



TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

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No. 15

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VACANT OFFICE OF SENIOR STATE COUNSEL, (GROUP L4B), JUDICIAL AND LEGAL SERVICE SERVICE COMMISSIONS DEPARTMENT

Required Qualifications, Experience and Skills

- Minimum qualifications: LLB and LEC—Legal Education Certificate.
- Admission to practise law in Trinidad and Tobago.
- Minimum experience: Six (6) years practice of law or legal advisory position.

Major Duties and Responsibilities

Legal (55%)

1. Drafts disciplinary charges.
2. Reviews and drafts amendments to regulations and attends Committee meetings.
3. Represents the Commissions before the Public Service Appeal Board.

Advisory (30%)

1. Advises the Commissions i.e. writes opinions on all types of matters.
2. Provides legal advice internally with respect to contracts and other documents.
3. Provides information to the Solicitor General's Department with respect to court matters involving the Commissions.

Training (10%)

1. Trains Public Officers with respect to Rules and Regulations.

Administrative (5%)

1. Updates and upgrades the library in the legal section and maintains a database of legal opinions and judgments for use by all departments within the Service Commissions Department.

Performs related work as may be required.

Salary

Group L4B: \$19,200–\$20,000 per month.

Applications should be sent with copies of relevant documents no later than 22nd February, 2008 to—

The Director of Personnel Administration
Service Commissions Department
Cipriani Plaza
52–58, Woodford Street, Newtown
Port-of-Spain.

Persons who applied previously and who are still interested in the office are required to re-apply.

Professional Application Forms are obtainable from any District Revenue Office, the Chief Administrator, Tobago House of Assembly or the Service Commissions Department.

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VACANCIES OF STATE COUNSEL I, JUDICIAL AND LEGAL SERVICE, MINISTRY OF FINANCE
(INLAND REVENUE DIVISION)

Required Qualifications, Experience and Skills

Minimum qualifications: LLB and an LEC—Legal Education Certificate

Admission to practise law in Trinidad and Tobago.

Minimum experience: One (1) year experience as an Attorney-at-law.

Major Duties and Responsibilities Include:

Court (50%)

1. Represents the Board of Inland Revenue at the Tax Appeal Board in the capacity of both instructing and advocate attorney when defending tax assessments raised by the Board of Inland Revenue.
2. Appears with the Board's more senior legal officers of the Board if the matters reaches Court of Appeal level.
3. Represents the Board of Inland Revenue in Judicial Review proceedings and Constitutional Motions.
4. Prosecutes taxpayers who commit offences under the various tax Acts in the Magistrate Court.
5. Conducts both criminal and civil matters.

Approval of Charities (20%)

1. Makes recommendations for the grant of charitable status to organizations for the purpose of corporation tax exemption.

Gives legal advice (30%)

1. Sits on and provides legal advice to various committees of the Board of Inland Revenue.
2. Responsible for advice and research relating to the on-going reform and restructuring exercise at the Board of Inland Revenue.
3. Trains the Technical Officers of the Board of Inland Revenue by giving lectures on various aspects of tax law and procedure.

Salary

Group L7B: \$9,500–\$9,900 per month.

Applications should be sent with copies of relevant documents no later than 11th February, 2008 to—

The Director of Personnel Administration
Service Commissions Department
Cipriani Plaza
52–58, Woodford Street, Newtown
Port-of-Spain.

Persons who applied previously and who are still interested in the office are required to re-apply.

Professional Application Forms are obtainable from any District Revenue Office, the Chief Administrator, Tobago House of Assembly or the Service Commissions Department.

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DETERMINATION OF COMPENSATION TO DEPENDANTS OF DECEASED EMPLOYEE

Re-Death of

DIARAM RAMTAHAL, late of No. 79 Arena Road, Freeport
a workman lately employed with Lutchmeesingh's Transport Contractors Limited.

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Diaram Ramtahal are hereby required to appear before the Commissioner on MONDAY THE 25TH DAY OF FEBRUARY, 2008, at 10.00 o'clock in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 25th day of February, 2008.

Dated this 10th day of January, 2008.

K. RAMCHARAN
*Assistant Registrar,
Supreme Court of Judicature*

(3 ins.)