



# TRINIDAD AND TOBAGO GAZETTE

## (EXTRAORDINARY)

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### SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette: Legal Supplement Part B—*

Proclamation—(Legal Notice No. 237 of 2000).

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### SUPREME COURT OF JUDICATURE OF TRINIDAD AND TOBAGO

#### PRACTICE DIRECTION

#### TRIAL OF CIVIL MATTERS

With a view to—

- (a) ensuring that matters when fixed for trial have allotted to them appropriate time for their just determination;
- (b) ensuring that matters are dealt with expeditiously; and
- (c) avoiding waste of Judges' time,

the Honourable Chief Justice after consulting Judges of the High Court issues the following directions:

1. Subject to any special directions given in any particular matter all matters ordered or required to be set down for trial shall be set down on a general list of cases. Separate general lists shall be kept for Port-of-Spain, San Fernando and Tobago. The dates for the trial of such matters shall be fixed in accordance with the provisions of this Practice Direction.

2. Not later than the 2nd day in every month commencing with the month of November, 2000, there shall be published for each civil trial Court a cause list containing matters to be taken from the general list that are intended to be heard in the third calendar month following, so that, for example, the matters contained in the list to be published on the 2nd November, 2000 shall be those intended to be heard in February, 2001. Copies of the cause list will be made available to legal practitioners and other interested parties at the Registry and sub-registries of San Fernando and Tobago.

3. (1) The judge responsible for dealing with matters in a cause list (the "Cause List Judge") shall normally be the judge who sits in the court to which the cause list relates, in the month following that in which the list is published, but the Chief Justice may designate any other judge to be the Cause List Judge. The name of the Cause List Judge shall appear on the cause list.

(2) Each matter in the cause list shall be dealt with individually by the Cause List Judge during the month following that on which the list was published on a day and at a time fixed by him and notified to the parties.

(3) In dealing with any matter on the cause list, the Cause List Judge may:

- (a) order that the matter be tried on a date fixed by the Cause List Judge;
- (b) fix the matter for trial on a date to be fixed on short notice to the parties after consultation with them;
- (c) adjourn the matter to another cause list;
- (d) adjourn the matter generally;

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TRIAL OF CIVIL MATTERS—CONTINUED

- (e) strike the matter out of the general list of cases subject however to the possibility of it being restored to that list on application being made for the purpose;
- (f) make such other orders and give such directions as may be appropriate in the circumstances;
- (g) when practicable dispose finally of the matter with the consent of the parties.

(4) In the event that the attorneys of either or both parties, or the parties themselves if unrepresented, fail to attend before the Cause List Judge at the appointed time he may make any of the orders referred to in subclause (3)(a) to (f).

(5) The Registrar may add to a cause list any matter which appears to him to require urgent attention, notwithstanding that no order for early hearing has been made in respect of it.

4. Each party to the matters listed on a cause list must within 21 days of the date of the publication of the cause list complete and file a questionnaire in the form of the schedule hereto.

5. The Plaintiff (which for the purpose of this Practice Direction shall include the Defendant when a matter is proceeding on a counterclaim) shall file together with the completed questionnaire and serve on the other party or parties within 7 days of filing, the following documents:

- (a) a statement of agreed issues;
- (b) a statement of agreed facts; and
- (c) two copies of an agreed bundle of documents.

6. Each party to the matters listed on a cause list shall file with the completed questionnaire and serve on the other party or parties within 7 days of filing, the following documents:

- (a) a summary of the proposition(s) of law, if any, which he intends to advance together with a list of authorities to be used in support of them;
- (b) a statement of any issues to be decided at the trial which have not been agreed to be such by the other side; and
- (c) a bundle comprising copies of those documents which he wishes to tender in evidence, but which have not been agreed by the other side.

7. (1) The statement of agreed issues, and the statement of agreed facts filed pursuant to clauses 5(a) and 5(b) above shall be signed by the attorneys for the parties or by the parties themselves if unrepresented.

(2) The bundles of documents filed pursuant to clause 5(c) and clause 6(c) shall be bound up in chronological order and each page of the bundle shall be numbered in numerical sequence. Each of the bundles shall have attached thereto an index identifying the documents in it. In the case of an agreed bundle the index shall be signed by attorneys for the parties or by the parties themselves if unrepresented.

8. Nothing herein contained shall prevent the Court from giving such further or other directions relating to the documents to be filed as may in the circumstances be appropriate.

9. Failure to comply with any of these directions may result in a matter not being listed for trial or being struck out of the general list of cases.

10. The directions contained in this Practice Direction shall supersede and replace those contained in the Practice Direction for the trial of civil matters, dated 14th February, 1977 ("the former practice direction") and to the extent that the latter are so superseded and replaced, they shall cease to have effect and are revoked. The list of cases for trial up to and including the month of January, 2001 shall continue to be fixed however in accordance with the former practice direction.

Dated this 10th day of October, 2000.

M. A. DE LA BASTIDE  
*Chief Justice*

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SCHEDULE

COURT IN WHICH MATTER IS LISTED FOR HEARING:  
MONTH IN WHICH MATTER IS LISTED FOR HEARING:

TRINIDAD AND TOBAGO  
IN THE HIGH COURT OF JUSTICE

H.C.A. No.

BETWEEN

*Plaintiff*

AND

*Defendant*

QUESTIONNAIRE

1. Have all the directions given by the Court been carried out? YES/NO
2. If not, which directions have not been carried out?
3. Why have they not been carried out?
4. Do you intend to make any interlocutory application prior to the trial of the action? YES/NO
5. If yes, what application do you intend to make?
6. Do you intend to amend the pleadings? YES/NO
7. Have all attempts been exhausted to settle the matter? YES/NO
8. If not, do you think that there is a real chance that the matter will be settled by the date on which it is likely to be listed for trial? YES/NO
9. Are you ready for trial? YES/NO
10. If not, why not?
11. How many witnesses do you intend to call? .....
12. What is your present estimate of the length of trial? ..... Hours
13. Are there any dates within the month that are inconvenient to Plaintiff/Defendant, his attorney or any witness? If yes, please specify the date(s) and for whom it is inconvenient.
14. Has there been an agreement on the issues to be decided at the trial? YES/NO
15. Has there been any agreement on the documents to be tendered in evidence? YES/NO
16. If the answer is no, give the reasons.
17. Has there been any agreement on the facts? YES/NO
18. Are there any other special considerations to be taken into account in fixing a trial date. If so, please specify.

.....  
*Attorney-at-law for the Plaintiff/Defendant*

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## TENDERS FOR SCAVENGING SERVICES IN ALL REGIONAL AND CERTAIN BOROUGH CORPORATIONS

TENDERS are invited for Scavenging Services for a one (1) year period for the Regional Corporations and the San Fernando, Arima, Chaguanas and Point Fortin Borough Corporations, Ministry of Local Government.

Tender documents may be obtained during normal working hours from the Secretaries of the Tenders Committee for the undermentioned Corporations, on production of a receipt from the Cashier at the respective Corporations showing that a tender deposit of one hundred dollars (\$100.00) has been paid for each area. The receipt(s) must be attached to the tender:

<i>Regional/Borough Corporation</i>	<i>Address</i>	<i>Secretary/Telephone</i>
Diego Martin ... ..	... 2-3, Orchid Drive, Petit Valley ... ..	... Mrs. Annette Inniss-Gittens Telephone No. 637-2204
San Juan/Laventille ... ..	... MTS Plaza, Aranguez ... ..	... Mr. Selwyn Douglas Telephone No. 638-4470
Tunapuna/Piarco ... ..	... Centenary Street, Tunapuna ... ..	... Ms. Radha Mohammed Telephone No. 645-8772
Sangre Grande ... ..	... Eastern Main Road, Sangre Grande ... ..	... Ms. Alison Gyan Telephone No. 668-2488
Chaguanas ... ..	... Corner Taitt and Cumberbatch Streets, Chaguanas ... ..	... Ms. Inadai Ramjass Telephone No. 665-2427
Couva/Tabaquite/Talparo ... ..	... Railway Road, Couva ... ..	... Mrs. Beharry Telephone No. 636-3875
Princes Town ... ..	... Hosein's Mall, High Street, Princes Town ... ..	... Mrs. Alana Carew-Aguillera Telephone No. 655-2239
Mayaro/Rio Claro ... ..	... High Street, Rio Claro ... ..	... Ms. Roma Selmine Telephone No. 644-2261
Arima ... ..	... Upstairs First Citizens Bank, Corner Hollis Avenue and Woodford Street, Arima	Mrs. Enla Frederick-Ragoo Telephone No. 667-3435
Siparia ... ..	... High Street, Siparia ... ..	... Mrs. Umawatie Ram Telephone No. 649-2348
Penal/Debe ... ..	... Dookie Street, Penal ... ..	... Ms. Rita Koylass Telephone No. 647-6302
Point Fortin ... ..	... George Road, Mahaica, Point Fortin ... ..	... Mrs. Kathleen Reid Telephone No. 648-2868
San Fernando ... ..	... City Hall, Harris Promenade, San Fernando ... ..	... Mrs. Ann Manbodh Telephone No. 652-3205

Prospective tenderers should note that separate contracts may be awarded for each area or combination of areas per Corporation.

Tenders must be accompanied by valid Income Tax and Value Added Tax Clearance Certificates.

Separate tenders on the approved Tender Forms must be enclosed in sealed envelopes marked: "Tender—Scavenging Contract, 2001" and addressed to the Chairman, of the relevant Corporation.

The sealed envelopes must be deposited in the Committee's Tenders Box at the relevant Corporation's Office.

All tender boxes will be closed at 1.00 p.m. on Thursday 9th November, 2000.

Tenders will be opened publicly in accordance with the Schedule hereunder. The tenderer or his representative may be present.

<i>Regional/Borough Corporation</i>	<i>Date</i>	<i>Time</i>	<i>Regional/Borough Corporation</i>	<i>Date</i>	<i>Time</i>
Diego Martin ... ..	... 13th November, 2000	9.00 a.m.	Siparia ... ..	... 17th November, 2000	10.00 a.m.
San Juan/Laventille ... ..	... 15th November, 2000	1.30 p.m.	Penal/Debe ... ..	... 16th November, 2000	9.00 a.m.
Tunapuna/Piarco ... ..	... 15th November, 2000	9.00 a.m.	Sangre Grande ... ..	... 10th November, 2000	9.00 a.m.
Chaguanas ... ..	... 15th November, 2000	9.00 a.m.	Point Fortin ... ..	... 10th November, 2000	9.00 a.m.
Couva/Tabaquite/Talparo ... ..	... 14th November, 2000	9.15 a.m.	Arima ... ..	... 15th November, 2000	8.30 a.m.
Princes Town ... ..	... 13th November, 2000	9.30 a.m.	San Fernando ... ..	... 13th November, 2000	10.00 a.m.
Mayaro/Rio Claro ... ..	... 10th November, 2000	10.00 a.m.			

Tenders not placed in the Tender Boxes of the Corporations mentioned above by the stipulated time and date will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

9th October, 2000.

M. MARCANO  
Director of Contracts