIS  
*Permanent Secretary*  
*Ministry of National Security*

1286

### PROMOTION IN THE TRINIDAD AND TOBAGO DEFENCE FORCE (REGIMENT)

IN ACCORDANCE with the provisions of section 16, Part III of the Defence Act, Chap. 14:01 of the Laws of Trinidad and Tobago, it is notified for general information that Her Excellency the President, has approved the promotion of No. 12701 OFFICER CADET STEFON CHRISTOPHER to the rank of Second Lieutenant, in the Trinidad and Tobago Defence Force (Regiment), with effect from 2nd February, 2017.

18th August, 2018.

V. A. LEWIS  
*Permanent Secretary*  
*Ministry of National Security*

1287

### PROMOTIONS IN THE TRINIDAD AND TOBAGO DEFENCE FORCE (AIR GUARD)

IN ACCORDANCE with the provisions of section 16, Part III of the Defence Act, Chap. 14:01 of the Laws of Trinidad and Tobago, it is notified for general information that Her Excellency the President, has approved the promotion of the undermentioned officers of the Trinidad and Tobago Defence Force (Air Guard):

<i>No.</i>	<i>Name and Current Rank of Officer</i>	<i>Rank to which Promoted</i>	<i>Date of Promotion</i>
30007	FLYING OFFICER LYNESHA HANNAWAY	... Flight Lieutenant	... 22nd March, 2016
30008	FLYING OFFICER TREVERSON ADAMS	... Flight Lieutenant	... 22nd December, 2015
30009	FLYING OFFICER JERELL ALEXANDER	... Flight Lieutenant	... do.
30010	FLYING OFFICER KERON DOOKIE	... Flight Lieutenant	... do.
30011	FLYING OFFICER AKILI JOSEPH	... Flight Lieutenant	... do.
30023	PILOT OFFICER MARLON ST. LOUIS	... Flying Officer	... 23rd July, 2013
30036	PILOT OFFICER SIOBHAN CHASE	... Flying Officer	... 22nd January, 2015
30037	PILOT OFFICER DINESH TEWARIE	... Flying Officer	... 22nd January, 2018
30038	PILOT OFFICER LAFAYETTE GROOME	... Flying Officer	... do.
30043	PILOT OFFICER LERONE OLIVERIE	... Flying Officer	... 29th November, 2016

## 1287—Continued

## PROMOTIONS IN THE TRINIDAD AND TOBAGO DEFENCE FORCE (AIR GUARD)—CONTINUED

IN ACCORDANCE with the provisions of section 16, Part III of the Defence Act, Chap. 14:01 of the Laws of Trinidad and Tobago, it is notified for general information that Her Excellency the President, has approved the promotion of the undermentioned officers of the Trinidad and Tobago Defence Force (Air Guard):

No.	Name and Current Rank of Officer	Rank to which Promoted	Date of Promotion
30044	PILOT OFFICER MARIAH Mc. INNIS ...	Flying Officer	29th November, 2016
30045	PILOT OFFICER JABARI BRUSCO ...	Flying Officer	28th February, 2017
30047	PILOT OFFICER PETAL SARAH DOUGLAS ...	Flying Officer	do.
30048	PILOT OFFICER DAVID NICHOLAS CARRINGTON	Flying Officer	29th November, 2016
30049	PILOT OFFICER ROBERTO MATHURA ...	Flying Officer	4th March, 2017
30050	PILOT OFFICER KERON FRANCOIS ...	Flying Officer	do.
30052	OFFICER CADET BRIAN COUTOU ...	Pilot Officer	4th March, 2014

V. A. LEWIS  
Permanent Secretary  
Ministry of National Security

21st August, 2018.

## 1288

## REVOCATION OF APPOINTMENT TO PERFORM THE FUNCTIONS OF THE PRIME MINISTER

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by subsection (1) of section 78 of the Constitution of the Republic of Trinidad and Tobago and all other powers thereto her enabling, has revoked, with effect from the afternoon of 25th August, 2018, the authority conferred on the Honourable Minister of Finance, Mr. COLM IMBERT, M.P., by Instrument dated 27th August, 2018, to perform the functions of the Prime Minister.

G. SERRETTE  
Secretary to Her Excellency  
the President

3rd September, 2018.

## 1289

## RESIGNATION IN THE TRINIDAD AND TOBAGO DEFENCE FORCE (COAST GUARD)

IN ACCORDANCE with the provisions of Section 16, Part III of the Defence Act, Chap. 14:01 of the Laws of Trinidad and Tobago, it is notified for general information that Her Excellency the President, has approved the resignation of No. 7077 Lieutenant JARED JOHNETTY, of the Trinidad and Tobago Defence Force (Coast Guard), with effect from 30th June, 2018.

V. A. LEWIS  
Permanent Secretary  
Ministry of National Security

23rd July, 2018.

## 1290

## REPUBLIC OF TRINIDAD AND TOBAGO

## IN THE HIGH COURT OF JUSTICE OF TRINIDAD AND TOBAGO

## NOTICE TO JURORS

PUBLIC NOTICE is hereby given that one of the Judges of the High Court of Justice will sit in Chambers at the Supreme Court at Port-of-Spain on TUESDAY 25TH SEPTEMBER, 2018 at 8.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at the Session to be held at Port-of-Spain on Monday 1st October, 2018.

All such applications should be made in writing.

Applications made after that date may not be entertained.

Dated this 16th day of July, 2018.

Assistant Registrar  
Hall of Justice  
Port-of-Spain



## THE JUDICIARY OF TRINIDAD AND TOBAGO

### PUBLIC NOTICE

#### PURSUANT TO SECTION 5(5) OF THE BAILIFFS ACT CHAPTER 4:61

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The following persons holding valid Private Licenses as at July 26<sup>th</sup>, 2018.

	Category	Last Name	First Name	ID Number	Issued Date	Valid to
1.	Private Bailiff	Charles	Rodney	CHARO462	04-Jul-17	03-Jul-19
2.	Private Bailiff	Abdool	Brent	ABDBR449	22-Feb-18	21-Feb-20
3.	Private Bailiff	Abdus-Salaam	Da'ud	ABDDA090	15-Mar-17	14-Mar-19
4.	Private Bailiff	Acosta	Abbey L.	ACOAB291	12-Mar-18	11-Mar-20
5.	Private Bailiff	Ahmad	Suni	AHMSU168	29-Aug-17	28-Aug-19
6.	Private Bailiff	Ajodha	Amrit	AJOAM336	11-Apr-18	10-Apr-20
7.	Private Bailiff	Andrews	Lennard Kelly	ANDLE093	02-Feb-17	01-Feb-19
8.	Private Bailiff	Auguste	Remy	AUGRE482	26-Feb-18	25-Feb-20
9.	Private Bailiff	Baggoo	William	BAGWI507	27-Mar-18	26-Mar-20
10.	Private Bailiff	Bahadoorsingh	Michael	BAHMI079	07-Feb-17	06-Feb-19
11.	Private Bailiff	Baird	Dennis	BAIDE089	06-Oct-17	05-Oct-19
12.	Private Bailiff	Baksh	Sharaz	BAKSH073	06-Dec-16	05-Dec-18
13.	Private Bailiff	Baksh	Azaad	BAKAZ283	19-Dec-17	18-Dec-19
14.	Private Bailiff	Balbirsingh	Stephen	BALST451	20-Dec-16	19-Dec-18
15.	Private Bailiff	Basdeo	Balakrishnan	BASBA473	02-Feb-18	01-Feb-20
16.	Private Bailiff	Beekha	Horace	BEEHO463	08-Dec-17	07-Dec-19
17.	Private Bailiff	Beepath	Pulwaty	BEEPU138	23-Sep-16	22-Sep-18
18.	Private Bailiff	Benjamin	Glenroy	BENGL125	05-Dec-17	04-Dec-19
19.	Private Bailiff	Bharath	Bolah	BHABO446	04-Jun-18	03-Jun-20

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LIST OF PERSONS HOLDING VALID PRIVATE BALIFF LICENSES  
AS AT 26TH JULY, 2018—Continued

20.	Private Bailiff	Bisnath	Tyrel	BISTY086	09-Dec-16	08-Dec-18
21.	Private Bailiff	Blackman	Anthony	BLAAN 512	07-Nov-16	06-Nov-18
22.	Private Bailiff	Boodai	Lovina	BOOLO351	24-Jan-18	23-Jan-20
23.	Private Bailiff	Bousigard	Portus	BOUPO072	16-Dec-16	15-Dec-18
24.	Private Bailiff	Brown	Natalie	BRONA281	13-Dec-17	12-Dec-19
25.	Private Bailiff	Brown	Mary	BROMA174	07-Dec-16	06-Dec-18
26.	Private Bailiff	Brown	Ronald	BRORO175	07-Dec-16	06-Dec-18
27.	Private Bailiff	Brown	Dexter	BRODE439	07-Dec-17	06-Dec-19
28.	Private Bailiff	Brown	Rondon	BRORO433	29-Nov-17	28-Nov-19
29.	Private Bailiff	Browne	Roger	BRORO181	03-Nov-17	02-Nov-19
30.	Private Bailiff	Calder	Earl	CALEA452	27-Jan-17	26-Jan-19
31.	Private Bailiff	Charles	Cleve	CHACL 218	06-Feb-17	05-Feb-19
32.	Private Bailiff	Churai	Charran	CHUCH282	21-Dec-17	20-Dec-19
33.	Private Bailiff	Dass	Anthony	DASAN453	08-Jun-18	07-Jun-20
34.	Private Bailiff	De Silva	Henry	DESHE169	11-Jan-18	10-Jan-20
35.	Private Bailiff	Deo	Phillip	DEOPH091	09-Jan-17	08-Jan-19
36.	Private Bailiff	Dewer	Michael	DEWMI084	30-Jan-17	29-Jan-19
37.	Private Bailiff	Durity	Denis	DURDE070	12-Apr-17	11-Apr-19
38.	Private Bailiff	Francois	Dave	FRADA474	08-Dec-17	07-Dec-19
39.	Private Bailiff	Francois	Alcian	FRAALI145	05-Jan-18	04-Jan-20
40.	Private Bailiff	Ganessingh	Patrick	GANPA467	06-Apr-18	05-Apr-20
41.	Private Bailiff	Ghurpersad	Dexter D.	GHUDE295	26-Jan-18	25-Jan-20
42.	Private Bailiff	Griffith	Marvin B.	GRIMA496	02-May-18	01-May-20
43.	Private Bailiff	Harrypersad	Benson	HARBE150	09-Jan-17	08-Jan-19
44.	Private Bailiff	Joseph	Christopher	JOSCH154	01-May-17	30-Apr-19
45.	Private Bailiff	Kallidass	Kamillah	KALKA358	03-Oct-16	02-Oct-18
46.	Private Bailiff	Kanhai	Bobby	KANBO372	13-Dec-16	12-Dec-18
47.	Private Bailiff	Kersher	Richardo	BAGRI506	28-Feb-18	27-Feb-20
48.	Private Bailiff	Khadaroo	Steve	KHAST 244	07-Dec-17	06-Dec-19
49.	Private Bailiff	Lakattoo	Warren	LAKWA423	03-Jan-18	02-Jan-20



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LIST OF PERSONS HOLDING VALID PRIVATE BALIFF LICENSES  
AS AT 26TH JULY, 2018—Continued

50.	Private Bailiff	Lancaster	Dean	LANDE078	15-Dec-16	14-Dec-18
51.	Private Bailiff	Les Pierre	Sherwin	LESSH 265	28-Feb-18	27-Feb-20
52.	Private Bailiff	Lopez	Clem	LOPCL264	03-May-18	02-May-20
53.	Private Bailiff	Mahadeo	Ricardo	MAHRI134	07-Feb-18	06-Feb-20
54.	Private Bailiff	Mark	Selwyn	MARSE425	03-Jan-18	02-Jan-20
55.	Private Bailiff	Modeste	Eric	MODER369	24-Apr-17	23-Apr-19
56.	Private Bailiff	Mc Kain	Miguel	MCKMI490	02-Sep-16	01-Sep-18
57.	Private Bailiff	Moe	Darryl	MOEDA426	21-Jun-18	20-Jun-20
58.	Private Bailiff	Mohamed	Shazard	MOHSH501	13-Mar-18	12-Mar-20
59.	Private Bailiff	Mohammed	Shah	MOHSH 276	21-Dec-17	20-Dec-19
60.	Private Bailiff	Mohammed	Azid	MOHAZ107	11-Jan-17	10-Jan-19
61.	Private Bailiff	Mohammed	Sherrif	MOHSH120	21-Dec-17	20-Dec-19
62.	Private Bailiff	Mohammed-Baksh	Nazra	MOHNA293	19-Dec-17	18-Dec-19
63.	Private Bailiff	Moonilal	Darrell	MOODA294	16-Jan-18	15-Jan-20
64.	Private Bailiff	Moore	Carl	MOOCA171	16-Mar-17	15-Mar-19
65.	Private Bailiff	Moraldo	Jennifer	MORJE142	24-Jan-17	23-Jan-19
66.	Private Bailiff	Nicholls-Acosta	Michelle	NICMI290	20-Dec-17	19-Dec-19
67.	Private Bailiff	Pedro	Marlon Raymond	PEDMA100	12-Jan-17	11-Jan-19
68.	Private Bailiff	Pedro	Randy	PEDRA471	06-Dec-17	05-Dec-19
69.	Private Bailiff	Persad	Anant	PERAN118	15-Dec-16	14-Dec-18
70.	Private Bailiff	Persad	Salick	PERSA101	14-Dec-16	13-Dec-18
71.	Private Bailiff	Persad	Kerry	PERKE104	14-Dec-16	13-Dec-18
72.	Private Bailiff	Peters	Sheldon	PETSH481	07-Dec-17	06-Dec-19
73.	Private Bailiff	Phillip	Nickie	NICPH 275	22-Jan-18	21-Jan-20
74.	Private Bailiff	Phillip	Caleb	PHICA326	18-Apr-18	17-Apr-20
75.	Private Bailiff	Ragoonath	Randy	RAGRA493	09-Mar-17	08-Mar-19
76.	Private Bailiff	Rahaman	Imran	RAHIM422	15-Dec-17	14-Dec-19
77.	Private Bailiff	Rajnauth	Stephen	RAJST511	02-Mar-18	01-Mar-20
78.	Private Bailiff	Ramdeen	Ronald	RAMRO485	10-Apr-18	09-Apr-20
79.	Private Bailiff	Ramdeen	Devanand	RAMDE 249	13-Mar-17	12-Mar-19

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LIST OF PERSONS HOLDING VALID PRIVATE BALIFF LICENSES  
AS AT 26TH JULY, 2018—Continued

80.	Private Bailiff	Ramdhan	Billy	RAMBI456	28-Mar-18	27-Mar-20
81.	Private Bailiff	Ramdhanas	Keith	RAMKE 219	17-Mar-17	16-Mar-19
82.	Private Bailiff	Ramdial	Suresh	RAMSU097	09-Jan-17	08-Jan-19
83.	Private Bailiff	Ramlochan	Gaya Persad	RAMGA287	22-Mar-18	21-Mar-20
84.	Private Bailiff	Ramparas	Vidal	RAMVI489	28-Feb-18	27-Feb-20
85.	Private Bailiff	Ramparas	Ramkarran	RAMRA098	09-Jan-17	08-Jan-19
86.	Private Bailiff	Reid	Akil	REIAK428	28-Feb-18	27-Feb-20
87.	Private Bailiff	Rudolpho	Richard	RUDRI312	15-Mar-17	14-Mar-19
88.	Private Bailiff	Sankar	Helen	RAMHE288	06-Jun-2018	05-Jun-20
89.	Private Bailiff	Seegobin	Puran	SEEPUI12	08-Dec-16	07-Dec-18
90.	Private Bailiff	Seepersad	Lincoln	SEELI472	13-Mar-17	12-Mar-19
91.	Private Bailiff	Sinkia	Mark	SINMA436	04-Jan-18	03-Jan-20
92.	Private Bailiff	Sixto	Terrence	SIXTE529	07-Mar-17	06-Mar-19
93.	Private Bailiff	Smith	Brian	SMIBR 179	15-Mar-17	14-Mar-19
94.	Private Bailiff	Sohan	Samdai	SOHSA130	11-May-17	10-May-19
95.	Private Bailiff	Sooknanan	Vijay Kumar	SOOVI424	24-Nov-17	23-Nov-19
96.	Private Bailiff	Soon	Edward	SOOED 262	05-Apr-17	04-Apr-19
97.	Private Bailiff	Soon	William	SOOWI 214	19-Dec-16	18-Dec-18
98.	Private Bailiff	Spencer	Fitzy	SPEFI 227	16-Feb-18	15-Feb-20
99.	Private Bailiff	Thomas	Cliff	THOCL447	13-Dec-17	12-Dec-19
100.	Private Bailiff	Weekes	Samuel	WEESA448	12-Dec-17	11-Dec-19
101.	Private Bailiff	Wickham	Junior	WICJU305	30-Jan-17	29-Jan-19
102.	Private Bailiff	Williams	Elcia	WILEL108	01-May-17	30-Apr-19
103.	Private Bailiff	Williams	Marlon	WILMA334	03-Jan-18	02-Jan-20
104.	Private Bailiff	Williams	Christopher	WILCH427	21-Mar-17	20-Mar-19
105.	Private Bailiff	Williams	Anthony	WILAN468	23-Apr-18	22-Apr-20
106.	Private Bailiff	Windsor	Jacob	WINJA143	16-Dec-16	15-Dec-18
107.	Private Bailiff	Yatali	Hassanali	YATHAI16	08-Dec-16	07-Dec-18

Nirala Bansee-Sookhai  
Registrar & Marshal  
Supreme Court



1292



**GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO**  
**UPDATED PUBLIC STATEMENT 2017 OF**  
**THE CARIBBEAN INDUSTRIAL RESEARCH INSTITUTE (CARIRI)**

**IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF**  
**THE FREEDOM OF INFORMATION ACT, 1999**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act (FOIA) 1999, the Caribbean Industrial Research Institute (CARIRI), is required by law to publish the following statements, which list the documents and information generally available to the public.

The Act gives members of the public:

1. A legal right for each person to access official documents (with exemptions) held by the Caribbean Industrial Research Institute.
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

**Section 7 STATEMENTS**

**Section 7 (1) (a) (i)**

**THE FUNCTIONS AND STRUCTURE OF THE CARIBBEAN INDUSTRIAL RESEARCH INSTITUTE**

The Caribbean Industrial Research Institute (CARIRI) was established by an Act of Parliament by the Government of Trinidad and Tobago in 1970 with assistance from the United Nations Development Programme (UNDP) and the United Nations Industrial Development Organization (UNIDO). The Institute is wholly owned by the Government of Trinidad and Tobago and provides technological and business support services to private and public sector organizations locally and regionally.

The Institute's mission is:

*"To advance the economic and social development of Trinidad and Tobago and other countries in the Caribbean Region by providing technical and technological support, creating and transferring technology to the producers of goods and services and maintaining a positive work environment that encourages employee commitment to the financial viability and success of the organization."*

The Institute's major functions include:

- Provision of technical support services to public and private industrial enterprises;

- Undertaking analytical work;
- Provision of materials testing services;
- Provision of engineering services, including assistance with establishing production lines, prototype designs, and maintenance and repair problems;
- Undertaking economic and technical feasibility studies, including marketing surveys, with a view to identifying bankable projects;
- Providing environmental monitoring services inclusive of testing and consultancy;
- Provision of business support and advisory services to new and existing businesses;
- Engaging in research programmes related to the needs of Trinidad and Tobago and the Caribbean region.

The Board of Management is appointed by the President of the Republic of Trinidad and Tobago, and controls the overall direction of the Institute. CARIRI employs a workforce of approximately one hundred and ninety (190) persons and is headed by a Chief Executive Officer.

**OPERATIONAL DEPARTMENTS**

The Caribbean Industrial Research Institute operates from three (3) locations - UWI Campus, St. Augustine, Trincity West Industrial Estate, Macoya and Innovation Drive, Freeport.

The key focus areas are:

- Food Technology
- Analytical Chemistry
- Microbiology
- Petroleum and Energy
- Industrial Materials
- Metallurgy
- Environmental Management
- Air Quality
- Information and Communication Technology
- Business Advisory and Support

CARIRI is comprised of the following Divisions as shown in the Organizational Chart

- Corporate Services
- Research Development and Innovation
- Analytical and Engineering Services

UPDATED PUBLIC STATEMENT 2017 OF THE CARIBBEAN INDUSTRIAL RESEARCH  
INSTITUTE, (CARIRI) FREEDOM OF INFORMATION ACT (FOIA) 1999—CONTINUED

### Analytical Chemistry

This Laboratory provides a wide range of testing and consultancy services:

#### Analytical Chemistry

- Nutritional labeling
- Potable water assessment, involving spring, well, bottled and treated public supplies
- Pharmaceuticals
- Chemicals re conformance to specified requirements
- Environmental contaminants
- Toxicology
- Effluent – both industrial and from domestic wastewater treatment plants
- Pesticide residue

### Food Microbiology

- Analysis of food products
- Analysis of potable water
- Analysis of beverage
- Cosmetic analysis
- Analysis of recreational water
- Analysis of dialysis water

### Environmental Microbiology

- Analysis of waste water
- Analysis of indoor air samples
- Biological Oxygen Demand
- Environmental swabs

### Food Technology

There continues to be a pressing need to tap the vast potential in the agro-processing sector. The main area of focus is therefore to provide general and laboratory based technology application/implementation to the food and agricultural sectors together with consultation on specific problems.

The areas concerned include:

- Product and Process Development
- Plant and Quality Audits
- Feasibility studies – technical feasibility and plant layout
- Troubleshooting
- Development and Implementation of Quality Management Systems
- Provision of technical assistance to entrepreneurs and small and medium scale processors in the agro-processing sectors
- Training in food production techniques
- Food Safety
- Contract Processing

- In-plant diagnostics aimed at improving food safety and food quality in food establishments
- Sensory Evaluations
- Raw Material Assessment
- Post-harvest Technology
- Waste Utilisation

### Business Advisory & Support Services

- Idea Advisory Services
- Innovation Gap Analysis
- Hatchery
- Business Incubation
- App Development and Testing

### Environmental Services

There is a growing demand for specialized environmental services both in an advisory capacity as well as for use by the regulatory agencies. The main focus of this Unit continues to be the provision of a range of environmental management services, including testing and consultancy services to industry and the general public. Amongst the areas of focus are:-

- Indoor and Ambient Air Quality including:
  - preliminary site assessment
  - diagnostic audits/initial measurement surveys of pollutants and environmental stressors
  - remediation consulting services
  - development and implementation of an Indoor Air Quality (IAQ) –management program
  - stack testing
- Stack Monitoring
- Environmental Engineering Consulting, including:
  - waste management
- Sewerage Treatment Plants
  - effluent monitoring
  - recreational water quality in streams, rivers and beaches
- Noise Monitoring

### Industrial Materials Unit

This Department provides a number of services to the construction and heavy industries and serves a wide range of client from micro to large. Their objectives include solving their materials technological problems and quality related issues by providing the under mentioned services:



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UPDATED PUBLIC STATEMENT 2017 OF THE CARIBBEAN INDUSTRIAL RESEARCH INSTITUTE, (CARIRI) FREEDOM OF INFORMATION ACT (FOIA) 1999—CONTINUED

- Civil works
  - accredited testing of concrete products, aggregates, asphalt and asphalt concrete, etc.
- Metallurgy
  - mechanized testing, metallographic analysis of engineering failures, weld assessment and includes qualification and experimental heat treatment
- Material Characterization
  - elemental analysis and micro structural analysis
- Corrosion Analysis
- Physical Measurements and Calibration
- Microanalysis (involving x ray spectrometry and x ray diffractometry services)
- Scanning electron microscopy (SEM) application in areas of:
  - Electronics
  - Manufacturing
  - Medical sciences
  - Food processing steel and petrochemicals
- Metals involving
  - failure analysis
  - calibration
  - weld assessment

#### Petroleum and Energy-based Services (PEBS)

This Laboratory provides consulting and testing services to the energy and energy-based sector. The sector operates with state-of-the-art technologies and both the public and private sectors access services of this laboratory. The main areas of focus include:

- Approval of oilfield chemicals by provision of consultancy services to the Ministry of Energy and Energy Industries Oilfield Approved Committees
- Effluent monitoring as provided under the Petroleum Act Chap 62:01
- Gasoline testing
- Evaluation of crude oils produced locally for royalty purposes
- Evaluation of natural gas for both producer and consumer companies
- Oil spill related analysis

#### Support Departments

CARIRI also has other sections/departments which provide support functions. These are:

- Quality Services
- CAMS
- Information Services
- Human Resources
- Accounts
- Facilities Maintenance
- Procurement /Stores
- Business Services

#### Effect of Functions of CARIRI on Members of the Public

The Caribbean Industrial Research Institute is continuously working to achieve its primary objective of positioning this country as a leading technology and technological services provider. This includes improving the competitiveness of enterprises in the manufacturing and services sectors. The Institute provides its services on a fee for service basis.

#### Section 7 (1) (a) (ii)

##### Categories of Documents in the Possession of the Caribbean Industrial Research Institute

The documents listed below relate to the work of CARIRI:

- *Standards, Specifications and Methods*
- *Quality Manuals*
- *Equipment Manuals*
- *Books relating to our core areas of expertise*
- *Journals*
- *Pamphlets, Newsletters, bulletins and newspaper clippings*
- *Circulars/directives issued by the Human Resource Department*
- *General Administrative Documents*
- *Miscellaneous reports, studies and surveys*
- *Client reports*
- *Financial records*
- *Internal and external correspondence files*
- *Policy and procedure documents*

#### Section 7 (1) (a) (iii)

##### Material Prepared for Public Inspection

The public may inspect and or obtain copies of material that is not done confidentially for clients at:

Caribbean Industrial Research Institute  
 St. Augustine Campus  
 University of the West Indies  
 St. Augustine  
 Tel: 299-0210  
 Fax: 662-7177  
 Email: mail@cariri.com  
 Website: www.cariri.com

Opening hours: 8.00 a.m. to 4.30 p.m., Monday to Friday.

UPDATED PUBLIC STATEMENT 2017 OF THE CARIBBEAN INDUSTRIAL RESEARCH INSTITUTE, (CARIRI) FREEDOM OF INFORMATION ACT (FOIA) 1999—CONTINUED

**Section 7 (1) (a) (iv)**

**Literature available by subscription**

*At the present time this section is not applicable.*

**Section 7 (1) (a) (v):**

**Procedure to be followed when accessing a document from the Caribbean Industrial Research Institute.**

Applicants may request information via telephone, e-mail or in person. However, in order to access the rights afforded under the FOIA, the request must be made in writing on the official form *Request for access to Official Documents*, for information not available in the public domain.

Requests must be addressed to the Designated Officer of CARIRI named in section 7 (1) (a) (vi)

The request must be accompanied by enough detail to facilitate locating the relevant document/s as efficiently as possible. In keeping with the provisions of the FOIA, the Designated Officer would render any assistance necessary in order to formulate the request.

If the requested documents are not those held by CARIRI, the applicant is advised to direct the request to the relevant authority.

The time frame for delivery of a document, if it exists or can be found, is established under the FOIA. If CARIRI fails to meet these deadlines, the FOIA gives applicants the right to proceed as if the request had been denied. CARIRI will diligently try to comply with the time limits, but if it appears that processing a request may take longer than the statutory limit, an applicant's request will be acknowledged and the applicant will be advised of its status. Since there is a possibility that requests may be incorrectly addressed or misrouted, an applicant may wish to call or write to confirm that the request has been received and to ascertain its status.

CARIRI will determine whether to grant your request for access to information and notify you of the decision as soon as practicable, but no later than 30 days after the day on which on which the request is duly made, as required by section 15 of the FOIA.

The FOIA Fees and Charges Regulations prescribe fees related to the search, retrieval and provision of documents. The applicant will be given access to the documents within seven working days of the receipt of payment of the relevant fee. The FOIA allows the applicant a refund of fees paid, in addition to access to the requested information, if CARIRI fails to provide the information within the seven day period.

**Section 7 (1) (a) (vi)**

**Statement Identifying Designated Officer**

The designated officer for the above-mentioned CARIRI is:

Mr Liaquat Ali Shah  
Chief Executive Officer  
Caribbean Industrial Research Institute  
UWI Campus  
St Augustine  
Tel : 299-0210 Ext 5102

Alternate Officer :  
Mr Meghnath Gosein  
Corporate Secretary  
Caribbean Industrial Research Institute  
UWI Campus  
St Augustine  
Tel : 299-0210 Ext 5054

**Section 7 (1) (a) (vii)**

Presently, there are no Advisory Boards, Councils, Committees and other bodies that fall within the meaning of this Section of the FOIA.

**Section 8 STATEMENTS**

**Section 8 (1) (a) (i)**

**Documents containing interpretations or particulars of written laws or schemes administered by CARIRI not being particulars contained in another written law.**

The Laws/Acts which impact upon CARIRI are as follows:

- CARIRI Act Chap 85:52
- Collective Labour Agreements

**Section 8 (1) (a) (ii)**

**Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside CARIRI, or similar documents containing rules, policies, guidelines, practices or precedents:**

- *At the present time this section is not applicable.*

**Section 8 (1) (b)**

In enforcing written laws or schemes administered by CARIRI where a member of the public might be directly affected by that enforcement, be it documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes:

- *At the present time this section is not applicable.*



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**Section 9 STATEMENTS**

**Section 9 (1) (a)**

A report or statement containing the advice or recommendations of a body or entity established within CARIRI:

- *At the present time this section is not applicable.*

**Section 9 (1) (b)**

A report or statement containing the advice or recommendations of a body or entity established outside CARIRI by or under a written law or a report or statement by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to CARIRI or to the responsible Minister of that public authority:

- *At the present time this section is not applicable.*

**Section 9 (1) (c)**

A report or statement containing the advice or recommendations of an inter-departmental committee whose membership includes an officer of CARIRI:

- *At the present time this section is not applicable.*

**Section 9 (1) (d)**

A report or a statement containing the advice or recommendations, of a committee established within CARIRI to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of CARIRI who is not a member of the committee:

- *At the present time this section is not applicable.*

**Section 9 (1) (e)**

A report (including a report concerning the results of studies, surveys or tests) prepared for CARIRI by a scientific or technical expert, whether employed within CARIRI or not, including a report expressing the opinion of such an expert on scientific or technical matters:

- *At the present time this section is not applicable.*

**Section 9 (1) (f)**

A report prepared for CARIRI by a consultant who was paid for preparing the report:

- *At the present time this section is not applicable.*

**Section 9 (1) (g)**

A report prepared within CARIRI and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project:

- *At the present time this section is not applicable.*

**Section 9 (1) (h)**

A report on the performance or efficiency of CARIRI, or of an office, division or branch of CARIRI, whether the report is of a general nature or concerns a particular policy, programme or project administered by CARIRI:

- *At the present time this section is not applicable.*

**Section 9 (1) (i)**

A report containing final plans or proposals for the re-organisation of the functions of CARIRI, the establishment of a new policy, programme or project to be administered by CARIRI, or the alteration of an existing policy programme or project administered by CARIRI, whether or not the plans or proposals are subject to approval by an officer of CARIRI, another public authority, the responsible Minister of CARIRI or Cabinet

- *Strategic Plan of the Caribbean Industrial Research Institute*

**Section 9 (1) (j)**

A statement prepared within CARIRI and containing policy directions for the drafting of legislation:

- *At the present time this section is not applicable.*

**Section 9 (1) (k)**

A report of a test carried out within CARIRI on a product for the purpose of purchasing equipment:

- *At the present time this section is not applicable.*

**Section 9 (1) (l)**

An environmental impact statement prepared within CARIRI:

- *At the present time this section is not applicable.*



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**Section 9 (1) (m)**

A valuation report prepared for CARIRI by a valuator, whether or not the valuator is an officer of CARIRI:

- *At the present time this section is not applicable.*

**Section 13 REQUESTS FOR ACCESS**

**Section 13 (5)**

An application for access to an official document held by CARIRI must be made to the responsible Minister, i.e. the Minister of Planning and Development.

**ORGANISATIONAL STRUCTURE**

