



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

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723

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 52) Order, 2014—(Legal Notice No. 102 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 53) Order, 2014—(Legal Notice No. 103 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 54) Order, 2014—(Legal Notice No. 104 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 55) Order, 2014—(Legal Notice No. 105 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 56) Order, 2014—(Legal Notice No. 106 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 57) Order, 2014—(Legal Notice No. 107 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 58) Order, 2014—(Legal Notice No. 108 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 59) Order, 2014—(Legal Notice No. 109 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 60) Order, 2014—(Legal Notice No. 110 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 61) Order, 2014—(Legal Notice No. 111 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 62) Order, 2014—(Legal Notice No. 112 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 63) Order, 2014—(Legal Notice No. 113 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 64) Order, 2014—(Legal Notice No. 114 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 65) Order, 2014—(Legal Notice No. 115 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 66) Order, 2014—(Legal Notice No. 116 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 67) Order, 2014—(Legal Notice No. 117 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 68) Order, 2014—(Legal Notice No. 118 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 69) Order, 2014—(Legal Notice No. 119 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 70) Order, 2014—(Legal Notice No. 120 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 71) Order, 2014—(Legal Notice No. 121 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 72) Order, 2014—(Legal Notice No. 122 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 73) Order, 2014—(Legal Notice No. 123 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 74) Order, 2014—(Legal Notice No. 124 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 75) Order, 2014—(Legal Notice No. 125 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 76) Order, 2014—(Legal Notice No. 126 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 77) Order, 2014—(Legal Notice No. 127 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 78) Order, 2014—(Legal Notice No. 128 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 79) Order, 2014—(Legal Notice No. 129 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 80) Order, 2014—(Legal Notice No. 130 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 81) Order, 2014—(Legal Notice No. 131 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 82) Order, 2014—(Legal Notice No. 132 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 83) Order, 2014—(Legal Notice No. 133 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 84) Order, 2014—(Legal Notice No. 134 of 2014).
- Land Acquisition (Possession of Land Prior to Formal Vesting in the State) (No. 85) Order, 2014—(Legal Notice No. 135 of 2014).

Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

In Compliance with sections 7, 8 and 9 of The Freedom of Information Act (FOIA) 1999

(2012 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

In accordance with Sections 7 (1) (b), 8 (2) (b) and 9 (2) (b) of the Freedom of Information Act 1999 (FOIA), Trinidad & Tobago National Petroleum Marketing Company Limited (NP) is required by law to publish updated statements that list the documents and information generally available to the public.

The Act gives members of the public:

- (1) A legal right for each person to access information held by Trinidad & Tobago National Petroleum Marketing Company Limited;
- (2) A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- (3) A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- (4) A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Trinidad & Tobago National Petroleum Marketing Company Limited (NP) publishes the following statement as approved by the Minister of Energy and Energy Affairs:

SECTION 7 STATEMENTS

Section 7 (1) (a) (i)

Function and structure of Trinidad & Tobago National Petroleum Marketing Company Limited

NP commenced operations as a wholly owned State Enterprise in October 1972, when the Government of Trinidad and Tobago changed the name of BP Caribbean Limited and renamed the ten-year-old company Trinidad & Tobago National Petroleum Marketing Company Limited. In the ensuing years, NP expanded with the acquisition of the marketing assets and operations of Esso Standard Oil S.A. Limited, T&T Oil Company Limited [TRINTOC] (formerly Shell Trinidad Limited) and Texaco Trinidad Limited as the Government moved to nationalise the Oil Industry.

NP, in addition to its local marketing activity, is also the parent company of five (5) subsidiary companies and has a branch in Dominica.

SUBSIDIARY COMPANIES:

Natpet Investments Company Limited
 Natpetrol (Saint Maarten) N.V.
 Natpet (Saint Maarten) N.V.
 Natstar Manufacturing Company Limited
 (currently being liquidated)
 National Agro Chemicals Limited (currently being liquidated)

BRANCH:

Trinidad & Tobago National Petroleum Marketing Company Limited – Dominica Branch

NP's Mission is "To ensure the safe, reliable, convenient and economical availability of quality petroleum products throughout Trinidad and Tobago".

NP's Vision is "Customer focused, modern, efficient and profitable from refinery to pump, emerging from domestic leader to competitive regional player".

NP's Head Office is located at NP House, National Drive, Sea Lots, Port of Spain.

The Board of Directors is appointed by NP's shareholder, the Corporation Sole, and controls the overall direction of the company.

Its members are:

Mr. Neil Gosine	Chairman
Ms. Antonia Lucky	Director
Mr. Brendon Gray	Director
Ms. Carla Scipio	Director
Mr. Keith Narayansingh	Director
Mr. Kenneth Samlal	Director
Mr. Kerry Rampersad	Director
Mr. Mark Alfonso	Director
Mr. Nigel Darwent	Director
Mr. Rabindranath S. Lackhan	Director
Mr. Ranjit Ramnarine	Director

There are seven (7) Board Sub-Committees that consider, approve and, where necessary, make recommendations to the Board of Directors on matters relating to Tenders, Audit, Finance and Investment, Marketing, Network Rationalisation, Human Resource and Health, Safety & Environment.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

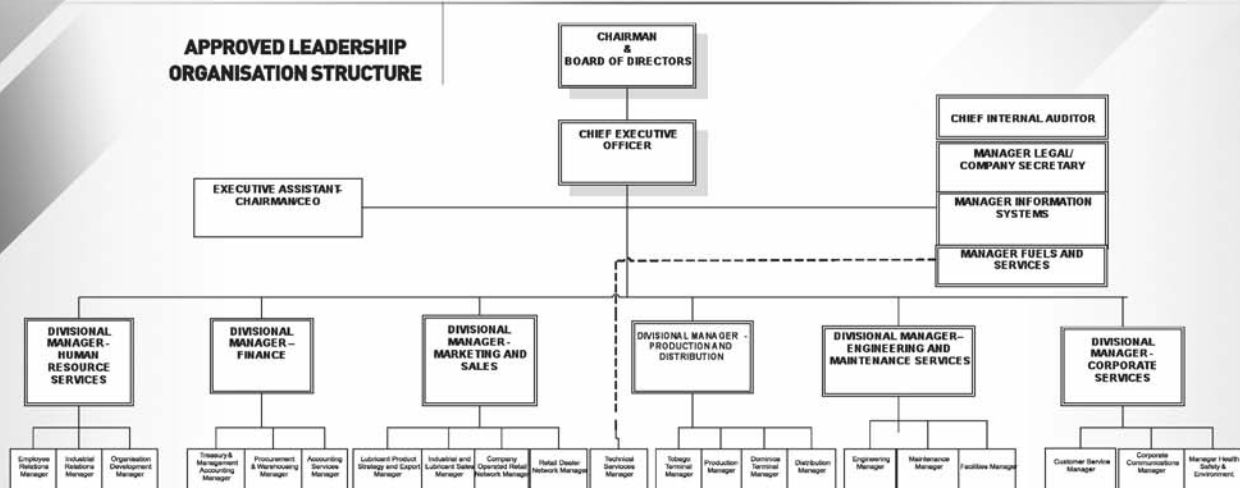
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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999
(2012 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (B), 8(2) (B) & 9(2) (B) OF THE FOIA)

NP employs a workforce of approximately six hundred and twenty-two (622) persons and is headed by a Chief Executive Officer (CEO). NP's organisation structure consists of six (6) major responsibility centres along with other support, monitor and executive functions under the Office of the CEO. As at August 2012, there were approximately four hundred and sixty (460) permanent employees, seventy-seven (77) temporary employees, seventeen (17) contract employees, sixty-seven (67) casual employees and one (1) trainee.

Please see attached organisational chart for NP.



Major Responsibility Centres and their sub-divisions are:

- (1) **Marketing and Sales:**
Lubricant Product Strategy and Export
Industrial and Lubricant Sales
Company Operated Retail Network
Retail Dealer Network
- (2) **Production and Distribution:**
Production
Distribution
Tobago Terminal
Dominica
- (3) **Engineering and Maintenance Services:**
Maintenance
Engineering
Facilities Management
- (4) **Human Resource Services:**
Employee Relations
Organisation Development
Industrial Relations
Security Services
- (5) **Finance:**
Accounting Services
Treasury & Management Accounting
Procurement & Warehousing
- (6) **Corporate Services:**
Customer Services
Corporate Communication
Health, Safety & Environment

Other support, monitoring and executive functions are:

Internal Audit
Information Systems
Legal and Company Secretariat
Fuels and Services

There are a number of committees that are operational. These committees comprise a mix of officers of NP and members of the local branch of the Trade Union (OWTU) listed as follows:

- Management Tenders Committee
- Credit Committee
- Joint Health & Safety Committee
- Pension Fund Management Committees
- Traffic and Road Accidents Investigations Committee

Effect of functions on members of the public

NP is a diversified petroleum marketing company with its main activities comprising:

- Acquisition and distribution of fuels to service stations, aviation, marine and industrial users
- Marketing of fuels including LPG and CNG
- Blending and marketing of lubricants and brake fluid
- Service station activities and convenience store activities
- Contract blending activities
- Technical and laboratory services
- Branch Activities
- The Dominica branch owns and operates a bulk storage installation, a service station and aviation refuelling facilities. It also markets fuels and lubricants to service stations and other users.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
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- Subsidiary Activities
- **National Agro Chemicals Limited (NACL)** was set up to supply a wide range of fertilizers, agro chemicals and pesticides to a number of agricultural concerns and farmers throughout the country, and also sells a range of industrial chemicals – Xylene, Toluene, and White Spirits to industrial users and oil companies. NACL owns and operates, at Point Lisas, one of the few fertilizer blending plants in the Caribbean. However, this company is currently in the process of liquidation.
- **Natstar Manufacturing Company Limited** was set up to maintain and refurbish LPG containers used in the cooking gas trade. In addition, the company's drum-making plant was used to manufacture special steel drums that were crafted to produce the national instrument – the steel pan. However, this company is currently in the process of liquidation.
- **Natpet Investments Company Limited** operates the company's LPG Filling Plant and is responsible for keeping the marketplace adequately supplied. The filling plant is located in the parent company's facilities at Sea Lots, Port of Spain.
- **Natpetrol (Saint Maarten) N.V.** a company incorporated under the laws of Saint Martin which was set up for the purpose of importation, exportation, purchase, sale, supply and trade of petroleum, petrochemical and chemical products but which is not operational at present.
- **Natpet (Saint Maarten) N.V.** a company incorporated under the laws of Saint Martin which was set up for the purpose of sale, purchase, rental and leasing of immovable property and investment in securities but which is not operational at present.

NP considers feedback from the public gathered through its Corporate Communications and Customer Services Departments in guiding its formulation of policy.

Section 7 (1) (a) (ii)

Categories of documents in the possession of NP

1. Files dealing with organisational support and administrative/contractual documents for the operations of NP
2. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation, etc.
3. Industrial Agreements and Terms and Conditions of Employment
4. Files dealing with training – local and foreign and technical cooperation
5. Files dealing with the accounting and financial management function of NP
6. Financial records (cheques, vouchers, invoices, receipts, journals, etc.)
7. Files dealing with matters relating to the procurement of supplies, services and equipment
8. Maps/charts/photographs
9. News releases, speeches originating in NP

10. Policy and procedure documents
11. Internal and external correspondence files
12. Customer files
13. Documents relating to Information Technology strategy
14. Legislation and legal Instruments relevant to NP
15. Legal opinions and related matters
16. Minutes/agenda of meetings
17. Files dealing with internal circulars, memoranda, notices, bulletins, etc.
18. Reports: environmental, statistical, financial annual/monthly/quarterly, audit, consultants', technical, corporate, valuation, accident, feasibility studies and surveys, etc.
19. Files on marketing policies, pricing strategies and price build-ups
20. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings
21. Inventories
22. Files on standards and benchmarks
23. Complaint/suggestion files
24. Registers/logs/certificates/permits/licenses, etc.
25. Files dealing with engineering, construction and maintenance of NP's facilities

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at:

NP's Library Telephone: [868] 625-1364/8
NP House, Fax: [868] 627-4028
National Drive, Email: customer_service@np.co.tt
Sea Lots,
Port of Spain.

- Annual Financial Statements
- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance
- Advertising and Promotion Policy
- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment
- Vacation Employment Policy

General information is also available on the Company's website, www.np.co.tt

Section 7 (1) (a) (iv)

Literature available by subscription

NP does not currently publish any documents that are available by way of subscription.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

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(2012 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (B), 8(2) (B) & 9(2) (B) OF THE FOIA)

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from NP.

NP's policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The following procedure should be followed when making a request:

HOW TO REQUEST INFORMATION:

General Procedure

- Obtain an FOIA application form (Request for Access to Official Documents) available in our Library, Company Secretariat or from the Government FOIA Unit on its website address: www.foia.gov.tt in order to access information that is not readily available to the public.

Addressing Requests

- To facilitate prompt handling of your request, please address it to the Designated Officer of the Company (see Section 7 (1) (a) (vi)).

DETAILS IN THE REQUEST

- Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, please communicate with the Designated Officer.

REQUESTS NOT HANDLED UNDER THE FOIA

- A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public.
- Copies of documents are only furnished when they are in our possession custody or power. Prior to the commencement of the Freedom of Information Act 1999, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed, for example, The Exchequer and Audit Act, Chap. 69:01. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply. Please note we are not compelled to do the following:

(a) Create new documents. For example, we are not required to write a new programme so that a computer will print information in the format you prefer.

(b) Perform research for you.

- A request is to be deemed to be received when the original of the completed request form is received by the Designated Officer, the Company Secretary's Office or in the Legal Department of the Company and a written acknowledgement is issued.

TIME LIMITS

General

- The FOIA sets a time limit of **thirty (30) calendar days from the date the request was received** for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will advise you of its status.
- Upon any consultation between the applicant and the Designated Officer, time is suspended in the computation of the 30-day period (Sec. 21{7}).

TIME ALLOWED

- We will determine whether to grant your request for access to information **as soon as practicable but no later than 30 calendar days** from the date the request was received as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies. In the event of refusal of access, you will be notified by the Designated Officer, in writing, of the reason/s for refusal.

Section 7 (1) (a) (vi)

Officers in the Public Authority responsible for:

- (1) The initial receipt of and action upon notices under Section 10,
- (2) Requests for access to documents under Section 13 and
- (3) Applications for corrections of personal information under Section 36 of the FOIA

The Designated Officer is:

Manager Legal
NP House, National Drive,
Sea Lots, Port of Spain
Telephone: 625-1364
Fax: 624-9224

The Alternate Officer is:

Legal Officer
Marla Pacheco (Ms.)
NP House, National Drive,
Sea Lots, Port of Spain
Telephone: 625-1364 Ext. 412
Fax: 624-9228
Email: mpacheco@np.co.tt

Section 7 (1) (a) (vii)

Advisory Boards, Councils, Committees, and other bodies (Where meetings/minutes are open to the public)

There are no bodies at NP that fall within the meaning of this section of the FOIA.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999
(2012 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (B), 8(2) (B) & 9(2) (B) OF THE FOIA)

Section 7 (1) (a) (viii)

Reading Room Facilities

Certain information may be readily accessed in our library or through our website at www.np.co.tt General enquiries may be made to our Clerk at telephone number 625-1364 Ext. 420. The Reading Room at NP is located on the 2nd Floor of NP House Phase III at Sea Lots, Port of Spain and is open to the public on normal working days between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m.

- Users will be liable for any damage caused to NP's property through the said user's wilful, malicious use of the said property.
- No smoking, eating or drinking is allowed in the Reading Room.

Provision of copies of documents that are readily available to the public

- NP at its discretion may charge for photocopies at 50 cents per page.
- Provision of certain documents may be subject to a small charge to cover administrative costs.
- Downloading of information from the Company's information technology systems and databases is strictly prohibited.

The website is not subject to this provision.

SECTION 8 STATEMENTS

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law

- The Petroleum Act Chapter 62:01 and Regulations
- Companies Act No. 35 of 1995
- The Income Tax Act Chapter 75:01
- The Exchequer and Audit Act Chapter 69:01
- The Corporation Taxes Act Chapter 75:02
- The Freedom of Information Act No. 26 of 1999
- The Environmental Management Act No. 3 of 2000
- Occupational Safety and Health Act No.1 of 2004
- The Industrial Relations Act Chapter 88:01
- Workmen's Compensation Act Chapter 88:05
- Retrenchment and Severance Benefits Act No. 32 of 1985

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.

- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance
- Advertising and Promotion Policy

- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment
- Vacation Employment Policy
- General Statement
- Company Profile
- Scope and Structure of the Management System and Control of the Policy Manual
- Customer Related Processes
- Emergency Preparedness and Response
- Monitoring and Measurement of Product and Processes
- Control of Nonconformance
- Monitoring and Measurement of Customer Satisfaction
- Data Analysis
- Document Control
- Management System Communications
- Control of Monitoring and Measuring Devices
- Internal Auditing
- Handling of Customer Complaints
- Procedure for Receiving Base Oils into LOBP Storage
- Handling and Storage of Samples Received for Testing
- Staff Performance Management System
- Employee Assistance Programme
- Medical Plan
- Housing Aid Plan
- Permanent Recruitment
- Temporary Recruitment
- Career & Succession Planning
- Training & Development
- Overseas Business Travel
- Drug-Free Workplace
- Anti-Harassment
- Education Loan and Study/Examination Leave
- Management of Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) in the Workplace
- No-Pay Study Leave
- Key Employee Retention
- Internet Use and Security Policy
- Electronic Mail Policy
- Anti-Fraud and Corruption Policy
- Policy Statement for Controlling the Operations of the Company Subsidiaries

General information is also available on the Company's website, www.np.co.tt

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

- There are no statements to be published under this section at this time



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MARKETING COMPANY LIMITED

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SECTION 9 STATEMENTS

Section 9 (1) (a)

A report or a statement containing the advice or recommendations, of a body or entity established within the public authority.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (b)

A report or a statement containing the advice or recommendations, *(1) of a body or entity established outside the public authority by or under a written law, * (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (c)

A report or a statement containing the advice or recommendations, of an inter-departmental committee whose membership includes an officer of the public authority.

At this time, we have no further reports under this section.

Section 9 (1) (d)

A report or a statement containing the advice or recommendations, of a committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of the public authority who is not a member of the committee.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (f)

A report prepared for the public authority by a consultant who was paid for preparing the report.

- Business Process Risk Assessment – November 2001
Ernst & Young
- Marine Services – 2002 – Edmond Arneaud
- Compensation Survey for Management Positions – 2005
HRC Associates
- Management Job Evaluation – 2007
Eastman & Associates
- Company Wide Job Evaluation Exercise – 2008
Eastman & Associates

Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

- Risk survey on NP's property at Sea Lots and Piarco employed by foreign insurance broker in 2008.

Section 9 (1) (h)

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (i)

A report containing *(1) final plans or proposals for the re-organisation of the functions of the public authority, *(2) the establishment of a new policy, programme or project to be administered by the public authority, or *(3) the alteration of an existing policy programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet.

Budgets and Strategic Plans – Compiled internally – 2001 to 2004, 2005 to 2008, 2006 to 2009 and 2009 to 2010.
Budgets – 2012/2013. Strategic Plans – 2009 to 2012

Section 9 (1) (j)

A statement prepared within the public authority and containing policy directions for the drafting of legislation.

At this time, we have no statements under this sub-section.

Section 9 (1) (k)

A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.

At this time, we have no statements under this sub-section.

Section 9 (1) (l)

An environmental impact statement prepared within the public authority.

At this time, we have no document under this sub-section.

Section 9 (1) (m)

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.

- Valuation Report in 2008 by Desmond Welch and Associates on NP's property situated at Sea Lots.

NPMC 2012 FOIA STATEMENT UPDATE



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

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Section 7 (1) (a) (i)

Function and structure of Trinidad & Tobago National Petroleum Marketing Company Limited

NP commenced operations as a wholly owned State Enterprise in October 1972, when the Government of Trinidad and Tobago changed the name of BP Caribbean Limited and renamed the ten-year-old company Trinidad & Tobago National Petroleum Marketing Company Limited. In the ensuing years NP expanded with the acquisition of the marketing assets and operations of Esso Standard Oil S.A. Limited, T&T Oil Company Limited [TRINTOC] (formerly Shell Trinidad Limited) and Texaco Trinidad Limited as the Government moved to nationalise the Oil Industry.

NP, in addition to its local marketing activity, is also the parent company of five (5) subsidiary companies and has a branch in Dominica.

SUBSIDIARY COMPANIES:

Natpet Investments Company Limited
Natpetrol (Saint Maarten) N.V.
Natpet (Saint Maarten) N.V.
Natstar Manufacturing Company Limited (currently being liquidated)
National Agro Chemicals Limited (currently being liquidated)

BRANCH:

Trinidad & Tobago National Petroleum Marketing Company Limited – Dominica Branch

NP's Mission is "To ensure the safe, reliable, convenient and economical availability of quality petroleum products throughout Trinidad and Tobago".

NP's Vision is "Customer-focused, modern, efficient and profitable from refinery to pump, emerging from domestic leader to competitive regional player".

NP's Head Office is located at NP House, National Drive, Sea Lots, Port of Spain.

The Board of Directors is appointed by NP's shareholder, the Corporation Sole, and controls the overall direction of the company.

Its members are:

Mr. Neil Gosine	Chairman
Mr. Brendon Gray	Director
Ms. Carla Scipio	Director
Mr. Keith Narayansingh	Director
Mr. Kenneth Samlal	Director
Mr. Kerry Rampersad	Director
Mr. Mark Alfonso	Director
Mr. Nigel Darwent	Director
Mr. Rabindranath S. Lackhan	Director
Mr. Ranjit Ramnarine	Director
Ms. Amreeka Maharaj	Director

There are seven (7) Board Sub-Committees that consider, approve and where necessary make recommendations to the Board of Directors on matters relating to Tenders, Audit, Finance and Investment, Marketing, Network Rationalisation, Human Resource and Health, Safety, Security & Environment.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

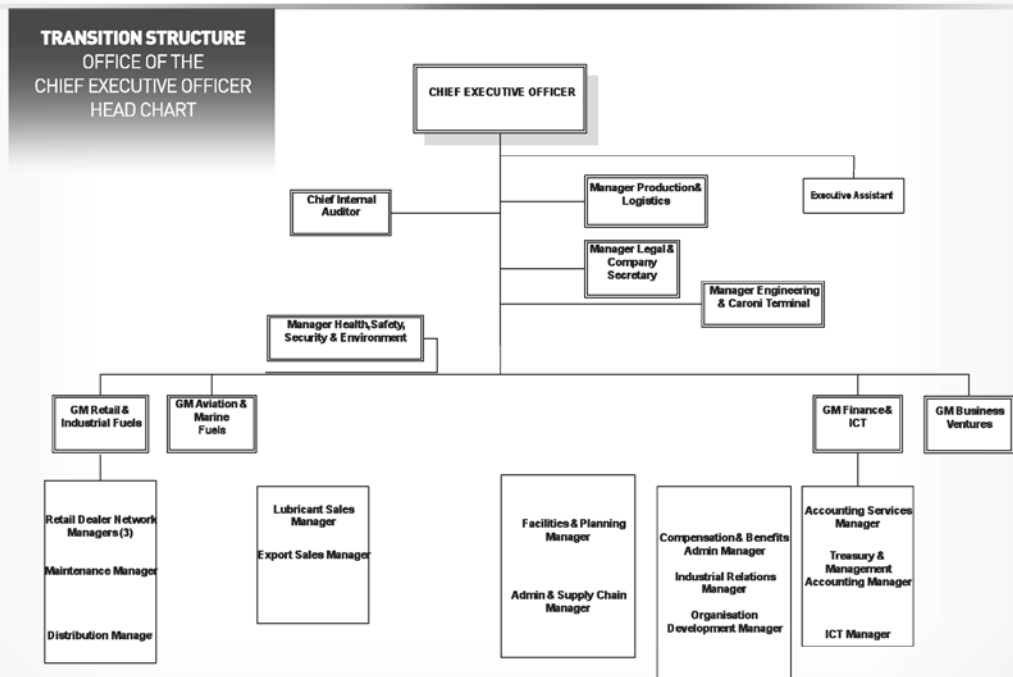
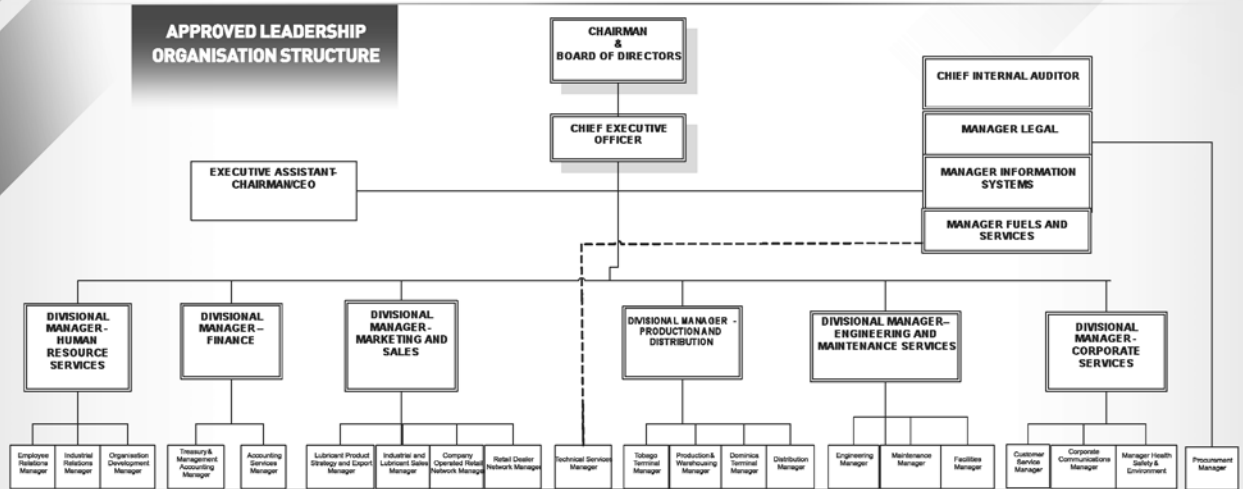
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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999
(2013 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

NP employs a workforce of approximately five hundred and twenty-three (523) persons and is headed by a Chief Executive Officer (CEO). NP's approved organisation structure consists of six (6) major responsibility centres along with other support, monitoring and executive functions under the Office of the CEO. As at June 2013, NP's Transition Organisation Structure consisted of eight (8) major responsibility centres along with other support, monitoring and executive functions under the Office of the CEO. As at December 2013, there were three hundred and ninety-four (394) permanent employees, seventy (70) temporary employees, twenty-four (24) contract employees and thirty-five (35) casual employees.

Please see attached organisational charts (approved and transition) for NP.



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(2013 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

Approved Structure - Major Responsibility Centres and their sub-divisions are:

(1) Marketing and Sales:

Lubricant Product Strategy and Export
Industrial and Lubricant Sales
Company Operated Retail Network
Retail Dealer Network

(2) Production and Distribution:

Production & Warehousing
Distribution
Tobago Terminal
Dominica Terminal

(3) Engineering and Maintenance Services:

Maintenance
Engineering
Facilities

(4) Human Resource Services:

Employee Relations
Organisation Development
Industrial Relations
Security Services

(5) Finance:

Accounting Services
Treasury & Management Accounting

(6) Corporate Services:

Customer Services
Corporate Communication
Health, Safety & Environment

Other support, monitoring and executive functions are:

Internal Audit
Information Systems
Legal and Company Secretariat
Fuels and Services

Transition Structure - Major Responsibility Centres and their sub-divisions are:

(1) Lubricants:

Lubricant Sales
Export Sales

(2) Retail & Industrial Fuels:

Retail Dealer Network
Maintenance
Distribution

(3) Aviation & Marine Fuels

(4) LPG

(5) Corporate Services:

Facilities & Planning
Administration & Supply Chain

(6) Human Resources:

Compensation & Benefits
Industrial Relations
Organisation Development

(7) Finance & ICT:

Accounting
Treasury & Management Accounting
ICT

(8) Business Ventures

Other support, monitoring and executive functions are:

Internal Audit
Overseas Business
Legal and Company Secretary
Production & Logistics
Capital Projects
Health, Safety, Security & Environment
Engineering & Caroni Terminal

There are a number of Committees that are operational. These Committees comprise a mix of officers of NP and members of the local branch of the Trade Union (OWTU) listed as follows:

Management Tenders Committee
Credit Committee
Joint Health & Safety Committee
Pension Fund Management Committees
Traffic and Road Accidents Investigations Committee

Effect of functions on members of the public

NP is a diversified petroleum marketing company with its main activities comprising:

- Acquisition and distribution of fuels to service stations, aviation, marine and industrial users
- Marketing of fuels including LPG and CNG
- Blending and marketing of lubricants and brake fluid
- Service station activities/convenience store activities
- Contract blending activities
- Technical and laboratory services
- Branch Activities
 - The Dominica branch owns and operates a bulk storage installation, a service station and aviation refuelling facilities. It also markets fuels and lubricants to service stations and other users.
- Subsidiary Activities
 - **National Agro Chemicals Limited (NACL)** was set up to supply a wide range of fertilizers, agro chemicals and pesticides to a number of agricultural concerns and farmers throughout the country, and also sells a range of industrial chemicals - Xylene, Toluene, and White Spirits to industrial users and oil companies. NACL owns and operates, at Point Lisas, one of the few fertilizer blending plants in the Caribbean. However, this company is currently in the process of liquidation.
 - **Natstar Manufacturing Company Limited** was set up to maintain and refurbish LPG containers used in the cooking gas trade. In addition, the company's drum-making plant was used to manufacture special steel drums that were crafted to produce the national instrument - the steel pan. However, this company is currently in the process of liquidation.



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

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(2013 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

- **Natpet Investments Company Limited** operates the company's LPG Filling Plant and is responsible for keeping the marketplace adequately supplied. The filling plant is located in the parent company's facilities at Sea Lots, Port of Spain.

- **Natpetrol (Saint Maarten) N.V.** a company incorporated under the laws of Saint Martin, which was set up for the purpose of importation, exportation, purchase, sale, supply and trade of petroleum, petrochemical and chemical products but which is not operational at present.

- **Natpet (Saint Maarten) N.V.** a company incorporated under the laws of Saint Martin, which was set up for the purpose of sale, purchase, rental and leasing of immovable property and investment in securities but which is not operational at present.

NP considers feedback from the public gathered through its Corporate Communications and Customer Services Departments in guiding its formulation of policy.

Section 7 (1) (a) (iii)

Categories of Documents in the possession of NP

1. Files dealing with organisational support and administrative/contractual documents for the operations of NP
2. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation, etc.
3. Industrial agreements and terms and conditions of employment
4. Files dealing with training – local and foreign and technical cooperation
5. Files dealing with the accounting and financial management function of NP
6. Financial records (cheques, vouchers, invoices, receipts, journals, etc.)
7. Files dealing with matters relating to the procurement of supplies, services and equipment
8. Maps/charts/photographs
9. News releases, speeches originating in NP
10. Policy and procedure documents
11. Internal and external correspondence files
12. Customer files
13. Documents relating to Information Technology strategy
14. Legislation and legal instruments relevant to NP
15. Legal opinions and related matters
16. Minutes/agenda of meetings
17. Files dealing with internal circulars, memoranda, notices, bulletins, etc.
18. Reports: environmental, statistical, financial annual/monthly/quarterly, audit, consultants', technical, corporate, valuation, accident, feasibility studies and surveys, etc.
19. Files on marketing policies, pricing strategies and price build-ups
20. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings
21. Inventories
22. Files on standards and benchmarks
23. Complaint/suggestion files
24. Registers/ logs/certificates/permits/licences, etc.
25. Files dealing with engineering, construction and maintenance of NP's facilities

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at:

NP's Library
NP House,
National Drive,
Sea Lots,
Port of Spain

Telephone: (868) 625-1364/8

Fax: (868) 627-4028

Email: customer_service@np.co.tt

- Annual Financial Statements
- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance
- Advertising and Promotion Policy
- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment
- Vacation Employment Policy

General information is also available on the Company's website, www.np.co.tt

Section 7 (1) (a) (iv)

Literature available by subscription

NP does not currently publish any documents that are available by way of subscription.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from NP.

NP's policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example, the right to challenge a decision if your request for information is refused), you must make your request in writing. The following procedure should be followed when making a request:

HOW TO REQUEST INFORMATION:

General Procedure

- Obtain an FOIA application form (Request for Access to Official Documents) available in our Library, Company Secretariat or from the Government FOIA Unit on its website address: www.foia.gov.tt in order to access information that is not readily available to the public.



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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999
(2013 UPDATE IN ACCORDANCE WITH SECTIONS 7(1) (b), 8(2) (b) & 9(2) (b) OF THE FOIA)

ADDRESSING REQUESTS

- To facilitate prompt handling of your request, please address it to the Designated Officer of the Company [see Section 7 (1) (a) (vi)].

DETAILS IN THE REQUEST

- Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, please communicate with the Designated Officer.

REQUESTS NOT HANDLED UNDER THE FOIA

- A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public.
- Copies of documents are only furnished when they are in our possession, custody or power. Prior to the commencement of the Freedom of Information Act 1999, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed. For example, The Exchequer and Audit Act, Chap. 69:01. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply. Please note we are not compelled to do the following:
 - Create new documents. For example, we are not required to write a new programme so that a computer will print information in the format you prefer.
 - Perform research for you.
- A request is to be deemed to be received when the original of the completed request form is received by the Designated Officer, the Company Secretary's Office or in the Legal Department of the Company and a written acknowledgement is issued.

TIME LIMITS

General

- The FOIA sets a time limit of thirty (30) calendar days from the date the request was received for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will advise you of its status.
- Upon any consultation between the applicant and the Designated Officer, time is suspended in the computation of the 30-day period [Sec. 21(7)].

TIME ALLOWED

- We will determine whether to grant your request for access to information as soon as practicable but no later than 30 calendar days from the date the request was received as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies. In the event of refusal of access, you will be notified by the Designated Officer, in writing, of the reason/s for refusal.

Section 7 (1) (a) (vi)

Officers in the Public Authority responsible for:

- The initial receipt of and action upon notices under Section 10,
- Requests for access to documents under Section 13 and
- Applications for corrections of personal information under Section 36 of the FOIA

The Designated Officer is:

Manager Legal
NP House, National Drive,
Sea Lots, Port of Spain
Telephone: 625-1364
Fax: 624-9224

The Alternate Officer is:

Legal Officer
Marla Pacheco (Ms.)
NP House, National Drive,
Sea Lots, Port of Spain
Telephone: 625-1364 Ext. 412
Fax: 624-9228
Email: mpacheco@np.co.tt

Section 7 (1) (a) (vii)

Advisory Boards, Councils, Committees, and other bodies
(Where meetings/minutes are open to the public)

There are no bodies at NP that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)

Reading Room Facilities

Certain information may be readily accessed in our library or through our website at www.np.co.tt. General enquiries may be made to our Clerk at telephone number 625-1364 Ext. 420. The Reading Room at NP is located on the 2nd Floor of NP House Phase III at Sea Lots, Port of Spain and is open to the public on normal working days between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m.

- Users will be liable for any damage caused to NP's property through the said user's wilful, malicious use of the said property.
- No smoking, eating or drinking is allowed in the Reading Room.

Provision of copies of documents that are readily available to the public

- NP at its discretion may charge for photocopies at 50 cents per page.
- Provision of certain documents may be subject to a small charge to cover administrative costs.
- Downloading of information from the Company's information technology systems and databases is strictly prohibited. The website is not subject to this provision.



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Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

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SECTION 8 STATEMENTS

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law

- The Petroleum Act Chapter 62:01 and Regulations
- Companies Act No. 35 of 1995
- The Income Tax Act Chapter 75:01
- The Exchequer and Audit Act Chapter 69:01
- The Corporation Taxes Act Chapter 75:02
- The Freedom of Information Act No. 26 of 1999
- The Environmental Management Act No. 3 of 2000
- Occupational Safety and Health Act No.1 of 2004
- The Industrial Relations Act Chapter 88:01
- Workmen's Compensation Act Chapter 88:05
- Retrenchment and Severance Benefits Act No. 32 of 1985

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.

- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance
- Advertising and Promotion Policy
- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment
- Vacation Employment Policy
- General Statement
- Company Profile
- Scope and Structure of the Management System and Control of the Policy Manual
- Customer Related Processes
- Emergency Preparedness and Response
- Monitoring and Measurement of Product and Processes
- Control of Nonconformance
- Monitoring and Measurement of Customer Satisfaction
- Data Analysis
- Document Control
- Management System Communications
- Control of Monitoring and Measuring Devices
- Internal Auditing
- Handling of Customer Complaints
- Procedure for Receiving Base Oils into LOBP Storage
- Handling and Storage of Samples Received for Testing
- Staff Performance Management System
- Employee Assistance Programme
- Medical Plan
- Housing Aid Plan
- Permanent Recruitment
- Temporary Recruitment

- Career & Succession Planning
- Training & Development
- Overseas Business Travel
- Drug-Free Workplace
- Anti-Harassment
- Education Loan and Study/Examination Leave
- Management of Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) in the Workplace
- No-Pay Study Leave
- Key Employee Retention
- Internet Use and Security Policy
- Electronic Mail Policy
- Anti-Fraud and Corruption Policy
- Policy Statement for Controlling the Operations of the Company Subsidiaries

General information is also available on the Company's website, www.np.co.tt

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

- There are no statements to be published under this section at this time.

SECTION 9 STATEMENTS

Section 9 (1) (a)

A report or a statement containing the advice or recommendations of a body or entity established within the public authority.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (b)

A report, or a statement containing the advice or recommendations, * (1) of a body or entity established outside the public authority by or under a written law, * (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.

At this time, there are no reports or statements under this sub-section.

Section 9 (1) (c)

A report, or a statement containing the advice or recommendations, of an inter-departmental committee whose membership includes an officer of the public authority.

At this time, we have no further reports under this section.



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Section 9 (1) (d)

A report or a statement containing the advice or recommendations, of a committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of the public authority who is not a member of the committee.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (f)

A report prepared for the public authority by a consultant who was paid for preparing the report.

- Business Process Risk Assessment – November 2001
– Ernst & Young
- Marine Services – 2002 – Edmond Arneaud
- Compensation Survey for Management Positions – 2005
– HRC Associates
- Management Job Evaluation – 2007 – Eastman & Associates
- Company Wide Job Evaluation Exercise – 2008
– Eastman & Associates

Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

- Risk survey on NP's property at Sea Lots and Piarco employed by foreign insurance broker in 2008.

Section 9 (1) (h)

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

At this time, we have no reports or statements under this sub-section.

Section 9 (1) (i)

A report containing *(1) final plans or proposals for the re-organisation of the functions of the public authority, *(2) the establishment of a new policy, programme or project to be administered by the public authority, or *(3) the alteration of an existing policy programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet.

Budgets and Strategic Plans – Compiled internally – 2001 to 2004, 2005 to 2008, 2006 to 2009 and 2009 to 2010. Budgets – 2012/2013. Strategic Plans – 2009 to 2012.

Section 9 (1) (j)

A statement prepared within the public authority and containing policy directions for the drafting of legislation.

At this time, we have no statements under this sub-section.

Section 9 (1) (k)

A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.

At this time, we have no statements under this sub-section.

Section 9 (1) (l)

An environmental impact statement prepared within the public authority.

At this time, we have no document under this sub-section.

Section 9 (1) (m)

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.

- Valuation Report in 2008 by Desmond Welch and Associates on NP's property situated at Sea Lots.

NPMC 2013 FOIA STATEMENT UPDATE



TRINIDAD & TOBAGO NATIONAL PETROLEUM
MARKETING COMPANY LIMITED

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NOTICE OF INTENDED REMOVAL OF DEFUNCT
COMPANIES FROM REGISTER

[Section 461(3) of the Companies Act, 1995, Chap. 81:01]

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Companies appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office and the Companies will be dissolved.

Name of Companies

2 MYNDZ COMPANY LTD.—T 5829 (95)
TANGENTA LIMITED—T 4383 (95)
SOUTHERN IRON WORKS LIMITED—S 6799 (95)
SARGE CONSTRUCTION LTD.—S 6258 (95)
SUPPORT AND OUTSOURCING SOLUTIONS
LIMITED—S 4006 (95)
S.J. BRIDGLAL INTER-GLOBAL MARKETERS LTD.—
S 4047 (95)
SKY HIGH TOURS AND TRAVEL LTD.—S 4360 (95)
SPADES FINANCIAL SERVICES LIMITED—S 4388 (95)
SECURITY AND MONITORING SYSTEMS LTD.—
S 4842 (95)
SOLARIS CONSULTANCY LTD.—S 3011 (95)
SOLAR SYSTEMS (CARIBBEAN) LIMITED—S 2005 (C)
RAMNARINE KHADOO CO. LTD.—R 3101 (95)
ROGERS GENERAL CONTRACTORS LIMITED—R 2886 (95)
RICH AUTO WORLD LIMITED—R 2695 (95)
RAMANDA S. JEROME CONTRACTORS LTD.—
R 2219 (95)
SERENITY INN LIMITED—S 3413 (95)
VAPORWAVE LIMITED—V 1355 (95)
WEST INDIES LAND LIMITED—W 1267 (95)

Dated this 24th day of March, 2014 at the Registrar General's Office.

F. M. SANDY
Deputy Registrar General

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LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED
POLICIES

SHELLEY MICHELLE WATSON having made sworn declaration that Policy Number 366917 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

29, Tenth Avenue
Barataria.

728

SITARA GARDNER having made sworn declaration that Policy Number 213448 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

29, Tenth Avenue
Barataria.

729

HARDEO RAMSINGH having made sworn declaration that Policy Number 204977 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

29, Tenth Avenue
Barataria.

730

ANDREZ PHILLIPS having made sworn declaration that Policy Number 366808 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

29, Tenth Avenue
Barataria.

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LOSS OF PAN-AMERICAN LIFE INSURANCE OF
(TRINIDAD AND TOBAGO), LIMITED POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

Name	Policy Number
NOLAN RODRIGUEZ	4054000
NOLAN RODRIGUEZ	578925
NEWTON MOORE	3353410
RANDY DEOSARAN	3390192
FLOYD HAYNES	897696
ADRION BIDAH	3378309
ADRION BIDAH	3391151

PAN-AMERICAN LIFE INSURANCE
OF (TRINIDAD AND TOBAGO), LIMITED

91-93, St. Vincent Street
Port-of-Spain.