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SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette: Legal Supplement Part B*—

Certificate of Environmental Clearance Rules, 2001—(Legal Notice No. 75 of 2001).

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VACANCY IN THE JUDICIAL AND LEGAL SERVICE

TEMPORARY POSITION OF STATE COUNSEL II, TREASURY DIVISION, MINISTRY OF FINANCE

Minimum Experience and Training

Experience (2–4 years) in prosecuting in the Courts; and training as evidenced by certification as an Attorney-at-law.

Necessary Special Requirement

Evidence of having been admitted to practise as an Attorney-at-law in Trinidad and Tobago.

Kind of Work

1. Interprets legislation as and when required.
2. Advises on legal issues pertaining to pensions and pension-related matters.
3. Advises on proposed changes in legislation.
4. Investigates/does groundwork on legal matters, e.g., searches, entitlement to benefits/loans.
5. Liaises with other legal bodies within the Public Service on issues affecting the Division.
6. Drafts contracts of employment (terms and conditions).
7. Advises on/reviews terms and conditions of contracts of services, e.g., maintenance contracts.
8. Pursues recovery of outstanding monies due from defaulters who have been granted loans.
9. Advises on legal matters to assist in the preparation of circulars and other documents.
10. Represents the Treasury on legal matters.

Salary

Group VII: \$7,325–\$7,700 per month (1998).

Applicants are required to state clearly that they are applying for the office of State Counsel II, Treasury Division, Ministry of Finance.

Applications should be sent with copies of relevant documents no later than 11th May, 2001 to:

The Director of Personnel Administration
Service Commissions Department
Cyril Duprey Building
41–43, St. Vincent Street
Port-of-Spain.

Professional application forms are obtainable from any District Revenue Office, the Chief Administrator, Tobago House of Assembly or Service Commissions Department.

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VACANCY IN THE JUDICIAL AND LEGAL SERVICE

ASSISTANT REGISTRAR AND DEPUTY MARSHAL, JUDICIARY

SUPREME COURT

Minimum Requirements

Considerable experience in the Rules of Practice and Procedure of the Supreme Court of Judicature and training as evidenced by certification as an Attorney-at-law.

Kind of Work

Assists in the direction and supervision of the staff and work of the Office of the Registrar and Marshal.

Grants Probate and Letters of Administration in estates.

Acts as Custodian of Wills of Living Persons deposited by Testators during their lifetime.

Checks and signs petitions of divorce and nullity and certifies that proceedings are in order for trial.

Detains ships and/or cargo in admiralty matters and prepares accounts of sale.

Checks and signs bankruptcy notices and petitions and checks and signs winding up Petitions incidental to the winding-up of companies.

Directs the drawing of Jurors, supervises exemptions; signs Writs, Subpoena and Notices, Warrants, Discharges and a variety of related duties in connection with the holding of Criminal Courts.

Signs Judgments, Writs, Orders, Reports and related documents in connection with matters brought before the Civil Courts.

Salary

Group VII: \$7,325–\$7,700 per month (1998).

Applications should be sent with copies of relevant documents no later than 14th May, 2001 to:

The Director of Personnel Administration
Service Commissions Department
Cyril Duprey Building
41–43, St. Vincent Street
Port-of-Spain.

Persons who applied previously and who are still interested are requested to re-apply.

Application forms are obtainable from any District Revenue Office, The Tobago House of Assembly or Service Commissions Department.

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TENDERS FOR CONSTRUCTION OF BOX DRAIN AT MILE END ROAD OFF THE NAPARIMA-MAYARO ROAD ON THE 30³/₄ MILE MARK

TENDERS are invited for the Construction of a Box Drain at Mile End Road on the 30³/₄ Mile Mark.

2. Tender documents may be obtained during normal working hours at the Corporation's Office, High Street, Rio Claro, on production of a receipt from the Corporation's cashier showing that the Tender Deposit of fifty dollars (\$50.00) has been paid. Further technical information may be obtained from Mr. Kazim Mohammed, County Superintendent, Mayaro/Rio Claro Regional Corporation. Telephone Number 644-2261. Site visit may also be arranged with the County Superintendent.

3. Tenders must be accompanied by up-to-date Income Tax and Value Added Tax Clearance Certificates.

4. Sealed tenders will be received up to 1.00 p.m. on Thursday 24th May, 2001. Envelopes must be addressed to the Chairman, Mayaro/Rio Claro Regional Corporation Tenders Committee and marked on the outside: "Tender for the Construction of Box Drain at Mile End Road off the Naparima-Mayaro Road on the 30³/₄ Mile Mark".

5. Tenders will be opened publicly shortly thereafter at the Corporation's office. The tenderer or his representative may be present at the opening.

6. Late tenders will not be considered under any circumstances.

7. The Committee does not bind itself to accept the lowest or any other tender.

S. BABOOLAL
Chairman,
Tenders Committee,
Mayaro/Rio Claro Regional Corporation