

# TRINIDAD AND TOBAGO GAZETTE

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of Trinida MR. NOE from Trin	ad and Tobago, His Excellency the President, acting in	isions of section 40 and section 44 of the Constitution of the Republic accordance with the advice of the Prime Minister, has appointed the effect from 13th January, 2010 and continuing during the absence  H. HEMNATH  Secretary to His Excellency the President
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Republic the Senar RAMKHELA	of Trinidad and Tobago, His Excellency the President, l te, with effect from 15th January, 2010 and continuing	ovisions of section $40(2)(c)$ and section 44 of the Constitution of the las appointed Ms. ALTHEA ROCKE, to be temporarily a Member of g during the absence from Trinidad and Tobago of Senator Subhas  H. HEMNATH  Secretary to His Excellency the President
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It is hereby notified for general information that, under the provisions of section 40(2)(c) and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the President, has appointed Professor DAVID PICOU, to be temporarily a Member of the Senate, with effect from 22nd January, 2010 and continuing during the absence from Trinidad and Tobago of Senator Annette Alfred.

REPUBLIC OF TRINIDAD AND TOBAGO

# IN THE HIGH COURT OF JUSTICE

IN THE ESTATE OF

DENIS HOWELL JARDINE also called DENIS JARDINE also called DENNIS JARDINE—(Deceased) of Pine Ridge Cottage, Pine Ridge, Light Pole No. 52, Tumpuna Road, Arima, Trinidad who died on the 5th day of July, 2006

NOTICE is hereby given that creditors and other persons having claims against the Estate of the above-named deceased should give notice thereof in writing to Messrs. I. W. Harracksingh & Co. of No. 33 St. Vincent Street, Port-of-Spain, Attorneys-at-law for the Personal Representative of the said deceased, not later than the 2nd day of February, 2010, after which time the Administrator intends to distribute the Estate of the said deceased among the parties entitled thereto having regard only to the claims of which notice has been then received by Messrs. I. W. Harracksingh & Co.

Dated this 2nd day of January, 2010.

33, St. Vincent Street Port-of-Spain. PATRICIA DINDYAL
I. W. HARRACKSINGH & Co.
Attorneys-at-law for Administrator

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REPUBLIC OF TRINIDAD AND TOBAGO

IN THE ESTATE OF

# GERARD IAN PEREIRA—Deceased

of No. 10 Atlantic Avenue, Shorelands, Diego Martin, in the Island of Trinidad who died on the 27th day of May, 2009

NOTICE is hereby given that creditors and other persons having claims against the Estate of the above-named GERARD IAN PEREIRA deceased, should give notice in writing to the undersigned who are Attorneys-at-law for the Executors named in the Will of the above-named deceased, not later than the 28th day of February, 2010, after which time the Executors intend to distribute the Estate of the said deceased among persons entitled thereto having regard only to the claims for which notice have been received by the Attorneys-at-law.

Dated this 13th day of January, 2010.

17–19, Pembroke Street Port-of-Spain. MARK J. LAQUIS
Pollonais, Blanc, de la Bastide & Jacelon
Attorneys-at-law for the Executors

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REPUBLIC OF TRINIDAD AND TOBAGO

IN THE SUPREME COURT

IN THE ESTATE OF

JEROME IGNATIUS GEORGE also called JEROME GEORGE—(Deceased) of 76, Cynthia Drive, Five Rivers, Arouca, Trinidad Retired Police Officer/Married Man who died on the 22nd day of September, 2009 at 76, Cynthia Drive, Five Rivers, Arouca, Trinidad

NOTICE is hereby given that creditors and other persons having claims against, or interest in the Estate of the above-named deceased should give notice in writing of same to M. G. Daly & Partners, of No. 115A Abercromby Street, Port-of-Spain, who are Attorneys-at-law for RBTT Trust Limited, the Executor and Trustee, not later than twenty-eight (28) days from the date of this advertisement, after which date the said RBTT Trust Limited intends to distribute the Estate of the deceased among the parties entitled thereto having regard only to the claims of which notice has been received by the said Attorneys-at-law.

JO-ANNE JULIEN
M. G. DALY & PARTNERS
Attorneys-at-law for RBTT Trust Limited
the Executor and Trustee of the Estate of
Jerome Ignatius George also called Jerome George (Deceased)

## REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE OF TRINIDAD AND TOBAGO

## NOTICE TO JURORS

PUBLIC NOTICE is hereby given that one of the Judges of the High Court of Justice will sit in Chambers at the Court House at San Fernando on Wednesday 27th January, 2010 at 9.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at the Session to be held at San Fernando on Monday 1st February, 2010.

All such applications should be made in writing.

Applications made after that date may not be entertained.

Dated this 23rd day of December, 2009.

T. RAMDIN
Acting Deputy Registrar,
San Fernando

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PROCEDURE
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# LAW ASSOCIATION OF TRINIDAD AND TOBAGO

3rd Floor, Henry Hudson-Phillips Building, 33, St. Vincent Street, Port-of-Spain

Telephone: 625-9350/623-2478 Email: lawassociation@gmail.com Website: http://www.lawassociationtt.com

# CLOSING DATE FOR NOMINATION OF CANDIDATES AT THE 24TH ANNUAL GENERAL MEETING, 2010

All Attorneys-at-law are advised that-

- 1. The closing date for Nomination of Candidates for election of Officers and Members of Council is Friday 19th February, 2010.
- 2. The Twenty-fourth Annual General Meeting of the Law Association of Trinidad and Tobago will be held on Friday 19th March, 2010 in the Convocation Hall, Hall of Justice, Knox Street, Port-of-Spain.
- 3. Nominations for the position of President, Vice-President, Treasurer and fifteen (15) Ordinary Members (10 seniors and 5 juniors) must be made in writing on the prescribed form.
- 4. Nomination Forms are obtainable in Port-of-Spain from the Secretariat of the Law Association and can be downloaded from the Association's website <a href="http://www.lawassociationtt.com">http://www.lawassociationtt.com</a>.
- 5. Pursuant to paragraph 9(2) of Part II of the Legal Profession Act, 1986 only practitioner members who pay their annual subscription to the Law Association are eligible—
  - (a) to attend and vote at a general meeting or at an election of Members of the Council; or
  - (b) to be elected to the Council.
- 6. Candidates as well as persons nominating them must be practitioner members of the Association. Every nomination of a candidate for election to the Association and the Council shall be signed by not less than five practitioner members and endorsed by the candidate.

Dated this 13th day of January, 2010.

P. DINDYAL Honorary Secretary, Law Association of Trinidad and Tobago

#### PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate and/or Letters of Administration:

- PROBATE of the Will dated the 14th day of November, 2008, of HAZEL ANGELA HACKSHAW of 6D, Norfolk Street, Belmont, Port-of-Spain, Trinidad, who died on the 10th day of December, 2008, by JILLIAN NARINE of the same place, niece of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 18th day of August, 2003, of VIOLET CRAGWELL of 74A, Roberts Street, Woodbrook, Port-of-Spain, Trinidad, who died on the 7th day of June, 2008, by ELVA SCOTT-AYRES of 47, River Estate Circular Road, Diego Martin, Trinidad, great niece of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of KEVYN DAVID WILSON otherwise DAVID WILSON otherwise KEVYN DAVID KILAMA WILSON of 2, Carlton Circular Drive, Westpark Development, Cocoyea, San Fernando, Trinidad, who died on the 19th day of July, 2007, by Patricia Victor-Wilson of the same place, his lawful mother and the next of kin;
- LETTERS OF ADMINISTRATION of the estate of KIZZY MICHELLE BOWRIN of 622A, Naparima-Mayaro Road, New Grant, Ortoire, Trinidad, who died on the 24th day of January, 2008, by LAWRENCE BOWRIN of the same place, her lawful husband;
- PROBATE of the Will dated the 4th day of July, 1995, of DEO MAHADEO of 14, Liberty Street, Petit Morne Settlement, Ste. Madeleine, Naparima, Trinidad, who died on the 5th day of February, 2009, by BASMATH ADHAR of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of GULCHARAN CHABILAL of 58, Cacandee Road, Felicity, Chaguanas, Trinidad, who died on the 22nd day of June, 2006, by BISSOONDAYE CHABILAL of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of ALFRED CLUNIS otherwise ALFRED IGNATIUS CLUNIS otherwise ALFRED I. CLUNIS of 131, Barry Crescent, Santa Monica Gardens, Mausica Road, d'Abadie, Arima, Trinidad, who died on the 13th day of May, 2008, by Rachael Carol Devenish-Clunis of Light Pole No. 7, Persad Street, El Dorado, Tacarigua, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 16th day of December, 2005, of DICK SAMMY of Corner Boundary Road and Shillingford Lane, El Socorro, San Juan, St. Ann's, Trinidad, who died on the 16th day of May, 2009, by RONNIE BABULL DEONARINE of 12, Coronation Street, Aranguez, San Juan, St. Ann's, Trinidad, nephew of deceased, the sole executor named in the Will;
- Letters of Administration with Will dated the 6th day of August, 2007, annexed of the estate of GANGARAM RAMNARINE of 57, Nolan Street, Felicity, Chaguanas, Trinidad, who died on the 15th day of December, 2008, by Frankie C. Ramnarine of 118, New Settlement, Caroni Savannah Road, Chaguanas, Trinidad, the lawfully appointed attorney of Saismate Johnson otherwise Saismati Johnson;
- LETTERS OF ADMINISTRATION de bonis non with Will dated the 19th day of August, 1991, annexed of the estate of ROY NOEL of 222E, 17th Street, Brooklyn, New York 11226, United States of America, who died on the 30th day of November, 1991, by JULIET ROBERTS-ANTOINE of 1244, Eastern Main Road, St. Augustine, Tacarigua, Trinidad, the lawfully appointed attorney of Denise Coppin Bissessar otherwise Denise Renne Coppin Bissessar;
- LETTERS OF ADMINISTRATION of the estate of HECTOR CHARLES of Light Pole No. 51, Carib Circular, Calvary Hill, Arima, Trinidad, who died on the 6th day of August, 1968, by Margaret Charles and Julian Charles, both of the same place, the lawfully appointed attorneys of Magdalin Charles otherwise Maudlin Pierre otherwise Madeline Charles;
- LETTERS OF ADMINISTRATION of the estate of PATRICK NOREIGA otherwise PATRICK NORIEGA of 51, Pierre Street, Mount Pleasant, Arima, Trinidad, who died on the 28th day of December, 2008, by Valaria Noreiga otherwise Valerie Noreiga of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of NEAL HERBERT BRUTON otherwise NEAL BRUTON of 19, Upper Belmont Valley Road, Belmont, Port-of-Spain, Trinidad, who died on the 24th day of September, 2006, by WINNIFRED CECELIA JOSEPH-BRUTON otherwise WINNIFRED JOSEPH-BRUTON of 34, Perkins Street, Arouca, Tacarigua, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of RACHEAL ALI of Light Pole No. 60, Corner Co-operative Street and Southern Main Road, Spring Village, Valsayn, Tacarigua, Trinidad, who died on the 24th day of December, 2007, by Joy Rahaman of 28, Pasea Main Road, Tunapuna, Tacarigua, Trinidad, her lawful daughter and one of the next of kin;
- PROBATE of the Will dated the 18th day of July, 2002, of AILSA CLAIRE GONSALVES of 3, O'Connor Street, Dixon Avenue, Diego Martin, Trinidad, who died on the 18th day of April, 2009, by GLENDA JOY RAUSEO of 3, Savannah West Road, Blue Range, Diego Martin, Trinidad, daughter of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 14th day of August, 1978, of CONRAD Mc TAIR otherwise CONRAD OLIVER Mc TAIR of 30, Alberto Street, Woodbrook, Port-of-Spain, Trinidad, who died on the 19th day of November, 1995, by NAOMI ROGERS of 39, Saddle Road, Maraval, Diego Martin, Trinidad, the surviving executor named in the Will;

#### PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 18th day of June, 1988, of CLARENCE CRAIGWELL otherwise CLARENCE IGNATIUS CRAIGWELL of Private Road, Off Mc Leod Street, Curepe, Tacarigua, Trinidad, who died on the 26th day of February, 2007, by Kenneth Craigwell of 34, Simeon Road, Petit Valley, Diego Martin, Trinidad, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 16th day of January, 1986, of SOOKDIAH RAMNARESS otherwise SOOKDAYE RAMNARACE of 13, Sukal Trace, San Francique Pluck Road, Penal, Siparia, Trinidad, who died on the 2nd day of October, 2006, by SAVITRI DEOSARAN of 22, Happy Hill Drive, Vistabella, San Fernando, Trinidad, the other executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of URSULA OLIVIA ALFRED-JACK otherwise OLIVIA URSULA ALFRED otherwise URSULA ALFRED otherwise URSULA OLIVIA JACK otherwise OLIVIA URSULA ALFRED otherwise URSULA JACK otherwise URSULA ALFRED otherwise URSULA JACK otherwise URSULA ALFRED-JACK of Light Pole No. 23, Upper Hutton Road, St. Ann's, Trinidad, who died on the 29th day of February, 2008, by WILTON FITZROY JACK of the same place, her lawful husband;
- PROBATE of the Will dated the 14th day of January, 2009, of CYNTHIA CAMPBELL otherwise CYNTHIA CAMPBELL TAYLOR of 5, Mariquite Street, East Dry River, Port-of-Spain, Trinidad, who died on the 31st day of May, 2009, by JOANNE CAMPBELL and SHARON CAMPBELL, both of Eastern Quarry, Laventille, St. Ann's, Trinidad, daughters of deceased, the executrices named in the Will;
- LETTERS OF ADMINISTRATION of the estate of YOGRAJ GURDATH of Ecclesville Road, Rio Claro, Charuma, Trinidad, who died on the 7th day of August, 2007, by LILAWATI GURDATH of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 25th day of January, 2005, of SYBIL JAMESON of 25, Charles Street, Port-of-Spain, Trinidad, who died on the 16th day of June, 2009, by WARREN JAMESON of 19, Mayfield Road, Valsayn, Tacarigua, Trinidad, son of deceased, one of the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of JOSEPH ARIETAS of Light Pole No. 87, Paramin Village, Maraval, Diego Martin, Trinidad, who died on the 14th day of August, 2004, by Antonia Boisselle of Clovis Trace, Morne Coco Road, Maraval, Diego Martin, Trinidad, his lawful sister and one of the next of kin;
- PROBATE of the Will dated the 20th day of November, 1991, of ODILE MILDRED CHARLES otherwise ODILE CHARLES of 8, La Bel Air Road, La Romaine, Naparima, Trinidad, who died on the 18th day of August, 1995, by Wendy Simpson of 39, Flambouyant Avenue, Pax Vale, Santa Cruz, St. Ann's, Trinidad, great-niece of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of EDWARD JOSEPH otherwise EDWARD CLEMENT JOSEPH of 76, Crown Trace, Enterprise, Chaguanas, Trinidad, who died on the 8th day of August, 2005, by Monica Gomez-Joseph of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of BRENDA BERNADETTE EDGAR-JOSEPH otherwise BRENDA EDGAR JOSEPH otherwise BRENDA JOSEPH of 124, Pioneer Drive, Sea Lots, Port-of-Spain, Trinidad, who died on the 16th day of March, 2009, by LORAINE RHONDA JOSEPH of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of KEITH GRAHAM of Light Pole No. 83, Laventille Road, East Dry River, Port-of-Spain, Trinidad, who died on the 12th day of November, 2008, by LOSLYN GRAHAM of Lower Santa Cruz Old Road, Petit Curucaye, Santa Cruz, St. Ann's, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of ROSE PURCELL otherwise ELAINE ROSE PURCELL of 17, Woodland Road, Cedar Hill Village, Princes Town, Savana Grande, Trinidad, who died on the 4th day of December, 2003, by ERROL PURCELL of the same place, her lawful husband;
- PROBATE of the Will dated the 31st day of March, 2005, of ALSTON WELCOLM CUDJOE otherwise ALSTON CUDJOE of 178, Pelican Avenue, Lisas Gardens, Couva, Trinidad, who died on the 5th day of May, 2006, by VILMA CUDJOE-LEBEN of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of AMINA ALI otherwise AMINA ACKBAR-ALI otherwise AMINA MOBHAMMED of 131, Caroni Savannah Road, Charlieville, Chaguanas, Trinidad, who died on the 12th day of January, 2008, by Afraaz Ackbar-Ali of the same place, her lawful son and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of BARLOW SEERATTAN otherwise BALO SEURATTAN otherwise PAHALWAN of 13, Petite Cafe Road, Moruga Road, Indian Walk, Savana Grande, Trinidad, who died on the 15th day of January, 2000, by ELIZABETH TOOLSIE of 61, Seukeran Street, San Fernando, Trinidad, GLORIA WILTSHIRE of 138, Farm Road, Craignish Village, Princes Town, Savana Grande, Trinidad, Sylvie Sooknanan of 37, Union Road, Marabella, Naparima, Trinidad and HAROLD SEURATTAN of 190, 6th Company Circular Road, Moruga, Trinidad, his sisters and brother respectively and four of the persons entitled to share in the estate;

#### PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of JOSEPHINE LEE KIT otherwise JOSEPHINE LEEKIT otherwise EMELDA LEE KIT of 57, Cedar Hill Road, Claxton Bay, Pointe-a-Pierre, Trinidad, who died on the 7th day of March, 2007, by Kamlin Lee Kit of the same place, her lawful daughter and the only next of kin;
- LETTERS OF ADMINISTRATION of the estate of ISRAEL ALEXANDER of Country Trace, Fanny Village, Point Fortin, La Brea, Trinidad, who died on the 28th day of February, 2003, by MARY ALEXANDER of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of JANICE JEROME-SUTHERLAND of New Village, Point Fortin, La Brea, Trinidad, who died on the 8th day of January, 2008, by STEPHEN SUTHERLAND of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of CARLTON WILFRED JOHN otherwise CARLTON JOHN of 1, Vanda Street, Macoya Gardens, Tunapuna, Tacarigua, Trinidad, who died on the 16th day of February, 2009, by MARCELLE JOHN otherwise MARCELLE SHIRLEY JOHN of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of ANTHONY ALEXANDER of 23, Jacob Alley, Los Bajos, Siparia-Erin Road, Siparia, Trinidad, who died on the 16th day of March, 2009, by Cherry Ann Gibbs Alexander of the same place, his lawful widow and relict:
- LETTERS OF ADMINISTRATION of the estate of SYBIL GRAHAM otherwise SYBIL NICHOLS otherwise SYBIL GRAHAM-NICHOLS otherwise SYBIL BARBARA GRAHAM NICHOLS of 63, Lvistona Drive, Roystonia, Couva, Trinidad, who died on the 20th day of April, 2009, by BJORN NICHOLS of the same place, her lawful son and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of FRANK GEDDES CHU CHEONG of 6, Richmond Street, St. Joseph, Tacarigua, Trinidad, who died on the 26th day of May, 2009, by Theresa Sellier Chu Cheong of the same place, his lawful widow and relict:
- LETTERS OF ADMINISTRATION of the estate of JOAN PIERRE otherwise JOAN HYACINTH PIERRE otherwise JOAN GRANGER PIERRE otherwise JOAN GRANGER-PIERRE of 59, Fourth Street, Barataria, St. Ann's, Trinidad, who died on the 21st day of March, 2007, by Phaedra Pierre of the same place, her lawful daughter and the only next of kin;
- LETTERS OF ADMINISTRATION of the estate of CECIL WALKER of Light Pole No. 32, Upper Bournes Road, St. James, Port-of-Spain, Trinidad, who died on the 7th day of June, 2009, by Marilyn Sobers-Walker of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 16th day of May, 2008, of EDGAR AUGUSTUS ANDREW WALCOTT otherwise EDGAR AUGUSTUS WALCOTT of 160, Torrib Trace, New Grant, Ortoire, Trinidad, who died on the 11th day of May, 2009, by GAIL GOMEZ of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 28th day of December, 2007, of INDARDAYE RATTANLAL otherwise INDRADAYE RATTANLAL of 16c, Transfer Village, Boodoo Trace, Debe, Naparima, Trinidad, who died on the 28th day of January, 2008, by DOOLMATIE RAMPERSAD of 423, Rochard Road, Penal, Siparia, Trinidad, daughter of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 29th day of May, 2009, of SHEILA HOSEIN otherwise SHEILA DHRUPATEE HOSEIN of 153, Cunjal Road, Barrackpore, Naparima, Trinidad, who died on the 17th day of July, 2009, by RAWLE MOHAN of 51, G P Road, Barrackpore, Naparima, Trinidad, brother of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of HARRINARINE SIEWDASS otherwise H. SEUDASS otherwise HARRINARINE SEUDASS of 212, San Francique Road, Penal, Siparia, Trinidad, who died on the 18th day of July, 2009, by JAGDAYE SIEWDASS of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of THAKURDIAL NANCOO of 1 Mile Mark, Baboonia Trace, Charlieville, Chaguanas, Trinidad, who died on the 1st day of February, 2009, by Leela Nancoo of the same place, his lawful widow and relict:
- LETTERS OF ADMINISTRATION of the estate of JOHNNY SHAMSUDIN KHAN otherwise JOHNNY SHAMSHUDIN KHAN otherwise JOHNNIE SHAMSHOODEEN KHAN of 1285, San Fernando-Siparia-Erin Road, Batchyia Village, Penal, Siparia, Trinidad, who died on the 18th day of June, 2006, by Bobby Akbail Khan otherwise Iqbal Khan of 3, Ramjattan Trace, Penal, Siparia, Trinidad, the lawfully appointed attorney of Johanna Eisled Khan Martinez otherwise Johanna Khan;
- LETTERS OF ADMINISTRATION of the estate of GREGG LEE otherwise GREGG ALBERTO LEE of 87, Orchid Drive, Edinburgh Gardens, Chaguanas, Trinidad, who died on the 8th day of January, 2009, by Allyson Melissa Baksh of 26–36, Nazim Avenue, San Francique, Penal, Siparia, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of DENISE MAUREEN GUY otherwise DENISE GUY of 24, Ruby Drive, Diamond Vale, Diego Martin, Trinidad, who died on the 29th day of April, 2007, by Anthony Desmond Guy of 35, Garden Homes, San Juan, St. Ann's, Trinidad, her lawful son and one of the next of kin;

- LETTERS OF ADMINISTRATION of the estate of DONNIE OSBORNE RYAN ELAHIE otherwise DONNIE ELAHIE of 12, Flemming Drive, Longdenville, Chaguanas, Trinidad, who died on the 1st day of July, 2009, by TRICIA ANN LAVERNE SAMPSON otherwise TRICIA ANN SAMPSON otherwise TRICIA SAMPSON of the same place, the statutory guardian of DONEL-ANN LEAH ELAHIE and DONOVON MICHAEL ELAHIE;
- PROBATE of the Will dated the 13th day of February, 2007, of POLLY DHARAMDASS of 165, Garth Road, Williamsville, Savana Grande, Trinidad, who died on the 15th day of January, 2009, by Vigyan Dharamdass of 163A, Garth Road, Williamsville, Savana Grande, Trinidad, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 6th day of June, 1986, of BENJAMIN MOHIP of 1, Rapsey Street, Curepe, Tacarigua, Trinidad, who died on the 14th day of March, 2000, by Indrany Linda Sammy of Light Pole No. 24, Burnham Trace, Riverside Road, Curepe, Tacarigua, Trinidad, daughter of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 4th day of April, 1989, of FRANCIS RIBEIRO otherwise FRANCIS REBEIRO otherwise FRANCIS RUBEIRA otherwise FRANCIS FRANCISCO REBEIRA of Lot No. 51, Grant Street Extension, Couva, Trinidad, who died on the 7th day of January, 2006, by Paul Ribeiro otherwise Paul Ribeiro and Pearl Ali, both of the same place, son and daughter of deceased respectively, the executors named in the Will;
- PROBATE of the Will dated the 7th day of August, 2008, of PAMELA SIEUNATH of 19, Brieves Road, Long Circular, Port-of-Spain, Trinidad, who died on the 31st day of August, 2008, by RANDALL GERARD SIEUNATH and KEIRON ADRIAN SIUENATH, both of the same place, nephews of deceased, the other executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of FRANCIS GOMES otherwise FRANCES GOMEZ otherwise THOMAS GOMES of 24, Quarry Street, Greenhill Village, Diego Martin, Trinidad, who died on the 22nd day of February, 1992, by RAWLE RAPHAEL of 89, Tragarete Road, Woodbrook, Port-of-Spain, Trinidad, the lawfully appointed attorney of STEPHEN GOMES otherwise BASIL GOMES:
- PROBATE of the Will dated the 18th day of April, 2000, of MARGUERITE EILEEN WITTET otherwise MARGUERITE WITTET of 3, Retrench Village, Cross Crossing, San Fernando, Trinidad, who died on the 31st day of May, 2009, by Jerry Wittet of 16, Boulevard Crescent, Block 7, Palmiste, Naparima, Trinidad, son of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of CAROLYN KERR of 16A, Romeo Street, St. James, Port-of-Spain, Trinidad, who died on the 24th day of November, 2007, by Yuri Ellington Chapman and Kofi Tamara Allison Chapman, both of the same place, her son and daughter respectively and the only persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of PIARILAL RAMKISSOON of 1219, Naparima-Mayaro Road, Tableland, Ortoire, Trinidad, who died on the 1st day of April, 2009, by SUMINTRA RAMKISSOON of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of BURGESS JOHN otherwise BURGESS BURTON JOHN of Riverside Road, Rio Claro, Charuma, Trinidad, who died on the 8th day of November, 2008, by CORLSTAN JOHN of Light Pole No. 2, Redhill, Morvant, St. Ann's, Trinidad, his father and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of EDRIS BAIRD-OTTLEY otherwise EDRIS BAIRD otherwise EDRIS OTTLEY otherwise ERICA OTTLEY of Prospect Village, Tobago, who died on the 22nd day of July, 2003, by ESLA BAIRD otherwise GEMMA BAIRD of 55, Vernon Gleen Avenue, Valsayn, Tacarigua, Trinidad, her daughter and one of the persons entitled to share in the estate:
- LETTERS OF ADMINISTRATION of the estate of URIS BAIRD-PRICE otherwise URIS PRICE otherwise EURIS PRICE of Northside Road, Mason Hall, Tobago, who died on the 10th day of September, 1984, by George Price otherwise George Carrington Price of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of IVY SMITH of Light Pole No. 33, Picton Road, Laventille, St. Ann's, Trinidad, who died on the 30th day of October, 2004, by Erna Elliott of the same place, her daughter and the only person entitled to the estate;
- PROBATE of the Will dated the 5th day of July, 2000, of MAURICE CONNOR of 36, Picton Street, Newtown, Port-of-Spain, Trinidad, who died on the 31st day of July, 2009, by Charles Martin De Gannes of 42, Paxvale, Santa Cruz, St. Ann's, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 9th day of January, 2006, of ELARIA ROSE HILLEBRAND of 1 Mile Mark, Blanchisseuse Road, Arima, Trinidad, who died on the 18th day of August, 2006, by Rose Janneire of the same place, the sole executrix named in the Will:
- PROBATE of the Will dated the 26th day of May, 2008, of ANTONIA SANOIR-HEADLEY otherwise ANTONIA HEADLEY of Light Pole No. 69, Pipiol Road, Cantaro Village, Santa Cruz, St. Ann's, Trinidad, who died on the 23rd day of January, 2009, by Petronella Sanoir-Callender otherwise Petronella Sanoir Callender of 1A, St. Francois Valley Road, Belmont, Port-of-Spain, Trinidad, sister of deceased, the sole executrix named in the Will;

- LETTERS OF ADMINISTRATION of the estate of SYLVIA SOBERS of 14, Luckput Street, St. James, Port-of-Spain, Trinidad, who died on the 1st day of April, 1999, by GILLIAN SOBERS of the same place, her lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of KEITH AUGUSTUS DE LICE otherwise KEITH AUGUSTUS DELICE otherwise KEITH DELICE of 1906, La Horquetta, Arima, Phase II, CLR James Crescent, La Horquetta, Arima, Trinidad, who died on the 10th day of March, 2009, by June Christie Griffith-De Lice otherwise June Christie Griffith De Lice otherwise June Christie Griffith Delice of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION de bonis non of the estate of CARMELITE TOM otherwise CAMILET TOM otherwise CAMELITE TOM otherwise CARMILETA TOM otherwise MARY POLIDORE otherwise MARY TOM of Fullerton Village, Cedros, Trinidad, who died on the 8th day of July, 1972, by MORRIN TOM of the same place, her lawful son and one of the next of kin;
- PROBATE of the Will dated the 20th day of November, 2005, of EDDIE GEORGE of Light Pole No. 54, Baptiste Street, Rio Claro, Charuma, Trinidad, who died on the 15th day of April, 2006, by JOSEPH GEORGE otherwise JOSEPH MATTHEW GEORGE of 9, Anna Downing Avenue, Sixth Company Circular Road, New Grant, Ortoire, Trinidad, nephew of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 6th day of February, 1997, of MAHADAYAH MAHARAJ otherwise MAHADAYA MAHARAJ otherwise MAHADAYAH otherwise MAHADAYAH MAHARAJH of 42, Cedar Hill Road, Claxton Bay, Pointe-a-Pierre, Trinidad, who died on the 15th day of December, 2003, by Dolly Balkaran Kamal of 354, Sum Sum Hill, Claxton Bay, Pointe-a-Pierre, Trinidad and Shirley Rajack of 1134, Papourie Road, Barrackpore, Naparima, Trinidad, daughters of deceased, the executrixes named in the Will;
- PROBATE of the Will dated the 4th day of December, 1995, of THORA RAMBARAN otherwise THORA RAMBERRAN of Longdenville Old Road, Longdenville, Chaguanas, Trinidad, who died on the 3rd day of February, 2002, by JOANNE RAMBARAN of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of KAWAL KISTO of Harmony Hall, Gasparillo, Pointe-a-Pierre, Trinidad, who died on the 9th day of December, 2003, by Helena Kisto of Light Pole No. 76, Fourth Street, Harmony Hall, Gasparillo, Pointe-a-Pierre, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 27th day of November, 2007, of DESMOND EDWARDS of 504, 3rd Street, Techier Village, Point Fortin, La Brea, Trinidad, who died on the 27th day of December, 2008, by MICHELLE EDWARDS of 63, George Road, Mahaica, Point Fortin, La Brea, Trinidad, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of KENNETH SUNDARSINGH of 337, 16th Street, Techier Village, Point Fortin, La Brea, Trinidad, who died on the 31st day of October, 2008, by RAMDAI SUNDARSINGH of Grants Road, Rousillac, La Brea, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of ALLAN CHARLES of 14th Street, Techier Village, Point Fortin, La Brea, Trinidad, who died on the 2nd day of June, 2009, by GERMAINE CHARLES of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 15th day of April, 2008, of JOSEPH GOBIN NARINE otherwise JOSEPH NARINE of 22, San Louis Road, Guaico, Sangre Grande, Manzanilla, Trinidad, who died on the 12th day of October, 2008, by SUZANNE NARINE of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of ROD JACK otherwise ROD JOES JACK of Light Pole No. 18, Ortoire Village, Mayaro, Guayaguayare, Trinidad, who died on the 12th day of April, 2009, by Lydia Samaroo of the same place, his mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION de bonis non with Will dated the 24th day of July, 1991, annexed of the estate of PAULINA LAURA HERNANDEZ otherwise PAULINA HERNANDEZ otherwise POLINA HERNANDEZ of 8 Mile Mark, Toco Road, Matura, Trinidad, who died on the 17th day of December, 1991, by EDWARD HERNANDEZ of the same place, son of deceased, the sole residuary devisee and/or legatee named in the Will;
- LETTERS OF ADMINISTRATION of the estate of GAIL CROOKS otherwise GAIL ROY CROOKS of Light Pole No. 60, Petit Curacaye, Santa Cruz Old Road, Lower Santa Cruz, St. Ann's, Trinidad, who died on the 27th day of May, 2007, by Christopher Crooks otherwise Christopher Mc Donald Crooks of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of MATTHEW LABBAN of 385, Cipero Road, St. John's Village, San Fernando, Trinidad, who died on the 5th day of February, 2009, by GAYLE LABBAN of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of MILDRED MOHAMMED of 526, Southern Main Road, La Romain, Naparima, Trinidad, who died on the 2nd day of November, 2006, by Shake Mohammed of the same place, her lawful husband;

- PROBATE of the Will dated the 11th day of December, 2006, of NOEL GORDON POUCHET of 10, Palm Avenue, Bayshore, Diego Martin, Trinidad, who died on the 8th day of July, 2009, by RENE NOEL POUCHET otherwise RENE POUCHET of 43, Starboard Drive, Westmoorings-by-the-Sea, Diego Martin, Trinidad and CAROL CHRISTINE DE SUZE otherwise CAROL DE SUZE of 9, Starboard Drive, Schooner Court, Westmoorings-by-the-Sea, Diego Martin, Trinidad, son and daughter of deceased respectively, the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of IMRAN MIRZA of Klienworth Trace, Orangefield Road, Carapichaima, Chaguanas, Trinidad, who died on the 11th day of September, 2008, by NISHA MIRZA of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of GANGA RAMESAR of Esmeralda Road, Cunupia, Trinidad, who died on the 13th day of April, 2006, by GUNMATI GANGA otherwise BHULWANTI GANGA of 68, Egypt Trace, Endeavour, Chaguanas, Trinidad and PHULWANTIE SUBDHAN otherwise BHULANDAI otherwise SANDRA of Mon Plasir Road, Ibis Lane, Cunupia, Trinidad, his daughters and two of the persons entitled to share in the estate;
- PROBATE of the Will dated the 3rd day of October, 2000, of KASSIM HABIB of 13, Mathura Street, Felicity, Chaguanas, Trinidad, who died on the 20th day of February, 2009, by LYNETTE BALROOP of the same place, daughter of deceased, the sole executrix named in the Will:
- LETTERS OF ADMINISTRATION of the estate of MAHASE RAMROOP of 12, Unity Avenue, Garth Road, Williamsville, Savana Grande, Trinidad, who died on the 13th day of January, 2007, by BABY DOLL RAMROOP of the same place, his lawful widow and relict:
- LETTERS OF ADMINISTRATION of the estate of KHEMRAJ CASSIE of 128, Apartment C, St. Clair Branch Road, Arouca, Tacarigua, Trinidad, who died on the 9th day of June, 2009, by CHEVON CASSIE of the same place, his son and the only person entitled to the estate;
- PROBATE of the Will dated the 28th day of February, 2002, of JOHN LESLIE HENDERSON otherwise JOHN HENDERSON of 5, Allan Street, Fairview, Diego Martin, Trinidad, who died on the 1st day of November, 2008, by MARY CLARE HENDERSON of the same place, widow, relict of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 3rd day of February, 2000, of VELDA IVA ROBERTS otherwise VELDA ROBERTS of 3, Geridot Crescent, Diamond Vale, Diego Martin, Trinidad, who died on the 8th day of September, 2007, by KATHY-ANN SANDY of Police Flats, Four Roads, Diego Martin, Trinidad, sister of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of TOLA MARAJ of 3, Joyeau Street, Curepe, Tacarigua, Trinidad, who died on the 3rd day of February, 2009, by JASODRA MARAJ of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of SEUDATH SEEPAUL of 385, Southern Main Road, La Romaine, Naparima, Trinidad, who died on the 17th day of August, 2009, by NORMA SEEPAUL of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of HELEN ROSS otherwise HELEN FRANCES ROSS otherwise HELEN ROSS-DICK of Apartment 2, 10, Sydenham Avenue, St. Ann's, Trinidad, who died on the 19th day of September, 2008, by ANDRE NIGEL DICK otherwise ANDRE DICK of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of MARGARET DE MILLE otherwise MARGARET MAUREEN DE MILLE otherwise MARGARET DEMILLE otherwise MARGARET MAUREEN DEMILLE of 70, La Divine Terrace, Cantaro Courts, Upper Santa Cruz, St. Ann's, Trinidad, who died on the 8th day of November, 2008, by Trevor De Mille of the same place, her lawful husband;
- PROBATE of the Will dated the 1st day of February, 2006, of ROSE KHAN otherwise ROSE STELLA KHAN of 8, Oleander Drive, Pleasantville, San Fernando, Trinidad, who died on the 14th day of March, 2008, by AVERELL BARRY KHAN of the same place, son of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of JACQUELINE ROSEMARIE LEWIS of 25, Silk Cotton Road, Battoo Avenue, Marabella, Naparima, Trinidad, who died on the 18th day of June, 2009, by Ken Lewis of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of DEON KILE EDWARDS otherwise KILE DEON EDWARDS of Benny Street, Dinsley Village, Tacarigua, Trinidad, who died on the 20th day of November, 2008, by Vernon Edwards of the same place, his lawful father and the next of kin;
- PROBATE of the Will dated the 25th day of May, 2004, of WILSON RAMBARAN of 664, Tabaquite Road, Rio Claro, Charuma, Trinidad, who died on the 26th day of April, 2009, by RICKI RAMBARAN and USHA RAMBARAN otherwise USHA RAMKISSON, both of Tabaquite Road, Rio Claro, Charuma, Trinidad, the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of SALOME LAIDLOW otherwise SALOME ROWLEY of 12, Cosmos Street, Coconut Drive, Morvant, St. Ann's, Trinidad, who died on the 23rd day of January, 2009, by Kenyon Marlon Laidlow otherwise Marlon Kenyon Laidlow of the same place, her lawful son and one of the next of kin;

- LETTERS OF ADMINISTRATION with an exemplified copy of the Will dated the 7th day of March, 2002, and Codicil dated the 19th day of April, 2002, annexed of the estate of GORDON ARBUTHNOT CAIN otherwise GORDON A. CAIN of 2121, Kirby Drive, 9-East, Harris County, Houston, Texas 77019, United States of America, who died on the 22nd day of October, 2002, by Jo-Anne Julien of 115A, Abercromby Street, Port-of-Spain, Trinidad, the lawfully appointed attorney of Mary H. Cain and James D. Weaver:
- LETTERS OF ADMINISTRATION with Will dated the 27th day of July, 2004, annexed of the estate of FRANK ANDRAL BARSOTTI of 64, Gallus Street, Woodbrook, Port-of-Spain, Trinidad, who died on the 30th day of June, 2009, by EDWARD ALBERT COLLIER and MARK JOSEPH LAQUIS, both of 17–19, Pembroke Street, Port-of-Spain, Trinidad, the lawfully appointed attorneys of NATASHA THERESE BARSOTTI;
- PROBATE of the Will dated the 14th day of October, 2008, of CITO FERMIN otherwise CITO ALBERT FERMIN otherwise ALBERT CITO FERMIN of 49, Maracas Royal Road, Maracas, St. Joseph, Tacarigua, Trinidad, who died on the 12th day of May, 2009, by NORVA SAMUEL of 14, Poolside, Phase 2, Maracas, St. Joseph, Tacarigua, Trinidad, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of RAMKISSOON DIPNARINE otherwise RAMKISSOON MAHABIR DIPNARINE otherwise RAMKISSOON M. DIPNARINE of 355, San Francique Road, Penal, Siparia, Trinidad, who died on the 16th day of July, 2009, by Dolly Jugmohan otherwise Dolly Jagmohan of the same place, his lawful mother and the only next of kin;
- PROBATE of the Will dated the 10th day of July, 1994, of LUCY JOSEPHINE PIERRE of Light Pole No. 58, Campo Street, San Juan, St. Ann's, Trinidad, who died on the 11th day of October, 1999, by KENWIN CRISPIN PIERRE of the same place, son of deceased, the surviving executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of SAMUEL JOHN otherwise PAUL JOHN otherwise SAMUEL PAUL JOHN of 1, Dry River Trace, St. Augustine, Tacarigua, Trinidad, who died on the 12th day of July, 2008, by RONALD JOHN and LINDA RIA JOHN, both of the same place, his lawful son and daughter respectively and two of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of GLENFORD SMART of 12, Hosein Avenue, ¼ Mile Mark, Penal, Siparia, Trinidad, who died on the 19th day of December, 2008, by JOANN MARIE SMART of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 20th day of December, 1999, of ERIC PERCIVAL of Light Pole No. 133-1, Paltoo Trace, South Oropouche, Siparia, Trinidad, who died on the 8th day of May, 2003, by Maria Mc Shine otherwise Maria Mc Shine-Ransome of 48, Tateco Avenue, Reform Village, Gasparillo, Pointe-a-Pierre, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of WILLIAM ERNEST SEARL otherwise WILLIAM SEARL of 7D, Farfan Avenue, Santa Margarita, St. Augustine, Tacarigua, Trinidad, who died on the 26th day of November, 2008, by Shirley Evelyn Searl of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 5th day of September, 2005, of VICTOR SEALES of 11, Noel Trace, St. Augustine, Tacarigua, Trinidad, who died on the 5th day of April, 2009, by MARIA SEALES of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 12th day of October, 2007, of HAROLD TROTMAN of 11, Escallier Terrace, Gonzales, Belmont, Port-of-Spain, Trinidad, who died on the 21st day of August, 2008, by ROSLYN BAPTISTE and YVETTE TROTMAN, both of the same place, daughters of deceased, the executrixes named in the Will;
- PROBATE of the Will dated the 13th day of August, 2005, of MATTHEW DOUGLAS of 31, Ramsaran Street, San Fernando, Trinidad, who died on the 8th day of September, 2005, by CARLYLE REMY and VIRGINIA REMY, both of 21, Findhorn Road, Cocoyea, San Fernando, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 20th day of August, 2008, of FERDINAND JOSEPH otherwise FERDINAND W. R. JOSEPH of 353, Lapwing Avenue, Phase III, Malabar, Arima, Trinidad, who died on the 27th day of August, 2008, by VICTOR JOSEPH of 31, Baden Powell Street, Woodbrook, Port-of-Spain, Trinidad, brother of deceased, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of LINCOLN SEALEY of 7, Bedeau Street, Gasparillo, Pointe-a-Pierre, Trinidad, who died on the 24th day of September, 1995, by Elmore Murray of the same place, the lawfully appointed attorney of RITA GERALDIINE DE LANDE;
- LETTERS OF ADMINISTRATION of the estate of SOMARIA KEEARLIE otherwise SOMARIAH KEEARLIE otherwise SOMARIA DEOKIE KEEARLIE of 22, Wilkinson Street, El Dorado, Tacarigua, Trinidad, who died on the 27th day of December, 2005, by KEEARLIE otherwise KEEARLIE RAJPATIE of the same place, her lawful husband;
- PROBATE of the Will dated the 17th day of February, 2003, of JAMINA RAMJOHN of 39, Ramnanan Street, Marabella, Naparima, Trinidad, who died on the 3rd day of June, 2009, by WINSTON RAMJOHN of 199, Newcity Avenue, Marabella, Naparima, Trinidad, son of deceased, the sole executor named in the Will;

- PROBATE of the Will dated the 12th day of February, 1990, of BUDHU BEDASIE of 32, Pierre Road, Charlieville, Chaguanas, Trinidad, who died on the 2nd day of August, 2008, by Shoba Bedasie of the same place, daughter of deceased, the other executrix named in the Will;
- PROBATE of the Will dated the 1st day of February, 2008, of IAN MICHAEL DALGLIESH otherwise IAN DALGLIESH of 5, Ferndale Terrace, St. Ann's, Trinidad, who died on the 26th day of June, 2008, by ELIZABETH GILLIAN WARNER-HUDSON of 11, Pinehurst Park, Fairways, Maraval, Diego Martin, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION with Will dated the 20th day of October, 1995, annexed of the estate of STELLA ALICE LITTLEPAGE of 1, Mary Avenue, Diego Martin, Trinidad, who died on the 22nd day of April, 2006, by Susan Torry of 3, Silver Oaks, Morne Coco Road, Petit Valley, Diego Martin, Trinidad, the lawfully appointed attorney of RODNEY ANTHONY LITTLEPAGE;
- LETTERS OF ADMINISTRATION of the estate of HARRY SAMSUNDAR of 40, Debe Trace, Debe, Naparima, Trinidad, who died on the 15th day of January, 2006, by JASODRA HARRY of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 22nd day of January, 1996, of DORIE LITREN of 10, School Street, St. Mary's Village, South Oropouche, Siparia, Trinidad, who died on the 13th day of December, 2008, by THECLA HERNANDEZ of Abbey Street, St. Mary's Village, South Oropouche, Siparia, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of PEARL PAULINA NOTTINGHAM of 12, Noel Trace, St. John Road, St. Augustine, Tacarigua, Trinidad, who died on the 29th day of June, 2009, by EARLE TREVOR NOTTINGHAM of the same place, her lawful son and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of PHULBASSIAH PILLAI otherwise PULBASSIA PILLAI otherwise PULBASSIE PILLAI otherwise PHULBASSIA NANAN otherwise PHOOLBASSIA NANAN of 29, Ramlal Street, El Dorado, Tacarigua, Trinidad, who died on the 7th day of April, 2004, by Sabita Mohammed otherwise Viveca Sabita Angela Mohammed of 35, Goya Street, El Dorado, Tacarigua, Trinidad and Sherry June Pillai-Madray otherwise June Alma Pillai-Madray otherwise June Alma Sherry Pillai-Madray of the same place, her daughters and two of the persons entitled to share in the estate:
- LETTERS OF ADMINISTRATION of the estate of LEROY HENDERSON RUSSELL otherwise LEROY RUSSELL of Rousseau Trace, Spring Garden, Tobago, who died on the 14th day of May, 2009, by Annette Nola Moore-Russell of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of PERCY HARPER of Light Pole No. 27, Picton Road, Laventille, St. Ann's, Trinidad, who died on the 8th day of October, 1999, by VIOLET FELIXIA HARPER of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 6th day of July, 1998, of VERNE WILSA HEZEKIAH otherwise WILSA HEZEKIAH of 2A, Leona Avenue, Cascade St. Ann's, Trinidad, who died on the 27th day of February, 2009, by Theophilus Randolph Wilbur Hezekiah and June Stephanie Hezekiah, both of Light Pole No. 74, Fourth Bridge, Maracas Royal Road, Maracas Valley, St. Joseph, Tacarigua, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 12th day of September, 1994, of FREDERICK AUSTIN of 3, Cajuca Street, Morvant, St. Ann's, Trinidad, who died on the 28th day of May, 1998, by MICHAEL AUSTIN of 16, Ana Street, Woodbrook, Port-of-Spain, Trinidad, son of deceased, the sole executor named in the Will;
- PROBATE of the Will dated the 13th day of February, 2006, of LENNOX SCOTT of 198A, North Post Road, Diego Martin, Trinidad, who died on the 2nd day of April, 2009, by George Emily of 8, Piccadilly Street, East Dry River, Port-of-Spain, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of ELIZABETH RYAN otherwise MARY ANN ELIZABETH RYAN of 36–13, Avenue D, Apartment 1A, Brooklyn, New York 11203, United States of America, who died on the 7th day of February, 2004, by CATHERINE ANNE WILLIAMS of Victoria Street, Belle Eau Road, Belmont, Port-of-Spain, Trinidad, her lawful daughter and one of the next of kin;
- PROBATE of the Will dated the 23rd day of November, 2006, of VERNON GORDON otherwise VERNON F. GORDON otherwise VERNON FRANCIS GORDON of 7, Back Road, Upper Bournes Road, St. James, Port-of-Spain, Trinidad, who died on the 9th day of July, 2009, by Ingrid Johnson Stewart of 351, Melodian Crescent, Malabar, Arima, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of HARRY KALADEEN otherwise HARRY KALLODEEN otherwise HARRY KALLIDEEN of Soledad Road, Claxton Bay, Pointe-a-Pierre, Trinidad, who died on the 20th day of May, 1998, by RITA AREGAY ASGEDOM of 89, Soledad Road, Claxton Bay, Pointe-a-Pierre, Trinidad, his lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of BRIDGEMOHAN HARRIPAUL otherwise JOSEPH HARIPAUL otherwise JOSEPH HARRYPAUL of 156, Edinburgh Village, Chaguanas, Trinidad, who died on the 20th day of September, 1982, by LALL HARRIPAUL of the same place, his lawful son and one of the next of kin;

- LETTERS OF ADMINISTRATION of the estate of MALLA NARINESINGH of 52, Tunapuna Road, Tunapuna, Tacarigua, Trinidad, who died on the 9th day of February, 2009, by DEOCHAN NARINESINGH of the same place, her lawful husband;
- PROBATE of the Will dated the 26th day of January, 2004, of AMEER ALI of 11, Railway Road, Princes Town, Savana Grande, Trinidad, who died on the 14th day of July, 2004, by DIANN ALI BOODAN of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of IAN JACK otherwise IAN DEREK IVOR JACK of 13, Morris Street, Point Fortin, La Brea, Trinidad, who died on the 9th day of February, 2002, by MICHELLE WILLIAMS of East Street, Coconut Extension, Fanny Village, Point Fortin, La Brea, Trinidad, the statutory guardian of AKIEL MICHAEL JACK and ROCHELLE ABIGAIL JACK:
- LETTERS OF ADMINISTRATION of the estate of LALCHAN SYLVAN BOYSIE otherwise SYLVAN BOYSIE otherwise LALCHAN BOYSIE of Light Pole No. 63, Pokhor Road, Longdenville, Chaguanas, Trinidad, who died on the 16th day of February, 2009, by Sarupia Boysie of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of THOMAS WRIGHT otherwise THOMAS otherwise RAMADHIN of Light Pole No. 57, Acono Road, Maracas, St. Joseph, Tacarigua, Trinidad, who died on the 23rd day of February, 2006, by Shamdai Ann Wright of the same place, his lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of CYRIL DOWERS of 36B, St. Barbs Road (Corbin Trace), Laventille, St. Ann's, Trinidad, who died on the 4th day of April, 2007, by CYNTHIA LEWIS DOWERS of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 5th day of November, 2001, of BACKARALLY MOHAMMED otherwise BACKARALI MOHAMMED of 6, Manohar Trace, Barrackpore, Naparima, Trinidad, who died on the 7th day of July, 2005, by ZANIFFA PLATONE of 24, Manohar Trace, Barrackpore, Naparima, Trinidad, daughter of deceased, the sole executrix named in the Will:
- LETTERS OF ADMINISTRATION *de bonis non* of the estate of LUCY ABDUL otherwise LUCY ABDOOL of 8A, Clarence Street, St. James, Port-of-Spain, Trinidad, who died on the 13th day of January, 1961, by Celina Dickenson of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION with Will dated the 21st day of November, 2000, annexed of the estate of GLADYS AMELIA PENNIE otherwise GLADYS PENNIE of Apartment 2, Lot No. 3, La Puerta Avenue, Diego Martin, Trinidad, who died on the 11th day of February, 2009, by Mark Joseph Laquis and Edward Albert Collier, both of 17–19, Pembroke Street, Port-of-Spain, Trinidad, the lawfully appointed attorneys of Isaac Pennie, Jermaine Pennie and Lystra Bernadette Roberts otherwise Lystra B. Roberts;
- LETTERS OF ADMINISTRATION of the estate of FLORENCE BRUCE otherwise FLORENCE MARGOT JOHN otherwise FLORENCE JOHN-BRUCE otherwise FLORENCE MARGOT JOHN-BRUCE of 9, O'Meara Road, Arima, Trinidad, who died on the 17th day of June, 2003, by Cheryl Carol John-Antoine otherwise Cheryl John-Antoine of the same place, her lawful sister and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of BASMATEE PEARL MOHAMMED otherwise BASMATEE MOHAMMED of 15, Maingot Road, Tunapuna, Tacarigua, Trinidad, who died on the 11th day of March, 2009, by MARGARET YASMIN MOHAMMED of 117, Tunapuna, Road, Tunapuna, Tacarigua, Trinidad, her lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of JOSHUA THOMPSON of Delaford, Tobago, who died on the 24th day of January, 1992, by ETRESS GERMMA THOMPSON of the same place, his lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of KNOLLY HENRY of Mt. Thomas, Henry Trace, Tobago, who died on the 19th day of December, 1996, by Agatha Henry of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 1st day of April, 2006, of CONSTANCE GEORGE otherwise CONSTANCE VICTORIA GEORGE of Castara, Tobago, who died on the 6th day of April, 2009, by MARGARET GEORGE of the same place, daughter of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of DOROTHY ELLEANOR GITTENS otherwise DOROTHY ELEANOR GITTENS otherwise DOROTHY GITTENS of Light Pole No. 10a, Back Street, Mt. St. George, Tobago, who died on the 26th day of January, 1971, by Geraldine Ione Carrington otherwise Geraldine Carrington of 271, Pamela Street, Lisa's Garden, Couva, Trinidad, her lawful daughter and one of the next of kin;
- LETTERS OF ADMINISTRATION of the estate of ELLERTON COLERIDGE GITTENS otherwise COLERIDGE ELLERTON GITTENS otherwise ELLERTON GITTENS of Light Pole No. 10A, Back Street, Mt. St. George, Tobago, who died on the 15th day of April, 1987, by Geraldine Ione Carrington otherwise Geraldine Carrington of 271, Pemela Street, Lisa's Garden, Couva, Trinidad, his lawful daughter and one of the next of kin;

#### PROBATE AND LETTERS OF ADMINISTRATION

- LETTERS OF ADMINISTRATION of the estate of VICTORIA ARCHER otherwise VICTORIA ROACH otherwise VICTORIA ALVIRA ROACH of 78, Mt. Pleasant, Tobago, who died on the 5th day of October, 1986, by Henry Archer of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of HAROLD BOBBY RAMPERSAD otherwise HAROLD RAMPERSAD of 152, Main Road, Balmain Village, Couva, Trinidad, who died on the 28th day of January, 2008, by SUMINTRA MAHADAYA RAMPERSAD otherwise SUMINTRA RAMPERSAD of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 11th day of January, 2006, of AGNES FRANK of 61, Real Street, San Juan, St. Ann's, Trinidad, who died on the 15th day of May, 2009, by Monica Walker of 217, Everglade Crescent, Edinburgh 500, Chaguanas, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 17th day of January, 1977, of RUBY BAIRD of 6, Escallier Terrace, Gonzales, Belmont, Port-of-Spain, Trinidad, who died on the 27th day of October, 2000, by EDNA BAIRD of the same place, sister of deceased, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of SHAH MOHAMMED of 97, Manahambre Village, Princes Town, Savana Grande, Trinidad, who died on the 18th day of March, 2009, by Khorisha Mohammed otherwise Mohammed of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of PARO RAMJATTANSINGH otherwise PARO RAMJATTAN SINGH otherwise PAROW RAMJATTANSINGH of 107, Southern Main Road, Bamboo Village, La Romaine, Naparima, Trinidad, who died on the 18th day of August, 2005, by RAMJATTAN SINGH of the same place, her lawful husband;
- PROBATE of the Will dated the 10th day of December, 1980, of CHRISTIANA KOKARAM otherwise CHRISTINA KOKARAM of 4, Omarees Park, Pepper Village, Fyzabad, Siparia, Trinidad, who died on the 14th day of December, 1997, by Betty Lalsie of the same place, daughter of deceased, the sole executrix named in the Will;
- PROBATE of the Will dated the 20th day of June, 2008, of DAPHNE CRUICKSHANK otherwise DAPHNE JOEFIELD otherwise DAPHNE UNA JOEFIELD otherwise DAPHNE UNA BRUCE otherwise DAPHNE BRUCE of 8A, De Vertueil Street, Arima, Trinidad, who died on the 24th day of July, 2008, by JIM WATTS of Talparo Main Road, Talparo, San Rafael, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 22nd day of September, 2005, of MAGNUS BARROW otherwise MAGNUS EDWARD BARROW of 51, Waterloo Road, Arouca, Tacarigua, Trinidad, who died on the 31st day of October, 2007, by DEBORAH DAWN BARROW of 16, Sealy Street, Beaucarro Road, Carapichaima, Chaguanas, Trinidad and PEARL GARCIA of 51, Waterloo Road, Arouca, Tacarigua, Trinidad, daughter and widow, relict of deceased respectively, the executrixes named in the Will;
- LETTERS OF ADMINISTRATION of the estate of ALLAN ALVIN BRAITHWAITE otherwise ALLAN BRAITHWAITE of 1159, Manor Avenue, Apartment 1B, Bronx, New York, United States of America, who died on the 28th day of March, 2007, by Shareefoon Meighoo Braithwaite of Greenidge Street, Sangre Grande, Manzanilla, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of HARRY DUNTIN of 171, Lothians Road, Princes Town, Savana Grande, Trinidad, who died on the 31st day of December, 2005, by MICHAEL DUNTIN of 3, Culbin Road, Cocoyea, San Fernando, Trinidad, his son and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of AVANELLE ANTOINE otherwise AVANELLE MICHELLE ANTOINE of 314, La Horquetta Boulevard, La Horquetta, Arima, Trinidad, who died on the 31st day of October, 2008, by PHYLLIS ANTOINE of the same place, her lawful mother and next of kin;
- LETTERS OF ADMINISTRATION of the estate of HAMOOL ALI of 5, Bombay Street, El Socorro Road, San Juan, St. Ann's, Trinidad, who died on the 14th day of October, 2005, by WAHEEDA ALI of the same place, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of BALDATH MAHARAJ of Light Pole No. 34–35, Main Road, Cumuto, Tamana, Trinidad, who died on the 15th day of November, 2005, by Deorani Maharaj of the same place, his lawful widow and relict;

and unless Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court of Judicature, through whom the above-mentioned applications have been made, Probate and/or Letters of Administration, as the case may be, in respect of the said applications, will be granted accordingly.

# CENTRAL BANK OF TRINIDAD AND TOBAGO

# WEEKLY STATEMENT OF ACCOUNT AS AT 13TH JANUARY, 2010

Previous Week	Assets					This Week		
\$000								\$000
		External Assets:						
56,486,132		Balances, Investments, etc.					56,063,678	
25,402		Gold Subscriptions to I.M.F.					25,402	
2,678,784		I.M.F.—S.D.R. Holdings					2,678,784	
	59,190,318							58,767,864
		Trinidad and Tobago Governmen	nt Securit	ties:				
83		Treasury Bills (Face Value)					86	
23,437		Marketable Securities					23,437	
	23,520							23,523
		Other Assets:						
1,739,073		Trinidad and Tobago Dollar	Securitie	es			1,739,073	
186,600		Advances to Government Au					186,600	
190,812		Advances to Commercial Ba	nks				190,812	
3,273,146		Other Assets	•••	•••		•••	3,296,698	
	5,389,631							5,413,183
	230,976	Fixed Assets:						230,976
								C4 495 540
	64,834,445							64,435,546
		Liabilities and Capit Currency in Circulation:	al Accou	nt				
4,590,894		Notes					4,313,732	
161,491		Coins					161,464	
	4,752,385					-		4,475,196
		Demand Liabilities:						
13,882,601		Commercial Banks					13,972,897	
401,797		Financial Institutions (Non-	Banking	)			400,624	
3,235,960		Government and Government	ntal Orga	anisations			3,062,758	
415,685		International Organisations	•••	•••		•••	415,786	
207,571		Foreign Currency	•••	•••	•••	•••	207,731	
4,760,423	22.004.005	Other	•••	•••	•••	•••	4,727,873	22 525 440
	22,904,037							22,787,669
		Other Liabilities:						
3,122,392		Government S.D.R. Allocation	ons			•••	3,122,392	
30,537,389		Other Liabilities			•••	•••	30,585,362	
2,183,371		Specific Provisions	•••	•••	•••		2,130,056	
	35,843,152	Capital and Reserves:						35,837,810
000 000							200 000	
800,000 534 871		Capital Paid-up General Reserve Fund	•••	•••	•••	•••	800,000 534 871	
534,871	1,334,871	General weserve rund	•••	•••	•••		534,871	1,334,871
	64,834,445							64,435,546
	=======================================							======

"The Heritage and Stabilisation Fund Act, 2007 created the Heritage and Stabilisation Fund (HSF) from 15th March, 2007. The HSF, which is denominated in US dollars, is not part of the Central Bank's foreign exchange reserves. The provision of the foreign exchange for this Fund led to an amendment to the original accounts published for the Central Bank of Trinidad and Tobago for the period 15th March, 2007 to 13th January, 2010".





# Public Statement of The Youth Training and Employment Partnership Programme Limited

# In compliance with Section 7, 8 and 9 of The Freedom of Information Act 1999

In accordance with Sections 7,8 and 9 of the Freedom of Information Act, 1999 (FOIA) The Youth Training and Employment Partnership Programme Limited (YTEPP) is required by law to publish the following statement, listing the documents and information generally available to the public.

The following information is published by YTEPP with the approval of the Minister of Science, Technology & Tertiary Education.

The FOIA gives members of the public:

- A legal right with exemptions for each person to access information held by a public authority;
- A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

#### SECTION 7 STATEMENTS SECTION 7(1) (a) (1)

# FUNCTION, STRUCTURE AND EFFECTS ON MEMBERS OF THE PUBLIC

YTEPP traces its origins to 1988, as a short-term training intervention to address the then growing problem of high unemployment among young persons fifteen (15) to twenty-five (25) years of age. Subsequently, in 1990, YTEPP was incorporated as a limited liability company wholly owned by the Government of the Republic of Trinidad and Tobago. The company has become a primary provider of accredited technical and vocational education and training for young persons at the pre-craft and craft levels of the training hierarchy.

The training offered by the company consists of three main components, technical and vocational skills, life skills (career enhancement) and micro-entrepreneurship training. Technical and vocational skills training equip participants with practical skills for employment and self-employment. Life-skills training, on the other hand, addresses participants' attitudes to work and levels of literacy and numeracy. Micro-entrepreneurship training emphasizes the development of entrepreneurial skills and attitudes with a view to empowering participants to embrace entrepreneurship. Beyond these core components, the company's training offering has expanded to include customized training in computer applications.

Training is provided at over twenty centres and in communities throughout Trinidad and Tobago. Typically, two six-month cycles of training are completed in a calendar year, during which upwards of six thousand young persons are trained.

Graduate support services provided by the company complement its training. Among the services the company provides are job placement, business support for the self-employed, on-the-job training and business development seminars.

YTEPP is managed by a Board of Directors, appointed by the Government of Trinidad and Tobago, and an Executive Management Team headed by a Chief Executive Officer. Other members of the Executive Management Team are the Directors of Operations, Entrepreneurial Development Support Services and Finance and Information Technology. At June 2009, there were approximately 153 permanent employees, 389 temporary employees, 27 casual employees and 3700 trainees in the programme.

# **VISION STATEMENT**

YTEPP will elevate technical/vocational training in Trinidad and Tobago to internationally accepted standards to build a highly skilled and competent workforce that facilitates improved productivity and entrepreneurial opportunities.

# MISSION STATEMENT

To transform young persons into marketable employees and entrepreneurs who can contribute positively to Trinidad and Tobago in its pursuit of developed country status through:

Industry driven technical/vocational and life skills programmes that harness purpose,

- Industry driven technical/vocational and life skills programmes that harness purpose, drive and passion
- Micro-entrepreneurship training that prepares young persons to embrace opportunities in the MSME sector
- A dynamic, innovative workforce committed to excellence

# **CORE VALUES**

In the pursuit of organizational excellence YTEPP will embrace:

High performance standards

- Customer satisfaction
- Partnership Teamwork
- Innovation
- Ethical conduct

As an organization, YTEPP will build on research, be driven by information technology and be maintained by quality.

#### SECTIOM 7(1) (a) (II)

# CATEGORIES OF DOCUMENTS WHICH ARE MAINTAINED IN THE POSSESSION OF THE YOUTH TRAINING AND EMPLOYMENT PARTNERSHIP PROGRAMME (YTEPP) LTD

- Administrative documents relating to the operations of YTEPP
- Policies and procedures
- Personnel files, including doucments related to recruitement, selection, performance management and industiral relations
  - Financial records
- Internal and external correspondence
- Client information files, including documents related to registration, enrollment, continuous assessment and graduation
- Documents referring to YTEPP's strategic vision, such as the strategic plan Minutes and agenda of meetings
- Files dealing with circulars, memoranda, notices, bulletins and the like
- Reports: financial audit, valuation, research, corporate, operations, consultant and others
- Books, booklets, leaflets, pamphlets, brochures and the like
- Inventories
- Employee medical records
- Contracts and leases

# SECTION 7(1) (a) (III)

# Material prepared for publication or inspection

The public may inspect and/or obtain copies of the following material between the hours 8:00 a.m. and 4:00 p.m. on normal working days at YTEPP, #11 St. Clair Avenue, St. Clair, Port-of-Spain.

Brochures, leaflets, flyers highlighting various aspects of the company's functions.

# SECTION 7(1) (IV)

# A Statement listing the literature available by way of subscription services

At present no literature is available at YTEPP by way of subscription services.

#### SECTION 7(1) (a) (V)

## PROCEDURE TO BE FOLLOWED WHEN ACCESSING A DOCUMENT FROM YTEPP LIMITED

#### GENERAL PROCEDURE

The organization's policy is to answer all requests, both oral and written for information. In order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. You must complete the appropriate form (Request for Access to Official Documents as set out in the Schedule to the FOIA) available in our Reception Area, for information that is not readily available in the public domain.

#### ADDRESSING REQUESTS

To facilitate prompt handling of your request, please address it to the Designated Officer of the YTEPP (see section 7(1) (a) (VI).

## **DETAILS OF THE REQUEST**

You should identify the official document or provide details that will allow for ready identification and location of the document being requested in accordance with section 13 (2). If insufficient information is provided, clarification will be sought. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

## REQUESTS NOT HANDLED UNDER THE FOIA

A request under the FOIA will not be processed to the extent that it asks for information, which is currently available in the public domain, either from this public authority or from another public authority.

#### **RESPONDING TO YOUR REQUEST**

## RETRIEVING AND FURNISHING DOCUMENTS

An applicant is entitled to copies of information the organization has in its possession, custody or power. Prior to the enactment of the FOIA in 1999, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed.

The organization is required to furnish only one copy of a document. If the organization cannot make a legible copy of a document to be released, the organization will furnish the best copy possible and note its quality in its reply. Please note the organization is not compelled to do the following:

- Create new documents, for example the organization is not required to write a new programme so that a computer will print information in the format you prefer.
- Perform research for you.

# TIME LIMITS

The organization will determine whether to grant your request for access to information as soon as practicable but no later than thirty (30) calendar days from the date the request was received. If the organization fails to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied.

The organization will try diligently to comply with the time limit, but if it appears that processing your request may take longer than the statutory limit, the organization will acknowledge your request and advise you of it status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that the organization has received the request and to ascertain its status.

Applicants whose requests are incomplete or unclear will be informed of same by the Designated Officer who will make arrangements to meet with the applicant for consultation with a view to clarifying the request. The time limit of thirty (30) days will be suspended while consultation with the applicant is being undertaken.

# SECTION 7(a) (VI)

Officers in the Youth Training and Employment Partnership Programme (YTEPP) LTD who are responsible for:

- The initial receipt of and action upon notices under section 10;
- Requests for access to documents under section 13; and
- Applications for corrections of Personal Documents under section 36 of the FOIA

#### The Designated Officer is: **Leonard Nimblett**

Manager, Internal Audi

# The Alternate Officer is: **Delana Daniels**

Human Resource Officer

#### YTEPP Ltd. #11 St. Clair Avenue St. Clair Port of Spain Telephone: 628-1482, 628-2995 E-mail: freedomofinfo@ytepp.gov.tt

#### SECTION 7(1) (A) (VII)\*\*\*

#### ADVISORY BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES (WHERE MEETINGS/MINUTES ARE OPEN TO THE PUBLIC)

At the present time there are no bodies that fall within the meaning of the FOIA at YTEPP

#### SECTION 7(1) (A) (VIII)

#### **LIBRARY FACILITIES**

YTEPP does not maintain a reading room or library at this time. However, space will be provided for visitors in which to inspect documents at YTEPP's Port-of-Spain office. The office is located at 11 St. Clair Avenue, St. Clair, Port-of-Spain. Members of the public may visit our office on Mondays to Fridays from 8:00 am to 4:00 pm.

#### **SECTION 8** SECTION 8(1) (a) (l)

Documents containing interpretations or particulars of written laws or schemes administered by the YTEPP

YTEPP maintains no such documents at this time.

#### SECTION 8(1) (a) (II)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents

- Policies and procedures
- Trainee Handbook
- Trainee's rules and regulations

#### **SECTION 9 STATEMENTS** SECTION 9 (1) (A) to (D), (G), (J) to (L)

At this time YTEPP has no such reports or statements

# **SECTION 9 (1) (B)**

A report (including a report concerning the results of studies, surveys or tests) prepared for YTEPP by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters:

- Training feasibility reports
- Training needs assessments YTEPP tracer study of graduates

# **SECTION 9 (1) (F)**

A report prepared for the public authority by a consultant who was paid for preparing

Performance management system proposa

# **SECTION 9 (1) (H)**

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority;

- Monthly and annual financial reports
- Departmental reports
- Operational reports
- Radiographic examination reports
- **Audit reports**

# **SECTION 9 (1) (I)**

A report containing final plans or proposals for the re-organization of the functions of the public authority, the establishment of a new policy, programme or project to be administered by the public authority, or the alteration of an existing policy programme or project administered by the public authority, whether or not the plans r proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet;

Strategic plans

# **SECTION 9 (1) (M)**

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.

Actuarial valuation reports.